

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 320, MS 3-9
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1958



April 26, 2017

Lavinia Johnson, Executive Director
Inland Regional Center
P. O. Box 19037
San Bernardino, CA 92423

Dear Ms. Johnson:

Thank you for your service coordinator caseload ratio survey emailed to the Department of Developmental Services (Department) on March 9, 2017. The data you provided indicates that as of March 1, 2017, Inland Regional Center (IRC) did not meet the required caseload ratios for: 1) consumers enrolled on the Home and Community-Based Services Waiver; 2) consumers who have not moved from the developmental centers to the community since April 14, 1993, and who are not under the age of three nor on the Home and Community-Based Services Waiver. As you know, these ratios are mandated by Welfare and Institutions Code (WIC) section 4640.6, subd. (c). Based on caseload ratio data submitted to the Department in March 2016, IRC was also out of compliance in one or more areas for that reporting period.

This letter is to notify you that, as specified in WIC section 4640.6, subd. (f), a plan of correction is required since IRC failed to maintain the required service coordinator caseload ratios for two consecutive reporting periods. The plan of correction must be developed following input from the state council, local organizations representing consumers, family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. In developing your plan, we recommend you hold a minimum of one public meeting, with at least 10 days advance written notice, to solicit input from the entities described above. With the plan of correction, please describe how input was incorporated from interested parties. Please e-mail your plan of correction within 45 days from the date of this letter to:

Rachel Long
Department of Developmental Services
E-mail: Rachel.Long@dds.ca.gov

“Building Partnerships, Supporting Choices”

Lavinia Johnson, Executive Director
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The Department is available to provide technical assistance if you believe this would be helpful to IRC in achieving the required service coordinator caseload ratios. If you have any questions, please contact Rachel Long, at (916) 654-1976.

Sincerely,

Original signed by

BRIAN WINFIELD
Deputy Director
Community Services Division

cc: Keith Nelson, Ph.D., Board Chair
Inland Counties Regional Center, Inc.

Amy Westling, Interim Executive Director
Association of Regional Center Agencies