## AGENDA

INLAND COUNTIES REGIONAL CENTER, INC.
BOARD OF TRUSTEES MEETING
MONDAY, SEPTEMBER 10, 2018
Meeting: 6:00 p.m. to 8:30 p.m.

**Inland Regional Center** 

Conference Center – <u>Auditorium, Section A</u>

1425 S. Waterman Avenue San Bernardino, CA 92408

Call to Order/Ms. Stark

Minutes of July 9, 2018 Board Meeting/Ms. Stark

Action

Public Input: (Comments limited to 5 minutes per person. Action may not be taken on any item that is not on the Agenda. <u>Please submit Request to Speak Form noting the agenda item to be addressed at sign-in table.)</u>

Self Determination Update/Mr. Meza (Written Report)

Info

**Executive Director's Report/Ms. Johnson** 

Info

Financial Report/Ms. Steuwer

Action

# **Committee Reports**

1)	Executive Committee/Ms. Stark	Info
2)	Another Way/Ms. Gonzales (Written Report)	Info/Action
3)	Consumer Advisory Committee/Mr. Nelson	Info
4)	Legislative Committee/Ms. Cummings (Written Report)	Info
5)	Vendor Advisory Committee/Ms. Remington	Info/Action
6)	Master Trust Committee/Ms. Miller (Written Report)	Info

# **Old Business**

### **New Business**

1)	Executive Director's Evaluation Form Ad-Hoc Committee/Ms. Stark	Action
2)	Crisis Home Contract/Mr. Toms	Info
3)	HUD 811/Mr. Toms	Info
4)	Approval for CAC Raffle Prizes/Ms. Stark	Action
5)	2019 Performance Contract/Mr. Toms	Action

# **Trustee Input**

# **Executive Session**

- 1) Legal Matters (In accordance with Welfare & Institutions Code Section 4663(a)(5)
- 2) Employee Salaries and Benefits (In accordance with Welfare & Institutions Code Section 4663(a)(3)

**Next Meeting Date:** 

November 12, 2018

# MINUTES OF JULY 9, 2018 Inland Counties Regional Center, Inc. Board of Trustees Meeting

BOARD TRAINING: Forensic Cases/Jennifer Cummings and Conflict of Interest/Steve K. Beckett

BOARD PRESENT: Eric Naranjo; Cameron Page; Donita Remington; Elvia Sanders; Gizelle Siojo; Joshua

Souder; Sheela Stark; Alva Stewart

MEMBERS ABSENT: Tom Cosand; Kiana Buffington; Ted Leonard; Jack Padilla; Rene Rojo

DIRECTORS PRESENT: Steve Beckett; Lavinia Johnson; Merissa Steuwer; Vince Toms; Kevin Urtz; Treva

Webster

**RECORDING SECRETARY:** Sandra Guzman

**BOARD FACILIATORS:** Sandra Chavez; Phillip Botello

STAFF PRESENT: CJ Cook; Jennifer Cummings; Robin Ferguson; Kurtis Franklin; Andrea Gonzales; Yvonne

Guajardo; Gabriel Ortiz

**GUEST PRESENT:** Enrique Camacho, Consumer; Enrique Camacho, Parent; Indalecio Hernandez, Parent; Maria Elena Hernandez, Parent; Alma Janssen, DDS; Shannon Meehan, SCDD; Maxine Milam, DDS; Keith Nelson, Parent; Ryan Nelson, Consumer; Alex R., Parent; Alexis Rodriguez, Consumer; Dimpna Rodriguez,

Parent; Mario Rodriguez, Parent

**CALL TO ORDER:** Ms. Stark called the meeting to order at 6:03 p.m.

MINUTES OF MAY 14, 2018 BOARD MEETING: 1) Motion made to approve the minutes of the May 14, 2018 meeting as presented M/S/C Page/Remington.

### **PUBLIC INPUT:**

Shannon Meehan, State Council on Developmental Disabilities: Ms. Meehan shared with the board a flyer containing QR (Quick Response) bar codes. The bar codes are links to valuable information and resources.

**SELF DETERMINATION:** Mr. Urtz provided an update on the Self-Determination Program. The Department announced that the application for federal funding for the Self-Determination Program was approved by the Centers for Medicare and Medicaid Services (CMS) on June 6, 2018. Although, the program was approved, the Department and the advisory workgroups must continue to focus on finalizing the program components for implementation. IRC currently has 359 consumers/family members that have expressed an interest in participating in this program. Target date to finalizing training and orientation materials are set for October 31. Updates will be posted on DDS' website <a href="https://www.dds.ca.gov/SDP">https://www.dds.ca.gov/SDP</a>.

**CHAIRPERSON'S REPORT:** Ms. Stark gave a brief background about herself and thanked the Board for their support. Ms. Stark's full report was included in the meeting packet.

**EXECUTIVE DIRECTOR'S REPORT:** Ms. Johnson reported as of the end of June, IRC has 35,606 active cases. That is an increase of 197 from May and approximately 1900 active case from previous fiscal year. The Another Way Golf Tournament was a huge success and Ms. Gonzales will be reporting on it later this evening. Ms. Johnson shared she attended the CAC's Back to the 80's and had an awesome time. She thanked CJ Cook, his staff and Sharon and John Maggio for putting on a wonderful event for consumers and their families.

**FINANCIAL REPORT:** Ms. Steuwer reported that IRC had a successful roll over and finished year end on time. Operations finished in black with very little room for extras. Purchase of Service ended in a deficit of approximately 3.4 million dollars. In the entire regional centers system, the POS budget projects a 14 million dollars surplus. IRC will hopefully receive additional POS funds. IRC has not yet received the new allocations for fiscal year 2018-19. Ms. Steuwer will have an expenditure plan for 2018-19 at the September Board Meeting.

**EMPLOYEE RECOGNITION:** Ms. Johnson announced the winners of the Employee Awards for the month of May. Mr. Blaine Anderson received the Hercules of the Month award. Mr. Anderson received a \$25 gift card, a certificate and the alternating Hercules statue. Ms. Charmaine Vital received the Positively Contagious award and received additional "Casual Day" pass for 4 days and a certificate. Congratulations to them both.

### **COMMITTEE:**

- 1. **ANOTHER WAY:** Ms. Gonzales thanked the Board for all their support this fiscal year. For 2017-18, Another Way raised over \$300,000 and served 1,517 consumers. The Golf Tournament raised over \$200,000 and will net at least \$100,000. A final budget recap will be shared at the September Board Meeting.
- 2. **COMMUNITY ENGAGEMENT:** Mr. Cook submitted a written report.
- 3. **CONSUMER ADVISORY COMMITTEE:** Mr. Cook reported the CAC had a successful Back to the 80's formally known as Casino Night event. Over 600 guests attended and event netted approximately \$4,000. There was dancing, arcade games, 2 photo booths, face painting and everyone's favorite bingo.
- 4. **LEGISLATIVE REPORT:** Ms. Cummings prepared a report of all the current bills and will keep the Board updated as things progress.
- 5. VENDOR ADVISORY COMMITTEE: Ms. Remington submitted a detailed written report. During their last meeting, Mr. Vince Toms updated the committee on several issues. A summary of Mr. Toms' report can be found in her written report. The Membership Committee is recommending Velia Partida for the Vocational Programs Representative and are requesting extending Doug McKown, Specialist/Support Program Representative term for an additional year. The committee is also planning on presenting a recommendation for a level 4 representative at the September Board Meeting. The By-Laws Committee is working on update the VAC's current By-Laws. They are looking at including a mission statement, process for membership, responsibilities, etc. If anyone from the Board has any suggestions or recommendation, please send them to Ms. Remington.
  2. Motion made to approve the committee's recommendation of Velia Partida as

the Vocation Programs Representative and extend Doug McKown's term an additional year M/S/C Page/Stewart. Ms. Remington abstained from voting.

### **NEW BUSINESS:**

- 1. RATIFY WORKER'S COMP INSURANCE: Ms. Steuwer stated the Executive Committee approved the Worker's Comp Insurance at their June meeting. Ms. Steuwer is asking the Board to ratify the Executive Committee's decision to accept the Worker's Comp insurance option. 3. Motion made to ratify the Executive Committee's decision M/S/C Remington/Page.
- 2018-19 DDS CONTRACT: Ms. Stark stated that Mr. Keith Nelson, former Chair signed IRC's 2018-19 contract since it was before her term started. Ms. Stark is asking the Board to ratify Mr. Nelson's signature on the contract. 4. Motion made to ratify Keith signature on contract M/S/C Stewart/Page.
- 3. SHEELA STARK APPOINTMENT TO MASTER TRUST: Mr. Beckett is requesting the Board replace Mr. Keith Nelson with Ms. Stark on the Master Trust Committee. 5. Motion to appoint Ms. Stark to the Master Trust Committee M/S/C/ Page/Stewart.
- 4. **NEW BANK SIGNATORIES:** Ms. Steuwer stated that Ms. Denise Woolsey was never removed from the bank account as a signatory and as Bank Contracting Officer when she resigned from the Board. Mr. Keith Nelson also needs to be removed. Ms. Stark needs to be added as the new Chair and Ms. Stewart as the new Board Secretary and Bank Contracting Officer. Mr. Page was never added so he does not need to be removed as Secretary. Ms. Steuwer will also need to be added as a Bank Contracting Officer. Ms. Steuwer is requesting the following motion:
  - a. Removal of Keith Nelson: <u>6. Motion made to remove Keith Nelson as bank signatory M/S/C Page/Stewart.</u>
  - b. Add Ms. Stark: 7. Motion made to add Sheela Stark as a bank signatory M/S/C Remington/Page.
  - c. Remove Ms. Denise Woolsey: <u>8. Motion made to remove Denise Woolsey as Board Secretary and Bank Contracting Officer M/S/C Page/Naranjo.</u>
  - d. Add Ms. Stewart: 9. Motion made to add Alva Stewart as Board Secretary and Bank Contracting Officer M/S/C Page/Remington.
  - e. Add Ms. Steuwer: <u>10. Motion made to add Merissa Steuwer as Bank Contracting Officer M/S/C Page/Souder.</u>
  - f. Removal of Ms. Jean Johnson, DDS Deputy Director/Administration and replace her with Ms. Patti Mericantante, DDS Deputy Director/Administration as signatory: 11. Motion to remove Jean Johnson as signatory and add Patti Mericantante M/S/C Stewart/Narnajo.
  - g. Mr. Nelson's Signature Plates: The bank has to process the new changes and IRC has payroll due August 6. Mr. Beckett is asking the Board to approve continual use of Mr. Nelson's signature plates until Ms. Starks are ready. Mr. Beckett is also requesting the Board authorize the Executive Committee the authority to approve Mr. Beckett contact Mr. Nelson in the event a wet signature is needed. 12. Motion to approve the use of Mr. Nelson's signature plates until Ms. Stark's are ready M/S/C Page/Naranjo; 13. Motion made to give the Executive Committee the authority to approve Mr. Beckett to contact Mr. Nelson if a wet signature is needed M/S/C Page/Souder.

5. CREATE NOMINATIONS AD-HOC COMMITTEE: Ms. Stark announced the Board has a couple of vacancies and therefore need to create a Nominations Ad-Hoc Committee. The Committee will first work on updating the application. The following members volunteered to serve on the committee: Ms. Stark, Mr. Page, Mr. Souder and Ms. Stewart. 14. Motion made to create a Nominations Ad-Hoc Committee with Ms. Stark, Mr. Page, Mr. Souder and Ms. Stewart M/S/C Souder/Page.

6. **BOARD DONATIONS FOR ANOTHER WAY:** Ms. Stark is requesting the Board's approval to use some of the Board's budget for consumer's board donations and event raffle prizes for Another Way. For example, the Board typically donates an item such as an iPad to the Another Way Golf Tournament. Instead of the Board Chair personally purchasing it, this item can be purchased through the Board's allocated budget. 15. Motion to approve consumer's board donations and event prizes for Another Way to be paid through the Board's budget allocation M/S/C Page/Stewart. Ms. Stark stated she will be requesting a similar request to the Board in September for the CAC event prizes.

### TRUSTEE INPUT:

Mr. Page shared as a newly appointed ARCA Representative, he had the opportunity to attend the ARCA Annual Meeting in June. It was an interesting experience and seen a different prospective for the regional center system. He is looking forward to serving in the capacity.

Ms. Stewart thanked Ms. Stark for accepting the position of Chair and told her she was doing a great job.

Mr. Naranjo shared he finished his spring semester and received one A and two Bs.

Ms. Stark adjourned the meeting at 7:04 p.m. to go into Executive Session. Executive Session was called to order at 7:29 p.m.

The Board reconvened at 7:52 p.m. The Board took action on benefits and salary issues.

Ms. Stark adjourned the meeting at 7:53 p.m.

Sincerely,

Alva Stewart Board Secretary Sheela Stark Board Chair

### MOTION FOR JULY 9, 2018 BOARD OF TRUSTEES MEETING:

- 1) Motion made to approve the minutes of the May 14, 2018 meeting as presented M/S/C Page/Remington.
- 2. Motion made to approve the committee's recommendation of Velia Partida as the Vocation Programs Representative and extend Doug McKown's term an additional year M/S/C Page/Stewart.
- 3. Motion made to ratify the Executive Committee's decision M/S/C Remington/Page.
- 4. Motion made to ratify Keith signature on contract M/S/C Stewart/Page.
- 5. Motion to appoint Ms. Stark to the Master Trust Committee M/S/C/ Page/Stewart.
- 6. Motion made to remove Keith Nelson as bank signatory M/S/C Page/Stewart.
- 7. Motion made to add Sheela Stark as a bank signatory M/S/C Remington/Page.
- 8. Motion made to remove Denise Woolsey as Board Secretary and Bank Contracting Officer M/S/C Page/Naranjo.
- 9. Motion made to add Alva Stewart as Board Secretary and Bank Contracting Officer M/S/C Page/Remington.
- 10. Motion made to add Merissa Steuwer as Bank Contracting Officer M/S/C Page/Souder.
- 11. Motion to remove Jean Johnson as signatory and add Patti Mericantante M/S/C Stewart/Narnajo.
- 12. Motion to approve the use of Mr. Nelson's signature plates until Ms. Stark's are ready M/S/C Page/Naranjo.
- 13. Motion made to give the Executive Committee the authority to approve Mr. Beckett to contact Mr. Keith Nelson if a wet signature is needed M/S/C Page/Souder.
- 14. Motion made to create a Nominations Ad-Hoc Committee with Ms. Stark, Mr. Page, Mr. Souder and Ms. Stewart M/S/C Souder/Page.



