

AGENDA
INLAND COUNTIES REGIONAL CENTER, INC.
BOARD OF TRUSTEES MEETING
MONDAY, MARCH 12, 2018
Board Training: 5:00 p.m. to 6:00 p.m.
Meeting: 6:00 p.m. to 8:00 p.m.
Inland Regional Center
Conference Center
1425 S. Waterman Avenue
San Bernardino, CA 92408

5:00 p.m. Board Training Appeals & Legal, DDS Contract Overview and Probation Overview

Call to Order/Mr. Nelson

Minutes of January 8, 2018 Board Meeting/Mr. Nelson

Info/Action

Public Input: (Comments limited to 5 minutes per person. Action may not be taken on any item that is not on the Agenda. Please submit Request to Speak Form noting the agenda item to be addressed at sign-in table.)

Self Determination Update/Mr. Meza

Info/Action

Chairperson's Report/Mr. Nelson

Info/Action

Executive Director's Report/Ms. Johnson

Info/Action

Financial Report/Ms. Steuer

Info/Action

Employee Recognition Report/Ms. Harkin (Written Report)

Info/Action

Committee Reports

1) Another Way/Ms. Gonzales

Info/Action

2) Community Engagement Report/Mr. Cook

Info/Action

3) Consumer Advisory Committee/Mr. Ryan Nelson

Info/Action

4) Vendor Advisory Committee/Ms. Remington

Info/Action

Old Business

- 1) Respite Policy/Mr. Urtz

Info/Action

New Business

- 1) \$250,000 Contracts/Mr. Toms
- 2) CPP RFP Selection/Mr. Toms
- 3) Cesar Chavez Holiday/Mr. Cosand
- 4) Monday Holiday/Mr. Cosand

Info/Action

Info/Action

Info/Action

Info/Action

Trustee Input

Executive Session

- 1) Legal Matters (In accordance with Welfare & Institutions Code Section 4663(a)(5)
- 2) Employee Salaries and Benefits (In accordance with Welfare & Institutions Code Section 4663(a)(3))

Next Meeting Date: May 14, 2018

MINUTES OF JANUARY 8, 2018
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

BOARD PRESENT: Kiana Buffington; Tom Cosand; Ted Leonard; Eric Naranjo; Keith Nelson; Jack Padilla; Cameron Page; Rene Rojo; Elvia Sanders; Gizelle Siojo; Joshua Souder; Sheela Stark; Alva Stewart

MEMBERS ABSENT: Peter Asten; Donita Remington

DIRECTORS PRESENT: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Kevin Urtz; Treva Webster

RECORDING SECRETARY: Sandra Guzman

BOARD FACILIATOR: Ashwin Gaur, New Living Options; Juliana Omaiuboje, Sage Place

STAFF PRESENT: CJ Cook; Robin Ferguson; Jonathan Eckrich; Kurtis Franklin; Gabriel Ortiz

GUEST PRESENT: Alma Janssen, DDS; Gregory Mathes, OPARC; Edith Naranjo, Parent

CALL THE ORDER: Mr. Nelson called the meeting to order at 6:07 p.m.

MINUTES OF NOVEMBER 13, 2017 BOARD MEETING: 1. Motion made to accept the minutes of the November 13, 2017 meeting as presented M/S/C Page/Leonard.

PUBLIC INPUT: None

SELF DETERMINATION: Mr. Meza reported that the Self-Determination is making progress and is moving in the right direction. The IRC Self-Determination Advisory Committee met on November 28, 2017. Andrew Burdick, IRC's Employment Specialist shared a special presentation on employment. Presentation was very informative and answered many questions regarding employment changes by legislation and having more jobs be available, individualized and more competitive in nature. The Self-Determination Workgroup had a conference call with the department earlier this month regarding the program's progress. The next advisory committee meeting is scheduled for Tuesday, January 23, 2018.

CHAIRPERSON: Mr. Nelson reported the Board continues to move forward and plans to stay focused on their goals and make huge advances in 2018. The Board has recruited new members and added new skill to the group. Mr. Nelson thanked the Directors, Managers and staff for making IRC a Top Workplace and congratulated them on receiving that award. Mr. Nelson shared that one evening he was approached by a consumer who was sleeping behind a Target store. He contacted an IRC staff who connected him to the IRC's 24 hour after-hour service. The after-hour service was able to find our consumer a safe place to sleep until a more permanent living arrangement could be made. The after-hour service works and was very helpful. Mr. Nelson also shared that he recently met with other regional center's Board Chairs and their main topic was how does the regional centers' staff know their board cares? At IRC there is a good mix of board involvement and believe the staff know they care. Mr. Nelson would like the Board more involved in fund raising for Another Way and the CAC.

EXECUTIVE DIRECTORS'S REPORT: Ms. Johnson thanked Ms. Stark for the board's training. Presentation was very informative. Ms. Johnson introduced Jonathan Eckrich, new program manager for the Training Unit. Jonathan has worked for IRC for a year now but comes with manager experience from San Diego Regional Center. He is loved by consumers and is an excellent trainer. As of December 21, 2017, IRC reported having 34,519 active cases. That is an increase of 76 cases since November. IRC's current employee counts is 752. Approximately 490 of the 752 are case managers. Ms. Johnson thanked everyone who attended the December 2nd Anniversary Commemoration. The County victims and family members were invited to attend a private visit on December 1st. While this was a very difficult experience it also appeared to be very healing. The staff end of the year celebration was held on December 14th and was a huge success. On November 30th, IRC was honored as Top Workplace of 2017 in the Inland Empire, Large Company category. The winner was selected based on the responses from a survey given to all employees. Cj Cook and Daisy Fuentes did a fabulous job setting up the auditorium.

FINANCIAL REPORT: Ms. Steuwer reviewed both the Operations and Purchase of Service (POS) budgets. The Operations budget is aligned with the budget allocations. Purchase of Service is paid in the rears. The total projected POS spending as of December 2017 is \$428,135,303. Projected POS deficit is to be about \$1,022,443.

EMPLOYEE RECOGNITION: Written Report included in board packet.

COMMITTEE REPORTS:

ANOTHER WAY: Ms. Gonzales was not able to attend tonight's meeting but submitted a written report which was included in the board packet. Mr. Nelson reminded the Board to let Andrea Gonzales know if they are planning on attending the Another Way Golf Tournament on June 8th and 9th being held in La Quinta. It would be nice if the Board could participate by supporting the committee by attending or providing raffle prizes.

COMMUNITY ENGAGEMENT REPORT: Mr. Cook submitted a written report.

CONSUMER ADVISORY COMMITTEE: Mr. Cook reported the committee was busy in November and December. The CAC Winter Wonderland Dance at Fiesta Village was well attended. The dance was for IRC Consumers ages 16 and older. Consumers sported their ugly holiday sweaters and wore their dancing shoes. Since reintroducing Sex Ed, staff have received about 5 requests per week. The month of December was dark for the training unit. Staff spent a good portion of the month outreaching in the community and volunteering.

Mr. Cook welcomed the newly appointed Consumer Board Representatives and invited to attend the CAC and went over the 2018 event schedule.

VENDOR ADVISORY COMMUNITY: No Report

OLD BUSINESS:

- 1) **2018 PERFORMANCE CONTRACT PLAN REVISION:** Mr. Cook stated that at the request of DDS, Public Policy Measures #17 and #18 were added to the previously approved 2018 IRC Performance Contract Plan. Measure 17 pertains to integrated employment as a goal on IPP and Measure 18 pertains to wages and hours worked on behalf of those whom incentive payments have been made. **2. Motion made to accept the plan with revisions M/S/C Rojo/Page.**

NEW BUSINESS: None

TRUSTEE INPUT:

Mr. Leonard shared his girlfriend was pregnant and due March 5th.

Mr. Nelson adjourned the meeting at 6:45 p.m. to go into Executive Session. Executive Session was called to order 6:58 p.m.

The Board reconvened at 7:27 p.m. The Board acted on a fiscal and litigation matter.

Mr. Nelson adjourned the meeting at 7:28 pm.

