

**AGENDA**  
**INLAND COUNTIES REGIONAL CENTER, INC.**  
**BOARD OF TRUSTEES MEETING**  
**MONDAY, MAY 14, 2018**  
**Board Training: 5:00 p.m. to 6:00 p.m.**  
**Annual Board Meeting: 6:00 p.m.**  
**Meeting: 6:30 p.m. to 8:30 p.m.**  
**Inland Regional Center**  
**Conference Center**  
**1425 S. Waterman Avenue**  
**San Bernardino, CA 92408**

5:00 p.m. Board Training: Community Interaction/CJ Cook  
Finance, Reading Reports, DDS Contract, Employee Overview/Merissa Steuwer

Call to Order/Mr. Nelson

Minutes of March 12, 2018 Board Meeting/Mr. Nelson

Info/Action

Public Input: (Comments limited to 5 minutes per person. Action may not be taken on any item that is not on the Agenda. Please submit Request to Speak Form noting the agenda item to be addressed at sign-in table.)

Self Determination Update/Mr. Meza

Info/Action

Chairperson's Report/Mr. Nelson

Info/Action

Executive Director's Report/Ms. Johnson

Info/Action

Financial Report/Ms. Steuwer

Info/Action

CPA Audit

a. Inland Regional Center

Info/Action

b. Master Trust of California

Info/Action

Employee Recognition Report/Ms. Harkin (Written Report)

Info/Action

Committee Reports

1) Another Way/Ms. Gonzales

Info/Action

- 2) Community Engagement Report/Mr. Cook
- 3) Consumer Advisory Committee/Mr. Ryan Nelson
- 4) Vendor Advisory Committee/Ms. Remington
- 5) Legislative Committee/Ms. Cummings

Info/Action  
Info/Action  
Info/Action  
Info/Action

#### Old Business

#### New Business

- 1) POS Disparity Report/Mr. Cook
- 2) \$250,000 Contracts/Mr. Toms
- 3) POS Guidelines Insurance Co-Pay/Mr. Toms

Info/Action  
Info/Action  
Info/Action

#### Trustee Input

#### Executive Session

- 1) Legal Matters (In accordance with Welfare & Institutions Code Section 4663(a)(5)
- 2) Employee Salaries and Benefits (In accordance with Welfare & Institutions Code Section 4663(a)(3)

Next Meeting Date: July 9, 2018

**MINUTES OF MARCH 12, 2018**  
**Inland Counties Regional Center, Inc.**  
**Board of Trustees Meeting**

5:00 p.m. Board Training: Appeals; Legal, DDS Contract Overview and Probation Overview

**BOARD PRESENT:** Peter Asten; Kiana Buffington; Tom Cosand; Ted Leonard; Eric Naranjo; Keith Nelson; Jack Padilla; Cameron Page; Donita Remington; Elvia Sanders; Gizelle Siojo; Joshua Souder; Sheela Stark; Alva Stewart

**MEMBERS ABSENT:** Rene Rojo

**DIRECTORS PRESENT:** Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Vince Toms; Kevin Urtz; Treva Webster

**RECORDING SECRETARY:** Sandra Guzman

**BOARD FACILIATORS:** Sandra Chavez; Ashwin Gaur; Alyse Schwerdt; John Souder

**STAFF PRESENT:** Giuseppe Ancona; CJ Cook; Jennifer Cummings; Robin Ferguson; Lilliana Garnica; Andrea Gonzales; Gabriel Ortiz

**GUEST PRESENT:** Enrique Camacho, Consumer; Enrique Camacho, Parent; Cynthia Hernandez, Consumer; Maria Elena Hernandez; Gregory Mathes, OPARC; Alexis Rodriguez, Consumer; Dimpna Rodriguez, Parent; Mario Rodriguez, Parent

**CALL TO ORDER:** Mr. Nelson called the meeting to order at 6:05 p.m.

**MINUTES OF JANUARY 8, 2018 BOARD MEETING:** 1) Motion made to approve the minutes of the January 8, 2018 meeting as presented M/S/C Page/Cosand.

**PUBLIC INPUT:** None

**SELF DETERMINATION UPDATE:** Mr. Meza stated things are looking positive for the Self-Determination Program and getting closer to having the Self-Determination waiver approved. The department will be submitting all required documents to CMS. IRC's managers attended a Self-Determination training and are prepared to move forward once the waiver is approved. IRC was allotted 244 spots.

**CHAIRPERSON'S REPORT:** Mr. Nelson announced that the Board will be holding elections in May for Chair, Vice Chair, Secretary and 2 Members at Large. Any Board Member interested in running for any of these positions can contact Sandra Guzman by April 16. Mr. Nelson also shared he attended a job skill program at Carter High School this afternoon. Lots of parents were talking and very interested in Micro Enterprise and employment options for young adults. Mr. Nelson stated that parents have a responsibility and a role in helping find employment for their young adults as well. They can help by networking and reaching out to people they know, maybe someone who owns their own business and is hiring. Mr. Nelson wanted to thank the Training Team for doing such a great job on the job skills presentation.

**EXECUTIVE DIRECTOR'S REPORT:** Ms. Johnson announced that CJ Cook, Manager for the Community Engagement unit was recognized at the 20<sup>th</sup> Annual Shine-a-Light on Child Abuse Award Breakfast. This award is given to individuals for their commitment to the safety and well being of at-risk children. Last year, Robin Ferguson, Early Start Manager received this award. As of February 28<sup>th</sup>, we have 34,828 active cases and a total of 748 employees. She was happy to report that staff has been using sections B & C of the auditorium and anticipate making use of section A soon. Ms. Johnson shared that she and Mr. Urtz traveled to Sacramento to meet with Nancy Bargmann, John Doyle and Brian Winfield on March 1<sup>st</sup>. The main focus of this meeting was on IRC's growth. Ms. Johnson thanked Mr. Urtz for preparing the written report and appreciates everything he does.

**FINANCIAL REPORT:** Ms. Steuwer was at the Ulti Pro conference this week and asked Mr. Beckett to request that the Board authorize the Executive Committee to review and accept the final audit for IRC and Master Trust. Audits need to be approved by the Board in April. **2) Motion made to authorize the Executive Committee the authority to review and approve the final audit for IRC and Master Trust on behalf of the Board M/S/C Asten/Leonard.**

**EMPLOYEE RECOGNITION REPORT:** Ms. Harkin submitted a written report and Ms. Johnson was asked to announce the winners. The December winners were for the Hercules of the Month: Jessica Ferrin and for the Positively Contagious was Lesly Diaz-Madrid. For the month of January 2018 Carolina Saucedo was awarded the Positively Contagious Award.

#### **COMMITTEE REPORTS:**

- 1) **ANOTHER WAY:** Ms. Gonzales shared the details for the upcoming 20<sup>th</sup> Anniversary Golf Tournament scheduled for June 8-9, 2018 at La Quinta. Mixer will be on Friday, June 8<sup>th</sup> from 7:00 p.m. to 10:00 p.m. Tournament on Saturday, June 9<sup>th</sup> with a start time of 8:00 a.m. Steve Garvey will be this year's special guest and will attend the luncheon. Another Way reserved a block of 100 rooms and 90 are already reserved. If anyone is thinking about staying they should contact Andrea to secure their room as soon as possible. Also, anyone interested in donating a raffle prize would be greatly appreciated. Ms. Gonzales is requesting the Board to approve the following 5 new committee members: Demi Lee, Guadalupe Lara, Ramon Quezada, Sharon Cob and Fredick Martinez. **3) Motion made to approve the 5 new committee members M/S/C Page/Bufington.**
- 2) **COMMUNITY ENGAGEMENT REPORT:** Mr. Cook shared the CAC I Love The 80's (formally known as CAC Casino Night) will be held on June 29<sup>th</sup> from 5:00 p.m. to 8:00 p.m. at the Club Center Events in San Bernardino. Tickets will be sold at the door for \$10.00 per person. Proceeds from this event will benefit the CAC. A community input meeting regarding disparity is scheduled for March 22<sup>nd</sup> in sections B & C of the auditorium. English from 5:30 to 6:30 p.m. and Spanish from 7:00 to 8:00 p.m. Both meetings will be live stream. A lot of input has been received through the online survey as well. A disparity report will be composed from all the data that was collected and will be presented to the Board in May for approval. The next APEP (Autism Parent Education Program) session will begin on April 1 in Palm Desert. APEP is a program that gives parents a better understanding of Autism. Parents who sign up attend 4 four-hour sessions. Sessions are offered in English and Spanish.

- 3) **CONSUMER ADVISORY COMMITTEE:** Mr. Ryan Nelson reported that in January, the CAC held their annual voter's right training. The CAC held elections in February and Mr. Ryan Nelson was re-elected as Chair. The CAC has been active helping consumers and educating them on consumer's rights and community-based employment. Mr. Ryan Nelson stated he also attended the job training at Carter High School. Training was very informative, and they talked about dressing for the job interview. The CAC is hosting a Movie Night on March 27<sup>th</sup> at In-Roads in Menifee from 6:00 – 8:30 p.m. The CAC will participate in the Autism Society's 2018 Hero Walk on Sunday, April 22<sup>nd</sup> from 1:00 to 4:00 p.m. at the Silverlakes Sports Complex in Norco. The Spring Fling Dance is scheduled for April 13 in Barstow.
- 4) **VENDOR ADVISORY COMMITTEE:** Ms. Remington provided a summary of the February VAC meeting. The full minutes will be posted on IRC's website once they have been approved by the committee. Ms. Remington highlighted a few items that were discussed at the meeting such as the respite hour cap being lifted, San Bernardino County Health presentation on Emergency Preparedness and on the new CMS regulations and vendors concerns with increased costs. Mr. Asten inquired if the limit of 4 people per home a factor for the increase costs? About a year ago DDS changed the compensation rate based on 6 people per home to 4. Compensation rate for a level 2 home is much lower than a level 4 specialty home. The VAC Committee is currently looking for a Level 4 Representative to serve on the committee. Ms. Remington is requesting the Board ratify the committee's recommendation to appoint David Satterwhite as the Behavioral Mod Program Representative. **4) Motion to ratify the committee's recommendation and approve David Satterwhite as the Behavioral Mod Program Representative M/S/C Cosand/Padilla.** Ms. Remington abstained from voting.

#### **OLD BUSINESS:**

- 1) **RESPITE POLICY:** Mr. Urtz stated that DDS requested IRC add additional language to IRC's most recent board approved Respite Policy. The policy was previously revised to remove any mention of limiting or capping respite hours. The revised policy was presented at the November Board Meeting for approval before submitting it to DDS. IRC received a letter from DDS requesting IRC to add a more descriptive exception process and a statement stating the regional center will only consider In-Home Supportive Services generic services when the approval services meet the respite need as identified in consumer's IPP or IFSP. **5) Motion made to approve the revised Respite Policy as presented M/S/C Page/Stark.**

#### **NEW BUSINESS:**

- 1) **\$250,000 CONTRACTS:** Mr. Toms reported that the Executive Committee met and reviewed in detailed the two contracts with potential of exceeding the \$250,000 threshold. Mr. Nelson stated it is the Executive Committee's recommendation for the Board to approve the two contracts presented. **6) Motion made to approve the two contracts presented M/S/C Stewart/Souder.**
- 2) **CPP RFP SELECTION:** Mr. Toms stated that 6 applications were received and reviewed by the RFP Review Committee. The committee then presented the application to the Executive Committee where they were reviewed. The RFP Committee and Executive Committee would request 5 of the 6 applications be approved by the Board. **7) Motion made to approve the committee's recommendation M/S/C Page/Leonard.**

- 3) **CESAR CHAVEZ HOLIDAY:** Mr. Beckett requested the Board's approval to add the Cesar Chavez Holiday to IRC's current list of observed holidays. Cesar Chavez is a state holiday and is observed by State offices and schools. Mr. Beckett also requested the Board approve observing a weekend holiday the following Monday. 8) Motion made to add the Cesar Chavez Holiday to the current holiday list and to observe a weekend holiday on the following Monday M/S/C Padilla/Souder.
- 4) **MONDAY HOLIDAY:** Discussed with #3 above.

**TRUSTEE INPUT:**

Mr. Leonard announced his son was born on February 22<sup>nd</sup>. Baby and mom are doing well.

Mr. Naranjo announced that he received honors from Mt. San Antonio College.

Mr. Nelson adjourned the meeting at 7:06 p.m. to go into Executive Session. Executive Session was called to order at 7:10 p.m.

The Board reconvened at 7:37 p.m. The Board approved background checks for all board and committee members.

Mr. Nelson adjourned the meeting at 7:38 p.m.

Sincerely,

Cameron Page  
Board Secretary

Keith Nelson  
Board Chair

**MOTIONS FOR MARCH 12, 2018 BOARD OF TRUSTEES MEETING:**

- 1) Motion made to approve the minutes of the January 8, 2018 meeting as presented M/S/C Page/Cosand.
- 2) Motion made to authorize the Executive Committee the authority to review and approve the final audit for IRC and Master Trust on behalf of the Board M/S/C Asten/Leonard.
- 3) Motion made to approve the 5 new committee members M/S/C Page/Buffington.
- 4) Motion to ratify the committee's recommendation and approve David Satterwhite as the Behavioral Mod Program Representative M/S/C Cosand/Padilla.
- 5) Motion made to approve the revised Respite Policy as presented M/S/C Page/Stark.
- 6) Motion made to approve the two contracts presented M/S/C Stewart/Souder.
- 7) Motion made to approve the committee's recommendation M/S/C Page/Leonard.
- 8) Motion made to add the Cesar Chavez Holiday to the current holiday list and to observe a weekend holiday on the following Monday M/S/C Padilla/Souder.