# SELF-DETERMINATION PROGRAM (SDP) TARGET DATES

JUNE 29, 2018 NEW

**Updated estimated timeline** — The "Participant Selection" section below has been updated to include the date by which the Department must receive the names of the individuals who will be considered for selection of the initial 2,500 participants in the Self-Determination Program.

The Department, in collaboration with the self-determination advisory workgroup and other stakeholders, has been working on the major components necessary to implement the Self-Determination Program (SDP). Outlined below are some of the major components requiring completion prior to the SDP becoming operational. The list below is not exhaustive but includes the key components and steps under active development.

The Department will post updates on the progress of each component.

- Federal Funding Approval
   Status: Completed. The application for federal funding, or Waiver, was approved by the Centers for Medicare and Medicaid Services on June 6, 2018.
- Individual Budgets Target for completion: August 15, 2018
   Task: Finalizing guidance information on how the individual budget amount is calculated, and the process for adjusting the budget when needed.



- Financial Management Services (FMS) Target for completion: August 31, 2018.
  - Task: Finalizing FMS vendorization requirements and rates.
- Independent Facilitators Target for completion: August 31,2018.
   Task: Defining the role(s) an independent facilitator may play and how this may be different if a participant chooses to select their service coordinator to fulfill the functions of an independent facilitator.
- Participant Selection Target for completion: October 1, 2018 Task: Selection of the initial SDP participants. It's important to note that only those individuals who have participated in an informational meeting and whose names have been received by the Department by September 17, 2018 at 5:00 PM will be considered for selection (by the Department) of the initial 2,500 participants in the SDP. Individuals whose names are received after September 17, 2018 will be considered for subsequent selections of SDP participants. Subsequent participant selections will occur if some of the initial 2,500 participants choose not to enroll or they enroll, then decide not to continue in the SDP. Timing for future selections will be established at a later date. Information for those who are interested on how they can be considered for participation in the SDP can be found at <a href="https://www.dds.ca.gov/SDP/sdpEnrollment.cfm">www.dds.ca.gov/SDP/sdpEnrollment.cfm</a>.
- Home and Community-Based "Settings" Requirements -Target for completion: October 31, 2018.
  Task: Finalizing training materials on the federal requirements, how they apply to services in the SDP and the assessment process for ensuring all services, or "settings", meet the requirements. Due to federal regulations effective in March 2014, everywhere someone receives services (e.g. the "setting" where the service is provided,) must promote, and not prevent.



community participation and inclusion. The target date projects time needed to provide training to those who will be involved in the assessment process.

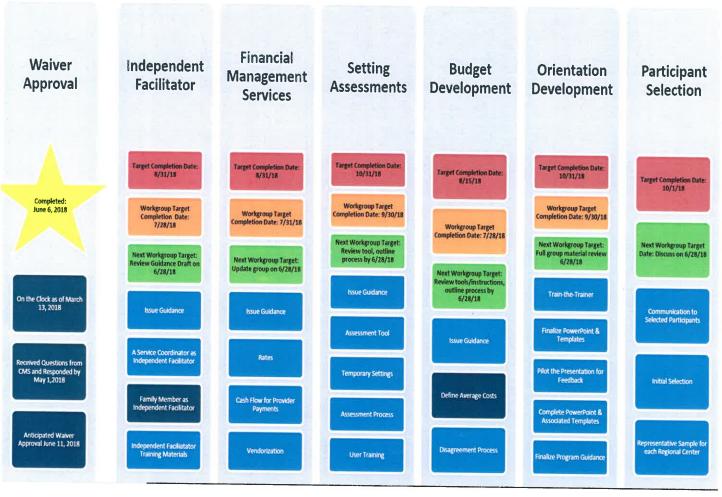
Orientation Materials - Target for completion: October 31,2018. Task: Finalize all orientation materials. The orientation materials will form the basis of the information participants need to support them in the SDP. In addition to the components above, the orientation will include information on what services are available in the SDP and tools to help participants choose qualified service providers. Training for those providing these orientations will also be necessary prior to participant orientations.

https://www.dds.ca.gov/SDP/SDPUpdates.cfm



# **Timeline for Workgroup Completion**

# DDS





# Executive Director's Report September 2018

# Respectfully Submitted by Lavinia Johnson

# and Kevin Urtz

**CONSUMER TOTALS:** As of August 27, 2018, we have 36,213 active cases. That is an Increase of 606 cases since our last report in June. Last year at this time, we had 33,890 which means that we experienced a growth of 2,323 consumers during the past twelve months. This is an average of approximately 193 consumers per month. That is up from our average of 137/month during the previous fiscal year.

**STAFFING:** We continue to advertise, interview and hire to fill any vacancies and are hiring to fill new growth positions. We currently have 769, up from 738 last year at this time. 466 of these employees serve in a case management capacity. Since our last board report we have hired 14 new employees, including 11 case managers, while we have lost 5 employees, including 4 case managers. It should be noted that we face challenges other than simply finding employees to meet growth. We also need to purchase furniture and equipment and find suitable office space. That is becoming more and more of a challenge. Those are costs over and above "filling vacancies".

**BUILDING 3 UPDATE:** We welcome the Board and our guests to Conference Rooms A&B where board meeting were traditionally held. The Conference Center is now in full use. We welcome your feedback.

**OPEN ENROLLMENT**: We are pleased to announce that our annual open enrollment was held in Building 3 on August 27. We had many of our insurance carriers here to answer question from the staff and we had about 200 employees in attendance. The remainder took advantage of the live streaming option offered this year.

**CALENDAR OF EVENTS:** Please see attached schedules for September and October. For more detailed information got to www.inlandrc.org, click on "About IRC" and go to "Upcoming Events" at bottom of the page. Click on "Full Calendar". If you are interested in any of the events listed, click on that even for specific information.

**VENDOR FAIR**: We want to commend Lynette Banda, Consumer Program Liaison, and the entire Quality Assurance Team for putting together an outstanding Vendor Fair. The event is scheduled for September 5 in the Conference Center. Over 90 vendors are expected to attend. This year's theme is "Favorite Movie".

**BLOOD DRIVE**: We would like to commend Don Meza, Marie Harris all the members of the Blood Drive Committee, and especially all of the donors, for another successful event on August 26. A total of 65 people attempted to donate, 49 pints were ultimately collected. Nine of the people donating were doing so for the first time. Thanks to all the participants.

**EMPLOYEE RECOGNITION**: Finally, we would like to recognize two of our employees for their commitment to the job and for the example they set for others. The Hercules Award goes to David Reyes and the Positively Contagious Award goes to Cheshedt Amaya. Congratulations and well done!

# SEPTEMBER - 2018 -



	MONDAY		TUESDAY		WEDNESDAY		THURSDAY	FR	IDAY		SATURDAY
					10:00 am - 12:00 pm 4th Annual Vendor Fair		6:00 pm Ángeles Con Futuro – Grupo				
	6:00 pm - 8:00 pm IRC Board of Trustees Meeting		9:30 am - 11:00 am Pre-VAC - Respite		9:30 am - 11:30 am IEPs and the Special Education		9:30 am - 11:30 am Sensory Integration Workshop = San	14			<b>10:30 am - 1:00 pm</b> My Play Club – For
	9:30 am - 11:30 am Sensory Integration Workshop — Rancho			11	6:00 pm - 8:00 pm CAC Movie Night		10:00 am - 12:00 pm Provider Enrichment Training	7:00 pm CSUSB Volle Awareness	eyball – Autism		
24	5:00 pm - 7:00 pm IRC Parent Orientation – San				i i	27	10:30 am - 12:00 pm Pre-VAC – Transportation Programs	28		28	8:30 am CAC Cycle Club Ride
							5:30 pm - 7:30 pm Sex Education for Adults				
	10	8:30 pm - 8:00 pm IRC Board of Trustees Meeting  8:30 am - 11:30 am Sensory Integration Workshop – Rancho  5:00 pm - 7:00 pm	6:00 pm - 8:00 pm IRC Board of Trustees Meeting  9:30 am - 11:30 am Sensory Integration Workshop — Rancho  5:00 pm - 7:00 pm	6:00 pm - 8:00 pm IRC Board of Trustees Meeting  9:30 am - 11:00 am Pre-VAC - Respite  9:30 am - 11:30 am Sensory Integration Workshop - Rancho  5:00 pm - 7:00 pm	6:00 pm - 8:00 pm IRC Board of Trustees Meeting  9:30 am - 11:00 am Pre-VAC – Respite  9:30 am - 11:30 am Sensory Integration Workshop – Rancho  5:00 pm - 7:00 pm	6:00 pm - 8:00 pm IRC Board of Trustees Meeting 11 9:30 am - 11:00 am Pre-VAC - Respite 12 9:30 am - 11:30 am IEPs and the Special Education 6:00 pm - 8:00 pm CAC Movie Night 5:00 pm - 7:00 pm	10:00 am - 12:00 pm 4th Annual Vendor Fair  9:30 am - 11:00 am Pre-VAC - Respite  9:30 am - 11:30 am IEPs and the Special Education  9:30 am - 11:30 am Sensory Integration Workshop - Rancho  5:00 pm - 7:00 pm	10:00 am - 12:00 pm 4th Annual Vendor Fair 4	10:00 am - 12:00 pm 4th Annual Vendor Fair 6:00 pm Angeles Con Futuro – Grupo. 7  10:00 am - 12:00 pm 4th Annual Vendor Fair 9:30 am - 11:30 am IEPs and the Special Education 13 Sensory Integration Workshop – 14 Sensory Integration Workshop – 15 Sensory Integration Workshop – 16 CSUSB Volte Awareness 16:00 pm - 7:00 pm Provider Enrichment Training 21 7:00 pm Pre-VAC – Transportation Programs 5:30 pm - 7:30 pm Pre-VAC – Transportation Programs 5:30 pm - 7:30 pm	5 10:00 am - 12:00 pm 4th Annual Vendor Fair 4 9:30 am - 11:00 am Pre-VAC - Respite 4 9:30 am - 11:30 am IRC Board of Trustees Meeting 5 6:00 pm - 8:00 pm Respond to Trustees Meeting 6 6:00 pm Pre-VAC - Respite 7 9:30 am - 11:30 am IEPs and the Special Education 8 6:00 pm - 8:00 pm CAC Movie Night 7 10:00 am - 12:00 pm Provider Enrichment Training 7 7:00 pm Pre-VAC - Transportation Programs 8 3:30 pm - 7:30 pm Pre-VAC - Transportation Programs 8 3:30 pm - 7:30 pm	6:00 pm - 8:00 pm   RC Board of Trustees Meeting   10   9:30 am - 11:00 am   Pre-VAC - Respite   10   8:00 pm   8:00 pm   8:00 pm   Angeles Con Futuro - Grupo.   7   80   8:00 pm   Angeles Con Futuro - Grupo.   7   80   8:00 pm   RC Board of Trustees Meeting   10   9:30 am - 11:30 am   RC Board of Trustees Meeting   10   9:30 am - 11:30 am   RC Board of Trustees Meeting   10   9:30 am - 11:30 am   RC Board of Trustees Meeting   10   9:30 am - 11:30 am   Sensory Integration Workshop   14   8:00 pm - 8:00 pm   Sensory Integration Workshop   15   San   16   Sun   Sun

Monthly Weekly Daily

OCTOBER 2018



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			e	6:00 pm Ångeles Con Futuro – Grupo	÷	9:00 am - 12:30 pm  The Life After High School  8:00 pm - 3:30 pm
						12th Annual DisABILITY Sports Festival
	9:00 am - 11:00 am  EKAMP – Make Pizza With	4	2:00 pm - 4:00 pm Pre-VAC - Transportation Programs	10:00 am - 12:00 pm Corrective Action Plan Training		3:00 pm - 8:00 pm 22q Halloween Spooktacular
				10:00 am - 12:00 pm Pre-VAC – Vocational Programs		
11:00 am - 2:00 pm 2018 Walk In The Park	10:00 am - 11:30 am Vendor Advisory Committee	:(;	17	të në		10:30 am - 1:00 pm  My Play Club – For
	7 A A A	Save the Date – Cultural	9:30 am - 11:30 am Información del IEP	10:00 am - 12:00 pm		
		9:30 am - 11:30 am IEP Overview	BROTHBOOK OF IEF	Provider Enrichment Training 19	.43 	
	5:00 pm - 7:00 pm  IRC Parent Orientation – San	9:30 am - 11:30 am Sensory Integration Workshop – San	Sa			

# INLAND REGIONAL CENTER



...valuing independence, inclusion and empowerment P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000 Fax: (909) 890-3001

August 30, 2018

To:

The Board of Trustees

From: Merissa Steuwer, CFO

Re:

Proposal for IRC's Operating Budget for Fiscal Year 2018-2019

Please see attached draft budget proposal for Operations for Fiscal Year 2018-19.

On August 15, 2018 we received the Fiscal Year 18/19 E-1 contract amendment from DDS. For this Fiscal Year 2018/19, the total allocation for Operations including CPP is \$74,700,700 an increase of \$5,648,061 from last fiscal year Ops total allocation of \$69,052,639. The Operations allocation in the E-1 contract amendment represents an increase of 8.18% compared to FY 2018 final Ops allocation.

This year, we are proposing to spend an estimated \$61,558,523 for personal services; and \$13,761,743 for operating expenses. The proposed spending for personal services is approximately 82% of the total Ops allocation; and approximately 18% will be spent for running the day-to-day operations of IRC.

