

**INLAND REGIONAL CENTER
VENDOR ADVISORY COMMITTEE**

**Inland Regional Center Conference Center
1425 S. Waterman
San Bernardino, CA 92408**

MINUTES

February 12, 2018

COMMITTEE MEMBERS PRESENT: Felecia Arnold, Transportation: Johana Caicedo, Infant/Children Programs: Shelly Dawson, Health Facilities: Lynn De Anda, Day Programs: Robert Horrigan, Member at Large: Gregory Mathes, Vocational Programs: Donita Remington, Member at Large: Victor Sanchez, Residential Services Level 2 & 3.

GUESTS PRESENT: Anthony Akers, VIP: Dianna Anderson, Desert ARC: Sharon Barton-Maggio, In-Roads: Susan Cantelon, Care Rite Vocational: Bianca Cervantes, Toward Maximum Independence: Marie Chatman, Exceed: Ann Clark, VNL ARF: Tracy Fakhouri, Pathway, Inc.: Moheni Goji, Ability Counts: Ruth Goodsell, Desert ARC: Katrina Herrera, BEAMS Program: Karen Jones, VIP: Liliana, McDonough, CA Mentor: Bob McGuire, Pathway, Inc.: Edna Napier, Easter Seals Riverside: Sade Ogunleye, CA Mentor: Ola Osifeso, Alaphia Care: Cheryl Patterson, Alaphia Care Home Health: Jill Prilebz, TMI: Cindi Raimondi, ABLE, Inc.: Rosana Ribeiro, ETAS: Fred Robinson, ARC Riverside: Maria Salcedo, Toward Maximum Ind.: David Satterwhite, OPARC: Kolice Satterwhite, Clarice Satterwhite's Home Inc.: Tammi Simpson, CA Mentor, Nicolette Smith, Westview Services: Trish Stevens, Anthesis/PVW: Erin Stream, ARC Riverside: Danny Tekle, E & CO: Tiki Thompson, CPES: Yvette Torres, Premier Healthcare: Andrea Wells, Exceed: Mitzie Yodites, B.O.T.: .

STAFF PRESENT: Florence Arneccillo, Dalila Balderas, Amada Beltran, Minerva De La Rosa, Viviana Gonzalez, Lindsey Haussamen, Rosie Martinez, Amanda McGuire, Keri Neal, Leilani Nguyen.

INTRODUCTIONS: Ms. Remington called the meeting to order at 10:03 and introductions of the committee were made.

MINUTES: Motion made to approve minutes of October 16, 2017: M/S/C Horrigan/De Anda.

REGIONAL CENTER UPDATE: Ms. Johnson reported that regional center attended the legislative breakfast. She thanked the providers who attended. Mr. Urtz gave an update on building 3. A TV is being installed at the entrance for announcements to run. We are gradually getting back to using the full auditorium for meetings. Sections A and B have been closed since 12/2. Section C recently opened and has been used for meetings. The sections have been opened for staff and vendors to visit. It was opened for a private visit for the county workers and the families to visit. Several were visibly shaken at the beginning but after the visit, reported it was actually healing to see it. The building is much brighter. A memorial has been added in the Board Room. Sections A and B will be open after the VAC meeting if providers would like to visit. Inland welcomes feedback. The auditorium will not be used by outside agencies: only IRC business will be conducted. All were encouraged to visit Coffee N More.

FINANCIAL: Ms. Steuwer reported the respite cap has been lifted. Inland is in compliance with the new guidelines. Requests for more hours need to go through the CSC and the need must be documented. Inland has only received 2 allocations so far from DDS and a POS deficit is projected. The increase in respite has not been added to the deficit. Late billing for 2015/2016 fiscal year must be in by the end of the month.

Vendor Category Report:

