

MINUTES OF MAY 14, 2018
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

5:00 p.m. Board Training: Community Interaction/CJ Cook

BOARD PRESENT: Kiana Buffington; Tom Cosand; Ted Leonard; Eric Naranjo; Keith Nelson; Jack Padilla; Cameron Page; Donita Remington; Elvia Sanders; Gizelle Siojo; Sheela Stark; Alva Stewart

MEMBERS ABSENT: Peter Asten; Rene Rojo; Joshua Souder

DIRECTORS PRESENT: Steve Beckett; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Kevin Urtz; Treva Webster

RECORDING SECRETARY: Sandra Guzman

BOARD FACILIATORS: Sandra Chavez; Ashwin Gaur; Alyse Schwerdt; Phillip Botello

STAFF PRESENT: Wasima Alvi; Ben Cheng; CJ Cook; Jonathan Eckrich; Kurtis Franklin; Lilliana Garnica; Andrea Gonzales; Carie Houston; Gabriel Ortiz

GUEST PRESENT: Andrea Erickson, OPARC; Mario Hay, TASK; Louis Herrera, Fiesta Educativa; Irene Martinez, Fiesta Educativa; Mary Rios, Fiesta Educativa; Paula West, TASK

CALL TO ORDER: Mr. Nelson called the meeting to order at 6:07 p.m.

MINUTES OF March 12, 2018 BOARD MEETING: 1) Motion made to approve the minutes of the March 12, 2018 meeting as presented M/S/C Cosand/Page.

PUBLIC INPUT: None

SELF DETERMINATION UPDATE: Mr. Meza reported that the department submitted its final response on March 14th with hopes of receiving approval by June. IRC was allocated 244 participants and is preparing to hold a training on June 31st. Priority will be given to parents who have expressed an interest in the program. One will be in English and the other in Spanish. IRC has 333 individuals who have expressed an interest in the program. DDS' data base will select the 244 participants for IRC.

CHAIRPERSON'S REPORT: Mr. Keith Nelson informed the Board that the 2018-19 Board Meeting Schedule was uploaded onto their iPads. He also announced that this was his last meeting as he was resigning from the Board. He stated this decision was extremely difficult for him to make but realized he could do more good out in the community. He plans to concentrate on community-based employment and competitive employment for IRC consumers. Mr. Nelson thanked everyone for their support during his tenure.

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson reported that as of April 30, 2018, IRC has 35,409 active cases. This is an increase of 581. Last year at this time, IRC had 33,417 which is a growth of 1,992. Staff continues to interview and hire to fill any vacancies. IRC currently has 755 employees, 485 of those

employees are case managers. We are gradually expanding the use of building 3. We are anticipating full use of A, B and C in June. Our annual Employee Appreciation Day was held on May 9th. The event was well attended and a huge success. Ms. Johnson thanked Ms. Harkin and her HR staff for doing an excellent job putting the event together. IRC is in the middle of the annual DDS audit. The audit started April 23rd and is scheduled to conclude on or about the 18th of May. Ms. Johnson welcomed and congratulated Angelica Serrano, new program manager for the Upper Desert Transition Unit.

FINANCIAL REPORT: Ms. Steuerer announced there will be no financial report this month. Ms. Steuerer and her staff have been busy with the DDS auditors. The auditors arrived on April 23rd and are here Monday through Friday. Ms. Steuerer met with the auditors earlier today and is pleased to announce that they will be finished two weeks ahead of schedule. Staff did an amazing job providing all the necessary documents in advance. Ms. Steuerer shared that IRC's Worker's Comp Insurance is due for renewal. Policy expires on June 30, 2018. IRC anticipates receiving the renewal rates in early June. Ms. Steuerer is requesting the Board to authorize the Executive Committee to approve the rates once the proposals come in. Rates will be available for the June Executive Committee. **2) Motion made to authorize the Executive Committee to approve the Worker's Comp Insurance once it is available M/S/C Cosand/Leonard.**

CPA AUDIT:

- a. Inland Regional Center: IRC received a qualified opinion. Basis for qualified audit opinion was due to IRC using an actuarial valuation provided by the California Public Employees' Retirement System (CalPERS) to estimate the Center's unfunded projected pension obligation and related pension expenses. IRC's financial statement presented fairly. **3) Motion to ratify the Executive Committee's decision to accept the independent audit as presented M/S/C Page/Naranjo.**
- b. Master Trust of California: Master Trust's financial statements presented fairly. The financial statements of the Master Trust of California, as of June 30, 2016, were audited by other auditors whose report dated March 13, 2017, expressed an unmodified opinion of those statement. **4) Motion made to ratify the decision of the Executive Committee to accept as presented M/S/C Cosand/Leonard.**

EMPLOYEE RECOGNITION REPORT: Ms. Johnson announced the winners of the Hercules Award for March and April. Brooke Chambers for March and Shakeema Greene for April. The winners of the Positively Contagious award went to Melissa Schnabel for March and Ana Alcazar for April.