# INLAND REGIONAL CENTER Proposed Operations Budget Fiscal Year 2018-2019 July 1, 2018 to June 30, 2019

# DRAFT

	Α	В	С	D	E	F
	FY 2019			Difference	Percentage	Projected
	Projected	Budget	FY 2018	Between	Difference Between	
	Annual Budget	%	Budget	2018 & 2019	FY18 & FY19	Remaining
REVENUES						
E-1 Prelim Allocation dated 5/25/18	57,616,408	77.13%	69,052,639	5,648,061	8.18%	
E-1 Amendment Non CPP Ops dated 8/15/18	17,084,292					
Total Revenues	74,700,700	100.00%	69,052,639	5,648,061	8.18%	0.00%
PERSONAL SERVICES						
Salaries	45,901,058	61.45%	43,515,492	2,385,567	5.48%	0.00%
Retirement	7,110,819	9.52%	6,187,022	923,798	14.93%	0.00%
Social Security	665,565	0.89%	622,540	43,026	6.91%	0.00%
Health Benefits	6,538,977	8.75%	7,181,785	(642,808)	-8.95%	0.00%
Worker's Comp Insurance	702,598	0.94%	626,308	76,290	12.18%	0.00%
Unemployment Insurance	229,505	0.31%	93,531	135,974	145.38%	0.00%
Non-Industrial Disability Ins/Life Insurance	85,000	0.11%	76,276	8,724	11.44%	0.00%
Clinical Consultants - Consumer Services	325,000	0.44%	256,683	68,317	26.62%	0.00%
Total Personal Services	61,558,523	82.41%	58,559,637	2,998,886	5.12%	0.00%
OPERATING EXPENSES						
Temporary Help	32,000	0.04%	35,199	(3,199)	-9.09%	0.00%
Equipment Rental	85,000	0.11%	46,464	38,536	82.94%	0.00%
Equipment Maintenance	30,000	0.04%	27,749	2,251	8.11%	0.00%
Facility Rent	7,333,006	9.82%	7,116,172	216,834	3.05%	0.00%
Facility Maintenance	1,000	0.00%	490	510	104.08%	0.10%
Communications	700,000	0.94%	353,278	346,722	98.14%	0.00%
General Office Expense	150,000	0.20%	113,906	36,094	31.69%	0.00%
Printing	2,000	0.00%	0	2,000	408063.27%	204.03%
Insurance	797,331	1.07%	578,694	218,637	37.78%	0.00%
Data Processing /Licenses	685,000	0.92%	601,369	83,631	13.91%	0.00%
Data Processing Maintenance	85,000	0.11%	36,413	48,587	133.43%	0.00%
Interest Expense	20,000	0.03%	0	20,000	4081532.65%	204.08%
Bank Service Fees	45,000	0.06%	41,205	3,795	9.21%	0.00%
Legal Expenses	1,850,000	2.48%	576,772	1,273,228	220.75%	0.00%
Board of Trustees Expense	15,000	0.02%	14,239	761	5.35%	0.00%
Accounting Fees	85,000	0.11%	75,000	10,000	13.33%	0.00%
Equipment Purchases	185,000	0.25%	57,550	127,450	221.46%	0.00%
Contractor & Consultants - Adm Services	105,000	0.14%	75,000	30,000	40.00%	0.00%
Mileage Reimbursement	1,050,000	1.41%	1,013,911	36,089	3.56%	0.00%
ARCA Dues	106,406	0.14%	106,406	0	0.00%	0.00%
General Expenses	400,000	0.54%	242,752	157,248	64.78%	0.00%
Total Operating Expenses	13,761,743	18.42%	11,112,569	2,649,173	23.84%	· · ·
Total Expenses	75,320,266	100.83%	69,672,206	5,648,059	8.11%	0.00%
					<del></del>	
OTHER INCOME						
Interest Income & Other Income	619,565	0.83%	619,565	(0)	0.00%	0.00%
Γ						
Total Other Income	619,565	0.83%	619,565	(0)	0.00%	0.00%
Ī						
Total Operating Surplus (Deficit)	(0)	0.00%	0	0	0.07%	

# INLAND REGIONAL CENTER Board of Trustees Executive Committee Meeting

July 18, 2018

4:00 p.m.

### **AGENDA**

EXECUTIVE COMMITTEE: Sheela Stark, Chair; Cameron Page Vice Chair; Alva Stewart, Secretary; Kiana Buffington, Member at Large; Ted Leonard, Member at Large

STAFF/EX OFFICIO: Lavinia Johnson, Executive Director; Kevin Urtz, Associate Executive Director; Steve Beckett, General Counsel; Merissa Steuwer, Chief Financial Officer

RECORDING SECRETARY: Sandra Guzman, Executive Assistant

- 1. Crisis Home Contract
- 2. Board Involvement
  - CAC
  - Another Way
  - IRC Events
- 3. Board Donations for CAC Events
- 4. Ad-hoc Committee for Executive Director Evaluation
- 5. Training Topics 2018-19
- 6. September Board Meeting

Next Executive Meeting: August 22, 2018

# INLAND REGIONAL CENTER Board of Trustees Executive Committee Meeting July 18, 2018 4:00 p.m.

PRESENT: Cameron Page; Sheela Stark; Alva Stewart

PRESENT VIA CONFERENCE CALL: Kiana Buffington; Ted Leonard; Tom Cosand

**GENERAL COUNSEL: Steve Beckett** 

STAFF/EX-OFFICIO PRESENT: Lavinia Johnson; Merissa Steuwer; Kevin Urtz; Sandra Guzman

1. Crisis Home Contract: Discussion was tabled for a later date.

- Board Involvement: The Board is looking to improve its participation in IRC's
  events. Although attendance is encouraged, it will not be made mandatory.
  Having a paper calendar of upcoming events will be helpful. The Executive
  Director will incorporate upcoming events for the CAC, Another Way and IRC
  Events in her Board Report.
- 3. Board Donations for CAC Events: The committee will be asking the Board to authorize the Executive Committee to approve the purchase of raffle prizes for some of the CAC events. IRC's CFO was asked to review the CAC's budget and spending and report back to the Executive Committee. She was also asked to reach out to other regional centers to inquire how their CAC is funded. CAC Budget discussion was tabled for August to allow the CFO time to review and contact other regional centers.
- 4. Ad-hoc Committee for Executive Director Evaluation: Sheela and the former Board Chair reviewed the Executive Director's evaluation recently. The review is outdated and does not reflect the current job duties of the Executive Director. The Board will need to create an ad-hoc committee so that the review can be updated. This item will be placed on the September Agenda.
- 5. Training Topic 2018-19: Alva and Sheela worked on the Board's Training Schedule for 2018-19 and would like to add a training on Cultural Sensitivity. training. Staff will check Jonathan Eckrich, Training Manager about this training. Mike Monk or Debbie Cannon can be possible trainers as well. They have Other

training topics ideas: Master Trust by Attorney Layne Bartholomew; Internal Departmental Training by Directors; What is Happening in the Regional Center System by Vince Toms; Training Unit by Jonathan Eckrich; Nature of the Board by Mike Monk or Debbie Cannon and ARCA by Amy Westling or Daniel Savino. Jonathan will be asked to do a 30-minute training on Cultural Sensitivity prior to the September 10, 2018 Board Meeting. Community Awareness will be moved to November. Jonathan will also be asked to do a more extensive training on Cultural Sensitivity at the next Board Retreat. Trainings will be held in section C of the auditorium at 5:00 p.m.

6. September Board Meeting: Board Meetings will be held in section A of the auditorium starting in September.

Next Executive Meeting: August 22, 2018 at 4:00 p.m.

# INLAND REGIONAL CENTER Board of Trustees Executive Committee Meeting August 22, 2018 4:00 p.m.

### AGENDA

EXECUTIVE COMMITTEE: Sheela Stark, Chair; Cameron Page Vice Chair; Alva Stewart, Secretary; Kiana Buffington, Member at Large; Ted Leonard, Member at Large

STAFF/EX OFFICIO: Lavinia Johnson, Executive Director; Kevin Urtz, Associate Executive Director; Steve Beckett, General Counsel; Merissa Steuwer, Chief Financial Officer

RECORDING SECRETARY: Sandra Guzman, Executive Assistant

- 1. IRC Employees Benefit Package
- 2. RMRP Committee's Recommendation
- 3. Complaint Log
- 4. Board Meeting Agenda
- 5. Training Schedule
- 6. 2018-19 Budget
- 7. Legal Update
- 8. DDS Visit
- 9. Board Contact
- 10. Parent Requests
  - a) Access to Main Building
  - b) Recording Board Meetings and Posting Recording on YouTube
- 11. CAC Budget Update
- 12. Building the September Agenda

Next Executive Meeting: September 19, 2018

# INLAND REGIONAL CENTER Board of Trustees Executive Committee Meeting August 22, 2018 4:00 p.m.

PRESENT: Tom Cosand; Ted Leonard; Sheela Stark; Alva Stewart

**PRESENT VIA CONFERENCE CALL: Kiana Buffington** 

**GENERAL COUNSEL:** Steve Beckett

STAFF/EX-OFFICIO PRESENT: Lavinia Johnson; Merissa Steuwer; Kevin Urtz; Sandra Guzman

Tom Cosand excused himself from the meeting for items number 1 and 2.

- IRC EMPLOYEES BENEFIT PACKAGE: Summary of benefits and rates were reviewed for employees and retirees.
   Changes are: Health benefits changing from Delta Dental to Cigna Dental. Volunteer Plans switching from Hyatt
   Legal to Legal Shield and adding pet insurance through United Pet Care. 1) Motion made to accept the Medical,
   Dental and Vision Benefits Package for both employees and retirees as presented on the summary page M/S/C
   Leonard/Buffington. Voluntary Plans offered to the staff at their cost was reviewed. 2) Motion made to accept
   the rate sheet for the voluntary plans as presented M/S/C Stewart/Leonard.
- 2. **RMRP COMMITTEE'S RECOMMENDATION:** The committee was formed to review the current Retiree Medical Reimbursement Plan (RMRP) and to make recommendations concerning the future of this plan. Input was requested from current retirees and those employees who are or will be eligible to retire in the next 3 years.

The committee recognized that one of the principal benefits of the RMRP is the availability of medical, dental and vision insurance for the retirees. The committee also recognized that the trust funds for the RMRP are being rapidly depleted and at its current rate would be exhausted in 4-5 years. The committee strongly believed that it is in the best interest of the current and future retirees to find a way to preserve the RMRP, without any additional funding by IRC, in order to provide a minimum level of benefits for the greatest number of current and future retirees while at the same time preserving the insurance benefit provided for under the RMRP. The committee believed that a \$500 cap per retiree's household on the reimbursement of approved expenses from the RMRP would be the most appropriate way to extend the life of the RMRP. In addition to the \$500 cap, the Committee also made recommendations concerning a retiree's share of cost for the insurance coverage, the availability of insurance for those retirees that live out of state and periodic review of the \$500 cap.

After considering the Committee's proposal, the insurance benefits, rates and share of cost for retirees as presented in item No. 1 above were approved, the RMRP is to be amended to provide for a \$500 cap on the reimbursement allocation from the RMRP for each retiree per year, per household, but if there is more than one retiree in the household, then the \$500 cap will apply to each retiree, the retiree's share of cost will be charged against the \$500 cap, retirees living out of state will need to obtain an individual medical policy and be reimbursed up to the amount that IRC would have paid if the retiree had been living in California and the \$500 cap will be reviewed by the Board of Trustees every 3 years, or sooner, if deemed necessary.

3. Motion to adopt the Committee's recommendation, as revised M/S/C Buffington/Stewart.

Tom Cosand rejoined the meeting.

- 3. **COMPLAINT LOG:** In the past, the full Board would review the complaint log which mostly contains day to day issues. The Chair will start reviewing the log with the Executive Director and will report to or update the full Board.
- 4. **BOARD MEETING AGENDA:** The Board Meeting Agenda was discussed. The meetings are taking too long. Staff will be asked to submit a written report and only approach the podium when necessary. The CFO will continue to update the Executive Committee with financials and will only present at Board Meetings when approval or update is needed. Self-Determination and Chairperson's report will be submitted in written form as well. The Employee Recognition Report will be included in the Executive Director's Report. Community Engagement Update will be included in the Director's Community Engagement Report.
- 5. **TRAINING SCHEDULE:** Sheela and Alva will work on revamping the schedule. The Board's main training will take place at the March retreat. Retreat will be held at IRC. More details to follow.
- 6. **2018-19 BUDGET:** Merissa reviewed the 2018-19 budget with the Executive Committee and will be prepared to present budget projections to the full Board in September.
- 7. **LEGAL UPDATE:** Steve updated the Executive Committee on current court rulings.
- 8. **DDS VISIT:** Sheela received an email from Brian Winfield, DDS requesting a meeting with the Board regarding concerns that were brought to DDS' attention. The Board has agreed to meet with Brian at 5:00 p.m. on September 10<sup>th</sup> for a "Meet n Greet" in section C of the auditorium. The Board will be asked to arrive by 4:30 p.m.
- 9. **BOARD CONTACT:** The Board does not need to have a separate email so that people can contact them. If someone wants to speak to the Board, they can attend a board meeting and speak to the Board.

### **10. PARENT REQUEST:**

- a) **ACCESS TO MAIN BUILDING:** This is not a Board issue. Security and access to the main building is a day to day issue and is handled by staff.
- b) **RECORDING BOARD MEETING AND POSTING RECORDING ON YOUTUBE:** Anyone attending a meeting can record but IRC will not be recording meetings at this time.
- 11. CAC BUDGET UPDATE: Merissa checked with the CFOs of other regional centers and not one regional center funds the CAC with Operations monies. CACs raise their funds through grants and fundraisers. The CAC will need to develop a budget and decide what activities they can afford. The Board is suggesting IRC's CFO or designee oversee the CAC spending, so they stay within their budget.
- 12. **BUILDING THE SEPTEMBER AGENDA:** The Chairperson's Report will be removed from the agenda, Written reports will replace oral reports unless an oral request or update is necessary, Employee Recognition and upcoming events/calendar will be included in the Executive Director's Report.

Next Executive Committee Meeting: September 19, 2018 at 4:00 p.m.



Inland Regional Center Board Report Submitted by Andrea Gonzales, Another Way Coordinator Date: August 29, 2018

# A. Budget for FY18-19

- 1. See attached
  - a. Will provide Board Updates on budget throughout the year.

### B. New Brochure

1. As part of Another Way's strategic plan we developed a brochure that explains what we do in a meaningful way to the public and tells how they can help and support us

# C. Volunteer Award

- 1. Another Way's Advisory Committee is being Recognized as Volunteer Group of the Year at the Association for Fundraising Professionals National Philanthropy Day.
- 2. Date: November 13th, 2018 at the Mission Inn from 12-2 (lunch ceremony)
  - a. Please let me know if you would like to attend email Andrea at amgonzales@inlandrc.org
  - b. Nomination attached.

# D. 1st Annual Holiday Scramble hosted by Dr. Howard Chudler - Friday, November 16th.

- 1. Spots still available \$80 early bird rate [per golfer (includes breakfast, lunch, golf and tee prize)]
- 2. See attached brochure to sign up.

# E. UPS Campaign

1. UPS employees designated Another Way as their charity of choice. This equates to approximately \$2500 in donations a year. They give through payroll deductions.