- 1) **Day Program:** Ms. De Anda reported the providers held their Pre-Vac last Wednesday. Vince Toms attended as well as other QA staff. They discussed employment and updates to CMS. They discussed cardiac events and responsibility; training was offered through Rich DeRose. Next meeting is April 11th at 2:00 at IRC.
- 2) **Health Facilities:** Ms. Dawson reported on the Pre-Vac of January 17th. They discussed emergency preparedness and the need to provide the same level care during an emergency. There are new CMS guidelines for ICF's to ensure a high level of care and emergency preparedness. Next meeting is March 21st at Jon Bec.
- 3) **Infant/Children's Program:** Ms. Caicedo reported on the Pre-Vac of January 22nd. They discussed the DDS audit and the concerns with outcomes; there has been improvement. PT and OT availability is a concern. Early Intervention is supposed to be given in the natural environment versus center based and if this can not happen, the reason must be documented. They talked about the need to increase social/emotional for children. Regional center is asking the providers for stories of families to report to DDS. The Early Start vendor fair will be held April 11th. Please contact Robin Ferguson if anyone would like to attend. Next meeting is February 26th at 9:30 at Creative Home Programs.
- 4) **Residential Service L2-L3:** Mr. Sanchez reported they did not meet last month. He is working on a mailing list and he needs more email addresses, in order to have more providers attend. He would like to have the next Pre-Vac following the training on March 22nd. Mr. Sanchez also invited everyone to the Salem Fair which is an awareness fair and a fun, family day. There will be a guest speaker, a car show, chili tasting, petting zoo, face painting, food and more. Providers are invited to bring an info booth and their clients. For more information, please contact Andreina Herrera at (909) 614-0585 or email at aherrera@salemchristianhomes.org.
- 5) **Residential Service L4:** No Report.
- 6) **Respite Program:** Ms. De Anda reported for Ms. Stewart. The respite providers met January 9th. They discussed the rate increase spreadsheets, the 0.81 shift differential and topics for 2018. The providers are interested in presentations on Applicant Tracking Software to track DSP applicants through the hiring process and tracking hires by recruiting source to see which are a good return on investment, as well as presentations from software companies that are able to do the EVV of timesheets through their system. They are also interested in going electronic for all employee and consumer files. ADP will be presenting at the next meeting on their applicant tracking system. Next meeting is March 13th at 9:30 at IRC.
- 7) **SLS:** No Report.
- 8) **Specialist/Support Programs:** No Report.
- 9) **Transportation:** Ms. Arnold reported they discussed referrals in order to determine the type of consumers they are providing services to. They are working on a survey for the gas increase and are looking to get funds for gas. The gas issue is very concerning to the providers. Next meeting is March 22nd.
- 10) **Vocational Programs:** Mr. Mathes reported on the Pre-Vac of December 6th. DOR is pending on a rate increase for External Situational Assessment services. Providers are encouraged to advocate for the increase. Providers are encouraged to let their DOR resource specialist know if they are interested in providing student services paid work experience as well as Customized Employment services. Non-Supported Employment service is now called Short Term Support Services. Providers are asked to let the

Employment Specialists know when consumers are placed into PIP and CIE positions. Providers are requesting IRC provide more training on managing SSI/SSDI benefits. Next meeting is February 14th at 10:00 at IRC.

11) **Behavioral Mod:** No Report.

12) **Member At Large:** Ms. Remington had nothing to report, Mr. Horrigan had nothing to report.

Committee Reports

1) **Legislative Committee Report:** Ms. Johnson reminded everyone that the Grassroots Day is on March 20th. Let Jennifer Cummings know of issues or topics to bring up.

2) **Membership Committee Report:** Mr. Horrigan reported there is 1 application for the behavioral modification position. There are 3 positions that are terming out; Specialist/Support Programs, Supported Living Services and Member at Large. These positions will need to be filled.

Motion made to accept David Satterwhite as the Behavioral Modification representative: M/S/C: Horrigan/Arnold.

3) **California Service Advisory Committee Chairs (CASACC):** Ms. Remington reported she was not able to attend the call.

Training Offering: None

Resources: None

Old Business: None

New Business: Mr. Toms thanked Ms. Remington for assuming the chair position of the VAC. He reminded providers that it is important to support and attend the Pre-Vac as well as the VAC. Mr. Toms reported all vendors receiving \$500,000 to \$2,000,000, as well as all Work Activity Programs, will have to contract with an independent accounting firm for an independent review of the financial statements. All vendors over \$2,000,000 will have to contract with an independent accounting firm for an independent audit of the financial statements. The statute does not apply to vendors paid via usual and customary rates not to state and local government agencies vendored with IRC. As of current standing and per DDS date, IRC has 280 vendors who are in the category of requiring a review and 342 who are in the category of requiring an audit for a total of 622 vendors. Vendors must provide IRC the review/audit (report) within 9 months of the end of the fiscal year, for that specific vendor. Not all vendors are on the same calendar, so we will have to determine the date individually.

Public Input: The 14 mandated closure dates are troublesome for providers. This is a good budget year and the providers are wondering why this is happening. ARCA and the Lanterman Coalition are opposing this. The VAC may want to take a position as well.

Motion made to go on record that the VAC Committee opposes the 14 mandated closure dates: M/S/C: Horrigan/Mathes.

******UPDATE: After the VAC meeting, IRC notified ARCA of their position to oppose the closure dates.**

Next meeting is scheduled for April 16, 2018 at Inland Regional Center, 1425 S. Waterman Ave., San Bernardino in Auditorium C. Check in at building 3.