**Self Determination Advisory Committee Meeting NOTICE and AGENDA\***

**Where: Board Room – Building 3  
Inland Regional Center 1425 S. Waterman Ave  
San Bernardino, CA 92408**

**Apr 24, 2018 – 6:00PM to 7:30PM**

**THE PUBLIC MAY ALSO LISTEN IN BY CALLING +1( 213) 436-3666**

**PARTICIPANT CODE: 30428711**

Call to Order and establishment of Quorum Welcome/Introductions
Consent Items <ul style="list-style-type: none"> <li>a. Approval of Agenda</li> <li>b. Approval of Minutes from February 2018 (and previous) meetings</li> </ul>
Public Comments *
S-D program updates from DDS Stakeholder Workgroup (SCDD,IRC)
Presentation/Training for Committee members - SB468 <ul style="list-style-type: none"> <li>a. <b><u>Presentation by Rick Wood on their own Self-Determination program (pilot) experience</u></b> Wood family has been successfully using the Self-Determination program for their child under the initial pilot for more than a decade. Mr. Wood brings a lot of wisdom based on their years of experience of navigating the traditional and the S-D system.</li> </ul>
Upcoming (Future): <ul style="list-style-type: none"> <li>b. IRC's program design for S-D plan – identifying potential risks and risk analysis</li> </ul>
Discussion Items <ul style="list-style-type: none"> <li>Business arising (old business) <ul style="list-style-type: none"> <li>a. Updates on the progress of CMS Waiver (Chairperson report Maia Pawooskar)</li> <li>b. Flyer on SDAC and meetings – discussion and approval</li> </ul> </li> <li>Update on # of interested consumers, informational meetings and materials for all interested consumers (IRC)</li> <li>New Business <ul style="list-style-type: none"> <li>a. Team discussion – Flyer to announce vacancies seeking applicants for SDAC</li> <li>b. Team discussion – IRC's program design for Self-Determination (IRC)</li> </ul> </li> </ul>
Future Agenda Items: Presentations for upcoming meetings (2018)
Adjourn

\* This Section is for members of the public only; and is to provide the public an opportunity to comment and/or present information to the Committee on any matter that is not on the agenda. Each public member will be afforded up to five minutes to speak (unless, otherwise allowed by the Chair). Written requests, if any, will be considered first under this section. Pursuant to Government Code Section 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the



agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, should contact Don Meza by phone: (909) 890-3425 or e-mail: [dmeza@inlandrc.org](mailto:dmeza@inlandrc.org) at least 5 days prior to the meeting. Note: Breaks will be announced as needed. Agenda items may be taken out of order to meet the Committee's and its guests' needs as necessary. Action may be taken under any agenda item



**INLAND REGIONAL CENTER  
Board of Trustees  
Executive Committee Meeting**

**March 21, 2018**

**4:00 p.m.**

**AGENDA**

EXECUTIVE COMMITTEE: Keith Nelson, Chair; Tom Cosand, Vice Chair; Cameron Page, Secretary; Sheela Stark, Member at Large; Alva Stewart, Member at Large

STAFF/*EX OFFICIO*: Lavinia Johnson, Executive Director; Kevin Urtz, Associate Executive Director; Steve Beckett, General Counsel; Merissa Steuwer, Chief Financial Officer

RECORDING SECRETARY: Sandra Guzman, Executive Assistant

1. Board Chair Announcement
2. DDS Special Contract Language Report

Next Executive Meeting: April 18, 2018

**INLAND COUNTIES REGIONAL CENTER, INC.**

**Board of Trustees**

**Executive Committee Meeting**

**March 21, 2018**

**4:00 p.m.**

**PRESENT:** Keith Nelson

**PRESENT VIA CONFERENCE CALL:** Sheela Stark, Alva Stewart

**GENERAL COUNSEL:** Steve Beckett

**STAFF/EX-OFFICIO PRESENT:** Lavinia Johnson, Kevin Urtz, Merissa Steuwer, Sandra Guzman

1. Board Chair Announcement: Keith announced he has decided to step down from the Board effective June 30, 2018. Keith stated he has been getting more involved with SELPA. He also would like to focus more on moving towards with community-based employment opportunities and feels he can accomplish this more effectively not being on the Board.
2. DDS Special Contract Language Report: The Special Contract Language Report was reviewed and will be submitted to DDS. The report will be shared with the full Board and will be uploaded to their iPads.

**NEXT EXECUTIVE COMMITTEE MEETING:** April 18, 2018 at 4:00 p.m.

**INLAND REGIONAL CENTER  
Board of Trustees  
Executive Committee Meeting**

**April 18, 2018**

**4:00 p.m.**

**AGENDA**

**EXECUTIVE COMMITTEE:** Keith Nelson, Chair; Tom Cosand, Vice Chair; Cameron Page, Secretary; Sheela Stark, Member at Large; Alva Stewart, Member at Large

**STAFF/EX OFFICIO:** Lavinia Johnson, Executive Director; Kevin Urtz, Associate Executive Director; Steve Beckett, General Counsel; Merissa Steuwer, Chief Financial Officer

**RECORDING SECRETARY:** Sandra Guzman, Executive Assistant

1. \$250,000 Contracts
2. CPA Audits for Inland Regional Center and Master Trust
3. Insurance Co-Pay Policy
4. Board Elections
5. Disparity Report
6. Retiree Medical Plan Committee
7. Building the May Board Meeting Agenda

**Next Executive Meeting: May 16, 2018**

**INLAND COUNTIES REGIONAL CENTER, INC.**

**Board of Trustees**

**Executive Committee Meeting**

**April 18, 2018**

**4:00 p.m.**

**PRESENT:** Keith Nelson, Sheela Stark, Cameron Page

**PRESENT VIA CONFERENCE CALL:** Tom Cosand, Alva Stewart

**GENERAL COUNSEL:** Steve Beckett

**STAFF/EX-OFFICIO PRESENT:** Lavinia Johnson, Kevin Urtz, Merissa Steuwer, Sandra Guzman

**GUEST PRESENT:** Vince Toms, Director of Community Services; Kathy Lai, Crowe Horwath LLP; Ben Cheng, IRC Controller

1. **REVIEW OF CONTRACTS \$250,000 AND ABOVE:** 2 Creative Art Program, 2 Specialized Residential Facility, 1 Physician Service, 28 Transportation, 1 Family Home Agency and 12 Supported Living Service contracts were discussed and reviewed in detail. **1) Motion made to recommend the Board approve the contracts reviewed today at the May Board Meeting M/S/C Cosand/Page.**

2. CPA Audits for Inland Regional Center and Master Trust:

Master Trust Audit: Kathy Lai, Crowe Horwath LLP stated the financial statements of Master Trust of California as of June 30, 2016 were audited and received an unmodified opinion on those statements.

CPA IRC Audit: Kathy Lai, Crowe Horwath LLP stated the financial statements of Inland Counties Regional Center as of June 30, 2016 were audited and received a qualified audit opinion based on the center's using an actuarial valuation provided by the California Public Employees' Retirement System (CalPERS) and Medical Retiree Plan. The center received a clean opinion in all other areas.

**2) Motion to accept the Master Trust and IRC's CPA Audit as presented M/S/C Stark/Cosand.**

3. Insurance Co-Pay Policy: A section on how to request co-pay reimbursement for Applied Behavioral Analysis, Speech Therapy, Occupational Therapy and Physical Therapy will be added to page 5 of the current Purchase of Service Policy.
4. Board Elections: The Board has received the following nominations and will be presented to the Board for approval: Sheela Stark, Chair; Cameron Page, Co-Chair and Alva Stewart, Secretary. There are still two vacancies for Member at Large positions. Keith will email the Board letting them know of the two vacancies.

5. Disparity Report: The Disparity Report was prepared and will be presented to the Board at the May meeting before submitting it to DDS.
6. Retiree Medical Plan Committee: The Committee will consist of two current Board Members, two retirees and two current employees who will be eligible for retirement soon. Steve Beckett and Ben Cheng will assist to the committee. We currently have Elvia Sanders and Ted Leonard, Board members; Shirley Martin and Sandra Guzman, current employees on the committee. An email will go out to all retirees asking for two volunteers to serve on the committee. The committee will be asked to come up with a recommendation on the future of this plan.
7. Building the May Board Meeting Agenda:

Annual Meeting Agenda: Elections

Regular Board Meeting: 1) \$250,000 Contracts; 2) CPA Audit; 3) Purchase of Service Policy, Insurance Co-Pay section; 4) Disparity report

**NEXT EXECUTIVE COMMITTEE MEETING:** May 16, 2018 at 4:00 p.m.



## Executive Director's Report

May 2018

Respectfully Submitted by Lavinia Johnson

and Kevin Urtz

**CONSUMER TOTALS:** As of April 30, 2018, we have 35,409 active cases. That is an increase of 581 cases since our last report in March when we were at 34,828. Last year at this time, we had 33,417 which means that we experienced a growth of 1,992 consumers during the past twelve months! This is an average of approximately 166 consumers per month. Also of note is that from January 1 through March 31, we had a net transfer-in from other regional centers of 109 (168 transferred out, 277 transferred in).

**STAFFING:** We continue to advertise, interview and hire to fill any vacancies and are hiring to fill new growth positions. We currently have 755 employees, 485 of those employees serve in some capacity as case managers. Since our last report in March we have had a net increase of 6 employees. Since May of 2017 we have had a net increase of 35 employees and since May of 2016, an increase of 109.

**BUILDING 3 UPDATE:** Just for general information, we are continuing to gradually expand our use of Building 3. We are anticipating full use of A, B & C as early as next month. We do intend to limit the use to IRC related functions only. There will be no outside rentals as in the past. Of significant interest to the board, we anticipate that the next Board meeting in July will be in held Sections A & B.

**EMPLOYEE APPRECIATION:** Our annual Employee Appreciation event was held here in the Conference Center last week on May 9. It was a huge success and we want to thank Maria Harkin and her staff in HR for doing an excellent job putting the event together.

**DDS AUDIT:** Once again we are in the middle of our annual DDS audit. The audit began on April 23rd and we anticipate it will be concluded on or near May 18.

**NEW MANAGER:** Finally, we are very pleased to welcome and congratulate the newest member of our management team, Angelica Serrano. Angelica was named the new manager of the Upper Desert Transition Unit. Angelica was a Consumer Service Coordinator in the West End Transition Unit and has 17 years experience at IRC as a CSC.

## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of  
Inland Counties Regional Center, Inc.  
San Bernardino, California

**Report on the Financial Statements**

We have audited the accompanying financial statements of Inland Counties Regional Center, Inc. (the Center), a California nonprofit corporation, which comprise the statement of financial position as of June 30, 2017 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

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(Continued)



### ***Basis for Qualified Opinion***

As discussed in Note 9, the Center is using an actuarial valuation provided by the California Public Employees' Retirement System (CalPERS) to estimate the Center's unfunded projected pension obligation and related pension expense in the accompanying statement of financial position and statement of activities, respectively, that, in our opinion, does not conform to accounting principles generally accepted in the United States of America (GAAP) under the Financial Accounting Standards Board (FASB) standards. The amounts by which this departure affects the liabilities, net deficit, beginning net deficit, expenses, change in net deficit, and footnote disclosures of the pension obligation of the Center have not been determined as it was not practicable to quantify. Also as discussed in Note 9, the Center has recorded a receivable totaling \$13,567,651 from the state that, in our opinion, does not conform to GAAP. If the receivable had not been recorded, total assets would decrease by \$13,567,651, beginning net deficit would increase by \$12,214,319, post-retirement benefit plan expenses would increase by \$1,353,332, and ending net deficit would increase by \$13,567,651.

### ***Opinion***

In our opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the Center as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 27, 2018 on our consideration of the Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control over financial reporting and compliance.



Crowe Horwath LLP

Costa Mesa, California  
April 27, 2018

## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of  
Master Trust of California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Master Trust of California (the Trust), a division of Inland Regional Center, which comprise the balance sheet as of June 30, 2017, and the related statement of capital additions and deductions and changes in trust liability attributable to beneficiaries, for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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(Continued)

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Master Trust of California as of June 30, 2017, and the statement of capital additions and deductions and changes in trust liability attributable to beneficiaries for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Master Trust of California and do not purport to, and do not, present fairly the financial position of Inland Regional Center as of June 30, 2017, and the changes in its financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Other Matters**

The financial statements of the Master Trust of California, as of June 30, 2016, were audited by other auditors whose report dated March 13, 2017, expressed an unmodified opinion on those statements.



Crowe Horwath LLP

Costa Mesa, California  
April 18, 2018



# INLAND REGIONAL CENTER

*Enhancing Lives*

...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3001

TO: Inland Regional Center's Board of Trustees  
FROM: Maria Harkin, HR Manager  
DATE: May 7, 2018  
RE: Employee Awards for the Month of March and April

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**HERCULES AWARD** - Recipients receive a \$25 gift card, a certificate, and the alternating Hercules statue



Brooke always goes above and beyond to help anyone she possibly can. She always makes herself available to answer questions. She takes pride in what she does and it shows; we are definitely lucky to have her in our unit. Brooke makes everyone feel comfortable, and she warms the hallway with her infectious laugh and contagious smile. She is a great CSC, wonderful co-worker, and amazing friend.