Sincerely,

Cameron Page
Board Secretary

Keith Nelson
Board Chair

MOTIONS FOR JANUARY 8, 2018 MEETING:

1. **Motion made to accept the minutes of the November 13, 2017 meeting as presented M/S/C Page/Leonard.**
2. **Motion made to accept the plan with revisions M/S/C Rojo/Page.**



Self Determination Advisory Committee Meeting NOTICE and AGENDA*

**Where: Inland Regional Center
Board Room – Building 3
1425 S. Waterman Ave
San Bernardino, CA 92408**

February 20, 2018 – 6:00PM to 7:30PM

THE PUBLIC MAY ALSO LISTEN IN BY CALLING +1(213) 436-3666

PARTICIPANT CODE: 32166768

Call to Order and establishment of Quorum Welcome/Introductions
Consent Items <ul style="list-style-type: none"> a. Approval of Agenda b. Approval of Minutes from 10/03/2017 and previous meetings
Public Comments *
S-D program updates from DDS Stakeholder Workgroup (SCDD,IRC)
Presentation/Training for Committee members - SB468 <ul style="list-style-type: none"> a. <u>Discussion on SDP trainings by DDS</u>
Upcoming (Future): <ul style="list-style-type: none"> b. No training scheduled
Discussion Items <ul style="list-style-type: none"> Business arising (old business): <ul style="list-style-type: none"> a. Updates on the progress of CMS Waiver (IRC, SCDD) b. Update on # of interested consumers, informational meetings and materials for all interested consumers (IRC) c. Updates on IRC plans to incorporate self-determination principles (IRC) d. Team discussion - per DDS meeting/trainings RC must seek input from local SDAC while designing the local S-D program & implementations. e. Follow-up by IRC on providing and improving supports for this SDAC (IRC)



- f. Update on progress on outreach/presentations by IRC to Spanish/disparity groups (IRC)

New Business:

- g. Scheduling Quarterly meetings rather than monthly until more info from CMS/DDS is forthcoming (SCDD,IRC)
- h. Setting meeting dates for future SDP meetings (SCDD,IRC)
- i. Back ups for the elected officers (SCDD,IRC)
- j. New members (SCDD/IRC)

Future Agenda Items

Presentations for upcoming meetings (2018)

Adjourn

* This Section is for members of the public only; and is to provide the public an opportunity to comment and/or present information to the Committee on any matter that is not on the agenda. Each public member will be afforded up to five minutes to speak (unless, otherwise allowed by the Chair). Written requests, if any, will be considered first under this section. Pursuant to Government Code Section 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, should contact Don Meza by phone: (909) 890-3493 or e-mail: dmeza@inlandrc.org at least 5 days prior to the meeting. Note: Breaks will be announced as needed. Agenda items may be taken out of order to meet the Committee's and its guests' needs as necessary. Action may be taken under any ag

INLAND COUNTIES REGIONAL CENTER, INC.
Board of Trustees
Executive Committee Meeting
January 17, 2018
4:00 p.m.

PRESENT: Tom Cosand, Cameron Page, Sheela Stark, Keith Nelson, Alva Stewart

GENERAL COUNSEL: Steve Beckett

STAFF/EX-OFFICIO PRESENT: Kevin Urtz, Merissa Steuwer, Sandra Guzman

STAFF/EX-OFFICIO PRESENT VIA CONFERENCE CALL: Lavinia Johnson

1. **TRAINING FOR FACILITATORS:** Keith will provide the Facilitators' Training. Facilitators will be asked to sit either behind the Board or on the front row so they can be readily available to assist if needed.
2. **RESPITE POLICY:** IRC received a letter from DDS regarding the most recent board approved Respite Policy. Letter is requesting IRC remove any and all reference to "cap in respite hours" or "maximum hours". IRC's revised policy no longer makes reference to a cap or maximum hours. Lavinia and Kevin contacted DDS to get clarification and was told that Brian Winfield will be working with IRC to make the necessary changes. Every regional center is required to revised their Respite Policy. Revised policy will be presented to Board for approval once IRC meet or speak to DDS.
3. **MARCEL GRANT:** CJ and the CAC will come up with a proposed budget/plan on how the \$9,000 remaining in the grant will be spent.
4. **BOARD TRAININGS:** The training schedule was revised at the board retreat. The Board will now have an hour training before each board meeting. 30 minutes on a Community Training Topic and 30 minutes on a Management Training Topic. The revised schedule will be included in the March board packet.

NEXT EXECUTIVE COMMITTEE MEETING: February 21, 2018 at 4:00 p.m.

BOARD TRAINING SCHEDULE

2017-18

Revised January 8, 2018

DATE	TOPIC	INSTRUCTOR AND QUALIFICATIONS
July 10, 2017 5:30 – 6:00 p.m.	Conflict of Interest and Confidentiality, Non-Disclosure and Non-Disparagement Agreement	Steve K. Beckett, General Counsel
September 11, 2017	On-Call, 24 Hour Service	Vince Toms, Director of Community Services
October 20-21, 2017 La Quinta Resort & Spa	IT, CAC, Another Way, IRC's Various Department by Directors Strategic Planning	Kurtis Franklin; CJ Cook; Andrea Gonzales; Directors Keith Nelson
November 13, 2017	Intake Process for Early Start and Lanterman Consumers	Treva Webster, Director of Early Start, Intake and Clinical Services
January 8, 2018	Forensic Cases Board Orientation	Jennifer Cummings, Fair Hearings/Legal Affairs Manager Yvonne Guajardo, Forensic Specialist Sheela Stark, Board Member
March 12, 2018 5:00 – 6:00 p.m.	Community Training Topic: Appeals Management Training Topic: Legal, DDS Contract Overview, Probation Overview	Jennifer Cummings, Fair Hearings/Legal Affairs Manager Steve Beckett, General Counsel
May 14, 2018 5:00 – 6:00 p.m.	Community Training Topic: Community Interaction: How to Respond to Questions or Request Management Training Topic: Finance, Reading Reports, DDS Contract, Employee Benefits	CJ Cook, Community Engagement Manager Merissa Steuwer, Director of Financial Services

INLAND COUNTIES REGIONAL CENTER, INC.
Board of Trustees
Executive Committee Meeting
February 21, 2018
4:00 p.m.

PRESENT: Tom Cosand, Cameron Page, Sheela Stark, Alva Stewart

PRESENT VIA CONFERENCE CALL: Keith Nelson

GENERAL COUNSEL: Steve Beckett

STAFF/EX-OFFICIO PRESENT: Lavinia Johnson, Kevin Urtz, Merissa Steuwer

1. **250,000 CONTRACTS:** Two contracts (113 CPP Home and 999 NPO Home) over the \$250,000 threshold were reviewed by the committee. The committee agreed to submit both contracts to the full board for approval.
2. **CPP PROPOSAL REVIEW:** 6 applications were received, reviewed by the RFP Review Committee and presented to the Executive Committee. 5 of the 6 applications were approved and will be presented to the full Board.
3. **BOARD COMPOSITION:** Two Board Members shared that they were listed on the Board Composition incorrectly. The report will be correct to reflect their ethnicity as Hispanic instead of African American. Revision will then be reported to the DDS.
4. **RESPIRE POLICY:** The revised policy was reviewed and contains recommendations from DDS. Policy will be placed on Board Meeting Agenda for final approval.
5. **CESAR CHAVEZ HOLIDAY – MARCH 31:** Cesar Chavez is an important State holiday to recognize in California. Staff is asking the Board to allow Inland Regional Center to observe Cesar Chavez Holiday effective March 31, 2018.
6. **WEEKEND HOLIDAY, MONDAY CELEBRATION:** Sometimes holidays fall on a weekend and IRC staff is asking the Board to allow that holiday to be observed on the following Monday.
7. **BUILDING THE MARCH BOARD MEETING AGENDA:** The following items will be added to the March Board Meeting Agenda: 1) \$250,000 Contracts; 2) CPP Proposal Review Selection; 3) Respite Policy; 4) Cesar Chavez Holiday; 5) Weekend Holiday

NEXT EXECUTIVE COMMITTEE MEETING: March 21, 2018 at 4:00 p.m.