COMMITTEE REPORTS:

- 1) **ANOTHER WAY:** Mr. Nelson complimented Ms. Gonzales and the committee for the remarkable job they have done during his time as Chair. Ms. Gonzales announced the Another Way's 20th Anniversary Golf Tournament is next month. Mixer on Friday, June 8th from 7:00 p.m. to 10:00 p.m. Golf on Saturday, June 9 at 8:00 a.m. Ms. Gonzales thanked the Board for their continual support. The 2nd Annual Bowling Tournament on April 21st sold out every lane. Another Way was able to raise a net worth of \$8,500 net. Proceeds from this event will go to purchase Stater Bros Gift Cards for the Thanksgiving baskets. Another Way has a new website www.anotherway.org. Ms. Gonzales is requesting the Board's approval on two new voting members Katie Lee and Gabrielle Hernandez. **5) Motion made to approve the two new voting members M/S/C Padilla/Naranjo.**

- 2) **COMMUNITY ENGAGEMENT REPORT:** Mr. Nelson stated he has enjoyed working with Mr. Cook and appreciates his friendship. Mr. Cook submitted a written report and the Board had no questions.
- 3) **CONSUMER ADVISORY COMMITTEE:** Mr. Ryan Nelson thanked Mr. Keith Nelson for all the support he has given the CAC during his term on the Board. Mr. Ryan Nelson shared that since his last report he now has two jobs in the community. One is working at the Riverside Convention Center and the other is for Creative Outdoor Advertisement. Both jobs pay above minimum wage and he is really enjoying the independence of working in the community. Mr. Ryan Nelson announced the following CAC upcoming events: May 23rd Fundraiser at Fiesta Village in Colton; May 24th the CAC is meeting with the Key Clubbers and Kiwanis to prepare the give away bags for the I love the 80s Summer Fundraiser; June 29th I Love the 80s from 5:00 p.m. to 8:00 p.m. at Club Events Center; The CAC is currently working on events for July.
- 4) **VENDOR ADVISORY COMMITTEE:** Ms. Remington submitted a written report and highlighted the following. The VAC formed a committee to review and revise the current By-laws. SLS vendors are facing challenges relating to IRC's growth and lack housing for low income. Vendors appreciate the increase in communication with IRC and want to thank IRC for the positive relationship it has developed. Transportation vendors discussed issues relating to the time it takes to hire new drivers. The next VAC meeting is scheduled for June 18, 2018 at 10:00 a.m.
- 5) **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report.

OLD BUSINESS: None

NEW BUSINESS:

- 1) **POS DISPARITY REPORT:** Mr. Cook wanted to recognize Ms. Lilliana Garnica for all the work she put into this report. Mr. Cook reviewed the report and asked for the Board's approval so it can be submitted to DDS. **6) Motion made to approve the POS Disparity Report and submit it to DDS M/S/C Page/Leonard.**
- 2) **\$250,000 CONTRACTS:** Mr. Nelson thanked Mr. Toms and stated he enjoyed working with him. Mr. Toms is requesting the Board ratify the Executive Committee's recommendation to approve the \$250,000 and above contracts they reviewed. **7) Motion made to ratify the Executive Committee's recommendation to approve the \$250,000 contracted listed M/S/C Stewart/Buffington.**
- 3) **POS GUIDELINES INSURANCE CO-PAY:** Mr. Toms stated a section to the current POS Policy was added on insurance deductible or co-pay reimbursement for Applied Behavioral Analysis, Speech Therapy, Occupational Therapy and Physical Therapy. **8) Motion made to approve the revised POS Policy with the new section on insurance co-pay M/S/C Cosand/Page.**

TRUSTEE INPUT:

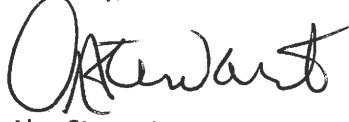
Ms. Stark thanked the Board for their confidence in her and electing her as Chair. She thanked her predecessor, Mr. Nelson who has built a great foundation. She stated she admires Mr. Nelson's dedication and commitment to the Board as well as admire him for being such a good dad to Ryan.

Mr. Nelson adjourned the meeting at 7:37 p.m. to go into Executive Session. Executive Session was called to order at 7:45 p.m.

The Board reconvened at 8:24 p.m. The Board took action on legal matters.

Mr. Nelson adjourned the meeting at 8:25 p.m.

Sincerely,



Alva Stewart
Board Secretary



Sheela Stark
Board Chair

MOTIONS FOR MAY 14, 2018 BOARD OF TRUSTEES MEETING:

- 1) Motion made to approve the minutes of the March 12, 2018 meeting as presented M/S/C Cosand/Page.**
- 2) Motion made to authorize the Executive Committee to approve the Worker's Comp Insurance once it is available M/S/C Cosand/Leonard.**
- 3) Motion to ratify the Executive Committee's decision to accept the independent audit as presented M/S/C Page/Naranjo.**
- 4) Motion made to ratify the decision of the Executive Committee to accept as presented M/S/C Cosand/Leonard.**
- 5) Motion made to approve the two new voting members M/S/C Padilla/Naranjo.**
- 6) Motion made to approve the POS Disparity Report and submit it to DDS M/S/C Page/Leonard.**
- 7) Motion made to ratify the Executive Committee's recommendation to approve the \$250,000 contracted listed M/S/C Stewart/Buffington.**
- 8) Motion made to approve the revised POS Policy with the new section on insurance co-pay M/S/C Cosand/Page.**