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**CONGRATULATIONS BROOKE!**



Shakeema is an excellent coworker/mentor. She goes above and beyond to make sure new employees understand the job and assists with any questions they may have. Her positive attitude and willingness to help makes coworkers feel comfortable to ask her questions. Shakeema makes herself available and gives advice on how to handle certain situations. She is friendly, kind, and a team player.

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**CONGRATULATIONS SHAKEEMA!**

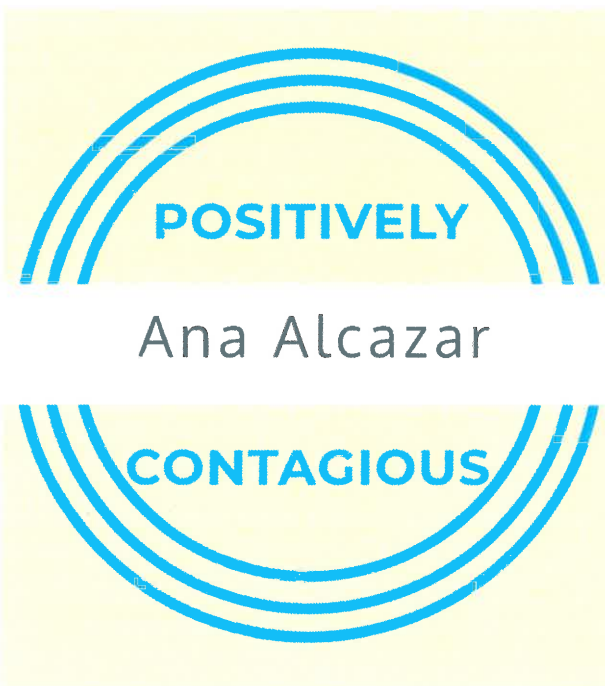
**POSITIVELY CONTAGIOUS** – Recipients receive an “Additional Casual Day” pass for 4 days and a certificate



## *Congratulations Melissa!*

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Melissa is always positive no matter what time of day you call her. She is courteous, professional, and very genuine. We are always reminded to provide service with a smile. Without fail and without a doubt, Melissa is always smiling. Working in Legal, we all know that she has a million things to do. But she has such a huge heart and always makes staff feel like they are important!



## *Congratulations Ana!*

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Ana is a great asset to the Riverside office. She is always willing to assist anyone, and she does so with a smile. She goes out of her way to help anyone who asks for her help. She never tells anyone no. And if she does not know the answer to a question, she will figure it out just to make sure she helps. She is an awesome role model here at IRC. She is the worker we should aspire to be: helpful and thinks of others before herself. She is well respected and loved by her coworkers.





Inland Regional Center Board Report

Submitted by Andrea Gonzales, Another Way Coordinator

Date: May 4, 2018

**A. Reminder - 20<sup>th</sup> Annual Golf Tournament -- Friday, June 8<sup>th</sup> (mixer); Saturday, June 9<sup>th</sup> (tournament and banquet lunch)**

1. Location – La Quinta
  - o 49-499 Eisenhower Drive., La Quinta, CA 92253
    - Mixer Time – Friday from 7pm -10pm at Frank Capra Lawn by Waterfall
    - Tournament Time – Saturday from 8am to 3:30pm (lunch banquet)
    - Steve Garvey will be at the lunch banquet
2. Rooms sold out
3. Funds raised to-date are close to \$180,000; this does not include raffle ticket sales or income generated the day of the event. We're at 202 golfers.
4. Raffle news – Trips (list)

**B. 2<sup>nd</sup> Annual Bowling Saturday, April 21st from 12-4 p.m.**

1. Bowling tournament sold out every lane and consumers, staff, vendors and companies from the community participated.
2. Raised \$13,595 about \$8500 net all of which will be used to purchase Thanksgiving Gift Cards for our clients.

**C. Website**

1. Preview today: [www.anotherway.org](http://www.anotherway.org)

**D. New Advisory Committee Members**

1. Katie Lee and Gabriela Hernandez.
2. At max for Advisory Members at 35.

**E. Grants - Pending will know beginning of fiscal year**

1. Weingart submitted for \$50000
2. Bank of America submitted for \$10000
3. Kaiser - \$24,500

## Inland Regional Center Community Engagement Board of Trustees Report May 2018

The Community Engagement Team continues to work daily to engage and educate the community through social media, inlandrc.org, speaking engagements and attending outreaches throughout Riverside and San Bernardino County. A major portion of our workload continues to be addressing the Disparity in the Purchase of Services (POS) for the Hispanic Community and those with a primary diagnosis of Autism. As well, the Community Engagement Team continues to work closely with the Consumer Advisory Committee to assist them in their event and meeting planning.

On March 22, 2018, our Diversity Outreach Coordinator, Directors, Quality Assurance Team, Training Unit, and Community Engagement Team hosted our 2017 Disparity in Purchase of Services Public Input Meeting. We were able to present the data to 205 vendors, 60 English speaking guests, and 75 Spanish speaking guests. Also, we were able to engage and receive feedback from an additional 39 English speakers and 26 Spanish speakers by live streaming the meetings. You have been provided the POS report, and I will present this data during the May 14, 2018 meeting for your approval.

The Community Engagement Team attended numerous outreaches and events over the past few months. During the previous few months, CE team attended Inland Empire Disability Coalition (IEDC), IEDC Expo, Inland Empire Fathers Involvement Coalition (IEFIC), Victor Valley High School Jobs Skills Seminar. The Team was also able to support the Victor Valley High School Special Education Prom, Barstow High School CAC Dance, Captain X Autism Conference, Hesperia Special Education Prom, Bilingual Advisory Committee at SB's County Elections Office, Murrieta Transition Fair, Murrieta Life After High School, and Carter High School Job Skills Seminar.

On March 20, 2018, members of the Community Engagement Team, Legal Department, and Vendor Advisory Committee attended Grassroots day in Sacramento. During our visit, we were able to meet with nine legislators. During these meetings, we expressed the need to support the reinstatement of social recreation, stopgap funding for our vendors, reject the uniform holiday schedule and support affordable housing.


During April, the Community Engagement Team attended ASIE Hero Walk in Norco, CVASA Autism Awareness Walk and Walk in the Vines in Temecula, which is also an Autism awareness walk. As well, the team supported the Another Way Bowl A Thon, 66ers Disability Awareness Night and hosted a staff seminar called "Growing up with Autism" in collaboration with ASIE.

Some important dates for your calendar are the 2018 IRC CAC fundraiser at Fiesta Village on May 23, 2018, 3 pm to 10 pm. We continue to plan the 2018 IRC CAC Presents: I love the 80's (Formerly IRC CAC Casino Night) June 29th from 5 pm to 8 pm at Club Center Events in San Bernardino. November 3rd from 11 am to 1 pm will be the IRC Fall Festival. We have scheduled this event to be back at the 66ers Stadium in San Bernardino.

Please check out our Facebook page at InlandRegionalCenter, Instagram, Twitter or log onto inlandrc.org for more event info.

Thank you for your time in reviewing this report.

Respectfully,



CJ Cook, MBA  
Manager- Community Engagement

IRC CAC  
REPORT MAY  
14, 2018

Thank you, Board Chair and the Entire Board of Trustees and Executive Team, for allowing me to present my report. I understand that this is the Chair's last meeting as a Trustee and I want to thank you for supporting the CAC during your term.

Since my last update i been really busy personally and with the CAC. Personally, i now have two jobs in the community. One is working at The Riverside Convention Center and the other is for Creative Outdoor Advertisement. Both jobs are above minimum wage and I really enjoy the independence of working in the community. I am also expanding my DJ Business. I bring this up because I feel being active with the CAC over the past years has helped me prepare for these moves in my life. The classes on getting a job as well as speaking at events provides great training for consumers and I encourage all IRC consumers over 16 to become engaged with the CAC. We are having calls with the Vice Presidents in CAC chapters we are setting up in outlying areas to increase participation.

The CAC helped sponsor the Victor Valley High School Special Education Prom and Job Fair I was the Dj for the Prom and it was a lot of fun. We do this every year and the students say they anticipate the dance annually. I encourage all IRC trustees to come to our CAC events.

On April 7th the CAC held a bike which was about 16 miles. CJ helped me choose a new bike since mine was stolen. Being able to purchase a new bike is one of the benefits of having a community-based job and not being paid below minimum wage. I encourage all consumers to come join us on our rides as well as any board member.

April 13th CJ and I flew up to Sacramento for the ARCA CAC we had a Abuse Prevention/Awareness-Presentation also discussed Suspended Services/Letter Campaign and also had a Speaker on Emergency Preparedness. Attending these meetings makes me aware of issues in our community and gives me direction on how I can help fellow consumers advocate on the issues important to our community. On June 12 and 13 I will be attending the DDS CAC. I am the Vice President of the DDS CAC and we just concluded a conference call with DDS to plan our agenda. I will report back after that meeting to the board.

April 17th CAC hosted an Information table at The Captain X Autism Conference. We attend these events to help make consumers aware of the CAC and encourage them to participate in our events and educational meetings.

On April 21st was Disability Night at the 66ers baseball game the CAC provided over 700 tickets for IRC consumers to attend. The CAC was there as well. On Sunday April 22nd the CAC sponsored a table at the Hero walk in Norco. Vince Toms and my Dad were hosted as VIP(s) at the event and the even allowed my Dad to say a few words to the crowd. We all know how risky that can be. The event was very well attended, and we were able to present both IRC services and the CAC to many new people. We promoted our upcoming events with flyers for consumers.

On April 26th CAC put on its annual dance at Barstow high school i was the Dj and we also hosted a photo booth. Every time we attend an event in one of the outlying areas we find out how important



community outreach is in our large area.

I am now serving on the Self-Determination Committee for IRC. I attended my first meeting and it looks like Self-Determination is closely becoming a reality.

April 28th I was the DJ for The bike Safety rodeo in Victorville. April 30th I was part of The Autism Panel held in the IRC Conference Center. I hope you all saw the pictures of the event on our Facebook Page. I feel confident that these events help make our community stronger and we learn so much from each other's experiences.

Upcoming events for the CAC:

May 24th the CAC are meeting with the key clubbers and Kiwanis to prepare 80's give away bags. This is a start of a new partnership between the CAC and Kiwanis as well as the ACTION club. I think this will promote more inclusion opportunities.

May 23rd the CAC will be having Fundraiser at Fiesta Village in Colton. We held a golf tournament there last year and this year the event is getting even bigger. For \$20 you get unlimited access to mini-golf, batting cages, skate ring, go-carts and laser tag. Everyone is welcome and it would be great to see the entire board there supporting the CAC.

In June we have IRC CAC Summer Fundraiser – "I Love the 80's" to be held on Friday, June 29, 2018 from 5 PM to 8 PM at the Club Events Center. The cost is only \$10 per person which includes food, beverages, dancing, raffles, a photo booth and more. All board trustees are invited and in fact encourage to attend. We would love your help with door prizes for the event.

We are working on events for July – a Swim Party for the CAC and my dad is working with the City of Riverside to secure the venue. We are also working on a Basketball Clinic and my dad is working on getting the CBU facility for that event.

The best way to be current on all our events and meetings is to like our Facebook Page and subscribe to the IRC newsletters.

## Summary of VAC meeting on April 16, 2018

Donita Remington     Chair, Vendor Advisory Committee

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The following is a summary of the April 16th VAC meeting. The complete minutes (once approved) will be posted on the VAC section of IRC's website. Introductions of VAC members were made and VAC members were asked to state why they felt the VAC was important in addition to introducing themselves. It was explained that this was in preparation of the formation of a sub-committee to revise the VAC by-laws. The VAC by-laws are currently very minimal and do not include any statement of purpose. The main themes VAC members mentioned during the introduction included the importance of collaboration, communication and representation. Bob McGuire will chair this sub-committee. April Stewart will join the committee. Vendors not on the VAC were asked to volunteer to join the sub-committee and three individuals volunteered to do so. Donita Remington reported that the current term of the VAC is two two-year terms. In the past, this has been extended by one year when circumstances warrant. It was suggested that Robert Horrigan, member at large, be extended for one year due to his responsibilities with the Membership Committee and the new By-laws subcommittee. This was discussed and approved by the VAC.

Lavinia Johnson provided the vendors with IRC information, including the continued rapid growth of active consumers served by IRC, IRC's opposition to the Uniform Holiday schedule, the breach that occurred at DDS, the upcoming IRC annual audit, IRC's disparity report and also shared Jennifer Cummings report on Grass Roots Day. Donita Remington stated how positive, organized and impactful the Grass Roots Day had been. Merissa Steuwer was not present and Ms. Johnson stated that there was no specific financial update to share at this time.

Lavinia Johnson reported that Jonathan Eckrich had been promoted to be Program Manager of the Training Department. Vince Toms added that some trainings will be made available on line in the near future. Vendors can request specific training, and in some cases, that training can be provided on site.