# F. Grants pending approval

- 1. Big lots Will know in September
- 2. Carpenter Foundation Will know in November/December
- 3. Stater Brothers
  - a. If approved, we'll be part of the money collected at check-out during the holiday season. Will know in September
- 4. California Wellness Letter of Interest In Progress
  - a. Spoke with Jeffrey Kim, Grant's Manager and he recommended we submit and focus on oral health for our consumer.

# **ANOTHER WAY IRC**

# Budget vs. Actuals: Operating Budget 17-18 - FY18 P&L July 2017 - June 2018

	Total				
		Actual	•	Budget	% of Budget
Income					
40000 Donations					
40021 Individual		6,996.98		6,501.26	107.62%
40025 IRC Emp Donations		23,857.00		25,000.63	95.43%
40027 Arrowhead United Way Emp Donations		578.78		1,000.00	57.88%
40028 Corporate		1,500.00		7,000.00	21.43%
Total 40000 Donations	\$	32,932.76	\$	39,501.89	83.37%
40031 Foundation Grants		47,055.90		100,000.00	47.06%
40300 Special Events				•	
40305 Golf Foundation - Cash		7,250.00		8,000.00	90.63%
40310 Golf Corporate Sponsorship - Cash		169,500.00		120,000.00	141.25%
40330 Golf Entry Fee		4,715.00		10,000.00	47.15%
40340 Golf Raffle Tickets		17,551.95		15,000.00	117.01%
40345 Golf Tour Donations		4,000.00		1,200.00	333.33%
40350 Golf Tour Dinners				1,500.00	0.00%
Total 40300 Special Events	\$	203,016.95	\$	155,700.00	130.39%
40351 Special Events-Other					
40355 A. W. Raffles				1,000.00	0.00%
40365 NEEB-Food Drive/Baskets		7,000.00		2,500.00	280.00%
40370 Toy Drive Income		24,050.00		15,000.00	160.33%
40375 Bowling Tournament		13,552.00		15,000.00	90.35%
Total 40351 Special Events-Other	\$	44,602.00	\$	33,500.00	133.14%
70011 Other Income				1,000.00	0.00%
Total Income	\$	327,607.61	\$	329,701.89	99.36%
Gross Profit	\$	327,607.61	\$	329,701.89	99.36%
Expenses					
60081 Telephone		763.75		1,000.00	76.38%
60091 Printing and copying		357.55		500.00	71.51%
60100 Program expense					
60014 Medical Equipment		978.54		4,000.00	24.46%
60015 Other client expenses		73.00			
60101 Clothing Support		16,558.99		20,000.00	82.79%
60102 Rent Support		29,445.41		25,000.00	117.78%
60103 Utility Support		10,780.10		12,000.00	89.83%
60104 Food Support		2,870.63		5,000.00	57.41%
60105 Medical Support		472.58		2,000.00	23.63%
60106 Dental Support		33,012.93		25,000.00	132.05%
60107 Eyeglass Support		2,961.87		3,000.00	98.73%
60108 Furn / Appliances Exp		10,103.58		20,000.00	50.52%
60110 Toy Drive		11,510.23		8,000.00	143.88%

60111 Wheelchair Support		1,361.00	5,000.00	27.22%
60112 Burial		12,724.03	10,000.00	127.24%
60115 Other Misc Service Cost			1,000.00	0.00%
60120 Immigration Assistance		3,905.00	5,000.00	78.10%
60125 Equipment		591.55	2,000.00	29.58%
Total 60100 Program expense	\$	137,349.44	\$ 147,000.00	93.43%
60165 IT software & upgrades			5,000.00	0.00%
60171 Books, subscriptions, references, memberships		4,028.51	2,500.00	161.14%
60191 Postage and shipping			200.00	0.00%
60200 Other Miscellaneous Service Cost			500.00	0.00%
60201 Conference, conventions, trainings and meetings		28,829.56	10,000.00	288.30%
60202 Strategic Planning		150.00		
Total 60201 Conference, conventions, trainings and meetings	\$	28,979.56	\$ 10,000.00	289.80%
60291 Advertising & Marketing		1,751.76	2,000.00	87.59%
60300 Special Event Exp		, , , , , ,	_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	07.0070
60305 Golf Tour Exp		112,317.64	70,000.00	160.45%
60310 Golf Tour Misc Exp		30,834.30	, 0,000.00	
60315 PayPal/Square Fees		380.58	500.00	76.12%
Total 60300 Special Event Exp	\$	143,532.52	\$ 70,500.00	203.59%
60400 Special Events Exp-Other		3,288.71	•	
60405 NEEB Exp		14,050.35	8,500.00	165.30%
60415 Bowling Tournament		9,235.90	6,500.00	142.09%
Total 60400 Special Events Exp-Other	\$	26,574.96	\$ 15,000.00	177.17%
60416 Thanksgiving Gift Cards		7,285.00	8,000.00	91.06%
61000 Bad Debts		1,500.00		
65100 Bank Charges			1,000.00	0.00%
65200 General Expenses		1,054.05		
65300 Dues & Subscriptions		688.00		
65450 Office Expenses		123.06		
65500 Outside services				
65555 Web Hosting		1,908.17		
Total 65500 Outside services	\$	1,908.17	\$ 0.00	
66000 Payroli expenses				
66200 Wages				
66250 Director		6,836.00	20,000.00	34.18%
66285 Indirect Salary			3,500.00	0.00%
Total 66200 Wages	\$	6,836.00	\$ 23,500.00	29.09%
Total 66000 Payroll expenses	\$	6,836.00	\$ 23,500.00	29.09%
70000 Taxes & Licenses		20.00		
Total Expenses	\$	362,752.33	\$ 286,700.00	126.53%
Net Operating Income	-\$	35,144.72	\$ 43,001.89	-81.73%
Other Income				
75000 Dividend Income		3,164.97		
76000 Interest Earned		70.85		

Total Other Income
Net Other Income
Net Income

\$	24,159.13	\$ 0.00	
\$	24,159.13	\$ 0.00	
-\$	10,985.59	\$ 43,001.89	-25.55%

Monday, Aug 27, 2018 04:05:29 PM GMT-7 - Accrual Basis

# **ANOTHER WAY IRC**

# BUDGET OVERVIEW: OPERATING BUDGET 18-19 (OPERATING BUDGET) - FY19 P&L July 2018 - June 2019

	TOTAL
Income	
40000 Donations	
40021 Individual	6,501.26
40025 IRC Emp Donations	27,999.96
40027 Arrowhead United Way Emp Donations	2,500.20
40028 Corporate	7,000.00
Total 40000 Donations	44,001.42
40031 Foundation Grants	100,000.08
40300 Special Events	
40305 Golf Foundation - Cash	8,000.00
40310 Golf Corporate Sponsorship - Cash	120,000.00
40330 Golf Entry Fee	10,000.00
40340 Golf Raffle Tickets	18,000.00
40345 Golf Tour Donations	1,200.00
40350 Golf Tour Dinners	500.00
Total 40300 Special Events	157,700.00
40351 Special Events-Other	
40355 A. W. Raffles	1,000.00
40365 NEEB-Food Drive/Baskets	2,500.00
40370 Toy Drive Income	15,000.00
40375 Bowling Tournament	15,000.00
40380 Holiday Scramble	20,000.00
Total 40351 Special Events-Other	53,500.00
70011 Other Income	1,000.00
70015 Miscellaneous Income	2,500.00
otal Income	\$358,701.50
GROSS PROFIT	\$358,701.50
xpenses	
60081 Telephone	1,000.00
60091 Printing and copying	500.00
60100 Program expense	
60014 Medical Equipment	4,000.00
60101 Clothing Support	20,000.00
60102 Rent Support	35,000.00
60103 Utility Support	12,000.00
60104 Food Support	5,000.00
60105 Medical Support	2,000.00
60106 Dental Support	35,000.00
60107 Eyeglass Support	5,000.00
60108 Furn / Appliances Exp	15,000.00
60110 Toy Drive	8,000.00
60111 Wheelchair Support	5,000.00

	TOTAL
60112 Burial	15,000.00
60115 Other Misc Service Cost	1,000.00
60120 Immigration Assistance	5,000.00
60125 Equipment	2,000.00
Total 60100 Program expense	169,000.00
60165 IT software & upgrades	5,000.00
60171 Books, subscriptions, references, memberships	3,000.00
60191 Postage and shipping	200.00
60200 Other Miscellaneous Service Cost	500.00
60201 Conference, conventions, trainings and meetings	20,000.00
60291 Advertising & Marketing 60300 Special Event Exp	2,000.00
60305 Golf Tour Exp	80,000.00
60310 Golf Tour Misc Exp	17,000.00
60315 PayPal/Square Fees	500.00
Total 60300 Special Event Exp	97,500.00
60400 Special Events Exp-Other	5,000.00
60405 NEEB Exp	10,000.00
60412 Holiday Scramble	10,000.00
60415 Bowling Tournament	8,000.00
Total 60400 Special Events Exp-Other	33,000.00
60416 Thanksgiving Gift Cards	8,000.00
65100 Bank Charges	1,000.00
65200 General Expenses	1,500.00
65300 Dues & Subscriptions	1,000.00
65450 Office Expenses	1,000.00
65500 Outside services	
65555 Web Hosting	2,500.00
Total 65500 Outside services	2,500.00
66000 Payroll expenses	
66200 Wages	W
66250 Director	12,000.00
Total 66200 Wages	12,000.00
Total 66000 Payroll expenses	12,000.00
Total Expenses	\$358,700.00
NET OPERATING INCOME	\$1.50
Other Income	
75000 Dividend Income	3,000.00
76000 Interest Earned	15,000.00
Total Other Income	\$18,000.00
NET OTHER INCOME	\$18,000.00
NET INCOME	\$18,001.50

# Another Way Advisory Committee Nomination to AFP

The epitome of volunteer service is selflessness. I'm grateful that I and Another Way, the nonprofit I oversee, have had the privilege of working with a distinguished group of individuals - The Another Way Advisory Committee. I consider them the "crème de la crème" and my hope is that as you read this nomination letter you too will come to understand why.

I remember feeling overwhelmed my first day of work at Inland Regional Center's Another Way. I am a staff of one and needed to raise enough money to ensure I could sustain Another Way's Safety-Net and Health and Wellness Program. Together, these programs serve ~1200 clients a year. At that moment we had \$15,000 in the bank and a huge golf tournament looming in the not to distant future. All reason enough to panic. However, I wish I had known then what I know now—that I would soon be meeting some extremely dedicated and passionate individuals who taught me the difference between volunteering to fulfil a school or work requirement (much of my prior volunteer management experience) and serving others with a motivation that comes from a deep desire to do what's right. This amazing group of 36 core volunteers are my at work family. Yes, we argue and voice our opinions and at times disagree but it's all done respectfully and within the context of furthering our mission to help children and adults with intellectual and/or developmental disabilities achieve their utmost potential and experience quality of life.

December 2, 2015 marked a turning point in my life and my understanding of the group I had helping me manage Another Way. This is the day that Inland Regional Center was hit by a terrorist attack. A day filled with tragedy. A day that changed our lives and community forever. What few people realize is all that was happening behind the scenes. Despite the heartache people rallied and fought to do what was needed; to bring a sense of normalcy back to our lives, or region. For Another Way that meant moving forward with our Annual Toy Drive that serves over 400 individual kids and their families. For many of these children it is their only opportunity to meet Santa and Mrs. Claus. Some will only receive the gift that was donated to them for the holidays. We've had families tell us that the free holiday picture they receive as a memento of the day is their only family photo. These children have special needs, all have a disabling condition/s and are also low-income. A tradition mall outing doesn't always suffice as the children we serve can have negative reactions to crowds, blinking lights, etc.

Staff and local business had donated over 400 gifts, all of which were housed at IRC that had been shut down due to the attacks. We didn't know if we'd be able to remove the presents from the building. If it would be safe. What we came to find is that the tragedy brought out the best in people. Sandals Church donated a building that we used as our headquarters for two weeks while IRC was closed. A local fire department brought a truck load of toys. Our IT people helped us get the word out that the location to

pick up the gifts had changed, and my Advisory Committee came to help in full force. I'm certain they were grieving and still recovering from the shock of all that had occurred but they knew how much the day meant to our kids. Then came a blessing, as we were setting up at Sandals we received a call that we could come and pick-up the donated gifts from IRC if we did it quickly and immediately. Without hesitation, Erick Andersen, our Chair at the time said he would go. I have no idea if he was afraid or worried. I'm ashamed to admit I was so focused on the task at hand I didn't give it much thought. However, he filled his small car to the ceiling and like Santa arrived at Sandals Church with over 300 presents. Then the elves went to work wrapping and sorting and directing. Case Managers came to pick up gifts for the families who couldn't make it to the new location. Many of our clients struggle with transportation. We hugged as if we hadn't seen one another in months. We cried at times with each other and the families who came to select gifts for their children. I knew then we had something special. This is something I hear often from others who attend our events or who have benefitted from our services. At our last Golf Tournament, a representative from Dixon Golf told me, "Your team is so in sync and organized, they are crazy scary."

We have learned from experience that we rise and fall together. The Advisory Committee is willing to help in all capacities – strategic planning, proposal reviews, manual labor, donor solicitation, fundraising, brain-storming and so on. They are with me in the trenches and serve as my Sounding Board. Its our Another Way and our clients who keep us committed. All Advisory Members make monthly contributions which total approximately \$3500 a year. All volunteer at events. Together they donated over 1,980 hours of volunteer service last year. They give up their lunch hours, their weekends, their vacation time and their nights to bring awareness and support to the growing problem of poverty that so plagues the population we serve. They are fighters and will not give up on our clients even amid their own sorrow. Because of each of them, Another Way can review and fulfill over 50 requests for assistance per month. Together we generate over \$15000 a month to help those in need.

In 2017, three of my committee members were recognized at the Spirit of Volunteerism Awards Event in Orange County. The honor was appreciated. However, we weren't at home. It would mean so much for the group to be recognized by those who live in the Inland Empire and understand the challenges this region faces.

Thank you for considering my nomination of the Another Way Advisory Committee as Volunteer Group of the year.

### **NOMINATION PROCESS:**

The judges, comprised of volunteers from the community, will make the final selection of winners for each award. Awards will be given in all categories providing a nominee has met the highest standards of achievement. Note: As appropriate, judges reserve the right to move nominees from the category in which they were nominated.

Note: Please write a thorough explanation of why your nominee is the best candidate so that each judge will fully understand the background of excellence your nominee brings to the community. Do not assume the judges will know your nominee.

