



INLAND REGIONAL CENTER

Enhancing Lives

...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3001

December 11, 2017

Dear Providers:

The passage of Senate Bill 3 (SB3) allows for minimum wage rate adjustments to be made for eligible vendors. Effective January 1, 2018, minimum wage in California will increase from \$10.00 to \$10.50 per hour for employers with 25 or less employees and \$10.50 to \$11.00 per hour for employers with 26 or more employees. The Department of Developmental Services (DDS) has been allocated additional funds by the legislature for dissemination to service providers to meet the increased minimum wage mandate. It is important to note that the funds allocated by DDS are solely to meet a service providers' costs to increase employee/staff wages. This information is on the DDS website at www.dds.ca.gov.

Community-Based Day Programs & Work Activity Programs

Service providers classified as day programs, including adult day programs (505, 510, 515) and independent living services (520), and providers classified as Work Activity Programs (service code 954) may request a rate adjustment *from DDS* if any employees/staff are paid less than \$10.50 per hour for employers with less than 25 employees and \$11.00 per hour for employer with 26 or more employees. For more information, navigate to the following website: <http://www.dds.ca.gov/MinWage/?yr2018=1>

Community Care Facilities (Alternative Residential Model (ARM) reimbursed)

Service providers reimbursed under the Alternative Residential Model (ARM) rates (residential providers', service code 905, 910, 915 & 920), the proposed new ARM rates can be found at http://www.dds.ca.gov/Rates/docs/CCF_Rate_January2018.pdf. Providers' with ARM rates **do not** need to submit rate adjustment requests.

In-Home Respite Agencies

For In-home respite agencies (service code 862), service providers may request a rate adjustment *from DDS* for any employees/staff paid less than \$10.50 per hour for employers with 25 or less employees and \$11.00 per hour for employers with 26 or more employees. For additional information, should navigate to the following website: <http://www.dds.ca.gov/MinWage/?yr2018=1>

Negotiated Rate Vendors

For service providers with negotiated rates, IRC is requesting that you complete the SB 3 Minimum Wage Increase Worksheet 2018. Providers with negotiated rates may request a rate adjustment if any employees/staff are paid less than \$10.50 per hour for employers with less than 25 employees and \$11.00 for employers with 26 or more employees.

Submission information: Forward your worksheet(s) to minwage2018@inlandrc.org. Your document name should include the name of your program, service code and vendor number (i.e.: A Plus Transportation.875.HJ0000). Your worksheet will be distributed to a Resource Development and Transportation Unit (RDTU) team member. The assigned staff will contact you and request payroll documents, and unemployment insurance rate (only if above the maximum allowed percentage).

IRC is requesting service providers with negotiated rates to complete and forward worksheets no later than **March 1, 2018**. Incomplete worksheets will not be reviewed and will be returned to you.

If you have any questions or need further information, please email Ehamler@inlandrc.org.

Sincerely,

Eric Hamler
Program Manager, RDTU
Inland Regional Center