### Summary by Vendor Category:

Vendor Group:	Concerns / Priorities
Day Programs:	Lynn De Anda was not present, but sent in a report. Lindsey Hausmann attended the meeting. Vendors discussed issues with public and private transportation. Vendors were encouraged to address any issues with their CSCs. Amanda McGuire attended the PreVAC meeting and discussed the 055 & 102 codes. She encouraged vendors to RSVP and attend the Day Services orientation on 6/20 if they are interested in submitting program designs for these codes. Lynn requested that any Day Program vendor interested in receiving emails for the PreVAC meetings, email her at <a href="mailto:Ideanda@desertarc.org">Ideanda@desertarc.org</a>
Health Care Facilities	Shelly Dawson reported that there was a good turnout at the meeting. The Department of Public Health presented on the Life and Safety CMS regulations. The vendors discussed the small increase they received for gas and automobile tags. Shelly reported that the supplemental rate is pending and will include retro payments. Some vendors stated that they were receiving visits from Licensing for minor medication errors. Typically, minor medication errors with no adverse reactions for consumers are reported to IRC, but not to Licensing. The extra visits from Licensing have resulted in the use of a lot of staff time. Shelly reported that they will look into possible solutions to this issue and will discuss it at the next meeting.
Infant/Children's Programs:	Johanna Caicedo was absent, but sent a note that the next PreVAC meeting will be held on April 23 <sup>rd</sup> at 9:30 a.m.
Residential (combined levels):	Victor Sanchez announced that they are still looking for a Level 4 representative. He continues to represent both Levels 2-3 & Level 4. No meeting was held prior to the VAC meeting. Vendors with questions were referred to their CSCs. Any vendor who has not received information regarding the PreVAC meetings should email Victor at <a href="mailto:vsanchez@salemchristianhomes.org">vsanchez@salemchristianhomes.org</a> The next PreVAC meeting will include IRC training.

Respite	April Stewart reported that the vendors discussed electronic files. She reported that the goal of using all electronic files is an issue for many preferred providers. ADP presented the services they can provide aimed at different skill levels and different languages. The next PreVAC meeting will include a presentation by another company regarding electronic files. April is interested in getting information from vendors who have experience with electronic files.
SLS	Mark Hendren reported on the challenges vendors are experiencing related to IRC's growth and the lack of low income housing. This is leading to geographic changes and resultant transportation challenges. The vendors also discussed issues regarding the aging population, behavioral health issues and vendors serving consumers with drug and alcohol and or criminal issues. The vendors are discussing the possibility of tiered services with IRC. Mark stated that he appreciates the increased communication with IRC. He stated that IRC is listening and he thanked IRC for the positive relationship it has developed with the vendors. The next meeting will include information about Labor Law.
Specialist/Support Programs	Doug McKown reported that he was very glad to be back. He had been absent due to some health issues. The next PreVAC meeting will be in early to mid-May.
Transportation	Felecia Arnold reported that the transportation vendors held a meeting with Riverside CHP officers to discuss issues related to the time it takes vendors to hire new drivers. This is an on-going issue. The vendors also discussed the upcoming contract renewals.
Vocational	Open position. Donita Remington and Vince Toms attended the PreVAC meeting. Vince gave a thorough update to the vendors. Donita discussed the need for a new representative for the category and the qualities that the representative should have.
Behavior Mod Programs:	David Satterwhite is compiling a mailing list. A PreVAC meeting has not yet been held. Interested vendors should contact him at <a href="mailto:dsatterwhite@oparc.org">dsatterwhite@oparc.org</a>
Member-at-Large:	Robert Horrigan, Donna Gimm & Donita Remington did not have any information to share as Members-at-Large.

#### Committee Reports:

Legislative Committee: Jennifer Cummings was absent but sent a Legislative Summary.

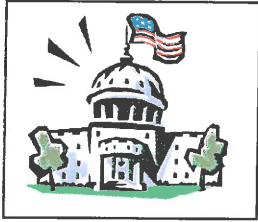
Membership Committee: Gregory Mathes resigned his Vocational Programs position. Interested vendors should contact Robert Horrigan, Membership Committee chair, at [rphorrigan@gmail.com](mailto:rphorrigan@gmail.com)

CASACC: Donita Remington reported that this is not currently an active group. This item will be removed from the agenda in the future.

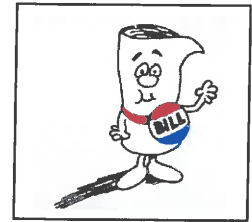
#### Old Business / New Business:

Vince Toms provided an update regarding the CMS final rule. California has received initial approval but needs to supply additional information in select areas before final approval. Vince discussed the triannual contracts that will apply to Transportation vendors this year. He discussed IRC's disparity in the areas of Spanish speaking services and services for autism. He reported that the main points from the public input included the lack of service knowledge, the need for better Day programming (for individuals with autism and employment), the importance of social rec services and the need for social skills training. He reported that IRC is looking at ways to meet unmet needs, including arts program, RBT line staff in Day services, specialized services and crises services. He stated that if Social Rec returns, IRC will look for layered programs that include a socialization component. Vince talked about the audit requirements (WIC 4652.5) and stated that letters will be sent to vendors.

The next VAC meeting will be June 18, 2018 at 10:00 a.m. at IRC.



**LEGISLATIVE REPORT**  
**May 2018**  
**Respectfully Submitted by Jennifer Cummings**  
**Fair Hearings & Legal Affairs**



**GRASSROOTS DAY**

The Annual Grassroots Day was held on March 20, 2018 at the state capitol. Nineteen regional centers sent over 130 people, who visited 101 legislative offices, as well as several other key offices (Legislative Analyst's Office, Department of Finance, Governor's Office). IRC's representation included the vendor community, a consumer advocate, a parent and IRC staff. Key advocacy points discussed with legislators included:

- Restore social recreation and camp
- Reject the "Uniform Holiday Schedule"
- Fund affordable housing
- Support Assembly Member Holden's Bridge Funding Request for one-time funding to help service providers pay for unfunded costs pending DDS' rate study, which comes out in March 2019

[✓] = ARCA Support Position

[▲] = ARCA Support if Amended

[X] = ARCA Oppose or Concerns Position

**FEDERAL LEGISLATION**

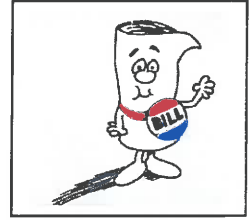
- HR 620 – ADA Education and Reform Act of 2017. Would require education on strategies for promoting access to public accommodations. Would develop a model program to promote alternative dispute resolution mechanisms to resolve civil ADA claims.
- Latest Action: Senate - 02/26/2018 Received in the Senate
- HR 2902 [✓] – IDEA Full Funding Act
- HR 4547 (Johnson/Larson) [✓] – Strengthening Protections for Social Security Beneficiaries Act of 2018. Increases representative payee oversight, individual choice, and information sharing.
- HR 5547 (Calvert) [✓] – Reauthorizes grant programs for eligible entities to provide training, consultation, and information on domestic violence, dating violence, stalking, and sexual assault against individuals with disabilities.
- S 548 (Cantwell) and HR 1661 – Low Income Housing Tax Credit expansion [See also <http://rentalhousingaction.org/advocacytoolkit>]

**PENDING LEGISLATION (Introduced 2018):**

- AB 11 (McCarty) [✓] – EPSDT – Would add developmental screening services to the list of those provided under the Early & Periodic Screening, Diagnosis, & Treatment program.
- AB 1500 (Maienschein) [✓] – Would put a measure on the ballot to issue \$200M in bonds to be used for public/private nonprofits to help day programs serve various types of people.
- AB 1596 (Gloria) [✓] – This is almost the same as ACA 12 (Gloria), which we supported. It would modify existing law to expand the base year property tax value transfer to now include the parent/legal guardian of (and who resides with) a "severely and permanently disabled child" so they can move within their home county.
- AB 1748 (Steinorth) – Would let most anyone move within their county and (almost always) keep their original property tax assessment value.

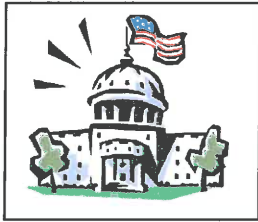


**LEGISLATIVE REPORT**  
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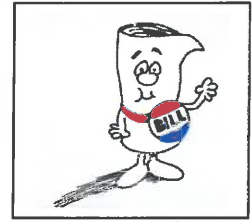


- AB 1757 (Chu) [✓] – This would require police to add a box to their reports on whether or not they think an incident was a hate crime.
- AB 1784 (Maienschein) [✓] – Resource family pilot – Would let a few counties create what amounts to a support network for resource families.
- AB 1801 (Nazarian) [✓] – Cytomegalovirus awareness – Would have DHCS do an informational push about CMV. It's very common, but rarely severe. If congenital, it can cause risk factors for developmental delay (e.g., premature birth), or even intellectual disability.
- AB 1865 (Lackey) [✓] – Service dogs – If a dog is killed, the owner could now also file for restitution of medical expenses and loss of income.
- AB 1914 (Flora) [✓] – Licensure prohibitions – There's a list of crimes which, if you've been convicted of them, automatically bar you from getting licensed to run a community care facility or foster-type homes. This would add a couple types of rape, pimping, and identity theft to that list.
- AB 1934 (Jones-Sawyer) [✓] – Dependents and sexual assault – This bill clarifies that a dependent adult, for the purposes of sexual assault sentencing, may actually live independently. Sponsored by The Arc.
- AB 1953 (Wood) [✓] – SNF Licensure -Applicants would have to state if they have a stake in another business that would do business with their own (potential) SNF.
- AB 1955 (Limón) [✓] – Alzheimer's Awareness – Would require DPH to come up with a public awareness campaign for Alzheimer's/dementia.
- AB 1985 (Ting) [✓] – Hate crimes: disability definition – Clarifies that, in the hate crimes section of Penal Code, that "disability" covers disability – permanent, temporary, or of any listed cause. Also encourages local police to adopt hate crimes policies and provides guidance on what those should include.
- AB 1990 (Mathis R) [✓] – Would establish the California Integrated Community Living Program in the State Department of Developmental Services. The program would provide deferred payment loans to finance capital and other specified costs for permanent, supportive housing for individuals who are regional center clients in order to maximize affordable integrated community living opportunities within communities for people with intellectual and developmental disabilities.
- AB 2039 (Fong) [✓] – ABLE deductions – Would allow contributions to ABLE accounts to be deducted from state taxes.
- AB 2112 (Santiago) [✓] - Community-based Crisis Response Plans – Would require DHCS to apply for a plan grant, per 21st Century CURES Act.
- AB 2122 (Reyes) [✓] – Blood tests – Aspirational bill saying, "we really want all Medi-Cal kids to get blood lead tests." And DHCS will have to do annual web reports of how that's going.
- AB 2132 (Levine D) [▲] – Building permit fees: waiver. This bill would authorize cities and counties to waive or reduce all building permit fees for improvements to the home of a person at least 60 years of age with a qualifying disability that are made to accommodate that disability.





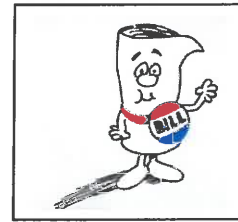
**LEGISLATIVE REPORT**  
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**Fair Hearings & Legal Affairs**



- AB 2156 (Chen) – Definition of gravely disabled – Expands and clarifies the definition to mean someone whose mental health disorder makes it so they can't make informed decisions about basic needs "without significant supervision and assistance from another person." [*n.b., forensic specialists*]
- AB 2165 (Low) [X] – Election Day as a holiday – Would make November elections a state holiday, and in doing so, adds it to the Uniform Holiday Schedule currently in W&I.
- AB 2171 (Frazier) – Special ED interagency agreement – Would require DDS, DOR, and Superintendent to get together on service delivery for kids in those systems.
- AB 2183 (Rubio) – Foster care resource family application – If a child is placed with family members who are not yet approved through the resource family program, they can still get emergency funding assistance. Also, counties may waive permanency assessment criteria process, for up to a year, for children placed under exceptional circumstances. However, a "home environment assessment" would still have to happen.
- AB 2233 (Kalra) – Would require the Department to try to renew the Assisted Living Waiver, but add more slots and counties, scale back oversight visits, and up the provider rates.
- AB 2244 (Acosta) [✓] – Would make RC requests for rate increases automatically granted if, after 30 days, DDS hasn't done anything. For crisis-level (individuals at risk of being placed, or are, in DC crisis centers, out of state, IMDs, etc.) health & safety requests, DDS has to give an answer in 3 days. There's some reporting requirements, too. Separately, DDS has until July 1, 2019, to adopt regs dealing with local cost pressures – including local minimum wage. Those regs will set a 60-day timeline. Also, RCs can buck median rate strictures if the RC shows it's needed for health and safety, and DDS has approved it (with the prior 30-day active negotiation or passive approval mechanism in effect).
- AB 2253 (Irwin) [✓] – ABLE account limits - Removes \$100,000 protection on ABLE accounts for means-tested programs.
- AB 2275 (Arambula) - Medi-Cal plans; data tracking – Would make Medi-Cal managed care plans track some outcomes, including by disability status.
- AB 2331 (Weber) [✓] – Medi-Cal eligibility for RC clients – Would require redetermination of eligibility for RC-eligible clients only every 36 months, and DDS will have to give up a list of individuals to help make it easier.
- AB 2370 (Holden) [✓] – Day care and lead exposure tests – Would require (licensed) day care programs to ask parents if their kids had a blood lead level test and give them info if they haven't.
- AB 2390 (Harper) [✓] – Suicide prevention – Would require high schools to include suicide prevention hotline numbers on student id cards.
- AB 2391 (Harper) [✓] – Suicide prevention – Would require CCs and CSUs, and asks UCs, to include suicide prevention hotline numbers on student ID cards.
- AB 2397 (Obernolte) [✓] – Agency information-sharing for foster families – Changes from permissive to mandatory the ability of various state agencies to share information related to foster family agencies.