INLAND REGIONAL CENTER

Serving Individuals with Developmental Disabilities in San Bernardino and Riverside Counties

Executive Director's Report

March 2018

Respectfully Submitted by Lavinia Johnson

and Kevin Urtz

CONSUMER TOTALS: As of February 28, 2018, we have 34,828 active cases. That is an increase of 309 cases since our last report in January when we were at 34,519. Last year at this time, we had 32,828 which means that we experienced a growth of exactly 2000 consumers during the past year! This is an average of approximately 167 consumers per month. We anticipate reaching 35,000 by the end of this month.

STAFFING: We continue to advertise, interview and hire to fill any vacancies and are hiring to fill new growth positions. We currently have 748 employees, 484 of those employees serve in some capacity as case managers. Although that is a slight net decrease of 4 since last report in January, we have grown by 44 employees since last year at this time.

BUILDING 3 UPDATE: Just for general information, we are continuing to gradually expand our use of Building 3. Recently we held a training for our vendors using both B&C sections. This was our first use of section B since the reopening and it seemed to have gone well. We do anticipate making use of Section A on a limited basis within the next few months.



INLAND REGIONAL CENTER

Enhancing Lives

...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92423

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March 2, 2018

To: The Board of Trustees
From: Merissa Steuwer, CFO

Re: Operations & POS Spending as of February 2018

Attached herewith is the Fiscal Year 2018 spending for Operations and Purchase of Service (POS).

On February 1, 2018, we received the D-2 allocation. The details of the D-2 Allocation are:

- Ops Non-CPP = \$ 21,925
- Ops CPP = \$ 143,533
- POS Non-CPP = \$1,892,890
- POS CPP = \$ 41,307
- **Total D-2 = \$2,099,655**

The biggest amount received in the D-2 allocation is for POS Non-CPP expenditures. Of the \$1,892,890 additional allocation for POS; \$1,540,084 was budgeted for respite restoration. Effective January 1, 2018, the respite cap at 30 hours per month had been removed. DDS budgeted \$10,300,000 for all Regional Centers for lifting the respite cap; IRC received 14.95% of the \$10.3 Million for this purpose. The current projected annualized cost of respite is \$68.11 Million compared to \$64.58 Million reported last January. The difference between these two projections is an increase of \$3.53 Million which is \$2.03 Million more than what was received in the D-2 allocation. There are 7,827 consumers paid for January 2018 respite service compared to 7,441 consumers paid for November 2017 respite service. This is an increase of 386 consumers for respite service over a two-month period.

The POS budget has a projected deficit of \$1,022,443 as of February 28, 2018.

INLAND REGIONAL CENTER
Proposed Operations Spending
Fiscal Year 2017/2018
July 1, 2017 to June 30, 2018

DRAFT

	A	B	C	D	E	F
	FY 2018 Projected Annual Spending	Budget %	Current Month Paid Actual Thru 02/28/18	Year-to-Date Claims Actual	Projected Budget Balance Remaining	Projected % of Budget Remaining
REVENUES						
Thru D-2 Allocation dated 2/01/2018	68,043,432	98.74%	5,406,516			
Thru D-2 Ops CPP Allocation dated 2/01/2018	865,674	1.26%	2,781			
Total Revenues	68,909,106	100.00%	5,343,737	44,577,342	24,331,764	35.31%
PERSONAL SERVICES						
Salaries	43,627,618	63.31%	3,309,005	27,574,130	16,053,488	36.80%
Retirement	5,466,236	7.93%	575,004	4,122,680	1,343,556	24.58%
Social Security	632,600	0.92%	47,046	394,596	238,005	37.62%
Health Benefits	6,836,972	9.92%	611,762	4,836,175	2,000,797	29.26%
Worker's Comp Insurance	688,829	1.00%	(185)	687,807	1,022	0.15%
Unemployment Insurance	398,170	0.58%	0	0	398,170	100.00%
Non-Industrial Disability Ins/Life Insurance	218,138	0.32%	6,553	50,038	168,100	77.06%
Clinical Consultants - Consumer Services	325,000	0.47%	21,751	147,563	177,437	54.60%
Total Personal Services	58,193,564	84.45%	4,570,935	37,812,990	20,380,573	35.02%
OPERATING EXPENSES						
Temporary Help	100	0.00%	0	0	100	100.00%
Equipment Rental	80,000	0.12%	0	50,526	29,474	36.84%
Equipment Maintenance	90,000	0.13%	163	9,520	80,480	89.42%
Facility Rent	7,191,816	10.44%	599,254	5,319,193	1,872,623	26.04%
Facility Maintenance	2,000	0.00%	0	0	2,000	100.00%
Communications (postage, phones)	391,954	0.57%	63,476	262,417	129,537	33.05%
General Office Expense	236,108	0.34%	4,177	48,204	187,904	79.58%
Printing	16,000	0.02%	0	0	16,000	100.00%
Insurance	525,000	0.76%	0	312,657	212,343	40.45%
Data Processing	356,115	0.52%	21,071	309,882	46,233	12.98%
Data Processing Maintenance / Licenses	150,000	0.22%	0	2,185	147,815	98.54%
Interest Expense	45,000	0.07%	0	0	45,000	100.00%
Bank Service Fees	130,000	0.19%	0	8,944	121,056	93.12%
Legal Fees	250,000	0.36%	60,939	82,213	167,787	67.11%
Board of Trustees Expense	17,000	0.02%	0	9,924	7,076	41.62%
Accounting Fees	75,000	0.11%	0	0	75,000	100.00%
Equipment Purchases	154,400	0.22%	1,519	12,242	142,158	92.07%
Contractor & Consultants - Adm Services	160,000	0.23%	0	60	159,940	99.96%
Mileage Reimbursement	986,773	1.43%	77,723	547,953	438,820	44.47%
ARCA Dues	106,406	0.15%	0	0	106,406	100.00%
General Expenses	436,255	0.63%	7,258	155,385	280,870	64.38%
Total Operating Expenses	11,399,927	16.54%	835,581	7,131,304	4,268,623	37.44%
Total Expenses	69,593,492	100.99%	5,406,516	44,944,295	24,649,196	35.42%
OTHER INCOME						
Interest Income & Other Income	684,385	0.99%	62,779	366,953	317,432	46.38%
Total Other Income	684,385	0.99%	62,779	366,953	317,432	46.38%
Total Operating Surplus (Deficit)	0	(0)	0	(0)	0	

INLAND REGIONAL CENTER

**Projected Purchase of Service (POS) Expenditures
Fiscal Year 2017/2018: (From 7/01/2017 to 6/30/2018)
Services Paid for January 2018**