# A. CATEGORY (Please circle category of your nomination)

- 1. Philanthropist of the Year
- 2. Volunteer of the Year
- 3. Foundation/Corporation / Business of the Year
- 4. Community Champion of the Year
- **S.** Volunteer Group of the Year
- 6. Professional of the Year
- 7. Youth Volunteer of the Year

# B. NOMINEE INFORMATION (Please PRINT all information)

Nominee's Name: Hnother Way's Volunteer Advisory Camittee
Nominee's Title/Involvement: Alex Rubio, Chair, Volunteer and donor
Nominee's Length of Volunteer Service: 7 Uflass
Best way to for us to contact nominee:
Telephone Number: 909-890-3475 N/A
Email: arubio Cinlandro, org

<sup>\*!</sup> would like the nominee to receive public recognition regardless of award selection.

Please circle: Yes No

# C. NOMINATING ORGANIZATION (Please PRINT all information)

Organization Name_Mand Regional Centus - Another Way				
Name of Contact Person Andrea Sonzales				
Full Address 1365 S. Waterman Ave. San Bolno. CA 92408				
Telephone Number: 909-890-3045 (919) 838-4319				
Email: amgonzales l'inlandra org				
How would you like the name of your organization to appear in our program materials?				
Inland Regional Center-Another Way				

- D. Using specific examples, briefly explain how this nominee has met the criteria listed under each category and describe:
  - ✓ Projects/organizations the nominee has supported and any innovative efforts they helped to create.
  - ✓ Describe the "passion" of the nominee and why they are philanthropic.
  - ✓ Explain how the work your nominee does supports the mission of the organization.
  - ✓ What has been the impact of the nominee's efforts? Please include quotes from staff.

Please limit your narrative to two (2) typewritten pages and submit with this nomination form.

NOTE: Nominations must be received by the AFP Inland Empire Chapter no later than Friday, June 29, 2018, 5:00 pm. Please scan and email to: Nesha Crossman at neshac@foresthome.org. A confirmation email will be sent to the nominating contact person. If you do not receive a confirmation, please call Nesha at (951) 235-6571.

- ✓ Late entries will NOT be accepted.
- ✓ Incomplete forms will not be accepted. (Please complete items A through C)
- ✓ Multiple nominations are encouraged. Use only one submission per form. (You may photo copy the nomination form for additional nominations.)
- ✓ As appropriate, judges reserve the right to move nominees from the category from which they were nominated.
- Previous honorees are not eligible for consideration unless they are nominated in a different category than the one for which they were honored in the past.



# RESOLUTION of the Board of Directors Program Year 2018

AGENCY NAME: Inland Regional Center, Another Way NO OF BASKETS 1,000

The Board of Directors of <b>Inland Counties Regional Center</b> , Inc.
will be participating in the Navidad En El Barrio, Inc., Christmas Campaign; the board
authorizes the corporation to execute the Navidad En El Barrio 2018 Agency Agreement;
and to certify to Navidad En El Barrio, Inc. that if any agency staff or board member is a
staff or board member of Navidad En El Barrio, Inc., that person is N/A

On a motion duly made, recorded and unanimously carried, the following resolution was adopted:

RESOLVED, that \_\_Inland Counties Regional Center., Another Way

(name of agency)

is authorized to participate in the 2018 Navidad En El Barrio, Inc., Christmas campaign; and that the corporation may execute the Navidad En El Barrio 2018 Agency Resolution Agreement.

# CERTIFICATE OF SECRETARY

I certify that I am duly elected Secretary of the Board of Directors of <u>Inland</u> <u>Counties Regional Center, Inc.</u>, a California non-profit corporation and that the above Board Resolution was passed by unanimous vote of the Board of Directors on <u>September 10, 2018.</u>

Executed on <u>September 10, 2018</u>, at <u>Inland Counties Regional Center, Inc., 1365 S.</u>
<u>Waterman Avenue, San Bernardino, CA 92408.</u>

Signed	 	
	Board Secretary	

# Inland Regional Center CAC Report September 10, 2018

Thank you to the Board Chair, all the trustees and Executive Team for allowing me to report on the activities of the Consumer Advisory Committee.

Since our last meeting the CAC has held some very successful events and has been working on many exciting events this year. In July, with the Community Engagement Team we held a backpack giveaway providing backpacks for students going back to school. We also supported the My Play Club being held at the inclusion playground at Fairmount Park in Riverside. At the end of July and in the middle of the heat wave we had an Ice Cream Social for consumers at Shamel Park in Riverside. A nice gathering a fun way to beat the heat.

In August we held another CAC Cycle Club Ride at the Apple Valley Aquatic Center Trail. This was a 12 mile ride. As with all our activities we are trying to hold them at venues throughout our large region. We also held a Coffee Night at Molino's in Riverside and discussed our plans for the remainder of the year.

Our upcoming events - and as always we encourage the Board, Management and all consumers over 16 years old to attend :

September 19, 2018 - CAC Movie Night 6:00 PM - 8:00 PM - we will be watching Wreck-IT Ralph at Peppermint Ridge in Corona.

On September 24 there will be a CAC meeting in Blythe and they will play Bingo. We are getting CAC groups started in all areas of our region to ensure all consumers are supported and represented.

Saturday, September 29, 2018 we will have a 20 mile Cycle Club Ride at Ruth Hardy Park Trail in Palm Springs. We meet at 8:30 AM

On Saturday, October 6th 2018 we will be attending the Disabilities Sports Festival at Cal State San Bernardino. It is held from 8 AM to 3:30 PM and this year the IRC Community Engagement Team as well my dad and I representing the IRC CAC are part of the planning committee helping to plan this event. The Disabilities Sports Festival is the largest cross ability sporting event in Southern California and will offer over 25 adapted sports taught by Paralympic coaches and elite athletes. New events this year are Saber Academy adaptive fencing, wheel chair motor cross, bubble yoga and blind soccer. Registration has been open since August 1 so go online and register. - details are on the IRC website.

The CAC will also have a table at the Buddy Walk on October 21

Other events we are planning include:

A Dance at Victorville High School which is sponsored by the CAC and I will DJ the event. This is an annual event for us and always well attended and is a big hit with the consumers. This is planned for October 24 with a Halloween Theme.

We will also hold our annual CAC BBQ at my house - this year it will have a Halloween Theme - "Spooky in the Ghetto". We are holding it October 30 at 5:00 PM for all consumers over 16, as well as any board member. My dad normally smokes pulled pork, ribs and all the fixins.

On November 3 the CAC will have a booth at the Annual Fall Festival. The event will be held at San Manuel Stadium.

We also have a CAC Cycle Club Ride planned on December 15 at Nakayama Park in Temecula as well as joining the Project Hero Ride on 12/2 - the 12/2 ride will offer 14, 22, 36, 63 and 100 mile rides.

We are also planning our annual Holiday Dance on December 6th from 6 PM to 8 PM. We are firming up a location and then details will follow.

We are also very busy working on Sports Programs for all consumers. To get the program off the ground we are planning Basketball Clinics - the first two will be in Victorville and Barstow but we hope to develop them throughout our region and have many have those help train and coach be members of our community. Details of thee events will be on the website and FB page.

I have also been very busy working with DDS CAC, ARCA CAC and Commission on Disabilities and Self Determination Committee.

Here are the projects I am working on:

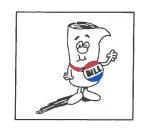
- 1. DDS wants us to build a collection of photos that can be used in creating interesting publications and presentations. They want pictures as consumers go about their everyday life.
- 2. We are working on updating the Thinking Ahead End of Life Brochure.
- 3. We are also working on the Independence Survey.
- 4. There is a lot of work around Self Determination including evaluating training and materials, fine tuning program guidelines and help consumers see ways Self Determination can change their personal program delivery.

As I spend time with consumers and attend meetings on working in the community I am finding a gap between the training our consumers get and the ability to work in the community. I hope we can focus on programs that develop the work skills so all consumers can integrate into community based employment.

Any questions?



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[**√**] = ARCA Support Position

[▲] = ARCA Support if Amended

[X] = ARCA Oppose or Concerns Position

#### **RECENTLY PASSED FEDERAL LEGISLATION:**

• HR 4547 (Johnson/Larson) [✓] – Strengthening Protections for Social Security Beneficiaries Act of 2018. Increases representative payee oversight, individual choice, and information sharing.

#### **PENDING FEDERAL LEGISLATION:**

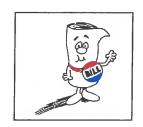
- HR 620 ADA Education and Reform Act of 2017. Would require education on strategies for promoting access to public accommodations. Would develop a model program to promote alternative dispute resolution mechanisms to resolve civil ADA claims.
- HR 2902 [✓] IDEA Full Funding Act.
- HR 5547 (Calvert) [✓] Reauthorizes grant programs for eligible entities to provide training, consultation, and information on domestic violence, dating violence, stalking, and sexual assault against individuals with disabilities.
- S 548 (Cantwell) and HR 1661 Low Income Housing Tax Credit expansion [See also <a href="http://rentalhousingaction.org/advocacytoolkit">http://rentalhousingaction.org/advocacytoolkit</a>]

#### **RECENTLY PASSED LEGISLATION (Since June 2018):**

- <u>AB 456</u> (Thurmond) Healing arts: associate clinical social workers. Clinical workers' licensure hours.
- <u>AB 1934</u> (Jones-Sawyer) [✓] Dependents and sexual assault –This bill clarifies that a dependent adult, for the purposes of sexual assault sentencing, may actually live independently. Sponsored by The Arc.
- <u>AB 2587</u> (Levine) Disability compensation: paid family leave. Currently, employers can make employees use up to two weeks of vacation before they can tap into family temporary disability insurance benefits. This bill would eliminate that application of vacation leave.
- ACR 210 (Frazier) [✓] Proclaims April 11, 2018 as Special Olympics Day.
- <u>ACR 238</u> (Kalra D) [✓] Elder and Dependent Adult Abuse Awareness Month. [Enrolled, Sent to Governor]
- <u>SB 134</u> (Hernandez) [X] Regional center contracts. This bill would require a contract between DDS and regional centers that is entered into or renewed on and after January 1, 2019, to include specified procedures for employee retention, including requiring a successor contractor to agree to retain designated covered employees of the predecessor contractor for a transition period of 90 days. The bill would prohibit the successor contractor from reducing the compensation of a covered employee, or terminating a covered employee without cause, during the transition period, and would require the successor contractor to provide each covered employee with a written performance



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evaluation at the end of the transition period. The bill would authorize a successor contractor and a labor organization to supersede those prohibitions by collective bargaining agreement. If a successor contractor violates certain of these requirements with respect to a covered employee, the bill would authorize the employee to bring an action against the successor contractor for back pay and injunctive relief.

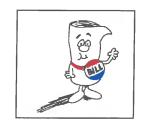
- SB 840 (Mitchell D) Budget Act of 2018.
- SB 853 (Committee on Budget and Fiscal Review) Developmental services.
- <u>SB 1107</u> (Leyva) [✓] Family Home Agencies Expands the program to include forprofit agencies.
- <u>SB 1280</u> (Roth) [✓] Small House SNF pilot extension There's a pilot project going on that allows SNFs to operate in a house. This extends the pilot deadline from 2020 to 2026.
- <u>SCR 107</u> (Beall D) [✓] Developmental services: housing. Declares the intent of the Legislature to further support the housing needs of individuals with developmental disabilities by exploring models that facilitate the private donation of homes in perpetuity and would recognize the work of organizations that have developed a property donation program.
- SCR 125 (Hueso D) [✓] Autism Awareness Month. Would designate April 2018 as Autism Awareness Month and would encourage residents to show support for autism awareness.
- SCR 140 (Dodd D) [✓] Elder and Vulnerable Adult Abuse Awareness Month.
- <u>SJR 19</u> (Wilk) [✓] Fully fund special education Urging Congress to pass HR 2902, the IDEA Full Funding Act, which ARCA currently supports.

#### PASSED BY LEGISLATURE AND HEADED TO GOVERNOR:

- AB 1013 (Low) [✓] Remote accessible vote by mail system.
- <u>AB 1801</u> (Nazarian) [✓] Cytomegalovirus awareness Would have DHCS do an informational push about CMV. It's very common, but rarely severe. If congenital, it can cause risk factors for developmental delay (e.g., premature birth), or even intellectual disability.
- <u>AB 1865</u> (Lackey) [✓] Service dogs If a dog is killed, the owner could now also file for restitution of medical expenses and loss of income.
- <u>AB 1953</u> (Wood) [✓] SNF Licensure -Applicants would have to state if they have a stake in another business that would do business with their own (potential) SNF.
- AB 2043 (Arambula)  $[\checkmark]$  Foster children and youth: family urgent response system.
- AB 2083 (Cooley) [X] Foster youth: trauma-informed system of care.
- <u>AB 2112</u> (Santiago) [✓] Community-based Crisis Response Plans Would require DHCS to apply for a plan grant, per 21st Century CURES Act.
- <u>AB 2132</u> (Levine D) [▲] Building permit fees: waiver. This bill would authorize cities and counties to waive or reduce all building permit fees for improvements to the home of



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a person at least 60 years of age with a qualifying disability that are made to accommodate that disability.

- <u>AB 2233</u> (Kalra) Would require the Department to try to renew the Assisted Living Waiver, but add more slots and counties, scale back oversight visits, and up the provider rates.
- AB 2275 (Arambula) Medi-Cal managed care: quality assessment and performance improvement. – Would make Medi-Cal managed care plans track some outcomes, including by disability status.
- <u>AB 2397</u> (Obernolte) [✓] Agency information-sharing for foster families Changes from permissive to mandatory the ability of various state agencies to share information related to foster family agencies.
- <u>AB 2753</u> (Friedman) [✓] Density bonus approvals Changes the density bonus application process to one of passive approval. If a city doesn't affirmatively deny the application for the bonus within 30 days, congrats! You now are approved.
- <u>AB 2816</u> (Muratsuchi) [✓] Pesticides: schoolsites: report.
- AB 2994 (Holden) [✓] Building standards Would require the next edition of the CA Building Standards Code to be updated so new public restrooms include grab bars.
- <u>AB 2998</u> (Bloom) [✓] Flame retardants in kids' products Would sharply limit the use of flame retardants in kid-specific products, particularly furniture.
- AB 3098 (Friedman) [▲] RCFE emergency plans Mandates annual training for employees on, and drills practicing, the facility's emergency plan.
- <u>SB 175</u> (McGuire D) Developmental services: Canyon Springs Community Facility. [n.b., forensic specialists]
- SB 192 (Beall) Mental Health Services Fund.
- <u>SB 398</u> (Monning D) [✓]— Acquired brain trauma (Dept. of Rehabilitation program services)
- <u>SB 399</u> (Portantino D) [X] Health care coverage: pervasive developmental disorder or autism.
- <u>SB 1040</u> (Dodd) In-home supportive services: natural disaster. [Consent Calendar]
- <u>SB 1187</u> (Beall) [✓] Incompetence to stand trial Cuts the pre-trial detention period due to incompetency from three to two years. Sponsored by Public Defenders Association. [*n.b.*, forensic specialists]
- <u>SB 1274</u> (McGuire) Data-sharing and CalWORKs/Fresh Would let our system share data with DSS so they can work with DDS to better monitor CalWORKS/Fresh eligibility as a way to see how Employment First is working.
- <u>SB 1287</u> (Hernandez D) [✓] Medi-Cal: medically necessary services.