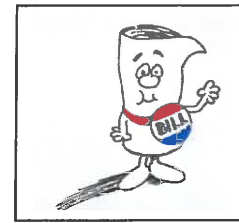
**LEGISLATIVE REPORT**  
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Fair Hearings & Legal Affairs



- AB 2430 (Arambula) [✓] – Medi-Cal income disregard – Would move the income disregard limit up from 100% FPL to 138% FPL.
- AB 2442 (Santiago) – LPS holds – Spot bill to do something with the Lanterman-Petris-Short Act. Steinberg Institute and NAMI are considering their year’s legislative work, and this is the potential vehicle.
- AB 2522 (Chu) – DD funding restoration – Reads, in full, “It is the intent of the Legislature to enact legislation that would restore funding to regional centers that was cut in 2009 during the state budget crisis.”
- AB 2587 (Levine) – Family Disability Insurance Benefits – Note to self: Operational Impacts list. Currently, employers can make employees use up to two weeks of vacation before they can tap into family temporary disability insurance benefits. This bill would eliminate that option.
- AB 2605 (Gipson) – Temporary care facilities for children; 911 calls – Would require various short-term residential programs for children to call the police if and only if there’s a “real” emergency, or the law requires it.
- AB 2623 (Holden) [✓] – Local minimum wage – Lets RCs (or DDS, for those rates) change provider rates “to comply with an ordinance that increases the minimum wage.”
- AB 2643 (Irwin) [✓] – Sedation dentistry – In the standard notification and informed consent for sedation dentistry, the paper would also have to list nonsurgical options.
- AB 2657 (Weber) – Seclusion and Restraint – Would significantly limit the ability of schools to use seclusion and restraint.
- AB 2744 (Reyes) – RCFE referral agencies – Creates agencies that can refer clients to RCFEs. Similar to SB 648 (Mendoza) from 2017.
- AB 2753 (Friedman) [✓] – Density bonus approvals – Changes the density bonus application process to one of passive approval. If a city doesn’t affirmatively deny the application for the bonus within 30 days, congrats! You now are approved.
- AB 2806 (Obernolte) – Parking in EV stalls – Would allow ramp/lift-enabled vehicles with a disabled placard to use an electric vehicle spot.
- AB 2840 (Rubio) – DD Employment pilot – Intent language for a five-year pilot to increase employment for “young adults with autism and other intellectual and developmental disabilities.”
- AB 2994 (Holden) [✓] – Building standards – Would require the next edition of the CA Building Standards Code to be updated so new public restrooms include grab bars.
- AB 2998 (Bloom) [✓] – Flame retardants in kids’ products – Would sharply limit the use of flame retardants in kid-specific products, particularly furniture.
- AB 3074 (Frazier) – Vocational services pilot – Possible follow-up to AB 1607, and the community-based vocational development services demo project that Pavley’s SB 577 created in 2014.
- AB 3085 (Calderon) – RC Contracts – Spot bill touching performance contract code. This will actually become a way to help local entities partner with homeless advocacy/funding groups.
- AB 3098 (Friedman) [▲] – RCFE emergency plans – Mandates annual training for employees on, and drills practicing, the facility’s emergency plan.



**LEGISLATIVE REPORT**  
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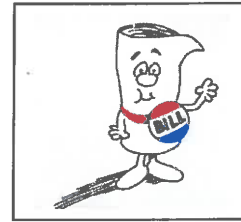


- AB 3127 (Acosta) – Sub-minimum wage tax credits – Would let businesses that could pay sub-minimum wage, but chooses not to, to get a tax credit equal to the dollar difference between sub- and actual minimum wage.
- AB 3152 (Chiu) [✓] – Moderate income housing welfare exemption – Builds on AB 1193 (Gloria), which we supported. Expands welfare exemptions for a very narrow range of properties used by charities for low-income housing, to include “moderate income housing.”
- AB 3158 (Mathis) – ADA Reform – A version of the federal reform, to give more time to businesses to address barriers to access.
- ACR 165 (Grayson) [✓] – Down Syndrome Awareness Week and Day – Proclaims March 18-24<sup>th</sup> as the week, 21<sup>st</sup> as the day.
- ACR 77 (Lackey R) [✓] – Developmental centers. Would express the Legislature’s support for reinvesting revenues and cost savings from the closure and sale, lease, or repurposing of developmental centers into the community of persons with developmental disabilities.
- ACR 213 (Grayson D) [✓] – Autism: sensory-friendly movie screenings.
- SB 227 (de León) - State income tax credits – CA’s answer to the feds putting a \$10K cap on the deductibility of state and local taxes.
- SB 1011 (Roth) - DD conservatorships – Would add IEP and IPP to this list of documents a petitioner has to file in pursuing a limited conservatorship.
- SB 1041 (Leyva) [✓] – Lead testing – Would require DHCS to remind Medi-Cal providers that they can and should do blood lead level tests.
- SB 1107 (Leyva) [✓] – Family Home Agencies – Expands the program to include for-profit agencies.
- SB 1149 (Glazer) – PERS or 401(k)s – Would let public employees opt into a 401(k)-defined contribution plan instead of the PERS system.
- SB 1187 (Beall) – Incompetence to stand trial – Cuts the pre-trial detention period due to incompetency from three to two years. Sponsored by Public Defenders Association. [*n.b., forensic specialists*]
- SB 1190 (Skinner) [✓] – Eugenics compensation – An “unspecified” department will try to find people sterilized at any number of state facilities per state law between 1909 and 1979. Living people, to be precise. Annual progress reports will be made. Anyone eligible who applies between July 1, 2019, and July 1, 2021, gets their fraction of (to be appropriated) dollars.
- SB 1274 (McGuire) – Data-sharing and CalWORKs/Fresh – Would let our system share data with DSS so they can work with DDS to better monitor CalWORKS/Fresh eligibility as a way to see how Employment First is working.
- SB 1280 (Roth) [✓] – Small House SNF pilot extension – So there’s a pilot project going on that allows SNFs to operate in a house. This extends the pilot deadline from 2020 to 2026.
- SB 1306 (Cannella) – Competency – Clarifies that PC §1370.01 (intake, treatment and medication, and competency restoration) applies equally to dually-diagnosed defendants found incompetent due to either their disability or their mental disorder. [*n.b., forensic specialists*]
- SB 1317 (Portantino D) [✗] – Substance abuse: residential treatment facilities.





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- SB 1396 (Galgiani) – Tech accessibility – Would require the state to ensure IT accessibility to a broader and more precise range of standards.
- SCR 125 (Hueso D) [✓] – Autism Awareness Month. Would designate April 2018 as Autism Awareness Month and would encourage residents to show support for autism awareness.
- SJR 19 (Wilk) [✓] – Fully fund special education – Urging Congress to pass HR 2902, the IDEA Full Funding Act, which ARCA currently supports.

**PENDING LEGISLATION (Introduced 2017 – 2-Year Bills):**

- ACA 12 (Gloria) [✓] – Property taxation: base year value transfers: persons with a severely disabled child.
- AB 279 (Holden) – Minimum wage increase for providers
- AB 456 (Thurmond) – Clinical workers' licensure hours
- AB 1335 (Kalra) – Long-term health facilities.
- AB 1372 (Levine) – Crisis stabilization units: psychiatric patients.
- AB 1375 (Dababneh) – Foster care: placements: database.
- AB 1380 (Santiago) – Developmental services: regional center services.  
Would require all regional center contracts to include provisions requiring the regional center to develop a process by which all vendor contracts are reviewed at least once every 2 years and to require that the regional center take appropriate action to ensure that vendors comply with the contracts, up to and including terminating the vendorization if necessary. (ARCA position: Oppose)
- AB 1446 (Cooley D) – Dependent children: periodic review hearing
- AB 1565 (Thurmond) – Work hours: overtime compensation: executive, administrative, or professional employees.
- SB 8 (Beall) – Diversion: mental disorders.
- SB 192 (Beall) – Mental Health Services Act Reversion Fund.
- SB 354 (Portantino) – IEP Translations
- SB 398 (Monning D) – Acquired brain trauma (Department of Rehabilitation program services)
- SB 399 (Portantino D) [✗] – Health care coverage: pervasive developmental disorder or autism.
- SB 501 (Glazer) – Sedation dentistry
- SB 707 (Cannella) – Denti-Cal Advisory Group

**FAILED BILLS (Since November 2017):**

AB 5 (Gonzalez Fletcher D) – Employers: Opportunity to Work Act

AB 15 (Maienschein R) – Denti-Cal program: reimbursement rates

AB 27 (Melendez) – Violent felonies: sex offenses (sex crimes enhancements)

AB 67 (Rodriguez) – Violent and nonviolent felonies (sex crimes enhancements)

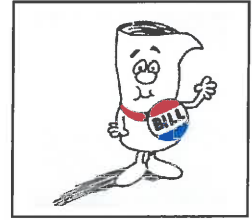
AB 71 (Chiu D) – Income taxes: credits: low-income housing: farmworker housing

AB 77 (Fong) – Regulations: effective dates and legislative review.

AB 177 (Chávez R) – Child abuse and neglect: reporting



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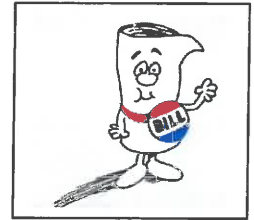
AB 197 (Kiley) – Crime classifications  
AB 286 (Gipson D) – Medi-Cal: beneficiary maintenance needs: home upkeep allowances: transitional needs funds.  
AB 312 (O'Donnell) – SELPA funding equalization  
AB 316 (Waldron R) – Workforce development  
AB 387 (Thurmond) – Minimum wage: health professionals: interns.  
AB 437 (Rodriguez D) – At-risk persons: first responders.  
AB 488 (Kiley) – Mental health oversight office  
AB 502 (Waldron R) – Crime victim compensation: elder or dependent adult financial abuse.  
AB 516 (Maienschein R) – Sex offenses: disabled victims.  
AB 689 (Obernolte) – Juvenile Competency  
AB 800 (Chu) – Hate crimes hotline  
AB 806 (Kalra) – Tax credit for family caregiver expenses  
AB 1170 (Cooley) – Developmental disabilities: competitive integrated employment ombudsperson.  
AB 1240 (Fong) – Health care coverage: essential health benefits.  
AB 1258 (Aguiar-Curry) – Developmental services. (Placeholder in the DD Bill of Rights)  
AB 1322 (Bocanegra D) – Property taxation: intercounty base year value transfers  
AB 1353 (Waldron R) – Health care coverage: prescription drugs: continuity of care  
AB 1473 (Quirk-Silva) – Mental health: pilot crisis stabilization program.  
AB 1539 (Chen) – Mental health. Expands the definition of “gravely disabled.”  
AB 1610 (Ridley-Thomas) – Developmental services: regional centers.  
SB 59 (Moorlach) – Fairview Developmental Center  
SB 75 (Bates) – Violent felonies. (Sentencing enhancements)  
SB 177 (Nguyen) – Caregiver resource centers as respite providers  
SB 202 (Dodd) – Medi-Cal: beneficiary maintenance needs: personal needs allowance.  
SB 283 (Wilk) – Developmental Services (Modifies definition of “developmental disability” to mean a disability that originates before an individual attains 22 years of age.)  
SB 416 (Anderson) – Elder abuse: isolation. (Elder abuse crimes and punishment)  
SB 481 (Pan) – Long-term health facilities: informed consent.  
SB 499 (Stone) – Developmental services: regional centers. (Funding minimum wage requirements)  
SB 526 (Nielson) – Community care facilities: special permits.  
SB 648 (Mendoza) – Health and care facilities: private referral agencies.  
SB 770 (Glazer D) – Violent felonies

**LEGISLATIVE CALENDAR:**

May 11	Last day for <b>policy committees</b> to hear and report to the Floor <b>nonfiscal</b> bills introduced in their house (J.R. 61(b)(6)).
May 18	Last day for <b>policy committees</b> to meet prior to June 4 (J.R. 61(b)(7)).
May 25	Last day for <b>fiscal committees</b> to hear and report to the <b>Floor</b> bills introduced in their house (J.R. 61 (b)(8)). Last day for <b>fiscal committees</b> to meet prior to June 4 (J.R. 61 (b)(9)).



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May 28	Memorial Day.
May 29 – June 1	<b>Floor session only.</b> No committee may meet for any purpose except for Rules Committee, bills referred pursuant to Assembly Rule 77.2, and Conference Committees (J.R. 61(b)(10)).
June 1	Last day for each house to pass bills introduced in that house (J.R. 61(b)(11)).
June 4	Committee meetings may resume (J.R. 61(b)(12)).
June 15	Budget Bill must be passed by midnight (Art. IV, Sec. 12(c)).

For details regarding pending legislation and to track specific bills, visit:  
<http://leginfo.legislature.ca.gov/>.

ARCA's Bill Tracker and Support Positions: <http://arcanet.org/legislation/bill-file/>.



# INLAND REGIONAL CENTER

*Enhancing Lives*

...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3001

May 15, 2018

Rapone Anderson  
Regional Center Branch Manager  
California Department of Development Services  
PO Box 944202  
Sacramento, CA 94244-2020

Dear Mr. Anderson,

Attached you will find the Inland Regional Center's (IRC) plan to ensure that the services authorized and approved are of the highest quality and available to all Consumers no matter the age, language, ethnicity, diagnosis, geographical location, living arrangements, or other identifiable challenges.

We have continued to take a collaborative approach to gathering our input from the community. IRC has continued to collaborate with Office of Clients Rights, Autism Society of Inland Empire and State Council on Developmental Disabilities to assist with marketing the Purchase of Service Data and meeting dates.

