

MINUTES OF JULY 10, 2017
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

MEMBERS PRESENT: Tom Cosand; Ted Leonard; Amanda McGuire; Keith Nelson; Cameron Page; Alva Stewart

MEMBERS ABSENT: Peter Asten; Jack Padilla; Rene Rojo; Elvia Sanders; Sheela Stark

DIRECTORS PRESENT: Steve Beckett; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Kevin Urtz; Treva Webster

RECORDING SECRETARY: Sandra Guzman

STAFF PRESENT: Denise Adame; Aderonke Adejuyigbe; Mandy Aleshinloye; Wasima Alvi; Giuseppe Ancona; Kenneth Armstrong; Dalila Balderas; Ben Cheng; CJ Cook; Jennifer Cummings; Robin Ferguson; Kathy DeCoud; Anthony Duenez; Carmelita Florentino-Rodriguez; Kurtis Franklin; Edyth Gallardo; Robert Garcia; Andrea Gonzales; Olivia Gutierrez; Tamara Hathaway; Janice Hinton; Pamela Hutt; Demetria Lee; Debra Martinez; Millee Martin-Walton; Laura Miller; Hoang Miller; Hoang Nguyen; Marylou Paras; Brandie Parhm; Alex Rubio; Sheri Stagger-Doswell; Felicia Valencia; Reylisa Zalameda

GUEST PRESENT: Greg Damewood, Parent; Gregory Mattes, OPARC; Shannon Meehan, SCDD; Denise Thornquest, DDS

Mr. Nelson called the meeting to order at 6:02 p.m.

MINUTES OF MAY 8, 2017 BOARD MEETING: 1. Motion made to accept the minutes of the May 8, 2017 Board of Trustees Meeting M/S/C /Cosand/Page.

PUBLIC INPUT:

1. Greg Damewood, parent commented on 1) IRC's budget and possibly having to return remaining funds, 2) Use funds to purchase more computers to help reduce stress, 3) The use of Face Book to link into facilities, 4) Conducting quarterlies and 5) Hiring more CSCs would be great.
2. Shannon Meehan, SCDD shared information on some upcoming trainings and workshops. SCDD continues to collaborate with IRC particularly the Community Engagement Unit and Early Start Resource Center. Flyers were provided with dates, times and locations.

SELF DETERMINATION: Mr. Meza reported not much has happened since the last report. The department is awaiting final approval from the Center of Medicare and Services (CMS). Last rumor was this decision will not occur until the end of this year. The department is committed to train regional centers in August and October. IRC will continue to be proactive. The next Self-Determination Committee meeting is scheduled for July 25th at IRC.

CHAIRPERSON: Mr. Nelson shared that the Board received a thank you card from Jim Stream's family. Mr. Stream passed away on June 9th. He was the Executive Director of the Arc of Riverside. He served in that capacity for 30 years. He will be missed. The Board is gathering training topics for the new fiscal year

schedule. The Nominating Committee is working on filling the vacancies on the board. Mr. Nelson stated he reviewed the data on DDS's Dashboard and although IRC is within the average range, he would like to see IRC exceed in all categories.

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson thanked everyone for attending the first board meeting since the reopening of building 3. She hoped everyone was comfortable and liked the new look. IRC reports having 33,665 active cases as of June 30, 2017. This is a growth of 248 cases since May. Managers continue to interview and hire. 18 new staff have been hired since the last report. IRC had 8 long term employees retire in July. On June 10th, there was an anti-Sharia Law March staged by ACT for America in over 20 cities nationwide. One of the marches was near IRC. A minor incident was reported down the street but had no impact on IRC.

FINANCIAL REPORT: Ms. Steuwer reviewed the financials for the month of June. Year to date expenditures for Operations is \$63,117,892 leaving a balance of \$1,832,926. Remaining balance will be used for salaries and unpaid bill. The total expenditures for Purchase of Service is \$398,006,620. Projected revenue from DDS and SPA receivables is \$405,705,616 resulting in a projected surplus of \$7,698,996. IRC's surplus will be used to pay late bills. IRC has up to 3 years to close the 2016-17 budget.

COMMITTEE REPORTS:

- 1) **ANOTHER WAY:** Ms. Gonzales reported that Another Way's budget target for fiscal year 2016-17 was \$263,000. Not counting accounts receivables, Another Way ended the fiscal year at \$255,060.15. This is a 52% increase from fiscal year 2015-16. The committee also increased the monthly assistance allotment from \$3,000 to \$9,000 per month. This will allow Another Way to provide assistance to more consumers. Ms. Gonzales shared the committee's accomplishments for fiscal year 2016-17: 1) Toy Drive became a fundraiser; 2) secured grants from new funders; 3) added Bowling Tournament Fundraiser; 4) engaged staff with "Giving Tuesday Month"; 5) received 100% donor from IRC Board. Ms. Gonzales shared the presentation that was shown at the golf tournament.
- 2) **COMMUNITY ENGAGEMENT:** Mr. Cook submitted his written report. Mr. Cook thanked Ms. Johnson, Mr. Nelson, Mr. Toms and Ms. Webster for attending the CAC Casino Night held on June 30th. 500 plus consumers and 80 volunteers were in attendance.
- 3) **CONSUMER ADVISORY COMMITTEE:** Mr. Keith Nelson reported that Mr. Ryan Nelson was not in attendance tonight because he was being sworn in as a commissioner on developmental disabilities for the city of Riverside. Mr. Ryan Nelson attended the DDS CAC meeting in June. The committee was very impressed with the accomplishments and how active IRC's CAC is. Credit for their success goes partly to IRC and CJ Cook for all the support and guidance they provide in helping the IRC CAC become the best in the state.