#### **PENDING LEGISLATION:**

• <u>AB 11</u> (McCarty) [✓] – EPSDT – Would add developmental screening services to the list of those provided under the Early & Periodic Screening, Diagnosis, & Treatment program.



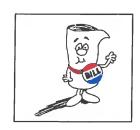
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- <u>AB 2122</u> (Reyes) [✓] Blood tests Aspirational bill saying, "we really want all Medi-Cal kids to get blood lead tests." And DHCS will have to do annual web reports of how that's going.
- <u>AB 2168</u> (Thurmond) [✓] Special education: teachers: grant program.
- <u>AB 2171</u> (Frazier) Special ED interagency agreement Would require DDS, DOR, and Superintendent to get together on service delivery for kids in those systems.
- <u>AB 2370</u> (Holden) [✓] Day care and lead exposure tests. Would require (licensed) day care programs to ask parents if their kids had a blood lead level test and give them info if they haven't.
- <u>AB 2390</u> (Harper) [✓] Pupil safety: identification cards: suicide prevention telephone numbers. Would require high schools to include suicide prevention hotline numbers on student id cards.
- AB 2391 (Harper) [✓] Pupil safety: identification cards: suicide prevention telephone numbers. Would require CCs and CSUs, and asks UCs, to include suicide prevention hotline numbers on student ID cards.
- <u>AB 2423</u> (Holden) [✓] Physical therapists: direct access to services: plan of care approval. Would exempt treatment limits for the provision of physical therapy services as part of an individualized family service plan or an individualized education plan pursuant to specified state statutes and the federal Individuals with Disabilities Education Act to an individual who does not have a medical diagnosis.
- <u>AB 2605</u> (Gipson) Temporary care facilities for children; 911 calls Would require various short-term residential programs for children to call the police if and only if there's a "real" emergency, or the law requires it.
- <u>AB 2657</u> (Weber) Pupil discipline: restraint and seclusion. Would significantly limit the ability of schools to use seclusion and restraint.
- AB 2911 (Friedman)  $[\checkmark]$  Fire safety. Building safety standards.
- <u>AB 3002</u> (Grayson D) [✓] Disability access requirements: information.
- ACR 77 (Lackey R) [✓] Developmental centers. Would express the Legislature's support for reinvesting revenues and cost savings from the closure and sale, lease, or repurposing of developmental centers into the community of persons with developmental disabilities.
- <u>SB 354</u> (Portantino) IEP Translations
- <u>SB 501</u> (Glazer) Dentistry: anesthesia and sedation: report.
- SB 707 (Cannella R) Medi-Cal: Denti-Cal Advisory Group.
- <u>SB 1041</u> (Leyva) [✓] Lead testing Would require DHCS to remind Medi-Cal providers that they can and should do blood lead level tests.
- SB 1191 (Hueso D) Crimes: elder and dependent adult abuse: investigations.
- <u>SB 1376</u> (Hill) [✓] Transportation network companies: accessibility for persons with disabilities.



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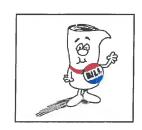


#### **FAILED BILLS (Since June 2018):**

- AB 279 (Holden) Minimum wage increase for providers [Suspense File]
- AB 1372 (Levine) Crisis stabilization units: psychiatric patients.
- AB 1375 (Dababneh) Foster care: placements: database.
- <u>AB 1380</u> (Santiago) Developmental services: regional center services. Would require all regional center contracts to include provisions requiring the regional center to develop a process by which all vendor contracts are reviewed at least once every 2 years and to require that the regional center take appropriate action to ensure that vendors comply with the contracts, up to and including terminating the vendorization if necessary.
- AB 1446 (Cooley D) Dependent children: periodic review hearing
- AB 1596 (Gloria) [✓] Property taxation: base year value transfers. This is almost the same as ACA 12 (Gloria), which we supported. It would modify existing law to expand the base year property tax value transfer to now include the parent/legal guardian of (and who resides with) a "severely and permanently disabled child" so they can move within their home county.
- <u>AB 1748</u> (Steinorth) Would let most anyone move within their county and (almost always) keep their original property tax assessment value.
- <u>AB 1784</u> (Maienschein) [✓] Resource family pilot Would let a few counties create what amounts to a support network for resource families.
- <u>AB 1806</u> (Ting D) Budget Act of 2018.
- AB 1819 (Committee on Budget) Developmental Services.
- <u>AB 2156</u> (Chen) Definition of gravely disabled Expands and clarifies the definition to mean someone whose mental health disorder makes it so they can't make informed decisions about basic needs "without significant supervision and assistance from another person." [n.b., forensic specialists]
- <u>AB 2183</u> (Rubio) Foster care resource family application If a child is placed with family members who are not yet approved through the resource family program, they can still get emergency funding assistance. Also, counties may waive permanency assessment criteria process, for up to a year, for children placed under exceptional circumstances. However, a "home environment assessment" would still have to happen.
- <u>AB 2359</u> (Maienschein) [✓] Sexual Assault Crimes Against Disabled and Developmentally Disabled Victims.
- <u>AB 2430</u> (Arambula) [✓] Medi-Cal income disregard Would move the income disregard limit up from 100% FPL to 138% FPL.
- <u>AB 2442</u> (Santiago) Mental Health LPS holds Would require that if a determination is made that a person may be treated without being detained, and if the person is experiencing homelessness, the State Department of Social Services shall provide written information about local housing options, employment opportunities, and available public social services.



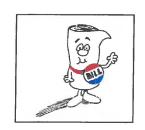
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- AB 2522 (Chu) Developmental services This bill changes eligibility criteria for Early Start and Regional Center services repeals prohibitions on purchasing nonrequired services in Early Start, experimental treatments, restores social recreation and camp, and more.
- <u>AB 2703</u> (Mayes) [✓] Personal income tax: credit: home care services. [Suspense File]
- <u>AB 2704</u> (O'Donnell) [✓] Special education programs: Family Empowerment Centers on Disability.
- <u>AB 2744</u> (Reyes) RCFE referral agencies Creates agencies that can refer clients to RCFEs. Similar to SB 648 (Mendoza) from 2017.
- <u>AB 2806</u> (Obernolte) Parking in EV stalls Would allow ramp/lift-enabled vehicles with a disabled placard to use an electric vehicle spot.
- <u>AB 2823</u> (Nazarian) [✓] Violent felonies. Defines human sex trafficking as a violent felony and expands the scope of other offenses.
- <u>AB 3200</u> (Kalra) [✓] Public social services: SSI/SSP. Cost-of-living adjustments.
- <u>ACA 12</u> (Gloria) [✓] Property taxation: base year value transfers: persons with a severely disabled child.
- <u>SB 8</u> (Beall) Diversion: mental disorders. [AB 1810 budget trailer bill incorporated mental health diversion program.]
- <u>SB 227</u> (de León) State income tax credits CA's answer to the feds putting a \$10K cap on the deductibility of state and local taxes.
- <u>SB 1011</u> (Roth) Proceeding to establish limited conservatorship: person with developmental disabilities. Would add IEP and IPP to this list of documents a petitioner has to file in pursuing a limited conservatorship.
- <u>SB 1149</u> (Glazer) PERS or 401(k)s Would let public employees opt into a 401(k)-defined contribution plan instead of the PERS system.
- <u>SB 1190</u> (Skinner) [✓] Eugenics compensation An "unspecified" department will try to find people sterilized at any number of state facilities per state law between 1909 and 1979. Living people, to be precise. Annual progress reports will be made. Anyone eligible who applies between July 1, 2019, and July 1, 2021, gets their fraction of (to be appropriated) dollars.
- <u>SB 1306</u> (Cannella) Competency Clarifies that PC §1370.01 (intake, treatment and medication, and competency restoration) applies equally to dually-diagnosed defendants found incompetent due to either their disability or their mental disorder. [n.b., forensic specialists]
- <u>SB 1352</u> (Stone R) [✓] Personal income taxes: credit: ABLE account contributions.
- <u>SB 1396</u> (Galgiani) Tech accessibility Would require the state to ensure IT accessibility to a broader and more precise range of standards.
- <u>SB 1464</u> (Wiener D) Medi-Cal: benefits: enrollees with special dental care needs. proposes Denti-Cal funding for behavior management and dental case management for individuals with special dental service needs



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#### **LEGISLATIVE CALENDAR:**

August 31 – Legislature adjourns September 30 – Gov. to sign/veto all bills November 6 – General elections Oct. 1 – Bills enacted on or before this date take effect January 1, 2019.

For details regarding pending legislation and to track specific bills, visit: <a href="http://leginfo.legislature.ca.gov/">http://leginfo.legislature.ca.gov/</a>.

ARCA's Bill Tracker and Support Positions: <a href="http://arcanet.org/legislation/bill-file/">http://arcanet.org/legislation/bill-file/</a>.

#### Summary of VAC meeting on August 20, 2018

Donita Remington Chair, Vendor Advisory Committee

The following is a summary of the August 20th VAC meeting. The complete minutes (once approved) will be posted on the VAC section of IRC's website. Introductions of VAC members and attendees were made.

The Regional Center update was presented by Vince Toms (see below). Merissa Steuwer provided the vendors with a Financial update, announced the date that late billing is due in February and gave vendors the POS email <a href="mailto:askpos@inlandrc.org">askpos@inlandrc.org</a>.

Summary by Vendor Category:

Summary by Vendor Vendor Group:	Concerns / Priorities
Day Programs:	Lynn De Anda was absent. No report was given at the meeting, but notes of the Day Program PreVAC meeting were sent to Coby Carwile for inclusion in the minutes. Lynn can be reached at <a href="mailto:ldeanda@desertarc.org">ldeanda@desertarc.org</a>
Health Care Facilities	Shelly Dawson reported that vendors are excited about the upcoming vendor fair. A PreVAC meeting was not held prior to the meeting. Shelly announced the date, time and location of the next PreVAC meeting. Shelly can be reached at <a href="mailto:sdawson@independentoptions.org">sdawson@independentoptions.org</a>
Infant/Children's Programs:	Johanna Caicedo reported that a PreVAC meeting was not held prior to the VAC meeting. She announced the date of the next PreVAC meeting. Johanna can be reached at <a href="mailto:johanna.caicedo@thementornetwork.com">johanna.caicedo@thementornetwork.com</a>
Residential (combined levels):	Victor Sanchez was absent. No report was given. Tena reported during the public input portion of the meeting that vendors discussed the problem of Day programs with their own transportation bringing consumers back to their homes before the Day program is scheduled to end. This causes a disruption in the consumer's routine and is a problem for the residential facilities. Victor can be reached at <a href="mailto:vsanchez@salemchristianhomes.org">vsanchez@salemchristianhomes.org</a>
Respite	April Stewart's PreVAC meeting was also dark during the summer. April can be reached at <a href="mailto:april@24hrcares.com">april@24hrcares.com</a> for information on the next meeting date and time.
SLS	Open position.
Specialist/Support Programs	Doug McKown reported that a PreVAC meeting was not held prior to the VAC meeting and that the date of the next PreVAC meeting is to be announced. Doug McKown can be reached at <a href="mailto:dr.mckown@samaritancares.org">dr.mckown@samaritancares.org</a>
Transportation	Felecia Arnold was absent. No report given. During the member-at-large portion of the meeting, Bob Horrigan stated that transportation vendors have been receiving requests from families that consumers remain in transit for longer periods of time, sometimes requesting up to one and one half hours or two hours extra in transport each way. Vendors have been denying these requests based on the belief that it is in the best interest of the consumers to be transported by the most direct route and to spend the shortest time possible in transport. Felecia can be reached at <a href="mailto:nemt1stclasstransportation@yahoo.com">nemt1stclasstransportation@yahoo.com</a>
Vocational	Velia Partida gave a detailed and thorough report. She reported that vendors discussed the availability of SSI training through DOR, that IRC has decided against an on-demand transportation broker due to the various options available, the outcomes survey, the availability of paid internship slots and importance of using this resource, opening cases at DOR, CIE incentive pilot programs (including layered services), the external assessment rate, self-determination approval and expedited enrollment through DOR. She reported that Washington is reexamining WIOA and that a bill in Congress may include work in groups. Velia can be reached at veliap@vipsolutions.com

Behavior Mod Programs:	David Satterwhite reported that the 1st PreVAC meeting was held on July 24th. Vendors have decided to combine meetings with Day Programs. Vendors discussed ½ day rates, the rate survey and the upcoming Vendor Fair. David can be reached at dsatterwhite@oparc.org
Member-at-Large:	Robert Horrigan's report concerned a transportation issue and is listed in this section. Donita Remington announced the upcoming Autism Awareness Volleyball game at CSUSB on Friday, September 21st. There will be a pregame clinic for consumers and families, fun tailgate events, information booths and free attendance to the game and events (though campus parking will be charged). Donna Gimm discussed the upcoming Annual Vendor Event at IRC.

#### Committee Reports:

Legislative Committee: Jennifer Cummings prepared a Legislative Summary that was distributed to vendors.

