

**INLAND REGIONAL CENTER  
VENDOR ADVISORY COMMITTEE**

**Inland Regional Center Conference Center  
1425 S. Waterman  
San Bernardino, CA 92408**

**MINUTES**

**June 18, 2018**

**COMMITTEE MEMBERS PRESENT:** Felecia Arnold, Transportation: Johana Caicedo, Infant/Children Programs: Lynn De Anda, Day Programs: Robert Horrigan, Member at Large: Donita Remington, Member at Large: Victor Sanchez, Residential Services Level 2 & 3: April Stewart, Respite Programs.

**GUESTS PRESENT:** Dianna Anderson, Desert ARC: Sharon Barton-Maggio, In Roads: Lisa Chen, Comfor Care: Ericka Crowder, CA Mentor: Moheni Gaji, ACl: Ruth Goodsell, Desert ARC: Kenny Ha, Premier Healthcare: Alicia Haynes, In Roads: Karen Jones, VIP: Kayava Lenoir, CA Mentor: Liliana McDonough-DeLaCruz, CA Mentor: Tena Meinders, Salem: Sade Ogunleye, CA Mentor: Linus Ojukwu, Maulin Home Care: Maureen Ojukwu, Maulin Home Care: Ola Osifeso, Alaphia Care: Gema Padilla, ACl: Velia Partida, VIP: Cindi Raimondi, ABLE, Inc.: Fred Robinson, ARC Riverside: Yvonne Rodriguez, In Roads: Melissa Seinturier, Access Clinic: Nicolette Smith, Westview Services: Tracy Sutherland, SVS: Carshena Tronnes, ABC: Molly Wang, Comfor Care: Lucy Yamas-Cortez, PVW DBA Anthesis: La Ronda Whitaker, SVS.

**IRC STAFF PRESENT:** Dalila Balderas, Jennifer Cummings, Lindsey Haussamen, Erica Lopez, Roxana Lopez, Georgia Lowrey, Amanda McGuire, Vanessa McGuire, Don Meza, Leilani Nguyen, Francisco Perez, Monica Siegers, Vince Toms, Treva Webster.

**INTRODUCTIONS:** Ms. Remington called the meeting to order at 10:03 and introductions of the committee and the attendees were made.

**MINUTES:** Motion made to approve minutes of April 16, 2018: M/S/C Stewart/Horrigan Ms. De Anda abstained.

**Vendor Category Report:**

- 1) **Day Program:** Ms. De Anda reported the Day Program providers have not met since the last VAC meeting but have had email correspondence. They plan to have CCL attend their next meeting to go over restricted health care plans. There will be a Grief and Loss Provider Training on the 21<sup>st</sup> at IRC. Next meeting is August 15<sup>th</sup> at 2:00 at IRC.
- 2) **Health Facilities: Notes received via email after the VAC meeting:** Ms. Dawson reported the Health Facility providers met 06/05/2018. They discussed openings in the ICF's and some issues with Licensing surveyors being in the home more often than needed as they are coming out for non-reportable issues such as medication errors with no adverse effects. The pattern seems to be cyclical with licensing since IRC has been requested to send all GER's and SIR's to licensing, which includes all medication errors. Next meeting is July 18<sup>th</sup> at 1:30 at JonBec.

- 3) **Infant/Children's Program:** Ms. Caicedo reported on the Pre-Vac of May 17<sup>th</sup>. Program Managers are requesting that progress reports be sent to case managers in PDF format. The Systemic Improvement Plan to increase Social/Emotional skills for children is wrapping up; now working on sustainability. Providers are being asked to submit success stories for the "Take a Minute" campaign. One will be chosen to be shared at each Pre-Vac. The DayC2 assessment training was a success. They are planning future trainings. Next meeting is June 25<sup>th</sup> at 9:30 at Creative Home Programs.
- 4) **Residential Service L2-L3:** Mr. Sanchez reported his providers met May 17<sup>th</sup>. They have concerns with the uniform holiday schedule. A potential candidate for the Residential Level 4 representative has come forward. They discussed the Home and Community Based Services final rule. They encouraged all the providers to complete the survey. There will be a 5K run on July 7<sup>th</sup> for individualism at the Boys Republic. It is free for residents and IRC representatives. Next meeting is to be determined.
- 5) **Residential Service L4:** No Report.
- 6) **Respite Program:** Ms. Stewart reported the Respite providers meet the second Tuesday of every odd month. They met in May and had a presentation on electronic verification. They usually go dark in July but may decide to meet.
- 7) **SLS:** No Report.
- 8) **Specialist/Support Programs:** No Report.
- 9) **Transportation:** Ms. Arnold reported they discussed contract renewal at the last Pre-Vac. They also discussed the financial audit and the survey. They have questions on each. Their next meeting is July 26<sup>th</sup> at 10:30 at IRC.
- 10) **Vocational Programs:** No Report.
- 11) **Behavioral Mod:** Ms. Remington reported for Mr. Satterwhite that the Behavioral Modification Pre-Vac will be held on July 24<sup>th</sup> at 2:00. Location to be determined.
- 12) **Member At Large:** Ms. Remington had nothing to report, Mr. Horrigan had nothing to report. All were encouraged to complete the rate study.