OLD BUSINESS:

- 1) **RATIFY WORKER'S COMP INSURANCE:** Ms. Steuwer mentioned that at the May Board Meeting, the Board authorized the Executive Committee to approve the Worker's Comp Insurance once the quote was available. Ms. Steuwer reported that IRC's broker did a fabulous job to secure the best and lowest possible rate for IRC. The best quote was Cypress Insurance for \$690,000. This is a \$178,000 increase from last year. The two increase factors were increase in work force and increase in salaries. Ms. Steuwer is requesting the Board to ratify the Executive Committee's

decision to approve Cypress Insurance as IRC's Worker's Comp Insurance. **2. Motion made to ratify the Executive Committee's decision to approve Cypress Insurance M/S/C Stewart/Leonard.**

NEW BUSINESS:

- 1) **HCBS COMPLIANCE CONTRACTS \$250,000 AND ABOVE:** Mr. Toms stated the Executive Committee reviewed the 3 recently awarded HCBS Compliance Contracts and approved the recommendation to approve. Mr. Toms is requesting the Board's approval of the 3 contacts listed. **3. Motion made to approve the 3 contracts listed M/S/C Page/Cosand Ms. McGuire abstained from voting.**
- 2) **DDS AUDIT REVIEW:** Mr. Nelson announced that Brian Winfield from DDS contacted him to request a meeting with the Board to go over the Special Contract Language. The two possible dates are the evenings of July 25th or 26th. Mr. Nelson will email the whole Board to get a consensus on the date. Mr. Nelson stated he recently attended the IRC's audit exit meeting. There were some minor issues identified such as Caseload Ratios being a little high in some areas but this is a statewide issue and the Board's Conflict of Interest forms were submitted but not signed by the Board Chair. Overall the audit was very favorable.
- 3) **2017-18 DDS CONTRACT:** Mr. Nelson stated he signed the 2017-18 contract and is requesting the Board to ratify his signature. **4. Motion made to ratify Mr. Nelson's signature on the 2017-18 contract M/S/C Cosand/Page.**
- 4) **BOARD MEETING FREQUENCY:** Mr. Nelson stated he received 3 public comments requesting IRC move the Board Meetings to a monthly schedule. **5. Motion made to move the meetings to monthly M/S Leonard/McGuire. 2 Yeas; 3 Nays. The Noes have it the motion is lost.** Mr. Cosand stated that the meetings are fine every other month. A meeting can be called at any time if there is a need. The meeting schedule will remain every other month.
- 5) **MICROENTERPRISE:** Mr. Toms shared a presentation on a program that allows consumers to express their entrepreneurship talents by developing and implementing cosmetic and home goods.

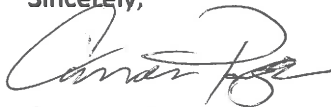
TRUSTEE INPUT: None

Mr. Nelson adjourned the meeting at 6:58 p.m. to go into Executive Session. Executive Session was called to order at 7:15 p.m.

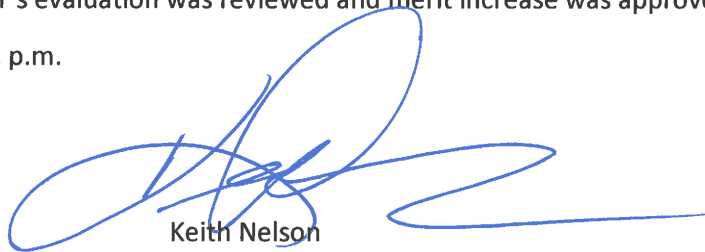
The Board reconvened at 8:00 p.m. The following actions were taken during Executive Session: 1) Board authorized Executive Committee to approve employee's benefit package at the August Executive Committee Meeting. 2) Executive Director's evaluation was reviewed and merit increase was approved.

Mr. Nelson adjourned the meeting at 8:01 p.m.

Sincerely,



Cameron Page
Board Secretary



Keith Nelson
Board Chair

MOTIONS FOR JULY 10, 2017:

- 1. Motion made to accept the minutes of the May 8, 2017 Board of Trustees Meeting M/S/C Cosand/Page.**
- 2. Motion made to ratify the Executive Committee's decision to approve Cypress Insurance M/S/C Stewart/Leonard.**
- 3. Motion made to approve the 3 contracts listed M/S/C Page/Cosand Ms. McGuire abstained from voting.**
- 4. Motion made to ratify Mr. Nelson's signature on the 2017-18 contract M/S/C Cosand/Page.**
- 5. Motion made to move the meetings to monthly M/S Leonard/McGuire. 2 Yeas; 3 Nays. The Noes have it the motion is lost.**