Membership Committee: The committee recommended Mumbi Kairu for the Level 4 Residential position. Mumbi has more than fifteen years' experience in the developmental disabilities field. The VAC voted to approve Mumbi as the new representative for Level 4 Residential. Bob announced that there is a current opening for a SLS vendor representative. Interested vendors should contact Bob at <a href="mailto:rephorrigan@gmail.com">rephorrigan@gmail.com</a>

By-Laws Committee: Bob reported that the first meeting of the By-laws committee will be in September. Please send any ideas or suggestions prior to the meeting to Robert Horrigan, By-Laws Committee chair, at <a href="mailto:rephorrigan@gmail.com">rephorrigan@gmail.com</a>

Regional Center Update / Old Business / New Business:

Vince Toms reported that IRC identified unmet needs through the community needs survey, disparity meeting and stakeholder input. Based on this data, identified needs included Day programs focused on employment, autism friendly day programs, Spanish language services, socialization skills training, information on services and supports and camp/recreation. IRC has submitted three proposals to CRDP: 1.) Person Centered Training; 2.) Full-time linguist and 3.) Day Programs focused on the needs of consumers with ASD. The Day program would include occupational therapist, line staff who are behavior technicians and would include an employment component. Two requests will be submitted (one for each county). Vince reported that there is an increase in the percentage of consumers with autism in the state system. A large percentage of this increase is in individuals who are currently under the age of 22. There will be a dramatic increase in the needs for services as these consumers become adults. There has been limited growth in residential facilities that has not kept up with the increase in consumers (or the attrition of facilities). IRC has submitted a request to FHA to increase residential options for consumers. A HUD project in Desert Hot Springs will include 20 units that may be available for consumers. A tenant referral organization will manage a waitlist of eligible applicants. IRC will be collaborating with the Riverside Department of Mental Health and hopes to receive a grant. There are not enough residential options to meet the projected needs of consumers. Vince reported that there are currently 16 WAPs serving 1300+ clients. Two WAPs are currently downsizing and transitioning to community based employment services. Others are in the process of program design. The change from a traditional 9 a.m. - 3 p.m. program will place a burden on transportation and impact residential facilities. Vince stated that IRC is doing well with the participation of consumers in paid internships. Vince reported that the caseload ratio is still too high, primarily due to the increased number of consumers. IRC is hiring new CSCs. He encouraged vendors to be patient with the new hires. He also encouraged vendors to think creatively and collaboratively about ways to address projected and unmet needs.

Additional Public Input: Legislation has gone into effect requiring that individuals doing janitorial work be registered at the State of California Industrial Relations Board. This entails a fee and record collection. Vendors may not be aware of the new requirements. A person in the process of registering to become a new ILS vendor asked other vendors to provide him with information on their experiences with the process.

The next VAC meeting will be October 15, 2018 at 10:00 a.m. at IRC.



### BOARD OF TRUSTEES REPORT SEPTEMBER 10, 2018 RESPECTFULLY SUBMITTED BY LAURA MILLER

As of 06-30-2018, Master Trust has 277 active trusts. Total assets are \$21,473,994.73.

COMMITTEE MEMBERS: Tom Cosand, Drew Cutler, Bob McGuire, Debra Mannon, Cameron Page, Steve Spears, and Sheela Stark

COMMUNICATION: A priority for the Master Trust team has been to improve communication with our Beneficiaries, Families, Service Coordinators, Service Providers, and Regional Centers in the state. On 08/13/2018, Trina Boyce, Trust Associate, conducted a presentation at East Los Angeles Regional Center for approximately 75 Service Coordinators. Presentation highlights included the benefits of a pooled trust and the types of items that can be purchased from a pooled trust.

TECHNOLOGY: In June 2018, the Committee approved the purchase of a new accounting system. Among the many updates, the new system will allow trust staff remote access to real-time transactions while on field visits. Another feature allows consumers and families to choose paperless access to their account information and statements. Document scanning to the system will improve daily processing by allowing all Beneficiary data to be in one place. Overall efficiency will improve with less manual entries and more automation.

Our website is undergoing redesign, it will include information about the staff and committee members, as well as an informative blog, frequently asked questions, and forms.

ACCESS: In the past fiscal year, we were able to offer True Link pre-paid Visa debit cards to our Beneficiaries. The cards can be reloaded upon Beneficiary request. To ensure the trust complies with public benefit regulations, spending categories are monitored to meet the needs of each individual.

Master Trust is also offering electronic fund transfers to the vendors providing services to our Beneficiaries. This reduces costs of check processing and postage. An added benefit is more convenience for our valued service providers.



#### **PUBLIC BENEFIT UPDATES:**

Social Security revised several sections in their Program Operations Manual System (POMS) in the areas of administration of pooled special needs trusts in 2018.

- SI 01120.201F.3.a ...when the trust makes a payment to a third party for goods or services, the
  goods or services must be for the primary benefit of the trust beneficiary. For example, if the
  trust buys a house for the beneficiary to live in, that does not mean that no one else can live
  there, or if the trust purchases a television, that no one else can watch it.
- SI 01120.201F.3.b allows expenses of a third party to be paid to accompany a beneficiary to travel. The service or assistance provided must be necessary to permit the trust beneficiary to travel. Expenses could include transportation, lodging, and food.
- SI 01120.2011.1.c and h Funds transferred from the trust into an account established by the trust beneficiary under the ABLE act are excluded from income to the trust beneficiary.
- SI 01120.201i.1.E. Administrator-managed prepaid cards, such as True Link cards, are a type of
  restricted debit card that can be customized to block the cardholder's access to cash, specific
  merchants, or entire categories of spending. Typically, the trustee is the account owner and
  administrator, and the trust beneficiary is the cardholder.
  - Social Security will review the disbursements to determine if the beneficiary is receiving in-kind support and maintenance.
- SI 01120.201 Trust disbursements to a trust beneficiary's personal debit card are the same as cash disbursements.

More information about post eligibility changes and how Social Security reviews trusts can be found in POMS sections:

SI 01120.202 https://secure.ssa.gov/apps10/poms.nsf/lnx/0501120202

SI 01120.203 https://secure.ssa.gov/apps10/poms.nsf/lnx/0501120203

SSI 01130.740 https://secure.ssa.gov/apps10/poms.nsf/lnx/0501130740

On August 8, 2018, State Treasurer, John Chiang announced the selection of TIAA-CREF Tuition Financing (TFI) to administer the California ABLE program. Dante Allen, Executive Director, states "The execution of a contract with TFI clears the way for a public launch of the CalABLE program, which we are striving to accomplish by the end of 2018".

Source: https://www.treasurer.ca.gov/able/

Facility Name	Vendor#	Service Code	Service Code Description/justification
Justin Way Home	pending	113	113 non-CPP —placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.
Crisis Home/Benson Home #14	pending	902	902 Community Crisis Home – 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs. Support consumerr in crisis from community and DC





Inland Regional Center 2019 Performance Contract Plan

Inland Regional Center 2019 Performance Contract Plan		
Public Policy Measure	Actions to attain Objectives	
Public Policy Measure  1. Percent of total annual Purchase of Services by individuals diagnoses and ethnicity.	Statement: Inland Regional Center (IRC) is committed to addressing disparities within our community.  Activities: IRC will analyze POS expenditure data to help identify areas where we might be able to increase the Purchase of Services to better meet the needs of our underserved population.  IRC will continue to develop the Diversity Outreach Coordinator position to increase education, engagement, and cultural competency of IRC staff, Consumers, families, and community partners as well as maintain records, collect data, and track qualitative and quantitative outcomes from our Community Based Organizations (CBO).  IRC will support families in being referred to CBO's to expose them to different services in which they may be eligible for through Purchase of Services and critical topics that directly affect them and their children's services and primary diagnoses.  IRC will provide annual training to CBO's and volunteers on the Regional Center system, to assist IRC in gaining the trust and confidence of the community.  IRC will continue to collaborate and support Fiesta Educativa with their annual conference that provides education and information on IRC services to underserved diagnoses, languages including Spanish and Vietnamese, and ethnicities, specifically Autism.  IRC will assist and support families to gain confidence in IRC and community resources.	
	IRC will host an annual parent empowerment conference focusing on advocacy, self-care and linkage to resources.	



IRC will continue to host the Annual Fall Festival Resource fair to link parents to IRC, vendors and community partners.
IRC will continue to build a Spanish email list to assist with the engagement of monolingual parents to link them to supports, services, educational opportunities in primary language and POS.



Public Policy Measure	Actions to attain Objectives
	Statement:  It is important to IRC that Consumers of all ethnicities and age groups have access to services that they are eligible for, and that will help them meet their needs and goals.  Activities:  IRC will support families in being referred to CBO's to expose them to different services in which they may be eligible for through Purchase of Services and critical topics that directly affect them and their children's services and primary diagnoses.  IRC will continue to work with the Office of Client Rights Advocates (OCRA) and State Council on Development Disabilities to offer educational seminars to the community.  IRC will continue to actively seek, schedule, and attend outreaches and educational events once per week. These opportunities will assist IRC in clearly and concisely communicating mission and values to stakeholders, with a focus on diversity and disparity.  IRC will continue to participate in inter-agency collaboration to provide and receive training in cultural competency.  IRC's Diversity Outreach Coordinator will increase advocacy services to Consumers and families during the IPP and Purchase of Services process through targeted outreaches.  IRC will continue to participate in the Self-Determination Advisory committee.  IRC Diversity Outreach Coordinator will participate in the San Bernardino County Bilingual Advisory Committee.  IRC Diversity Outreach Coordinator will participate Cultural Competency Advisory Committee (CCAC) Meeting.
	RC Diversity Outreach Coordinator will participate Latino Awareness Subcommittee.





IRC will utilize the ABX transportation grant to link parents to APEP through bus passes and gas cards.
-E



Public Policy Measure	Actions to attain Objectives
3. Number of percent of Adult individuals by	Statement:  IRC is focused on understanding why Consumers may be receiving
ethnicity receiving only case management services.	case management services, but not a purchased service, and how to best resolve this matter.
	Activities:
	IRC will continue to participate in inter-agency collaboration with the Department of Behavioral Health, local Police Departments, and Crisis Intervention Teams to address the increased interaction with our population <i>not</i> attending a program.
	IRC will continue to support the Consumer Advisory Committee (CAC) in providing educational forums and events to link Consumers to Day, Behavior, or Work Activity Programs.
	IRC will update Public Service Announcements on Disparity in POS, Advocacy, Eligibility and Regional Center services in English and Spanish.
	IRC will provide "How to Advocate for Your Child" training in English and Spanish to empower parents to advocate for their children and needed services.
	IRC will continue to develop and improve upon inlandrc.org to deliver information and linkage to IRC eligibility, intake process, and community training.
	IRC will continue to design and implement community projects focused on outreach to underserved demographic populations, with a focus on the Hispanic community and individuals with a primary diagnosis of Autism.
	IRC will host an annual parent empowerment conference focusing on advocacy, self-care and linkage to resources
	IRC will continue to collaborate and support Fiesta Educativa with their annual conference that provides education and information on



	IRC services to underserved diagnoses, languages including Spanish and Vietnamese, and ethnicities, specifically Autism.
4	



Public Policy Measure	Actions to attain Objectives
4. Total number of \$1000, \$1250, \$1500 incentive payments made for fiscal year.	IRC provides opportunities for employment and available support to achieve integrated competitive employment.  Activities:  IRC will analyze POS expenditure data to help identify the total number of individuals participating in competitive and integrated employment.  The IRC Employment Specialist will continue to provide outreaches and community education to provide information on employment opportunities and available supports to vendor and school districts.



Public Policy Measure	Actions to attain Objectives
5. Increase the number of local partnership agreements over the next calendar.  ** It is the policy of the state that opportunities for integrated, competitive employment shall be given the highest priority for working age individuals with development disabilities, regardless of severity of their disabilities. This policy is known as the Employment First Policy.	Statement:  IRC strives to establish a local partnership agreement between Regional Centers, Local Education Agencies (LEA), and Department of Rehabilitation (DOR) districts.  Activities:  Local Partnership Agreement (LPA) will create a streamlined agreement between LEA, DOR and IRC to properly train Consumers for Competitive Integrated Employment. (CIE)  LPA will use a vendor at the school districts to offer the Paid Internship Program (PIP).  PIP will lead CIE placements over time.  PIP will increase job readiness of Consumers exiting school.



Public Policy Measure	Actions to attain Objectives
6. Decrease the number and percent of Regional Center caseload in state developmental centers (DCs).	Statement: All people have gifts and abilities and are valuable. Each one is best supported in an inclusive community. Activities: IRC will continue to support families and Consumers to move into the community with Community Placement Plan funds as available.  IRC will develop resources in IRC's two-county area to assist individuals transitioning from developmental centers.  IRC will continue to assist and support families to gain comfort and confidence with community resources.  IRC will participate in state efforts to develop residential and program alternatives for those who are challenging and difficult to serve.  IRC will continue to serve as a resource to Regional Centers who have Consumers leaving Sonoma Developmental Center.



Public Policy Measure	Actions to attain Objectives
7. Increase number and percent of minors residing with families or "home settings"	Statement:
	Children develop best in loving, inclusive home settings and often support is needed to avoid out-of-home placements as much as possible.
<b>"Home settings"</b> also include: Foster Home Agency homes and home of parent or guardian	Activities:
	IRC will provide training for families to deal with behaviors interfering with child's ability to interact with family and community.
-K	IRC will continue developing and providing group parent training and supports for families within the specific ethnic groups served by IRC.
	IRC will continue assessing, developing, and providing families with services and supports to keep and maintain children in their own.
	IRC will continue the preference for small 4-6 bed homes for "out-of home settings".
н	IRC will create a Behavioral Health Team that reviews the behavioral cases for service provision, in order to reduce placement out of home.
	IRC will create for inlandrc.org a menu of most commonly used services.
	IRC will create a parent/consumer friendly flyer with a menu of commonly used services.
	IRC will create a PSA to assist parents/consumers in understanding how to request POS using the commonly used service flyer.



Public Policy Measure	Actions to attain Objectives
8. Increase the number and percent of adults residing in home-like settings.	Statement:  "Home" can have many different meanings, but the key idea is a place where a person chooses to live
"Home-like settings" include: Independent living; and Supported living settings; as well as Adult Family Agency Homes and the Consumers' family homes.	where a person chooses to live.  Activities:  IRC will continue developing and providing effective services and supports for Consumers to gain as much independence as possible.  IRC will continue to monitor implementation of AB1472 to ensure that the Consumers are respected, and compliance achieved.  IRC will continue monitoring supported living environments to ensure safe supports and services.  IRC will continue to assist families in obtaining services and supports needed, such as in-home services, respite, behavior intervention, and parent training, hospice, and crisis services.  IRC will continue to offer Independent Living Services to assist clients
	in learning the skills to live independently in their own home.  IRC will vendor additional Adult Family Home Agency to meet the residential needs in a home like setting.



