

**INLAND REGIONAL CENTER
VENDOR ADVISORY COMMITTEE**

**Inland Regional Center Conference Center
1425 S. Waterman
San Bernardino, CA 92408**

MINUTES

October 16, 2017

COMMITTEE MEMBERS PRESENT: Felecia Arnold, Transportation: Johana Caicedo, Infant/Children Programs: Shelly Dawson, Health Facilities: Lynn De Anda, Day Programs: Donna Gimm, Member at Large: Mark Hendren, SLS: Robert Horrigan, Member at Large: Gregory Mathes, Vocational Programs: Amanda McGuire, Member at Large: Doug McKown, Specialist/Support Programs: April Stewart, Respite.

GUESTS PRESENT: Anthony Akers, VIP, Inc.: Elena Akimoto, UCDD: Dianna Anderson, Desert ARC: Florence Arneccillo, OPARC: Lindsey Bockouen, People's Care: Marie Chatman, Exceed: Ericka Crowder, CA Mentor: Jamie Davidson, Desert ARC: Ruth Goodsell, Desert ARC: Susana LeBoeuf, Children's Development for Hope Corp.: Kayava Lenoir, CA Mentor: Sharon Maggio, In-Roads: Sapra McDonald SVS: Nicolette Smith, Westview Services: Anriana Sosa, Junior Blind: Tracy Sutherland, SVS: Yvette Torres, Premier Healthcare: Andrea Wells, Exceed: Lucy Yamas-Cortez, Anthesis.

STAFF PRESENT: Giuseppe Ancona, Amada Beltran, Andrew Burdick, Beth Crane, Lindsey Haussamen, Vanessa Hunter, Lavinia Johnson, Rosie Martinez, Monica Siegers, Vince Toms, Kevin Urtz, Treva Webster.

INTRODUCTIONS: Ms. McGuire called the meeting to order at 10:09 and introductions of the committee were made.

MINUTES: Motion made to approve minutes of August 21, 2017: M/S/C Stewart/Gimm.

REGIONAL CENTER UPDATE: Ms. Johnson welcomed everyone back to the IRC Conference Center. A memorial will be completed soon. Coffee and More has re-opened. Ms. Johnson thanked the vendors for participating in the vendor fair. She thanked Lynette Banda for putting it together. The Harvest Festival will be held on November 4th at IRC. Inland's Medicaid Waiver audit is beginning today.

FINANCIAL: No Report.

Vendor Category Report:

- 1) **Day Program:** Ms. De Anda thanked CA Mentor for hosting their Pre-Vac meetings. Vanesa Hunter and Minerva De La Rosa attended the last meeting. They discussed Medicaid Waiver rules, CMS and reverse integration. They talked about the SIR training Colleen Tejada did for them and how important it is to understand the requirements. Next meeting is February 7th at 2 p.m. December will be dark.
- 2) **Health Facilities:** Ms. Dawson reported the group met on September 20th. She thanked Michelle Clark for serving as the previous representative. They discussed CMS rules and emergency preparedness. The providers are working on getting their emergency preparedness plan in place to ensure safety and

continuity of care. They talked about the ICF rate increase and the minimum wage increase as well as HIPAA compliance. Next meeting is November 15th.