January 2018 services were paid in February 2018

	FY 2018 Projected Annual Budget	Projected Budget %	Month of Service Paid Actual January 2018	Year-to-Date Paid Actual	Projected Budget Balance Remaining	Projected % of Budget Remaining	Average Number of Consumer	Average Net Cost Per Consumer
REVENUES								
Thru D-2 Allocation dated 2/01/2018	412,437,039							
Projected ICF-SPA Receipts	16,682,811							
Total Revenues	429,119,850	100.00%	32,874,512	236,685,695	192,434,155	44.84%		
OUT-OF-HOME CARE								
Community Care Facilities	130,462,656	30.40%	10,997,618	\$75,768,418	54,694,238	41.92%	2,341	4,619
ICF/SNF Facilities	567,141	0.13%	0	\$160,360	406,781	71.72%	4	5,345
Total Out-of-Home Care	131,029,797	30.53%	10,997,618	75,928,778	55,101,019		2,345	
DAY PROGRAMS								
Day Care	92,951	0.02%	2,304	\$15,840	77,111	82.96%	2	1,218
Day Training	114,109,322	26.59%	9,179,943	\$64,732,424	49,376,898	43.27%	9,601	963
Supported Employment (SEP)	20,474,456	4.77%	1,575,037	11,303,853	9,170,603	44.79%	1,108	1,544
Work Activity Program (WAP)	11,416,616	2.66%	934,883	6,546,505	4,870,111	42.66%	1,346	695
Total Day Programs	146,093,345	34.04%	11,692,167	82,598,622	63,494,723		12,057	
OTHER SERVICES								
Non-Medical: Professional	\$14,152,275	3.30%	758,477	\$7,127,540	7,024,735	49.64%	1,364	746
Non-Medical: Programs	3,485,849	0.81%	219,648	1,802,021	1,683,828	48.30%	113	2,284
Home Care: Programs (854, Homemaker Pgm)	1,508,360	0.35%	52,577	358,850	1,149,510	76.21%	7	7,323
Transportation	11,848,491	2.76%	1,003,665	6,634,025	5,214,466	44.01%	4,833	196
Transportation Contracts	23,192,321	5.40%	1,971,537	13,079,448	10,112,873	43.60%	2,511	744
Prevention Services	1,197,696	0.28%	65,272	592,069	605,627	50.57%	209	404
Other Authorized Services	27,877,013	6.50%	1,824,530	14,674,134	13,202,879	47.36%	3,490	586
Personal and Incidentals	208,876	0.05%	11,094	79,296	129,580	62.04%	107	106
Hospital Care	0	0.00%	0	0	0	0.00%	0	0
Medical Equipment	128,435	0.03%	150	2,907	125,528	97.74%	1	415
Medical Service: Professional	1,229,897	0.29%	68,570	639,217	590,680	48.03%	142	659
Medical Service: Programs	63,589	0.01%	1,290	18,347	45,242	71.15%	5	496
Respite: In-Home	68,108,264	15.87%	4,205,318	33,084,481	35,023,783	51.42%	7,827	613
Respite: Out of Home	189,341	0.04%	2,599	58,758	130,583	68.97%	6	1,469
Camps	12,861	0.00%	0	7,202	5,659	44.00%	2	480
Total Other Services	153,203,268	35.70%	10,184,727	78,158,295	75,044,973		20,617	
Total Purchase of Service (POS) Expenses	430,326,410	100.28%	32,874,512	236,685,695	193,640,715	46.95%		
Projected Surplus/(Deficit) of POS	(1,206,560)	-0.28%				-2.11%		



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Telephone: (909) 890-3000

Fax: (909) 890-3001

TO: Inland Regional Center's Board of Trustees
FROM: Maria Harkin, HR Manager
DATE: March 5, 2018
RE: Employee Awards for December 2017 and January 2018

December:



Along with completing her everyday duties and responsibilities as a CST III, Jessica Ferrin was also able to successfully lead the Fun Committee in planning the annual End of the Year Employee Appreciation Event. From shopping for fundraiser items to leading the monthly meetings, no job is too big or small for Jessica. She is both a natural leader, as well as a great team player.

CONGRATULATIONS JESSICA!

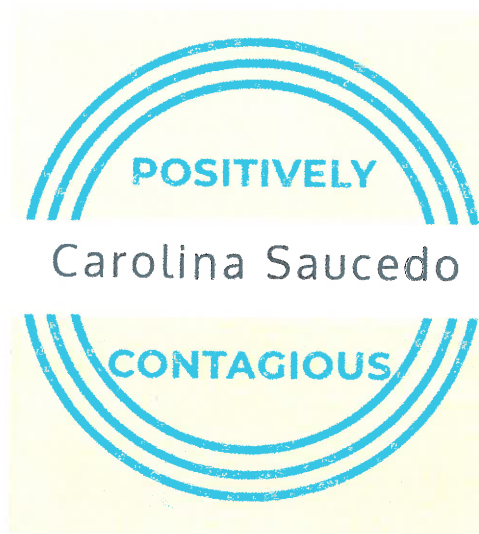


Congratulations Lesly!

Lesly was nominated by two of her fellow coworkers. The following is a combination of what they each had to say about her:

Lesly goes above and beyond helping the unit succeed when she does not have to. She always takes the cases of other CSCs just as seriously as her own. Lesly is even willing to accompany anyone for support if need be at any meeting, placement, or compliance. If she sees that a team member is struggling in a particular area, Lesly will approach them and ask if they need assistance in a non-judgmental and comforting manner.

January: Please note there were no nominations for Hercules of the Month.



Congratulations Carolina!

"I cannot think of another person who emanates a more positive attitude on a daily basis than Carolina. She is always willing to lend a hand with a smile and be there when you need her, no matter what may be going on with her case load or in her personal life. She is a wonderful person to work with and I am privileged to call her my friend! If more people had her attitude and joy toward their work, and life in general, the world would be a happier place."



Inland Regional Center Board Report
Submitted by Andrea Gonzales, Another Way Coordinator
Date: February 26, 2018

A. Reminder - 20th Annual Golf Tournament – Friday, June 8th (mixer); Saturday, June 9th
(tournament and banquet lunch)

1. Location – La Quinta
49-999 Eisenhower Drive., La Quinta, CA 92253
2. Mixer Time – Friday from 7pm -10pm
Tournament Time – Saturday from 8am to 3:30pm (lunch banquet)
3. Steve Garvey will be at the lunch banquet
4. Please let me know if you would like to reserve a casita. Group rate is \$209 per night.
Rooms book early
5. Give out Save the Date with website instructions as to how to sponsor

B. 2nd Annual Bowling Saturday, April 21st from 12-4 p.m.

1. Location -Empire Bowl 940 W. Colton Ave., Redlands, CA 92374
2. Looking for Sponsorships and Donations of Raffle items
 - a. Each Advisory Committee Member has committed to donating a raffle prize.

C. 2nd Donor Appreciation - Valentines

1. 23 new employee supporters
2. Over the course of the year \$1700 more in donations

D. Website and Media Kits

1. Another Way website should be complete by end of April
 - a. Link for consumers from IRC's website
2. General brochure being printed

E. New Advisory Committee Members

1. Demi Lee 2. Guadalupe Lara 3. Ramon Quezada 4. Sharon Cobb 5. Fredick Martinez
2. At max for Advisory Members at 35. This may seem like a lot but between their schedules and what Another Way needs it's working.

F. Mid-Fiscal Year Update

1. See attached

G. Grants

1. Weingart submitted for \$50000
2. Bank of America submitted for \$10000
3. Wells Fargo in process
4. Riverside Community Health Foundation approved an extension

ANOTHER WAY IRC
Budget vs. Actuals: Operating Budget 17-18 - FY18 P&L
 July 2017 - June 2018

	Total		
	Actual	Budget	% of Budget
Income			
40000 Donations			
40021 Individual	4,380.75	6,501.26	67.38%
40025 IRC Emp Donations	13,218.50	25,000.63	52.87%
40027 Arrowhead United Way Emp Donations	484.96	1,000.00	48.50%
40028 Corporate	1,500.00	7,000.00	21.43%
Total 40000 Donations	\$ 19,584.21	\$ 39,501.89	49.58%
40031 Foundation Grants	44,703.92	100,000.00	44.70%
40305 Golf Foundation - Cash		8,000.00	0.00%
40310 Golf Corporate Sponsorship - Cash	70,000.00	120,000.00	58.33%
40330 Golf Entry Fee		10,000.00	0.00%
40340 Golf Raffle Tickets		15,000.00	0.00%
40345 Golf Tour Donations		1,200.00	0.00%
40350 Golf Tour Dinners		1,500.00	0.00%
Total 40300 Special Events	\$ 70,000.00	\$ 155,700.00	44.96%
40351 Special Events-Other			
40355 A. W. Raffles		1,000.00	0.00%
40365 NEEB-Food Drive/Baskets	3,000.00	2,500.00	120.00%
40370 Toy Drive Income	22,550.00	15,000.00	150.33%
40375 Bowling Tournament		15,000.00	0.00%
Total 40351 Special Events-Other	\$ 25,550.00	\$ 33,500.00	76.27%
70011 Other Income		1,000.00	0.00%
Total Income	\$ 159,838.13	\$ 329,701.89	48.48%
Gross Profit	\$ 159,838.13	\$ 329,701.89	48.48%
Expenses			
60081 Telephone	509.68	1,000.00	50.97%
60091 Printing and copying	226.56	500.00	45.31%
60014 Medical Equipment	978.54	4,000.00	24.46%
60015 Other client expenses	73.00		
60101 Clothing Support	12,392.35	20,000.00	61.96%
60102 Rent Support	18,713.80	25,000.00	74.86%
60103 Utility Support	9,375.74	12,000.00	78.13%
60104 Food Support	2,550.36	5,000.00	51.01%
60105 Medical Support	472.58	2,000.00	23.63%
60106 Dental Support	21,406.20	25,000.00	85.62%
60107 Eyeglass Support	2,386.00	3,000.00	79.53%
60108 Furn / Appliances Exp	6,591.09	20,000.00	32.96%
60110 Toy Drive	10,982.13	8,000.00	137.28%
60111 Wheelchair Support	861.00	5,000.00	17.22%
60112 Burial	10,024.03	10,000.00	100.24%