## Committee Reports

- 1) **Legislative Committee Report:** Detailed legislative report handed out.
- 2) **Membership Committee Report:** Mr. Horrigan reported they have an opening for Residential Level 4 and Vocational Programs. Velia Partida has submitted an application for the Vocational Programs position and it has been approved by the Membership Committee.

**Motion made to accept Velia Partida as the representative for Vocational Programs: M/S/C Stewart/DeAnda.**

- 3) **By-Laws Committee:** Report: Mr. Horrigan reported the group has not met yet. He is trying to get more information from other regional centers on their By-Laws. Updating the By-Laws will take some work. He would like to incorporate into the By-Laws the option to be able to extend by one year, the term of a representative if the person is willing to serve another year. Mr. McKown is willing to serve another year.

**Motion made to extend by one year the term of Mr. McKown: M/S/C Stewart/Sanchez, Ms. Remington abstained.**

**Training Offering:** Ms. Stewart reported the self-determination waiver passed. She reminded everyone that the state council offers training. Self Determination is a different way of offering services.

**Resources:** None

**Old Business:** None

**New Business:** Mr. Toms reported the training on Self Determination scheduled for June has been pushed back due to not receiving the guidelines from DDS. Social Rec and Camp were not funded for this next fiscal year. Inland is offering camp at Camp Paivika to be used for out-of-home Respite. The providers now have a 4-bed rate, and this does not leave any openings for out of home respite. The uniform holiday schedule has been pushed back for this year but will be revisited in 2019. Inland does not support the uniform holiday schedule. The rate study for service providers was implemented to look at the median rate of 2007. A state rate was created for services and a geographical rate was created for areas. This hurt Inland since our cost of living is not as high as other areas. Providers were encouraged to complete the rate study. Hopefully, it will help change the median rate for our area. DDS has contracted with Burns and Associates to conduct the study. They have done rate studies in other states. Data will show, we need a rate increase, but the state does not have to accept the information. There are links on our website under service provider, then provider updates, that will go to the DDS website. There are staff at DDS and Burns and Associates to answer questions as well as FAQ's. Inland was not trained on the rate study, so we will not be able to answer questions. The study looks intimidating, but it really isn't, and it is very important for all providers to complete, especially the smaller ones. The due date for the survey has been extended to August 3<sup>rd</sup>. There is a YouTube video that may help. If anyone would like the link to the video, email Donita to request it. CMS Final Rule: The grants last year were designated to help get away from subminimum wage. This year the grant money was awarded for Person Center Training (PCT). Five providers have been awarded money. Inland will require 4 to 8 trainers who understand PCT who will go through a rigorous training program. Case Managers will be trained on the methodologies so they can be used during IPP's. We need to get to know the consumer better. Consumers should be making minimum wage or better. Inland has 18 work activity programs making subminimum wage. Day Services has been created to fill the gaps in the transition; they need to be integrative and community based. Two providers are going through the process now. Three more providers are in the design process and two others have submitted letters of intent. The whole process needs to be completed by 2022. We hope to have the process streamlined for the next providers going through it. Providers were encouraged to read the IRC newsletter. It gives a lot of updates, notices of training and events in the community. Regarding the financial audit, if questions, please contact the Sharon Han or Lindsey Haussamen.

**Public Input:** None

Next meeting is scheduled for August 20, 2018 at Inland Regional Center, 1425 S. Waterman Ave., San Bernardino in Auditorium C. Check in at building 3.