- 3) **Infant/Children's Program:** Ms. Caicedo reported on the Pre-Vac of September 18th. They discussed the State Systematic Improvement Plan to improve children's social emotional issues. The providers have a checklist from DDS to support the providers. Program Managers will help with this. Next training will be November 13th. An email will be sent out. The questions regarding frequency, intensity and duration is determined as a team during the assessment. If changes are needed, vendors need to contact the CSC for an addendum. Next meeting is October 23rd at 9:30 at Creative Home Programs.
- 4) **Residential Service L2-L3:** No Report.
- 5) **Residential Service L4:** No Report.
- 6) **Respite Program:** Ms. Stewart reported they had their Pre-Vac on September 12th. They have all submitted their ABX surveys. Many of the vendors attended the vendor fair and felt it was successful. They discussed the toy drive, the Fall Festival and electronic signatures. They talked about AB1513 which would allow giving the private information of home care workers to unions even before the workers have expressed interest in a union; the group wants to oppose this. Next meeting is November 14th at 9:30.
- 7) **SLS:** Mr. Hendren reported on the October 12th Pre-Vac. The group will continue to meet at Unlimited Potential. Lynette Banda attended. They discussed the ABX surveys, the Medicaid Waiver audit, files and organizing. They talked about having their files available at the vendor office if a case worker needs to see them. A concern to the group is dispensing medication; what is the obligation of the provider as many consumers require assistance? They are looking to clarify. They discussed forensic and behavioral referrals as well as those with mental health issues. Next meeting is January 11th.
- 8) **Specialist/Support Programs:** Mr. McKown reported they have not met since the last VAC meeting but he has checked in with the providers. There were good reviews for the vendor fair. The group will not meet again until the new year. The date has yet to be determined.
- 9) **Transportation:** Ms. Arnold reported on the Pre-Vac of September 21st. They discussed the ABX survey, SIR training with Colleen Tejeda and the petition against the gas tax increase. The price of gas is increasing and they would like the tax to be waived. They need 2000 signatures; residential and day programs can also sign. Next meeting is November 16th.
- 10) **Vocational Programs:** Mr. Mathes reported the October meeting was cancelled. The last meeting was August 9th. In August the providers discussed the workforce development updates from DOR. In early October the Coalition sent out a survey to collect data on employment outcomes for WAP and SE. The results will be shared with the funders and stakeholders. In October the group shared additional DOR customized training that was available. The vocational vendors gave good reviews on the vendor fair and reported they received new referrals at the fair. Next meeting is December 6th at 10 a.m. at IRC (was previously announced to be a different time and place).
- 11) **Behavioral Mod:** No Report.
- 12) **Member At Large:** Ms. McGuire had nothing to report, Ms. Gimm had nothing to report, Mr. Horrigan had nothing to report.

Committee Reports

- 1) **Legislative Committee Report:** Ms. Cummings prepared a handout regarding legislative updates.
- 2) **Membership Committee Report:** Mr. Horrigan reported there is still an opening for Residential Level 4 and Behavioral Modification. No applications have been received for these positions.
- 3) **California Service Advisory Committee Chairs (CASACC):** Ms. McGuire reported there was no phone call.

Training Offering: None

Resources: None

Old Business: Vince Toms reminded providers if they would like to hold their Pre-Vacs at IRC, they will need to send an email to Coby Carwile with the dates and times requested and we will verify if the rooms are available. There are two rooms that can be used. DDS just found out about the emergency preparedness updates and will contact CMS. Plans will need to be improved upon if there are specific issues in the area. More guidance from DDS is needed. Inland is a subcontractor with DDS. Inland is required to report any breaches that may occur and what is being done to correct the issue. Providers are also subcontractors of DDS and are business associates of Inland. The reporting form, when ready, will be added to the intranet. The vendor fair was a success. There were 240 vendors that participated. Inland will try to do these on a yearly basis. The HCBS Grant Fund 17-18 guidelines will be provided soon. Go to the DDS site and click on the CMS-HCBS portion of the site. In the tab called "List of initially approved concepts for fiscal year 2016/17 funding" you will find all the approved proposals from the FY 16-17. Recommendation is to review some of the proposals funded under that site. Respite and the retraction of WIC on January 1, 2018. Out of 850 vendors, only 14 did not complete the ABX survey created by DDS. Providers had to do the survey in order to keep the rate increase offered on 7-1-16. The Performance Contract will be presented and discussed in the same room from 6-7 pm on 10-26-17. There are new measures for disparity and employment as dictated by DDS. Local Partnership Agreement (LPA) is ready for completion and use as of the last review on 10-30-17. It is an agreement on meeting employment goals for CIE and minimum wage jobs by IRC, DOR and the 5 main SELPA's. It will be used as the template for the localities. Vendors and stakeholder groups can participate with their localities in the creation of the LPA. No subminimum wage groups for those under 25 years old.

New Business: CJ Cook presented a video show casing CETU and what they do. He had a flyer available for the Fall Festival. He has registration forms if anyone is interested in a booth. The unit sends approximately 2 emails per month regarding happenings at IRC unless something major is going on. Please sign up for the updates.

Public Input: None

Next meeting is scheduled for February 12, 2018 at Inland Regional Center, 1425 S. Waterman Ave., San Bernardino. Check in at building 3.