60120 Immigration Assistance	1,685.00	5,000.00	33.70%
60125 Equipment	591.55	2,000.00	29.58%
Total 60100 Program expense	\$ 99,083.37	\$ 147,000.00	67.40%
60165 IT software & upgrades		5,000.00	0.00%
60171 Books, subscriptions, references, memberships	590.51	2,500.00	23.62%
60191 Postage and shipping		200.00	0.00%
60200 Other Miscellaneous Service Cost		500.00	0.00%
60201 Conference, conventions and meetings	7,455.59	10,000.00	74.56%
60202 Strategic Planning	150.00		
Total 60201 Conference, conventions and meetings	\$ 7,605.59	\$ 10,000.00	76.06%
60291 Advertising & Marketing		2,000.00	0.00%
60305 Golf Tour Exp	20,000.00	70,000.00	28.57%
60310 Golf Tour Misc Exp	635.23		
60315 PayPal/Square Fees		500.00	0.00%
Total 60300 Special Event Exp	\$ 20,635.23	\$ 70,500.00	29.27%
60400 Special Events Exp-Other	2,041.03		
60405 NEEB Exp	14,050.35	8,500.00	165.30%
60415 Bowling Tournament	3,970.28	6,500.00	61.08%
Total 60400 Special Events Exp-Other	\$ 20,061.66	\$ 15,000.00	133.74%
60416 Thanksgiving Gift Cards	7,285.00	8,000.00	91.06%
65100 Bank Charges		1,000.00	0.00%
65200 General Expenses	136.05		
65300 Dues & Subscriptions	148.00		
Total 66200 Wages	\$ 0.00	\$ 23,500.00	0.00%
Total 66000 Payroll expenses	\$ 0.00	\$ 23,500.00	0.00%
70000 Taxes & Licenses	20.00		
Total Expenses	\$ 156,301.65	\$ 286,700.00	54.52%
Net Operating Income	\$ 3,536.48	\$ 43,001.89	8.22%
75000 Dividend Income	1,901.72		
76000 Interest Earned	40.72		
78000 Unrealized Gain (Loss) on Investment	12,724.53		
Total Other Income	\$ 14,666.97	\$ 0.00	
Net Other Income	\$ 14,666.97	\$ 0.00	
Net Income	\$ 18,203.45	\$ 43,001.89	42.33%

Monday, Feb 26, 2018 09:51:36 AM GMT-8 - Accrual Basis

PRESENTING SPONSOR - IN-ROADS CREATIVE PROGRAMS, INC.

2nd Annual Bowling Tournament

Take a strike at poverty in the Inland Empire by teaming up with Another Way to serve those in need!

SATURDAY, APRIL 21st from 12-4 p.m.

Empire Bowl 940 W. Colton Ave., Redlands, CA 92374



All bowlers will receive:

*Finishers Medal *Opportunity to win trophies and prize* Shakey's Buffet, Empire Platter & Soda

Sponsorship Opportunities

Each of the Sponsorship Levels entitles you to everything a bowler receives, PLUS the following:

(**6 players per team)



\$2500: FOUR Teams, prominent placement on banner in center of alley, name listed on press release and all other media. Also, recognition plaque, entrance to all bowling games for you and your team members, and beer bracelets. Opportunity to announce the event Kick-Off and your logo emblazoned on dessert cupcakes.

- ♦ **UnbelieevaBowl \$1500: THREE Teams**, placement on banner, name on press release, recognition plaque and beer bracelets.
- ♦ **The Incredi-Bowls \$1000: TWO Teams**, placement on banner, name listed in press release, recognition plaque and beer bracelets.
- ♦ **Lord of the Pins \$500: ONE Team**, placement on banner, name listed in press release, recognition plaque and beer bracelets.
- ♦ **Lucky Strikes \$250: ONE Team**, placement on banner, name listed in press release and recognition plaque.
- ♦ **Teams** (Inland Regional Center Employees and Consumers only) - **\$150:** 6 players to a team (\$25 ea.). Each team member receives everything provided to a bowler as listed above. Food, fun and the opportunity to win prizes.

.....

REGISTRATION

Bowler's Names

Name: _____

Address: _____

Phone: _____

Email: _____

Sponsorship Level: \$ _____

Sponsor Name: _____

(Please indicate how you prefer your name to appear on Event Collateral.)

Questions? Please contact Andrea Gonzales

Another Way—Inland Regional Center

1365 South Waterman Ave, San Bernardino, CA 92408

909-890-3045 amgonzales@inlandrc.org

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____

Please make checks payable to: Another Way. If you'd like to pay via credit card, please contact the Another Way Office at 909-890-3045 or visit: <https://goo.gl/kUMW9G>.

SAVE THE DATE

ANOTHER WAY'S 20TH ANNIVERSARY GOLF TOURNAMENT
SATURDAY, JUNE 9TH (TOURNAMENT)



*Join us as we celebrate
ability, community, compassion and dignity!*

FRIDAY, JUNE 8TH - MIXER

EARLY TEE TIME - 8AM TO BEAT THE HEAT!

PLAY THE PETE DYE DESIGNED MOUNTAIN OR DUNES COURSE

AFTERNOON COCKTAILS & APPETIZERS AT THE CLUBHOUSE

LUNCH AWARDS BANQUET



A WALDORF ASTORIA RESORT



The Western Home of Golf in America®

TITANIUM SPONSOR - In-Roads Creative Programs, Inc.



20TH ANNIVERSARY SPONSOR - Pathway Inc.

visit: [www.http://goo.gl/zXrH1i](http://goo.gl/zXrH1i) for more information

Contact Information

Inland Regional Center
Another Way
Andrea Gonzales
1365 S. Waterman Ave.
San Bernardino, CA 92408

Phone: 909-890-3045

Email: amgonzales@inlandrc.org

To secure a spot
at the tournament
please visit
<http://goo.gl/zXrH1i>

Rooms book up quickly!
Please contact Andrea to
reserve your Casita
at the Group Rate.



Helping Children & Adults with Disabilities

Inland Regional Center Community Engagement Board of Trustees Report

March 2018

The Community Engagement Team continues to work daily to engage and educate the community through social media, inlandrc.org, speaking engagements, and attending outreaches throughout Riverside and San Bernardino County. A major portion of our workload is addressing the Disparity in the Purchase of Services for the Hispanic Community and those with a primary diagnosis of Autism. As well, the Community Engagement Team continues to work closely with the Consumer Advisory Committee to assist them in their event and meeting planning.

The past two months our Diversity Outreach Coordinator has analyzed and compiled quantitative and qualitative data to create the 2017 Disparity in Purchase of services report which will be presented to the community on March 22, 2018 at 5:30 pm in English and 7:00 pm in Spanish, here at IRC. This report will be our most extensive report and outline all our efforts to address disparity through APEP, Fiesta Familiar, education and Community Engagement.

The Disparity Outreach Coordinator is in the very early stages of starting a POS Disparity Task Force to assist IRC with new and innovative ideas to address the disparity. The task force will be made up of Consumers, parents, the IRC Advocates, and community partners.