For the first time, our Community Engagement and IT teams were able to live stream the meetings. This allowed for stakeholders to attend who may not have been able to travel to IRC for the meetings. The live streams were also interactive, and we were able to gather input and answer questions using this format.

The attached report has input from our Community, Partner Organizations, and Staff, summarized with a plan to continue to address the disparities in Purchase of Services.

Please feel free to contact me at (909) 890-3400 or via email at [Ljohnson@inlandrc.org](mailto:Ljohnson@inlandrc.org) with any questions, concerns, or additional input. We welcome the opportunity to discuss our activities with you.

Sincerely,

Lavinia Johnson, Executive Director  
Inland Regional Center



## Inland Regional Center

### Strategies for Disparity Assurance Plan Implementation

#### Diversity Outreach Coordinator

Inland Regional Center (IRC) hired a bilingual Diversity Outreach Coordinator to design and implement outreach projects focused on the underserved populations identified in the Purchase of Service (POS) Disparity Data: the Spanish speaking/Hispanic community and Consumers with a primary diagnosis of Autism. The Diversity Outreach Coordinator played a significant role in IRC's Disparity Data process, facilitated community input meetings, assisted in the design and distribution of marketing materials to underserved populations, and presented data findings in both English and Spanish. Additionally, the Diversity Outreach Coordinator fostered relationships with IRC Service Coordinators to help identify trends in POS from the case management perspective. The Diversity Outreach Coordinator worked alongside IRC's Manager Training and Development to develop staff training's that created a greater awareness of POS disparity and cultural competence.

#### IRC Staff

Using IT's Learning Management System, IRC required all new staff to receive training on disparity and how to join IRC's efforts in addressing it. The Diversity Outreach Coordinator presented on disparity and IRC's two new programs designed to connect with underserved Consumers to 11 case management unit meetings.

- September 25, 2017: CEU staff training on IRC's disparities and the two programs designed to address them – presented by Diversity Outreach Coordinator.

#### Community Partnerships

Diversity Outreach Coordinator collaborated with community partners to connect with underserved Consumers and families:

- Inland Counties United for Change (ICUC)

Moreno Valley Unified School District

Perris Union High School District

Riverside Unified School District

- Coachella Valley Autism Society of America (CVASA) – Palm Desert
- Fiesta Educativa, Inc.

Fiesta Familiar Parent Orientation - Ontario

Fiesta Educativa Annual Conference – Rancho Cucamonga and Murrieta

APEP Parent Orientation – Palm Desert

- Mexican Consulate – San Bernardino



## Inland Regional Center

- Autism Society Inland Empire (ASIE)
  - Life After High School workshop in Murrieta - sponsorship from CAC \$250 and from IRC \$750
  - IRC marketed Advocacy Boot Camp workshop for ASIE
- State Council on Developmental Disabilities (SCDD)
  - IRC marketed SCDDs class on IRC services for the Pomona area

The Diversity Outreach Coordinator attended the following community meetings/trainings:

- Inland Empire Disabilities Collaborative (IEDC) – San Bernardino

March 2017, September 2017, November 2017, February 2018

- Children and Family Services – Building Community Partners – San Bernardino

June 2017, August 2017, September 2017, January 2018

- Inland Empire United Way – Cultural Competency During the Holidays - Ontario

December 2017

- "Community Conversation about Prevention" meeting - Victorville

January 2018

- Asian Pacific Islander Cultural Competency: sub-committee of DBH – San Bernardino

February 2018

### **Autism Parent Education Program (APEP)**

Currently, there are 8,863 IRC Consumers with Autism; 32.8% have no POS, which equates to 2,903 Consumers. When compared to fiscal year 2015/2016, the disparity increased by 4.5%. Consumers with Autism are 9.9% more likely not to have a purchased service when compared to other developmental disabilities served by IRC. To reduce POS disparity within the diagnosis of Autism, IRC partnered with Fiesta Educativa, Inc., an organization dedicated to empowering families of persons with disabilities. Fiesta Educativa, Inc. has served as the IRC Service Provider for the Autism Parent Education Program (APEP). APEP provided parents a deeper understanding of Autism while assisting them in determining services they may find beneficial. The Autism Parent Education Program is a 16-hour course, presented in four-hour sessions, provided in English and Spanish. APEP topics include Autism, behaviors, socialization, communication, insurance funding and service/supports, with an emphasis on Autism services. Sessions were taught by a licensed trainer with a background in Autism and Autism service provision. As of March 7, 2018, IRC generated 216 APEP referrals. As of March 2018, the APEP program was delivered to parents in Rialto, Victorville, San Bernardino, Riverside and Moreno Valley. Upcoming 2018 APEP trainings are scheduled in the following cities: Rialto, San Jacinto, and Palm Desert.

The efforts to implement APEP continue. The primary goal was to increase the use of POS among Consumers with a diagnosis of Autism. IRC Consumers with the diagnosis of Autism were identified and





## Inland Regional Center

connected to APEP in various ways. CSCs referred families from their caseloads to the program. The Diversity Outreach Coordinator informed families about APEP at outreach events, parent training, and support groups. The service provider marketed the program. The Diversity Outreach Coordinator raised awareness about APEP at case management unit meetings and continued to work alongside those teams to target and reach out to families.

The secondary goal was to track and increase the amount of POS for clients who attended the APEP course; therefore, if a Consumer/family expressed interest in a service, the request was shared with the Service Coordinator so that they can implement a POS. Data collection efforts demonstrated that 29% of parents requested and received new or additional POS post-APEP training.

The qualitative data from each completed APEP series was collected and maintained by IRC for future reporting to the Department of Developmental Services (DDS). APEP exit surveys qualitative data collection concluded that IRC parents

- are seeking more tools they can apply at home
- are interested in ABA, speech therapy, occupational therapy, and feel more services are needed for transitioning their children from school into adulthood/employment, etc.
- feel as though they have a strong network of family and friends
- feel more confident being with their child in public
- understand the importance of written documentation
- are asking for records in writing from service providers and from their child's school

### **Fiesta Familiar Program (FF)**

Currently, there are 6,970 Consumers who speak Spanish as a primary language; 26% have no POS, which equates to 1,815 Consumers. When compared to fiscal year 2015/2016, the disparity increased by 0.55%. Spanish speaking Consumers are 3.6% more likely not to have a purchased service when compared to those served by IRC who speak other languages. Additionally, there are 14,447 clients of Hispanic ethnicity; 28% have no POS, which equates to 4,042 clients. When compared to fiscal year 2015/2016, the disparity increased by 1.54%. Hispanic Consumers are 6.0% more likely not to have a purchased service when compared to other ethnicities served by IRC. To reduce the POS disparity within the Spanish speaking and Hispanic populations, IRC collaborated with Fiesta Educativa, Inc. to provide the Fiesta Familiar Program.

Fiesta Familiar (FF) is an educational program designed for families of individuals with developmental disabilities. It considers the social, cultural, and linguistic characteristics of Consumers and their families. FF is a 2-3-hour parent training held in an informal setting. Topics include explanation of services by type, service provision, the Individual Program Plan (IPP) process, how to access services, etc. The course is taught by parents with a strong working knowledge of the regional center; the curriculum was created in collaboration with IRC. FF was intended to be held monthly at various locations throughout



## Inland Regional Center

both San Bernardino and Riverside County including Victorville, San Bernardino, Riverside, Hemet, and Indio. As of February 5, 2018, a total of 62 FF referrals were sent to the service provider; however, no trainings were scheduled, and therefore IRC did not collect quantitative or qualitative data from this program.

Through Fiesta Familiar, IRC aims to increase knowledge within the Spanish speaking and Hispanic community about developmental disabilities, available services, and methods to acquire services. IRC worked with Service Coordinators to ensure Spanish speaking and Hispanic Consumers with no POS were offered the program; moreover, as of November 2017, FF was opened to all families whether they had POS or not.

As with the APEP Program, exit surveys will be given to attendees of Fiesta Familiar, to evaluate the effectiveness of the program and to determine services that attendees are interested in receiving. Services desired by the Consumer/family will be shared with the Consumer's Service Coordinator so that they can implement a POS. The data from each completed Fiesta Familiar series will also be collected and maintained by IRC for future reporting to DDS.

### **Challenges and Barriers**

IRC continues to aim at having five series of APEP and Fiesta Familiar trainings per quarter for a total of 20 per year. The challenges and barriers surrounding meeting these goals are the following:

- Lack of transportation
- The name of the program and service provider, "Fiesta Educativa" and "Fiesta Familiar," may be implying that the program is only for a Spanish speaking audience. A group of 13 attendees made up of 4 Hispanics, and 9 Caucasians were asked if the name of the program implied anything related to the language that this program is offered in. All attendees stated that their first impression was that the program only caters to a Spanish speaking audience.
- Dates and times do not work for the parents
- Lack of childcare – specifically for siblings
- Parents request a referral, and when the program is offered, they do not commit or lose interest
- High no-show rate

### **Public Service Announcement (PSA)**

Public Service Announcements were created and posted on IRC's website. CSCs were recommended to use these PSAs as a tool to offer and explain the programs to their families. Please take a moment to watch IRC's Public Service Announcements.

- English PSA:

<https://www.youtube.com/watch?v=UidtQ07nmd0&feature=youtu.be>





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- Spanish PSA:

<https://www.youtube.com/watch?v=OUB1L8cfRvc&feature=youtu.be>

### **Diversity Outreach Continues at Inland Regional Center**

A Diversity Outreach blog was posted on IRC's website with the Diversity Outreach Coordinator's email as the contact for more information related to disparity and the FF and APEP programs. Please take a moment to read IRC's blog.

<https://www.inlandrc.org/2017/12/12/diversityoutreach/>

### **Qualitative Data**

The CSCs assigned to identified Consumers with no POS were contacted by email and asked to reach out to their Consumers and offer both the FF and APEP programs. Qualitative data was collected from CSCs resulting from their conversations with their families when the programs were offered. Feedback was also collected at outreach events and community training:

- Consumers have POS and feel that their needs are met
- Parents/Consumers did not respond to CSCs phone call attempts
- APEP dates and times did not work with parent's work schedule and or PT and OT appointments
- Parents unable to attend APEP due to no babysitting for Consumer's siblings
- Parents want respite but are trying to get a family member to become the Consumer's respite provider
- Parents will consider APEP at a later time
- Consumer phone numbers disconnected or incorrect – CSC will follow-up with a home visit
- Single parent – APEP dates and times do not accommodate parent schedule
- A shared case with other RC – case will be transferred out of IRC permanently
- The parent unable to attend APEP – parent recovering from surgery
- Parents not interested in the programs at this time
- Parents waiting for respite services to start committing to attending APEP
- The Consumer has respite, and parent feels they don't need any other services
- The Consumer receiving ABA and parent feels they don't need any other services
- Grandparent referred to APEP – parent stated that Grandma spends the most time with Consumer



## Inland Regional Center

- Parents informed of APEP and Fiesta Familiar – awaiting parent responses
- Parents said they are too busy for a 16-hour program – referring to APEP
- Parents requested respite and did not want to commit to APEP or Fiesta Familiar
- Parents asked for information and help with co-pays and did not want to commit to APEP or Fiesta Familiar
- Parent not interested in APEP or Fiesta Familiar – mom feels all needs are being met through the Consumer's school district

The collection of both quantitative and qualitative data will continue to be gathered through various sources including but not limited to feedback from CSCs, outreach events, support groups, and contact made with Consumers, families, and stakeholders through presentations and trainings held throughout San Bernardino and Riverside counties.

### **Outreach**

IRCs Community Engagement Unit attended 192 outreaches. The collection of qualitative data from outreach events concluded the following:

- School diagnosed child with Autism – IRC eligibility process determined that child does not qualify for RC services
- The parent unable to contact CSC with their questions and concerns
- Consumer moved counties and parent was not aware that RC case could have been transferred to IRC
- Parent not aware that immigration status does apply in qualifying for IRC services
- Parent unaware that a family member or family friend can be the Consumer's respite provider
- Parents want social recreation services to be reinstated
- Parents want more options for transition and adult Consumers other than day programs
- Parents want camp services to be reinstated
- Parents were unaware that Consumers with developmental disabilities could vote

### **Community Trainings**

The Diversity Outreach Coordinator and Training Unit presented various trainings in both English and Spanish. Training locations varied throughout Riverside and San Bernardino County and at IRC's main office: IRC's New Parent Orientation, How to Advocate for Your Child, and IRC 101. Trainings were offered and delivered to parents/guardians by phone for those who requested it. The on-going challenge of these two parent trainings is related to the Spanish sessions - minimal to zero attendees.



## Inland Regional Center

### **New Parent Orientation**

New Parent Orientation covers who IRC is, who it serves, the Lanterman Act, purchased services overview, the CSCs role and responsibilities, IPP and related documents, the appeals process, tips on how to remain up to date with IRC, and the various events and trainings that IRCs Community Engagement and Training Unit offers. New Parent Orientation served 1-15 parents/guardians in each session. In fiscal year 2017/2018, except for December 2017, New Parent Orientation was offered monthly in both English and Spanish.

