

**MINUTES OF SEPTEMBER 11, 2017**  
**Inland Counties Regional Center, Inc.**  
**Board of Trustees Meeting**

**BOARD TRAINING:** On-Call, 24 Hour Service/Vince Toms

**MEMBERS PRESENT:** Peter Asten; Tom Cosand; Ted Leonard; Amanda McGuire; Keith Nelson; Jack Padilla; Cameron Page; Elvia Sanders; Sheela Stark

**MEMBERS ABSENT:** Rene Rojo; Alva Stewart

**DIRECTORS PRESENT:** Steve Beckett; Lavinia Johnson; Don Meza; Vince Toms; Treva Webster

**RECORDING SECRETARY:** Sandra Guzman

**STAFF PRESENT:** Cynthia Alexander; Giuseppe Ancona; Dalila Balderas; Robin Ferguson; Kurtis Franklin; Edyth Gallardo; Andrea Gonzales; Gabriel Ortiz; Leigh-Ann Pierce

**GUEST PRESENT:** Rapone Anderson, DDS; Greg Damewood, Parent; Brian Winfield, DDS

Mr. Nelson called the meeting to order at 6:02 p.m.

**MINUTES OF JULY 10, 2017:** Ms. Gonzales' name listed under "Staff Present" was misspelled. **1. Motion made to accept the minutes of the July 10, 2017 Board of Trustees Meeting with correction M/S/C Cosand/Page.**

**PUBLIC INPUT:**

1. Greg Damewood, parent inquired what percentage is allocated for administrative fee for a program. Mr. Damewood also invited everyone to attend the Recovery Happens on Friday, September 15 from 12:00 – 6:00 p.m. at Fairmount Park. Some of the scheduled activities for that day will be games, children activities, music and free food.

**SELF DETERMINATION:** Mr. Meza Don reported that there has been some progress in the Self-Determination program over the past few weeks. On the 16<sup>th</sup> of August, DDS sponsored an informational training on the person-centered approach. DDS will also begin training regional center staff and will partake in some Train the Trainer sessions. IRC currently has 325 consumers interested in the program.

**CHAIRPERSON'S REPORT:** Mr. Nelson shared that at the July Executive Committee Meeting the following was discussed: 1. Board attendance and the possibility of board members participating in the meeting via skype. 2. Board participation at CAC and Another Way events 3. Board Composition and the need to recruit new members and 4. Master Trust Signatory. In August, the committee met with the CPA auditors from Crowe Horwath, LLA CPA Firm. Mr. Nelson shared that he had previously received a request from a parent asking the Board to ~~support~~ oppose SB18. Mr. Nelson stated he had discussed these types of requests with the Board. The Board decided not to take a group opinion on matters such as SB18 since individual and personal opinions may vary. Board members are entitled to have an opinion and write letters for or against a cause as individuals. The Board Training/Retreat is scheduled for October 20-22. Please confirm if you will be attending with Sandra Guzman by the end of the week.

The Staff End of the Year Party is scheduled for December 14<sup>th</sup> at the San Bernardino Event Center. The Harvest Festival at the 66ers will be held on November 4<sup>th</sup>.

**EXECUTIVE DIRECTOR'S REPORT:** Ms. Johnson introduced Leigh-Ann Pierce, Program Manager for the Riverside School Age East. As of August 2017, there are 33,890 active consumers. 17,449 live in San Bernardino County and 16,411 live in Riverside County. Managers continue to interview to fill vacant positions. IRC currently has 738 employees. IRC's caseload ratio is 68-72 to 1. Open Enrollment was held on August 30. Ms. Johnson thanked the HR Department for organizing Open Enrollment, IT Manager, Kurtis Franklin for setting up the live stream presentation, Gabriel Ortiz and his staff for setting up the different meeting locations. Ms. Johnson announced Coffee n More's had their grand re-opening today and wanted to thank Bob McGuire from Pathway, Gabriel Ortiz and Sandra Guzman for assisting in the remodeling and decorating the coffee shop. Ms. Johnson welcomed and thanked Brian Winfield and Rapone Anderson from DDS for attending tonight's meeting.