The Community Engagement Team attended numerous outreaches and events over the past few months. A sample of these outreaches are Inland Empire Disability Coalition (IEDC), Inland Empire Fathers Involvement Coalition (IEFIC) Asian Pacific Lunar Fest, Victor Valley High School Jobs Skills Seminar, Redlands High School Job Skills Seminar. To assist with cultural Competency our Diversity Outreach Coordinator attended the Asian Pacific Lunar Fest and Asian Pacific Islander Cultural Competency: Sub-Committee. As a team, we supported the Second Annual Social Emotional Supports Fair in Murrieta, Healthy High Desert Community Prevention Conversation, and Blythe Consumer Rights Seminar.

On March 20, 2018, our Diversity Outreach Coordinator, Consumer Advocate, Legal Department Manager and one vendor representative will accompany me to Sacramento for Grassroots day. We have two major talking points, restoring social recreations and the medium rate for vendors. Last year we had great success in our visit to the capital and hoped to see similar results this year.

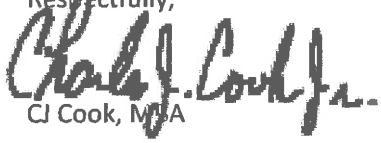
In January, the CAC held their annual voter's rights training and declaration for an office meeting. This year's event was held in Rancho Cucamonga. The CAC held their yearly election in February and look forward to their March 27th Movie Night in Menifee.

Some important dates for you to mark on your calendar is the 2018 IRC CAC Presents: I love the 80's (Formerly IRC CAC Casino Night) which is on June 29th from 5:00 pm to 8:00 pm at Club Center Events in San Bernardino. November 3rd from 11:00 am to 1:00 pm will be the IRC Fall Festival. At this time, we have tentatively scheduled this event to be back at the 66ers Stadium in San Bernardino.

Please check out our Facebook page at InlandRegionalCenter, Instagram, Twitter or log onto inlandrc.org for more event info.

Thank you for your time in reviewing this report.

Respectfully,

A handwritten signature in black ink, appearing to read "Charles J. Cook Jr.", written in a cursive style.

CJ Cook, MPA

Manager- Community Engagement

Summary of VAC meeting on February 12, 2018

Donita Remington Chair, Vendor Advisory Committee

The following is a summary of the February 12th VAC meeting. The complete minutes (once approved) will be posted on the VAC section of IRC's website. Introductions of VAC members were made and Amanda McGuire was thanked for her many years of service and dedication as prior chair of the VAC.

Lavinia Johnson provided the vendors with IRC information, including thanking individuals who attended the 14th Annual Legislative Breakfast. Kevin Urtz provided updated information about the status of Building 3. Merissa Steuwer provided the vendors with a Financial update, including the projected POS deficit. She also reported that while the cap for Respite hours has been lifted, the process for requesting additional hours must be followed.

The vendors expressed concern about DDS's proposed 14 closure days during the public input item on the agenda. They expressed gratitude that ARCA and the Lanterman Coalition both are opposed to the closure days. Vendors asked if IRC had a formal position on this and were informed that IRC had not yet taken a position. The VAC voted to take a formal position in opposition to the 14 closure days.

All Vendor groups were encouraged to send Coby Carwhile information regarding the date, time and location of all Pre-VAC meetings so that the information can be put on IRC's website and easily available to vendors.

Summary by Vendor Category:

Vendor Group:	Concerns / Priorities
Day Programs:	Lynn De Anda reported that the Day programs Pre-Vac meetings continue to be held the Wednesday before the VAC meeting and are held at IRC. Vince Toms, the employment specialists and Amanda McGuire attended the Pre Vac meeting and discussed the 055 & 102 codes, the need for a letter of intent and program design, gave a CMS update and discussed the upcoming program audits. The Heart to Heart Foundation presented an update on OSHA compliance. Lynn requested that any Day Program vendor not receiving notices regarding the Pre Vac meetings, email her at ldanda@desertarc.org
Health Care Facilities	Shelly Dawson reported that individuals from San Bernardino County Health presented on Emergency Preparedness and the new CMS regulations. The next meeting will include information on Life and Safety.
Infant/Children's Programs:	Johanna Caicedo said that the audit results were discussed at the Pre VAC meeting, including improved outcomes. Concerns were the lack of PT / OT availability and the need or documentation regarding the need for center based services. The social / emotional training and the Take a Minute campaign were discussed. Vendors need to provide IRC with data regarding staff training and families participation so that the information can be sent to DDS. They are looking for stories to share as well. April 11 th will be the Early Start Resource Fair; contact Robin Ferguson for details.
Residential (combined levels):	Because there is not a current VAC representative for Level 4 Residential, Victor Sanchez continues to report for both Levels 2-3 & Level 4. He is working on a more complete mailing list of residential vendors. Please send contact information to vsanchez@salemchristianhomes.org The next Pre VAC meeting will be held following the Enrichment Provider Training. There will be an Awareness Fair on March 18 th at the Chino Fair Grounds. Victor asked about the self survey and was instructed by Vince Toms to use the Federal Version location on the CMS website.

Respite	April Stewart has absent, but sent a report via email. Pre-VAC meeting included discussion of the shift differential, tracking software, EVV compliance, and electronic files. ADP will present at the next meeting.
SLS	Mark Hendren was absent. No report.
Specialist/Support Programs	Doug McKown was absent. No report.
Transportation	Felecia Arnold reported that the transportation vendors are concerned about increased costs, especially the increased cost of gas. A survey has been sent to vendors. If vendors did not receive the survey and / or notice of Pre-VAC meetings, please contact Felecia at nemt1stclasstransportation@yahoo.com so that she can get the information to the vendors and add their information to the contact list.
Vocational	Gregory Mathes reported that the Pre-VAC meeting included representatives from the Department of Rehab. Discussion included that the current Department of Rehab rate is too low for assessments; student services paid work experience pilot program; short term support services & customized employment. Vendors requested training on SSI benefits.
Member-at-Large:	Robert Horrigan & Donita Remington did not have any information to share as Members-at-Large. Donna Gimm was absent.

Committee Reports:

Legislative Committee: Jennifer Cummings was absent but sent information about the Grassroots Day on March 20th. Vendors with questions were encouraged to contact Jennifer.

Membership Committee: Robert Horrigan, Membership Committee chair, reported that an application from David Satterwhite for the Behavioral Mod Program representative was received and recommended for approval by the membership committee. David is a program manager at OPARC and has worked in the field for 10 years. David was approved by the VAC as the new Behavioral Mod Program representative. Robert Horrigan also announced that there will be several members of the VAC ending their 2nd terms and encouraged interested vendors to contact him at rphorrigan@gmail.com

CASACC: no report.

Old Business / New Business:

Vince Toms provided an update regarding the HCBS Funding Proposal. The grant cycle is closed and 10 applicants were received (substantially fewer than the prior funding cycle). Applications were focused on customized employment; notice from DDS should be received in 4 to 6 weeks. He had nothing new to report regarding the State Transition plan. He discussed the push for integrated services (codes 055/102) and stated that IRC is slowly transitioning the number of consumers in work activity programs to meet the mandate. Vince discussed the pilot program with the Department of Rehab. He discussed disparity and the need for programs to have bilingual staff. Vince talked about the audit requirements and that the audits and independent reviews need to be reported to IRC. He stated that letters will be sent to vendors.

The next VAC meeting will be April 16, 2018 at 10:00 a.m.



INLAND REGIONAL CENTER

...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3001

Respite policy modifications January 2018

Respite

Respite care is defined as temporary and intermittent care provided for short periods of time (1) in the consumer's own home or (2) out-of-home respite may also occur at an approved residential facility or setting to support family members in keeping consumers in the home. It is intended to relieve family members of the demanding responsibility of caring for the consumer by providing care and supervision to ensure consumer's safety in the absence of family members. When the family has authorization for ongoing in-home respite and wants a one-time out-of-home respite authorization, the hours of in-home respite may be modified accordingly.