### **How to Advocate for Your Child**

How to Advocate for Your Child covers IPP, IEP, 504 plan, eligibility and requirements, tips on how to become an informed and involved parent/guardian, IRCs events and trainings, tips on how to collect and organize records, how to prepare for an IEP and IPP meeting, post IPP and IEP follow-up tips, Lanterman Act, purchased services overview, CSCs role and responsibilities, and the appeals and NOA process. In fiscal year 2016/2017, the How to Advocate for Your Child training in Spanish was delivered five times throughout both counties. These Spanish trainings were organized in collaboration with the following organizations:

- Ontario Public Library
- Riverside Public Library
- “Somos Una Voz” parent support group – Victorville

### **IRC 101**

IRC 101 covers Lanterman Act, the eligibility process, qualifying diagnoses, purchased services, the appeals process, events and trainings, the CSCs role and responsibilities, and how to remain up to date with IRC. In fiscal year 2016/2017, the IRC 101 training in Spanish was offered 15 times. Three trainings scheduled at the Mexican Consulate (September 2017 – November 2017), were canceled by the Consulate due to very low attendance specifically related to immigratory changes and changes related to DACA. The Consulate stated that many of their clients refrained from soliciting services from the consulate due to fear of being deported.

The IRC 101 training was organized in collaboration with the following organizations and or presented at these locations:

- Mexican Consulate – San Bernardino
- Coachella Valley Autism Society of America – Palm Desert
- Inland Counties United for Change – Moreno Valley, Perris, and Riverside
- Immigration Law Offices of Hadley Bajramovic, PC – San Bernardino Valley College
- “Somos Una Voz” parent support group – Victorville
- “Angeles Especiales” parent support group - Fontana



## Inland Regional Center

The Community Engagement Unit and Consumer Advisory Committee provided IRC's adult and transition age Consumers with the following trainings:

- Soft Job Skills
- Dress for Success
- Social Media for the Job Seeker
- Interview Techniques
- A tutorial on the Paid Internship Program
- Employment and SSI workshop
- Job application workshop

### **Consumer Advisory Committee (CAC)**

Events hosted by IRC's CAC employed IRC Consumers:

- DJ
- Magician

A backpack giveaway event for IRC Consumers hosted by service provider Premier in collaboration with Community Engagement and the CAC employed an IRC Consumer as a mascot. This resulted in other mascot job assignments for the Consumer.

ASIE Grant: IRC's CAC provided Autism Society Inland Empire (ASIE) with a \$250 grant to purchase translation devices.

### **Goals**

1. Diversity Outreach Coordinator along with the Training Unit will organize cultural competency trainings for case management staff:

- January: Senior Disability Awareness – presented by IRC Seniors Program Manager
- February: African American Cultural Competency – presented by IRC Early Start Program Manager
- April: Disability Awareness – presented by IRC's Consumer Advocates
- May: Asian Pacific/Asian American Cultural Competency
- June: LGBTQ Cultural Competency – presented by DBH
- July: Mental Health Cultural Competency
- August: Improving Personal Health @ IRC – presented by IRC's Yoga Instructor



## Inland Regional Center

- September: Hispanic Cultural Competency – presented by IRC Diversity Outreach Coordinator
  - October: Self-Awareness – Training Unit
  - November: Native American Cultural Competency
2. In April 2018, IRC is hosting a “Growing Up with Autism” event for all staff.
  3. IRC will have a Spanish website - projected to be up by May 1st.
  4. IRC will have an all-day conference catered to parents of IRC Consumers.
  5. IRC will begin working with CBOs TASK and IMHP (approved proposals by DDS) to address disparities.
  6. IRC will put together a Disparity Task Force composed of two Consumer parents from each county, two IRC Consumers from each county, IRC Consumer Advocates, a Parent Liaison, IRC’s Community Engagement Program Manager, IRC’s Diversity Outreach Coordinator, IRC’s Community Engagement CST III, and one Community Partner – Autism Society Inland Empire.
  7. IRC will collaborate with Carla Lehmann, Vice President of “Latino Parents Mentors” which is a Latino support group, to help IRC connect with the community and break down the barriers of mistrust.
  8. Implement the use of gas cards and bus passes with the approved Transportation Proposal for the APEP program.
  9. Increase targeted outreaches that speak specifically to a disparity
  10. Utilize technology to engage parents during orientation

### **Training Unit - New Staff**

In 2016/2017, the Inland Regional Center Training Unit made great strides in training staff and the community on disparity and diversity. For 2018/2019, Inland Regional Center will be implementing changes to how they engage, educate, and empower staff about POS Disparities. The Training Unit will increase staff’s understanding of self-determination, how to update SANDIS accordingly, and the importance of noting primary language and offering services to Consumers and their families in their primary language. As well, the Training Unit will stress the importance of noting deficits on the CDER and capturing unmet needs so when running demographics IRC can identify service gaps based on primary language. The Training Unit will encourage new staff to promote APEP and FF and to reach out to the Diversity Outreach Coordinator when needed. The Training Unit will continue to highlight the importance and raise awareness about IRC disparities during the New Staff Training process

### **Consumer, Parent, and Community Partner Trainings**

The Training Unit will continue to offer translation services, will continue to increase the number of Spanish only training, and will strive to provide all training in a culturally sensitive manner. The Training Unit will continue to collaborate with community partners such as Department of Behavioral Health and



## Inland Regional Center

Law Enforcement agencies in both San Bernardino and Riverside County with the goal of raising awareness about IRC Consumers and how to better link individuals with a primary language of Spanish, or Autism to IRC services. The Training Unit will collaborate with Department of Children and Family Services by offering IRC training to their social workers to assist with a better understanding of the Regional Center System, referral process, and services.

# Memo

**To:** Inland Counties Regional Center Board of Trustees  
**From:** Vince Toms, Director of Community Service  
**cc:** Keith Nelson, Board Chair  
**Date:** April 18, 2018  
**Re:** Approval for contracts expected to meet or exceed \$250,000.00 FY 2018-19

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The Lanterman Act, Section 4625.5 and the IRC Procurement Policy requires the Board of Trustees to review and approve any regional center contract of two hundred fifty thousand dollars (\$250,000.00) or more before entering into the contract.

The contracts identified on the spreadsheet have a potential of exceeding or at the \$250,000.00 threshold.

Based on the Executive Committee's recommendation, staff is requesting the Board's approval of the contracts listed on the spreadsheet.

VENDOR NAME	VENDOR#	Service Code	unit type	Service Code description/justification
JDS Creative Academy	pending	094	Hourly Direct	Creative Art Program, development of art vocational skills in art/filming and production
First Street Gallery of the Tierra del Sol Foundation	pending	094	Hourly Direct	Creative Art Program, development of art vocational skills in art/filming and production

Facility Name	Vendor #	Service Code	Service Code Description/justification	Unit type	# of beds
Via Genoa	pending	113	113 non-CPP –placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.	per day, per consumer	4
Ashley Care Center	pending	113	113 non-CPP –placed from community, 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.	per day, per consumer	4

VENDOR NAME	Service Code	VENDOR#	Service Code Description/justification	unit type
Faculty Physicians & Surgeons	775	PJ2732	Physician services for eligibilty and clinical team consult, physician serivces related to neurology, legal support and medical consents	hourly direct

VENDOR NAME	VENDOR#	Service Code	sub code	unit type	Service Code description/justification
CALIFORNIA MENTOR FAMILY	HJ2586	904	L2S (tier 0)	direct monthly	Family Home Agency; recruits, approves, trains, and monitors home providers, assist consumers in all areas of living in a certified FHA
			L3S (tier 1)		
			L4C (tier 2)		
			L4G (tier 3)		
			L4I (tier 4)		



<b>VENDOR NAME</b>	<b>Service Code</b>	<b>VENDOR#</b>	<b>Service Code Description/justification</b>	<b>unit type</b>	<b>Vendor Status</b>
DESERTARC	875	HJ2656	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
WARD/COBB TRANSPORTATION	875	HJ2664	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
PEOPLE'S CARE, INC	875	HJ2659	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
MAINSTREAM TOURS INC	875	HJ2647	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
ZOOM TRANSPORTATION, INC.	875	HJ2700	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
CHAVES TRANSPORTATION	875	HJ2880	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
LAMPPOST RESOURCE GROUP	875	HJ2643	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
CROSSROADS OF CHOICE INC	875	HJ2702	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
SOCIAL VOCATIONAL	875	HJ2670	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
HBX LLC	875	HJ2758	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
ELITE TRANSPORTATION	875	HJ2666	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
HEMADA A FRIENDLY SERVICE	875	HJ2653	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Plan of Correction 1/16/18 - vehicle condition not up to standard and multiple vehicles failed safety annual safety inspections.
EXCEL TRANSPORTATION	875	HJ2645	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
TRANSCARE, LLC	875	HJ2652	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
PGF CARE, INC	875	HJ2651	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
K W TRANSPORT	875	HJ2665	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
RODAS TRANSPORTATION	875	HJ2668	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
NEMT 1ST CLASS	875	HJ2671	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
ALSTON TRANSPORTATION	875	HJ2642	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
ROSALBA OROZCO	875	HJ2649	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing

ANDREA TRANSPORTATION	875	HJ2691	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
ABILITY PATHWAYS	875	HJ2655	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Plan of Correction 9/14/17 - vehicle condition not up to standard and multiple vehicles failed safety annual safety inspections.
B & M TRANSPORTATION	875	HJ2672	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
PURE CROSS	875	HJ2701	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
KATHY'S ANGELS TRANSPORT	875	HJ2635	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
KAY NILES	875	HJ2641	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
UNLIMITED TRANSPORTATION	875	HJ2662	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing
A PERSONAL SHUTTLE SVC	875	HJ2646	Specialized Transportation Company to provide curb to curb transportation service to consumers with behavior and medical challenges or if public is not available	per mile rate	Good Standing

Vendor Name	Vendor #	Service Code	Sub code	Service Code description/justification	unit type
PATHWAY INC	H62678	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
CIN INC	HJ0885	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
DESERTARC	H71025	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
NEW LIVING OPTIONS INC	HJ0873	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
CREATING A LEGACY	HJ2732	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
INDEPENDENT LIVING	H68993	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
UNLIMITED POTENTIAL	HJ0281	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
V.E.W.	HJ0143	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
COMMUNITY LIVING	HJ0570	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	

HORIZON SUPPORTIVE SERVICES	HJ0008	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
COMMUNITY HOUSING OPTIONS	H24069	896	HABCP	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HABLT	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	
A.O.K.	HJ0336	896	HAB	training and habilitation service providing 1:1 support for independence and least restrictive environment	Hourly direct
			HA	supplimental living support to provide personal support to consumers to be independent in the least restrictive environment	

3.26.18 SH

### Insurance Co-Payment Reimbursements

Insurance deductible or co-payment reimbursements are required for services such as Applied Behavioral Analysis, Speech Therapy, Occupational Therapy and Physical Therapy. When a service has a deductible or co-payment, the payment will be reimbursed with the following process:

The vendor will request the deductible or co-payment from the family at the time of service. The family will pay the deductible or co-payment to the vendor. The family will send the Explanation of Benefit (EOB), via an email to the Inland Regional Center Behavior Specialist Technician. In the body of the email, they will provide the name and Unique Client Identifier (UCI). IRC will reimburse the vendor once invoiced and according to the patient's responsibility indicated on the EOB. The vendor will then in turn reimburse the family.

Director Adult Services Report  
May 2018  
Respectfully submitted by Don Meza

**SANDIS System Updates:** As of April 3rd, SANDIS 7, the web-based consumer information system, has been implemented as a pilot with 4 different units at IRC. The pilot has been going well and the staff have caught-on quickly. There have been some minor issues discovered by staff but SANDIS programming team has been very responsive in finding resolutions to the problems. IRC is meeting the challenge and will go forward with this new program.

**Medicaid Waiver (MW):** IRC has approximately 13,140 active Medicaid Waiver enrolled consumers which is above the DDS goal set in June 2016. The MW team continues to work diligently to assist CSCs to maintain accurate documentation. The MW staff continues to add "Deeming" cases. MW staff have been reviewing HCBS "1915i" cases in the past few months, but the plan seems to be changing from DDSs perspective, and our directive to review these 1915i cases may change. IRC has approximately 1,650 consumers that qualify for the 1915i Waiver program.

**Self Determination (SD):** The SD Advisory group met on April 24th. There has been more progress in the implementation of the Self Determination program at the State level. On March 13<sup>th</sup>, the State's plan was submitted to CMS. CMS now has 90 days to respond and/or approve the program. Officials at DDS are confident that the program will be fully approved by June 2018. After final approval, DDS will provide the regional centers with instruction on how to proceed uniformly with the pilot program for Self Determination. At the Self Determination Advisory meeting in April, Rick Wood, a parent and participant of 19 years in the Self Determination program through Kern Regional Center, shared with the group of his and his family's experiences with the program. Mr. Wood's presentation was well received by a group of about 20 individuals. On June 23rd, IRC will have a Self Determination training in Conference Rooms B&C, with one session in English and another in Spanish. IRC has been selected to have 244 spots for consumers of different ages, backgrounds, and areas of residence for the pilot. The list of interested consumers from IRC has been submitted and at the time of the latest update in March 2018, the list had 334 interested consumers.

## **Inland Regional Center Children & Transition Services**

### **May 14, 2018 IRC Board of Trustees Report**

Submitted by Felipe J. Garcia IRC Director of Children and Transition Services

Greetings, Children, and Transition services continue to grow at a rapid pace. Our statistics are as follows: Currently under School Age and Transition services we have 17,299 consumers in total. This is a growth of 245 consumers over the last two months (March 01, 2017- April 30, 2018). School Age has 10,672 and Transition has 6,627 cases. There are 211 active caseloads of which 135 are in School Age and 76 are in Transition. We are working together as a team to meet the needs of our families for situations in where we may lose a CSC due to normal attrition. For those situations, we assign cases on a temporary basis to existing CSC's so that the families have a point of contact until we can hire vacancies. School age and Transition units work closely together to provide the best possible service to our families

As reported in Board Report dated November 13, 2017 Program Manager Marilee Gribbon retired November 30, 2017. This left a vacancy for the Upper Desert Transition Unit. Please join me in welcoming Angelica Serrano as the new Program Manager position for the Upper Desert Transition Unit. Angelica assumed her new position on April 13, 2018. Angelica has worked with the Transition age group for over 17 years and has a firm understanding of the new changes facing our Transition age consumers.