**COMMITTEE REPORTS:**

- 1) **ANOTHER WAY:** Ms. Gonzales shared the dates for Another Way's upcoming events: Annual Toy Drive is scheduled for Wednesday, December 13 from 4:00 p.m. to 6:00 p.m., Food Drive, Saturday, December 16 from 8:00 a.m. to 3:00 p.m., Golf Tournament, Friday June 8 is the Mixer; Saturday, June 9 is the tournament and luncheon. Ms. Gonzales is currently working at updating the Another Way brochure and creating a Vendor Donor Newsletter.
- 2) **COMMUNITY ENGAGEMENT REPORT:** Mr. Cook stated his written report was included in the packet and reported the following: 1) Diversity Outreach Coordinator has begun meeting with the Mexican Consulate. The Assistant Training Specialist provided a Sex Education class to the consumers at ARC. IRC's social media continues to be active via Twitter, Instagram and Facebook.
- 3) **CONSUMER ADVISORY COMMITTEE:** Mr. Ryan Nelson reported on the following events: 1) July 15 the CAC held its 3<sup>rd</sup> Annual Backpack Giveaway, 2) August 29 the CAC met at Molina's Coffee Shop to discuss plans for the remainder of the year and 3) September 2 bike ride on the Pacific Electric Trail. Please refer to Mr. Nelson's written report for future events.
- 4) **NOMINATING COMMITTEE:** Ms. Stark stated that the Nominating Committee received several applications and the committee is in the process of setting up interviews. The committee will focus on demographic areas and consumer representation.
- 5) **VENDOR ADVISORY COMMITTEE:** Ms. McGuire shared the committee met on August 21. Meeting highlights were included in the packet. The committee is requesting the Board ratify the committee's recommendation to approve Shelly Dawson as the Health Facilities representative. **2) Motion made to ratify the committee's recommendation and approve the appointment of Shelly Dawson M/S/C Cosand/Stark.**

**OLD BUSINESS:**

- 1) **EMPLOYEE BENEFITS:** Mr. Beckett mentioned with the Board's approval, the Executive Committee voted on the employees' benefits at the August Executive Committee Meeting.

- 2) **2017-18 TRAINING SCHEDULE:** Mr. Nelson referred the Board Training Schedule included in the packet and asked the Board if there was anything that needed to be added, change or deleted. No changes were requested.

**NEW BUSINESS:**

- 1) **MASTER TRUST'S BUSINESS ACCOUNT RESOLUTION:** Mr. Beckett stated that Laura Miller, Master Trust Administer needs to be added to the Master Trust Business Account. Mr. Beckett is requesting the Board accept and adopt the Business Account Resolution and add the 3 signatories Keith Nelson, Lavinia Johnson and Laura Miller. **3) Motion made to accept and adopt the Business Account Resolution with the 3 signatories M/S/C Page/Leonard.**
- 2) **APPROVAL OF NEW OFFICERS:** Ms. Gonzales announced that Another Way held officer elections in July and is requesting the Board's approve the officers. **4) Motion made to approve the officers as presented M/S/C Padilla/Cosand.**

**TRUSTEE INPUT:** None

Mr. Nelson adjourned the meeting at 6:49 p.m. to go into Executive Session. Executive Session was called to order at 6:55 p.m.

The Board reconvened at 7:30 p.m. The Board did not take any action during Executive Session:

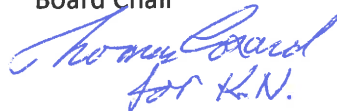
Mr. Nelson adjourned the meeting at 7:32 p.m.

Sincerely,

Cameron Page  
Board Secretary



Keith Nelson  
Board Chair



**Motions for September 11, 2017:**

1. **Motion made to accept the minutes of the July 10, 2017 Board of Trustees Meeting with correction M/S/C Cosand/Page.**
2. **Motion made to ratify the committee's recommendation and approve the appointment of Shelly Dawson M/S/C Cosand/Stark.**
3. **Motion made to accept and adopt the Business Account Resolution with the 3 signatories' M/S/C Page/Leonard.**
4. **Motion made to approve the officers as presented M/S/C Padilla/Cosand.**