Respite services authorized for minor consumers are subject to California's Family Cost Participation Program (FCPP). Families have 30 days from the date they are notified of the cost participation amount to ask for a review of the rate. As allowed by California Code of Regulations Section 56265, the Regional Center's Executive Director or [designee] may adjust the level of cost participation.

Respite hours may be authorized for an individual with medical care needs pending generic funding e.g., Early Periodic Screening, Diagnosis and Training (EPSDT) or In Home Operations Nursing Facility (NF) Waiver Program. The regional center will only consider services such as In-Home Supportive Services as a generic resource when the approved services meet the respite need as identified in the consumer's individual program plan or individualized family service plan.

Children between 0-21 years of age may receive EPSDT funding support. Adults ages 21 years plus may receive NF Waiver funding support.

A regional center may only purchase respite services when the care and supervision needs of a consumer exceed that of an individual of the same age without developmental disabilities.

Facility Name	Vendor #	Service Code	Service Description	Awarded amount/NTE
Hilea Home	HJ2874	113	4 bed SRF located in Apple Valley for consumers who currently reside at a DC and in the community.	\$279,385.13
FY 2017-2018 Project 5	*TBD	999	Renovation for the development of a home that will serve 4 individuals with forensic involvement, behavioral challenges, possible substance abuse histories, and dual diagnosis. Consideration for development in San Bernardino County. This home will have DE/SP.	\$300,000.00

****TBD- vendorization number is pending***

FY 2017-2018 Applicant Log
RFP January 31, 2018

Date Received	Applicant	Project #	Service Description	Projected Start Up Cost	Qualified Y/N	Letter Sent	Notes
1.30.18	Brilliant Corners Rodger Twitchell 527 W 7th Street Floor 11 Los Angeles, CA 90014 (213) 842-5219	PJ 5	NPO	Acquisition Renovation \$150,000 .00 \$300,000 .00	Y		Emailed
1.31.18	Wonderland of Choices Premiera Services, Inc Rochelle Sherman 30623 Jedediah Smith Rd Temecula, CA 92592 (951) 522-7481	PJ 3	EBSH		Y		Emailed
1.31.18	Transformational Growth, LLC Sabeira Aratsu 12791 Windstar Dr. Rancho Cucamonga, CA 91739 (909) 263-7971	PJ1	EBSH		Y		
1.31.18	CBEM, LLC Kelly Weber/Karee Williams 270 Lafayette Circle Lafayette, CA 94549 (925) 303-9255/(415) 990-0491	PJ2	EBSH		Y		
1.31.18	Benson House Inc. Jack Hindman 1941 S. Benson Ave. Ontario, CA 91762 (909) 230-3006	PJ1	EBSH		Y		
1.31.18	Benson House Inc. Jack Hindman 1941 S. Benson Ave. Ontario, CA 91762 (909) 230-3006	PJ4	EBSH		Y		

Director Adult Services Report
March 2018
Respectfully submitted by Don Meza

SANDIS System Updates: SANDIS 7, the web-based consumer information system, is finally coming to IRC. The program will be implemented as soon as possible in a limited release to 6 case management units. The 6 units have been selected to pilot the program. The SANDIS programmers continue to work with the regional centers to resolve some of the bugs and programming issues with the new SANDIS 7. Ongoing testing will continue with the new software at "San Diego Regional Center", "Central Valley Regional Center" and other smaller centers. IRC is ready to take on the challenge and will go forward with this new program.

Medicaid Waiver (MW): IRC has approximately 12,600 active Medicaid Waiver enrolled consumers which is above the DDS goal set in June 2016. The MW team continues to work diligently to assist CSCs to maintain accurate documentation. The MW staff continues to add "Deeming" cases. MW staff are also reviewing HCBS "1915i" cases. Currently IRC has 1,650 consumers qualifying for the 1915i Waiver program. As legislative changes occur, the Waiver team has also been working closely with case management to help them decipher the changes to the law.

Self Determination (SD): The SD Advisory group met on February 20th. There has been some progress in the implementation of the Self Determination program at the State level. On August 16th, DDS sponsored an informational training on the "person centered" approach for regional center staff. On October 10th, DDS sponsored a training on the "Self Determination Guidelines" in preparation for the approval of the Self Determination program by CMS. These trainings for Regional Center staff were of the "Train the Trainer" type to help prepare all case management staff. DDS is preparing to submit the amended Self Determination plan to CMS at any time. The Feds will have 90 days to respond/approve the plan. As soon as the plan is approved, DDS will direct the regional centers to go forward with implementation of the initial pilot group of consumers. IRC has been selected for a sample of 244 spots for consumers of different ages, backgrounds, and areas of residence for the pilot. The list of interested consumers from IRC has been submitted and at the time of submission in January 2018, the list had 319 interested consumers.

Inland Regional Center Children & Transition Services

March 12, 2018 IRC Board of Trustees Report

Submitted by Felipe J. Garcia IRC Director of Children and Transition Services

Greetings, Children, and Transition services continue to grow at a rapid pace. Our statistics are as follows: Currently under School Age and Transition services we have 17,054 consumers in total. This is a growth of 194 consumers over the last three months (December 01, 2017- February 28, 2018). School Age has 10,705 and Transition has 6,349 cases. There are 213 active caseloads of which 137 are in School Age and 76 are in Transition. We are working together as a team to meet the needs of our families for situations in where we may lose a CSC due to normal attrition. For those situations, we assign cases on a temporary basis to existing CSC's so that the families have a point of contact until we can hire vacancies. School age and Transition units work closely together to provide the best possible service to our families

In an effort to provide training on The Workforce Innovation and Opportunity Act (WIOA) which states that any consumer under the age of 24 needs to be assessed for gainful employment and can no longer participate in sub minimum wage jobs; IRC held a cross training to IRC staff, Department of Rehabilitation and Local School Districts on January 18, 2018, which was held at IRC. We anticipate having more cross trainings for our staff as well as the other agencies involved in order to fully implement WIOA for our consumers.

Update: Transition of Behavior Health Therapy from Regional Center system to Medi-Cal

The Department of Developmental Services (DDS) sent each Regional Center a list of consumers that will participate in the transition of Behavior Health Therapies (BHT) slated to officially begin in July 2018. Inland Regional Center has 891 identified cases on the list sent to us by DDS. As previously stated in other Board reports this pertains to children without the diagnosis of Autism, ages 0-21, who are receiving IRC funded BHT services. Children who have Medi-cal Fee for Service (FFS) and are currently receiving IRC funded BHT services can remain on IRC purchase of Service funds if there is a recommendation by a licensed Psychologist and/or Physician to continue services. The same clinical recommendation is required for children who will be transitioning in July 2018. IRC's Behavior Services Team is taking the lead on this project and is securing the clinical recommendations needed to meet timelines and guidelines established by DDS.

Community Services
Board of Trustees Quarterly Report
March 12, 2018
Respectfully Submitted by Vince Toms

The overall direction of Community Service is to provide quality customer service to our prospective and current vendors. We must create and keep high quality vendors and do so with consistency and mutual respect. The following will detail the changes and status of both Quality Assurance and Resource Development.

Vendorization

New Vendors Approved: Total: 50

ICRC 33's (Out of Area Vendors Added): Total: 8

Reactivated Vendors: 10

Rate Table Additions: 408 Rate records and Sub-Codes were added/updated.

Retro Rate Changes: the unit processed 103 retroactive rate changes.

Service Agreement/Contract Renewals: 5 Contract/Service Agreements renewals were processed.

Miscellaneous Changes: The unit processed 80 miscellaneous address changes, 4 capacity changes, 2 name changes and 8 SANDIS changes.

Tax Identification Changes: 1

Vendor Application Packets Sent: 39

EFT Applications Set Up: 75

Vendor Closures: the unit processed 40 vendor closures.

Vendor Portal Requests: 48 Service Provider Portal records were set up.

Insurance Renewals: 351 General & Professional, Worker's Compensation, and Auto Insurance renewal documents were processed. License Renewals: 245 license renewal documents were processed.