#### **Update: Transition of Behavior Health Therapy from Regional Center system to Medi-Cal**

Inland Regional Center has met with Inland Empire Health Plan (IEHP) and Molina who are the two Managed Care Plans (MCP's) to amend existing Memorandum of Understandings to include the upcoming transition. We are in the final stages of having the amendments approved by both parties. The transition of Behavior Health Therapies is targeted to start in July and end by September 30, 2018. As previously stated in other Board reports this pertains to children without the diagnosis of Autism, ages 0-21, who are receiving IRC funded BHT services. The need for a recommendation by a licensed Psychologist and/or Physician to continue services remains in place. IRC's Behavior Services Team (BST) has taken the lead on this project and is doing a great job.

#### **West End School Age**

The West End School Age unit has participated in monthly education trainings in a variety of topics. The purpose is to assist the Consumer Services Coordinators in providing resources and education to the consumers and their families. Some of the topics included; Oppositional Defiance Disorder, PANDAS, Safety in the Community, IHSS, How to guide parents through the IEP process, Generic Resources for WESA, Stem Cell and Autism Research, Conservatorship, Navigating Technology and How to reduce stress in the workplace. These topics provided insight to resources and medical needs which play an important role in the lives of our consumers and their family members.



**Community Services**  
**Board of Trustees Quarterly Report**  
**May 14, 2018**  
**Respectfully Submitted by Vince Toms**

The overall direction of Community Service is to provide quality customer service to our prospective and current vendors. We must create and keep high quality vendors and do so with consistency and mutual respect. The following will detail the changes and status of the Vendorization Unit Quality Assurance, Resource Development and Training.

**Vendorization**

New Vendors Approved: Total: **66**

ICRC 33's (Out of Area Vendors Added): Total: **12**

Reactivated Vendors: **5**

Rate Table Additions: **343** Rate records and Sub-Codes were added/updated.

Retro Rate Changes: the unit processed **125** retroactive rate changes.

Service Agreement/Contract Renewals: **12** Contract/Service Agreements renewals were processed.

Vendor Application Packets Sent: **56**

EFT Applications Set Up: **57**

Vendor Closures: the unit processed **43** vendor closures.

Vendor Portal Requests: **35** Service Provider Portal records were set up.

Insurance Renewals: **357** General & Professional, Worker's Compensation, and Auto Insurance renewal documents were processed. License Renewals: **270** license renewal documents were processed.

Customer Service Calls: The unit responded to **2,959** customer service inquiries/phone calls.

VSN Requests: Vendorization received **18** requests for vendor information from other R.C.'s.

Scanning: **7,479** loose pages, and **82** new files were scanned.

**Resource Development and Transportation Unit**

- RDTU has IRC's third Day Services Orientation on 3-21-18.
- NRSPO is scheduled on 4-23-18. This will be IRC's first NRSPO with the new format of a one-day orientation class only.

- RDTU continued to work on processing the rate adjustment request for minimum wage increase until 3-2018. The passage of Senate Bill 3 (SB3) allows for minimum wage rate adjustments to be made for eligible vendors. Effective January 1, 2018, minimum wage in California will increase from \$10.00 to \$10.50 per hour for employers with 25 or less employees and \$10.50 to \$11.00 per hour for employers with 26 or more employees. The Department of Developmental Services (DDS) has been allocated additional funds by the legislature for dissemination to service providers to meet the increased minimum wage mandate.
- Continuing to work closely with team on modeling good customer service.
- Started a new pilot with the Riverside staff in 1-2018 with transportation compliance being completed via SANDIS only without a face to face compliance. Transportation Trainings will be provided for Riverside in 4-2018 along w/Day Services training.
- Special contract language report was completed in 3-2018.
- RFN to assist with the intakes to create efficiency for this process is still on IRC's website.
- Still in the process of developing crisis mobile service to provide extra support to the individuals that will be residing at our Crisis Home.
- Crisis Home Program Plan has been resubmitted to DDS for approval.
- Working with several providers to provide services for our consumers to preserve their placements and/or provide additional support to consumer's residing in family homes.
- Developing checklist for layered program approaches for Day Services.
- Developing a more efficient way for Letter of intents for Residential Services and some of our Day Services.
- RDTU is working on three-year contracts for all 875 vendors this year.
- Listing for contracts over 250K will be presented to the Board for approval.
- CPP/CDRF guidelines are w/ARCA for their review period.
- RFP's that have received board approval will be receiving approval letters.
- Working closely with IRC's financial department on rate protocol.
- IRC has showed interest in a HUD 811 project w/of working with a Tenant Referral Organization. Have had conference calls w/DDS and the TRO.
- CPP plans will be due in 5-2018 to DDS.
- Two creative Arts Programs in development with the first one being in Temecula and the second once located in Upland. This would make a total of three Creative Arts Program for IRC as there is already a Creative Arts Program located in San Bernardino.
- DDS annual audit will take place from 4-23-18 to 5-21-18. Review period will be from FY16-17.
- Continuing to work closely w/IRC's QA and Vendorization departments to create efficiencies for the agency

## Training Unit

March:

- New Staff Training (**6 attendees**)
  - Follow Up Labs (**11 attendees**)
- 9 Community Partner Presentations

- San Bernardino Sheriff's Department (**80+ attendees**)
- Loma Linda Pediatric Clinic (**9 attendees**)
- Fiesta Familiar Retreat (**25 attendees**)
- Sultana High School (**23 attendees**)
- SELPA Meeting (**30+ attendees**)
- San Bernardino Valley College (**25 attendees**)
- IEDC Presentation – lower desert (**50+ attendees**)
- Easter Seals (**60 attendees**)
- Disabilities Sub Committee (**9 attendees**)
- 7 IRC Staff Presentations
  - IPP (**15 attendees**)
  - Alternatives to Conservatorship (**68 attendees**)
  - Behavior Health Therapy Co-Morbid Diagnoses in Children (**85 attendees**)
  - Medicaid Waiver Presentation (**23 attendees**)
  - Dental Training (**135+ attendees**)
  - Mentor Meeting (**3 attendees**)
  - Director's Presentation (**6 attendees**)
- 5 Consumer and/or Parent Presentations
  - Employment Soft Skills Workshop - Carter High School (**16 attendees**)
  - New Parent Orientation (**11 attendees**)
  - Sex Education for Teens (**12 attendees**)
  - Sex Education for Adults (**26 attendees**)
  - Sex Education for Parents (**20 attendees**)
- 3 Trainings Presented in Spanish (only)
  - New Parent Orientation (**4 attendees**)
  - Sex Education for Parents (**30 attendees**)
  - IRC 101 (**25 attendees**)

April:

- New Staff Training (**7 attendees**)
  - Follow Up Labs (**12 attendees**)
- 8 Community Partner Presentations
  - CCS Presentation for MTU – Ontario (**27 attendees**)
  - VIP – Person Centered Planning and Advocacy x3 sessions (**160 attendees**)
  - Rancho Paseo Medical Group – Pediatrics (**9 attendees**)
  - IRC Training for TASK (**18 attendees**)
  - IRC Training for 'Latino Voices' – Moreno Valley (**23 attendees**)
  - IRC Training for 'Latino Voices' – Riverside (**30 attendees**)
  - IRC Training for Moderate/Severe teachers (**18 attendees**)
  - 'Family Night' Presentation for the CAC – Riverside (**70 attendees**)
- 6 IRC Staff Presentations
  - Title 19 – Two different units (**33 attendees**)
  - Cultural Competence – Disability Awareness (**55 attendees**)
  - Behavior Health Therapy Co-Morbid Diagnoses in Adults (**75 attendees**)
  - Lead Poisoning Awareness – 1x San Bernardino; 1x Riverside (**23 attendees**)

- Growing Up with Autism – Autism Awareness (**75+ attendees**)
  - Mentor Meeting (**1 attendees**)
- 4 Consumer and/or Parent Presentations
  - Employment Soft Skills Workshop – Washington High School (**8 attendees**)
  - New Parent Orientation (**9 attendees**)
  - Sex Education for Adults (**18 attendees**)
  - Sex Education for Parents (**12 attendees**)
- Regional Center Orange County
  - Person Centered Planning/Thinking 2-day training

Of note: We have increased the number of live translations (in Spanish). This is being offered at all English language trainings. To date, it has been utilized by 6 individual parents across the 9 different trainings. The cost for this service will be eliminated once Ruth is on board and ready to take over.

## FAIR HEARINGS & LEGAL AFFAIRS UNIT BOARD OF TRUSTEES REPORT

May 2018

Respectfully Submitted by Jennifer Cummings

### **FAIR HEARINGS**

IRC has 46 open Fair Hearing Requests (63% related to eligibility). Since January 1, 2018, a total of 88 cases have resolved or received formal decisions (56% related to eligibility). In collaboration with consumers, families and IRC staff, the Fair Hearings & Legal Affairs Unit resolved 61 cases without the need to go to a formal state level hearing.

There were 27 formal hearing decisions: Eligibility (12), Respite (4), Camp/Homemaker/Arts Academy (3), Placement of a minor, Conference-related expenses, Copayment assistance, and other miscellaneous issues. The Office of Administrative Hearings (OAH) rendered three decisions in favor of the Claimant, issued four split decisions, and dismissed two cases because the requests were filed outside the timeline to appeal.

IRC has one active vendor appeal related to a Corrective Action Plan (CAP) issued by IRC. The hearing was held with the vendor regarding the appeal and IRC's decision is pending.

### **COMPLAINTS (WIC § 4731, CITIZENS, EARLY START COMPLAINTS)**

*(Consumers, and anyone on behalf of a consumer, who believes that any right to which a consumer is entitled has been abused, punitively withheld, or improperly or unreasonably been denied by a regional center, developmental center or service provider, may file a complaint pursuant to WIC § 4731. If a complainant is not satisfied with IRC's proposed resolution, the complainant may refer the complaint to DDS within 15 working days.)*

**IRC Complaint Outcomes:** IRC has responded to eight WIC § 4731 Complaints. One additional WIC § 4731 Complaint is pending an IRC decision at this time.

**DDS Complaint Outcomes:** DDS responded to one WIC § 4731 Complaint appeal and found no evidence to support that a violation of rights occurred. Two Early Start Complaints have been filed with DDS and the outcomes of the investigations are pending.

### **FORENSIC SERVICES**

*Fair Hearings & Legal Affairs Unit takes an active role in overseeing and facilitating regional center services for consumers involved in the criminal justice system and serves as a liaison and primary point of contact with all courts in Riverside and San Bernardino counties. IRC assists the courts by creating appropriate recommendations and treatment plans to best serve IRC consumers and the community.*

**The following is a brief listing of consumers presently involved with the criminal justice system:**

There are seven criminal cases currently referred to IRC to determine eligibility. Eligibility assessments are currently scheduled and pending. Of these, one is in custody.

There are 12 active juvenile criminal cases where either probation is involved or criminal proceedings are suspended and they are participating in some type of court-ordered plan.

**FAIR HEARINGS & LEGAL AFFAIRS UNIT**  
**BOARD OF TRUSTEES REPORT**  
**May 2018**

There are approximately 129 adult criminal cases we are currently following on an ongoing basis:

- Fifty-three (53) cases have criminal proceedings suspended are on some type of court-ordered plan due to their developmental disability. Of these cases:
  - Nineteen (19) consumers are on a regional center 2-year diversion program
  - Eighteen (18) consumers receiving community-based competency restoration training
  - Twelve (12) consumers are residing at Porterville Developmental Center for competency training and treatment.
  - Four (4) consumers are residing at Patton State Hospital for competency training and mental health treatment.
- Thirty (30) cases are currently pending. Usually, this means that these cases are in their early stages (i.e., awaiting the appointment of an attorney/public defender, awaiting court-ordered assessments or plans, etc.). Of these, sixteen adult consumers are in custody.
- Forty-six (46) consumers are on probation.



**Intake, Early Start, Clinical Services and  
The Early Start Family Resource Network  
REPORT  
April, 2018  
*Submitted by Treva Webster***

**Intake**

The English and the Spanish online intake application process is up and running well. We are getting reports from the community that it is a success and helps to make the application process for Regional Center eligibility and services so much easier than it was before.

**Early Start and Early Start Clinic**

The State Systemic Improvement Plan (SSIP) focusing on the Social and Emotional needs and outcomes of the Early Start Consumers continues to go well. We are nearing the end of our year as DDS designated “Cohort II”. Our vendor community is participating so that the information we are disseminating and the return information we are gathering is very helpful for families and for the State of California outcomes data collection protocol.

**Early Start Family Resource Network**

Some recent changes at the state level has allowed FRN to expand services due to additional hours for paid staff. Many families have expressed how advantageous it is for them to be able to talk to a representative who has been through the experiences they are going through.

**Clinical Services**

At this point we are almost fully staffed with Psychologists, three of whom are bi-lingual Spanish/English. This makes the assessment/eligibility schedule one that is more accessible to those applying Regional Center Services.

**Questions?**

If you have questions, please don't hesitate to ask me.  
Treva Webster 909-890-3493