



INLAND REGIONAL CENTER

...valuing independence, inclusion and empowerment

New Residential Service Provider Orientation Qualifications

- Proof of Direct Care Staff experience.** California Code of Regulations (CCR), Title 17, Chapter 3, Subchapter 4, Section 56002 (a)(12). Volunteer work not accepted. Experience must be current within the last three (3) years. IRC will verify this experience.

___ if interested in providing LEVEL 2 supports, must have a minimum of 6 months prior experience providing direct supervision and special services for persons with developmental disabilities in a licensed & vendored regional center residential facility; Title 17, Ch. 3, SubCh. 4, Section 56037 (d)(1).

___ if interested in providing LEVEL 3 supports, must have a minimum of 9 months prior experience providing direct supervision and special services for persons with developmental disabilities in a licensed & vendored regional center residential facility; Title 17, Ch. 3, SubCh. 4, Section 56037 (e)(1).

___ if interested in providing LEVEL 4 supports or HIGHER, must have a minimum of 12 months prior experience providing direct supervision and special services for persons with developmental disabilities in a licensed & vendored regional center residential facility; Title 17, Ch. 3, SubCh. 4, Section 56037 (d)(1).
- Proof of Community Care Licensing Orientation (CCL) certificate.** Provide proof for the type of home applicant wishes to open (RCFE, SFH, ARF). You may obtain additional information from the following website: <http://www.cdss.ca.gov/inforesources/Community-Care-Licensing>. The Riverside CCL phone number is (951) 782-6645.
- Proof of Administrators Certificate.** Provide proof of completing the Department of Developmental Services (DDS) Administrators Certification Program. You may obtain additional information from the following website: <http://www.cdss.ca.gov/inforesources/Community-Care-Licensing>.
- Proof of Direct Support Professional (DSP) I.** Provide proof of attending and passing the Regional Occupational Program (ROP) DSP training. A complete listing of the ROP sites and DSP information can be found on the following website: <http://www.dds.ca.gov/DSPT/Training.cfm>
- Professional resume.** Resume should include information regarding experience the person's training/expertise, etc. that would pertain to the type of home they wish to open from a Level 2, 3, 4 or specialized residential facility. This experience will be verified by IRC.
- Three professional letters of reference.** Letters must be signed by the person making the reference and include a way for Inland Regional Center to contact the reference if there are any questions. At least one letter must be from a professional in this scope of work.