Customer Service Calls: The unit responded to 2,208 customer service inquiries/phone calls.

VSN Requests: Vendorization received 15 requests for vendor information from other R.C.'s.

Scanning: 2,628 loose pages, and 24 new files were scanned. There is approximately a 6-8 week backlog of scanned materials (paper). There are approximately 4,900 electronic records pending that need to be uploaded/scanned into AEX.

Document Reproduction for Legal/Auditors: 1 - Al Schwerdt/Career Development Institute for Exceptional Individuals.

Staffing/Personnel Issues: The Vendorization Unit hired Shelby Benson, who started on February 5, 2018.

Resource Development and Transportation Unit

- Facilitating third Day Services Orientation on 3-21-18. Have 35 people already reserved to attend. We have 6 vendors that completed the ACRE training and were awarded the first round of the HCBS grants scheduled to attend this orientation.
- Making changes to new residential service provider orientation to make it more efficient. This is an ongoing process. However, we are scheduled to have our first residential service provider orientation with the new format in 4-2018.
- The passage of Senate Bill 3 (SB3) allows for minimum wage rate adjustments to be made for eligible vendors. Effective January 1, 2018, minimum wage in California will increase from \$10.00 to \$10.50 per hour for employers with 25 or less employees and \$10.50 to \$11.00 per hour for employers with 26 or more employees. The Department of Developmental Services (DDS) has been allocated additional funds by the legislature for dissemination to service providers to meet the increased minimum wage mandate. RDTU is working on processing the rate adjustment request for minimum wage increase. More information about this can be found at: <https://www.inlandrc.org/service-providers/>.
- Continuing to work closely with team on modeling good customer service.
- RFP have gone out 1-2018 for the following projects: 2 Adult Enhanced Behavior Supports Home, 1 Children Enhanced Behavior Support Home, 1 Crisis Support to support individuals of all ages with a 24-hour response, 1 NPO for renovation and acquisition.
- Selection committed meet on 2-6-18 to review RFP's and will be meeting again on 2-20-18 for a second meeting with the scoring of the RFP's.
- Executive Committee will review the RFP's selected by the RFP selection committee on 2-21-18.
- Started a new pilot with the Riverside staff in 1-2018 with transportation compliance being completed via SANDIS only without a face to face compliance.
- Working on special contract language report that is due to DDS in 3-2018.
- Working w/Early Start to Pm to complete an RFN to assist with the intakes to create efficiency for this process.
- Still in the process of developing crisis mobile service to provide extra support to the individuals that will be residing at our Crisis Home.
- DDS has sent back to program design to the Crisis home for revisions. Meet with Crisis home provider and his team to provide some technical assistance with program design revisions.
- Working with several providers to provide services for our consumers to preserve their placements and/or provide additional support to consumer's residing in family homes.
- Gap funding was approved by DDS for two ICF facilities for 60 days per consumer that was residing in this facility during the period that funds were requested for.
- Developing checklist for layered program approaches for Day Services.

- Developing a more efficient way for Letter of intents for Residential Services and some Day Services.

Quality Assurance

- Care Provider, (CP), training resumed at IRC Building 3 Board Room, approximately 200 attendees. QA facilitator/s sign in all CP's and stay in the Building throughout the duration of the training. This ensures safety and accountability of all CP's. (1st training- consist of SIR training by IRC QA Coordinator and Licensing....2nd training...P&I Training by IRC Revenue)
- -VAC and Pre-Vac's all resumed at IRC. Facilitators check in all visitors and remain throughout the duration of the meeting
- Effective April 2018, CP training to resume in Auditorium B and C. This will help to accommodate a larger audience and avoid turning away CP's due to board room capacity.
- Effective 1/2018, 3 Board and Care facilities opened.
- Total vacancies in Level 2-4i, RCFE, and SMH approximately 125 (of the 125 vacancies; 25 are level 4)..referrals pending
- Total vacancies in Specialized Homes = 1 for female. (referrals pending)
- Concerns continue being addressed with People's Care...another meeting schedule on 3/6/18 at IRC Riverside Office
- QA Liaisons providing technical assistance to CP to assure compliance with regulations and meeting consumer's needs
- Collaborative discussions with IRC case management and QA to assure facilities are adhering to consumer's needs and regulations
- Collaborative meeting with CCL at board and cares as needed. QA Liaisons partner with CCL to discuss specific cases
- SIR process - working with Van and Terry to improve efficiencies in SIR entry and turn time.
- Effective 2/1/18, QA started implementing new SIR process to reduce the amount of paper used and follow up info entered directly into Sandis. Results will be shared in future reports.
- Effective 2/1/18, Mentor tool for annual reviews has been revised, updated and is now electronic. Mentors receive their Annual Review document via email immediately after annual review is conducted
- Crisis Homes/EBSH coming on board...date to be determined
- 513's for 2017...approx. 95% complete.
- Unit Morale is great. Upbeat, motivated, and cohesiveness continues
- February 2018, DSP meeting with Mirna Dept of Ed. Approximately 30 providers attended @ IRC conference room.

Training Unit

This unit was recently created (January 2018) with the following goals:

- Managing the growing volume of training needs within our agency for new and existing employees
- Addressing the wide range of training requests for our Consumers and their families
- Creating trainings for the vendor community to address Regional Center policy changes and procedural practices
- Providing trainings about the Regional Center system to agencies that dually serve our population

Currently, this unit consists of a Program Manager (Jonathan Eckrich), a Training Assistant (Tanya Hernandez), and a Senior Training Specialist (currently interviewing).

In January 2018, the Training and Development Unit has begun a curriculum of Cultural Competency installments for IRC employees. Among the topics already covered; General Cultural Sensitivity, Sensitivity working with Seniors, African American Awareness, Gender Roles (March 2018), and Disability Sensitivity (April 2018). Additional staff trainings have included: an IHSS overview, OCRA and DRC presentations, and an SSI/SSDI overview. We are also continuing to develop the database of Learning Management System (LMS) modules that are available to our staff.

Training topics in the works:

- Payroll and UltiPro
- P&I Training for IRC Staff
- Medicaid Waiver
- Early Start
- Documentation

To provide opportunities for all Consumers and families to participate in trainings that are offered, we have begun providing live Spanish translation services during all sessions. Additionally, we are increasing the number of Spanish-only training topics to cater to requests from parents. Training topics covered have included: New Parent Orientation (35 attendees), Sex Education for adults (28 attendees) and parents/care providers (47 attendees), Overcoming the Stigmas of Developmental Disabilities (Spanish only), Voter Rights and Registration (6 attendees), and Employment 'Soft Skills' (26 attendees).

Trainings have been provided to the following vendors:

- Benson House Staff
- Exceed Work Activity Program
-

Regional Center trainings have been provided to the following community partners:

- Behavioral Health
- Riverside County Child Protective Services
- Riverside County Office of Education
- Department of Rehabilitation
- Olive Crest Foster Care agency
- Victorville High School
- SELPA Training
- Coachella Valley Unified School District



**Intake, Early Start, Clinical Services and
The Early Start Family Resource Network
REPORT
February, 2018
*Submitted by Treva Webster***

Intake

The beta testing phase of the on-line Intake Application is almost complete. The application will be professionally translated into Spanish and will be put on line soon. At that time, there will be announcements made to the public about the on-line application.

Early Start and Early Start Clinic

The State Systemic Improvement Plan focusing on the Social and Emotional needs and outcomes of the Early Start Consumers is in full swing. DDS asked IRC ES to participate in Cohort II, and we are in full compliance with their expectations of what needs to be done.

Early Start Family Resource Network

From the trainings offered to staff, service providers, and families to the one-on-one time spent with families to help them through the difficult task of navigating systems, collaboration with ESFRN is a key component to the services we provide for children and families.

Clinical Services

Clinical Services has job openings for Clinical Psychologists to join the team. Please refer qualified, caring individuals to the IRC Website for more information.

Questions?

If you have questions, please don't hesitate to ask me.
Treva Webster 909-890-3493