Public Policy Measure	Actions to attain Objectives
9. Decrease number of minors living in facilities serving six or more.	Statement:  Although IRC believes that children develop best in loving, inclusive homes, with the existence of compelling circumstances they may require different placement. Southern California has the only subacute facility for children. Many children throughout California are transferred from their home Regional Centers to this sub-acute facility serving more than six. IRC will work in partnership with the transferring Regional Center and provide shared case management.
	Activities:  To the greatest extent possible, services will be identified and provided to allow the child to successfully transition back to their home.  IRC is committed to continuing support for the children's sub-acute
	facility and programs that offer this high level of care to all Southern California children served by Regional Centers.  IRC will continue the practice of a rigorous multi-disciplinary review of placement in homes with more than 4 beds.
	Communicate to any potential provider that it is IRC's preference for homes to serve four or fewer people with rooms of their own.





Public Policy Measure	Actions to attain Objectives
10. Decrease number and percent of adults living in facilities serving more than six people.	Statement: Inland Regional Center's Board of Trustees confirmed its policy to support living arrangements that are small i.e., serve four to six people. Adults are provided with private bedrooms and baths.
	Activities:
	IRC will continually follow Consumers living in large skilled nursing facilities and assess their needs to see if they can be appropriately served in a small home setting serving four to six people.
	IRC will continue the practice of a rigorous multi-disciplinary review of placement in homes with more than 4 beds.
	IRC will communicate to any potential provider that it is IRC's preference for homes to serve four or fewer people with rooms of their own.



Public Policy Measure	Actions to attain Objectives
11. Number and percentage of Consumers, ages 16-64 with earned income.	Statement:  IRC's core values are Independence, Inclusion and Empowerment and believes that Consumers with an earned income encompass these values.  Activities:  Annually, IRC will analyze data changes in the number of percentages of Consumers with an earned income, ages 16-64, as reported from Employment and Development Department.  The IRC Employment Specialist will provide outreaches and community education to provide information on employment opportunities and available supports to community partners, vendors, and Consumers.  IRC will continue to pilot projects with the Department of Rehabilitation, local community colleges and local vendors to implement programs focused on job discovery and employment.



Public Policy Measure	Actions to attain Objectives
12. Annual earnings of Consumers ages 16-64 compared to people with all disabilities.	Statement:  IRC believes in equal pay for employees who perform "substantially similar work."  Activities:  IRC will analyze the number of individuals served, ages 16-17 years of age.  IRC will analyze the number of individuals served, ages 18-23 years of age.  IRC will analyze the number of individuals served, ages 24-64 years of age.  IRC will analyze the number of individuals served, ages 24-64 years of age.  IRC will then review the average earnings for the calendar year in comparison to all people with disabilities in CA.



Public Policy Measure	Actions to attain Objectives
13. Average annual wages for Consumers ages 16-64.	See statement and activities in measure #12.





Public Policy Measure	Actions to attain Objectives
14. Number of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program.	Statement:  IRC believes that individuals with disabilities are like other employees; they want to do a good job, appreciate constructive supervision, enjoy new challenges, and want to get ahead.  Activities:  IRC will participate in a Job Fair or Employment Fair to promote employment opportunities for those who participate in a Paid Internship Program.  IRC's Employment Specialists will stress the importance of a Paid Internships Program, potentially leading to employment at the Vendor Advisory Committee and subcommittee meetings.  IRC will provide training to CSCs to help them better understand the Paid Internship Program and Competitive Integrated employment.  CSC will review employment options annually during the IPP planning process.  IRC will continue to create community-based employment programs to increase the employment opportunities and decrease the use of work activity programs that pay sub-minimum wage.  IRC Employment Specialists will continue meeting with local Chambers
	of Commerce and Workforce Development Boards to develop opportunities.



Public Policy Measure	Actions to attain Objectives
15. Percentage of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program	See activities in measure #14.



Public Policy Measure	Actions to attain Objectives
16. Average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the fiscal year.	See activities in measure #14.



Public Policy Measure	Actions to attain Objectives
17. Percentage of adults who reported having integrated employment as a goal on their IPP.	Statement:  It is the goal of IRC to have Consumers hold jobs in a typical workplace setting, where most of the persons employed are not persons with disabilities.  Activities:  IRC Employment Specialists will continue to train and consult with adult and transition units on integrated employment.  IRC will develop IPPs based on Person Centered Planning through the Training and Development Department.  IRC Employment Specialists will create a Public Service Announcement in collaboration with the Community Engagement Unit that discusses integrated employment with transition and adult Consumers via inlandrc.org, IPP meetings and social media.  IRC CSCs will add or make an addendum to the IPP for adults who show interest in integrated employment.





Public Policy Measure	Actions to attain Objectives
	Statement:  IRC believes that employees with disabilities must have the same opportunities as those without disabilities.  Activities:  Data will be collected manually from service providers IRC's employment specialist.  IRC will participate in a Job Fair or Employment Fair to promote employment opportunities for those who participate in a Paid Internship Program.  IRC's Employment Specialists will stress the importance of a Paid Internships Program, potentially leading to employment, at the Vendor Advisory Committee and subcommittee meetings.  IRC Employment Specialist will continue meeting with local school districts and the vendor community.  IRC Employment Specialists will continue meeting with local Chambers of Commerce and Workforce Development Boards to develop opportunities.



Public Policy Measure	Actions to attain Objectives
19. Number and percent of individuals receiving only case management services by age and ethnicity.	See statement and activities in measure #3.
<ul> <li>Birth to age two, inclusive.</li> <li>Age three to 21, inclusive.</li> <li>Twenty-two and older.</li> </ul>	



#### Compliance Measures

Measures	Measurement Methodology
<ol> <li>Unqualified independent audit with no material</li> </ol>	Yes,
finding(s)	
2. Substantial compliance with DDS fiscal audit.	Yes,
3. Accuracy percent of POS fiscal projections (based	Yes,
on February SOAR).	
4. Operates within OPS budget	Yes, actual expenditures plus late bills do not exceed OPS
	budget
5. Certified to participate in wavier.	Yes, based on most recent wavier monitoring report.
6. Compliance with Vendor Audit Requirements per	Yes, based on documentation regional center forwards to
contract, ARICLE III, Section 10.	DDS.
7. CDER/EST Currency	CMS status codes 1 and 2 current CDER OR ESR.
8. Intake/Assessment and IFSP time lines age (0-2).	Sandis Intake and Early Start Report
9. Intake/assessment time lines for consumers ages 3	Biennial DDS report to regional centers
and above.	
10. IPP Development (WIC requirements)	Biennial DDS report per WIC section 4646.5 c (3)
11. IFSP Development (Title 17 requirements)	Annual DDS IFSP review per IPP protocol using IFSP Review
	Criteria.

# Director Adult Services Report September 2018 Respectfully submitted by Don Meza

**SANDIS System Updates:** SANDIS 7, the web-based consumer information system, was implemented as a pilot with 4 different case management units in April of this year. The new web-based SANDIS has worked well enough that we are preparing to complete the release to all the remaining case management teams beginning in September (approximately 28 teams remain). The complete rollout should take approximately 2 months since staff will need to be trained and oriented to the new software. With Self Determination looming in the wings, it will be important for SANDIS 7 to be fully operationalized by the case management team.

Medicaid Waiver (MW): As of August 24, 2018, IRC has 13,406 active Medicaid Waiver enrolled consumers (1915c cases). The MW team continues to work diligently to assist CSCs to maintain accurate documentation. The MW staff continues to add "Deeming" cases. MW staff have been reviewing HCBS "1915i" cases in the past year. However, the plan has changed over the past few months and DDS will continue to provide the accounting of 1915i cases directly to CMS. Eventually, our directive to review and account for these 1915i cases may change, but the final plan has not yet been released by DDS. IRC has approximately 1,650 consumers that qualify for the 1915i Waiver program.

Self Determination (SD): The SD Advisory group met most recently on July 24th. California's Self Determination Program has been approved and consumers, parents, and case management staff eagerly await the final directives from DDS. DDS will provide the regional centers with instruction on how to proceed in a uniform manner with the pilot program for Self Determination. DDS has developed a timeline that outlines goals and objectives for the implementation of the Self Determination Program. IRC has been given additional spots for the Self Determination Program pilot from 244 to 256 spots. The list of interested consumers from IRC has been submitted and is updated weekly. At the time of the most recent update in August 2018, the list had 389 interested consumers. On a related note, on October 13th, at the "Exceptional Families Conference" to be held at IRC, there will be a bilingual Self Determination Program presentation.

#### **Community Services**

#### **Board of Trustees Quarterly Report**

#### **September 10, 2018**

#### **Respectfully Submitted by Vince Toms**

The overall direction of Community Service is to provide quality customer service to our prospective and current vendors. We must create and keep high quality vendors and do so with consistency and mutual respect. The following will detail the changes and status of the Vendorization Unit Quality Assurance, Resource Development and Training.

#### **Vendorization**

New Vendors Approved: 95

ICRC 33's (Out of Area Vendors Added): 15

Rate Table Additions: 251 Rate records and Sub-Codes were added/updated.

<u>Service Agreement/Contract Renewals:</u> 134 Contract/Service Agreements renewals were processed.

Vendor Application Packets Sent: 77

EFT Applications Set Up: 112

Vendor Closures: the unit processed 35 vendor closures.

<u>Insurance Renewals</u>: 514 General & Professional, Worker's Compensation, and Auto Insurance renewal documents were processed. <u>License Renewals</u>: 450 license renewal documents were processed.

<u>Customer Service Calls</u>: The unit responded to **2,867** customer service inquiries/phone calls.

<u>VSN Requests</u>: Vendorization received <u>15</u> requests for vendor information from other R.C.'s.

Scanning: 6,651 pages, and 120 new files were scanned.

#### Resource Development and Transportation Unit

- NRSPO was scheduled in 7-2018. This was our second NRSPO with the new format of a one-day orientation class only.
- RDTU will be attending a mandatory customer service training in 9-2018.
- ➤ We had two vendors respond to IRC's RFN to assist with the intakes to create efficiency for this process is still on IRC's website.
- > In the process of developing crisis mobile service to provide extra support to the individuals that will be residing at our Crisis Home.

- Crisis Home Program (CCH) facility budget was approved in 8-2018. The home is not certified but still waiting to be licensure from CCL. We anticipate having this home licensed and completely vendored with IRC in 9-2018.
- Working with several providers to provide services for our consumers to preserve their placements and/or provide additional support to consumer's residing in family homes.
- > Developing checklist for layered program approaches for Day Services.
- Developing a more efficient way for Letter of intents for Residential Services, Transportation and our Day Services.
- > RD has completed and submitted the CPP plans for the upcoming year as of 8-6-18.
- > RDTU has fully executed 59 out of 61 3-year contracts for the 875 vendors.
- Listing for contracts over 250K will be presented to the Board for approval.
- Working closely with IRC's financial department on finalizing rate protocol.
- Working with IRC's financial team to develop a current standard for utilization of consultant hours in our residential facilities.
- > IRC has showed interest in a HUD 811 project w/of working with a Tenant Referral Organization. Have had conference calls w/DDS and the TRO.
- DDS annual audit that took place from 4-23-18 to 5-21-18. Review period will be from FY16-17. There were zero deficiencies found for the Resource Development Department.
- > Continuing to work closely w/IRC's QA and Vendorization departments to create efficiencies for the agency.
- Currently have 8 CPP projects in development now.
- Consistently updating the service providers to reflect the process to becoming a vendor along with IRC's current needs.

#### **Training Unit**

- New Staff Training (16 Attendees)
  - o Follow-up Labs (17 Attendees)
- IRC Staff Presentations
  - o Retro POS' for Managers and Directors (All PMs/Directors Attended)
  - o ARCA-LEARN Presentation for the Directors
  - Day Service Options for Brian Tremain's Unit (18 Attendees)
  - Nutrition and Developmental Disability Training (36 Attendees)
  - o Title 19 for Hoang Nguyen's Unit (12 Attendees)
  - o Improving Personal Health (125 Attendees)
  - Mentor Training Tools How to Teach IRCT (Inter Regional Center Transmittal)
     (16 Attendees)
- IRC Parent and/or Consumer Training
  - New Parent Orientation (23 Families Attended)
  - 4 Week Consumer Cooking Class in Spanish (8 Attendees)
  - New Parent Orientation via web meeting (3 Families Attended)
  - Sex Education for Minors at IRC (15 Attendees)
  - How to Talk to Your Kids about Sex Various Dates and Locations (35 Attendees)
  - Sex Education for Adults Various Dates and Locations (215+ Attendees)
  - Social Media Etiquette for Benson House (22 Attended)

- o Soft Skills Employment Readiness 3 Separate Classrooms (52 Attendees)
- IRC Presentations for Community Partners
  - IRC/DOR Presentation (28 Attendees)
  - CCS Presentation on IRC Services and Eligibility (37 Attendees)
  - QA Session for Fiesta Educativa and other CBO at IRC (12 Representatives Attended)
  - o IRC Presentation for Victorville Fiesta Educativa (25+ Attendees)
  - o Riverside University Health Presentation (65+ Attendees)
  - o Mental Health and Developmental Disability for RUHS (40+ Attendees)
  - Covenant Hills Training with QA Professionalism and SIRs (25+ Attendees)
  - o Person Centered Planning for the Disparity Taskforce (10 Attendees)
- Personal Trainings Completed
  - o How to be an Exceptional Leader
  - o Everbridge Emergency Notification Training
  - LMS Training with the Statewide Training and Information Group in Sacramento
- Self Determination Workgroup
  - o Attended meeting to review DDS template for Regional Center Training Tools
- In Process
  - o CST III Interviews
    - Candidate chosen promotion in process
  - Customer Service Training for Managers
    - Scheduled for 09/11/2018
  - o Payroll Training
  - o Risk Mitigation
  - o Temecula Chamber of Commerce Presentation
    - Scheduled for September

#### **Quality Assurance**

- -August 2018... 2 Care Provider training in Auditorium A & B.
- -Vendor fair scheduled for Sept. 5, 2018...approximately 100 registrants
- continue with improving SIR efficiencies...including partnering with DDS...provide info process for Risk Mitigation (Vince)
- -Continue opening new homes, level 4i and 1 Specialized
- -Form.com surveys started in Specialized Homes by some QA Liaisons; Some CSC's already completed
- -Crisis Home will come on board on 9/1/18
- -Dr Lindholm continue to visit Level 4 and Specialized Homes with QA Liaisons
- -still working with DDS and out of area for J Brown in Juvenile Hall due to OAH decision
- -Safety- no injuries
- -unit morale continues to be positive ©
- \*\*\*\*\*need for children homes continues

#### **Community Engagement**

Since I last reported to you, we have begun to plan the 2018 IRC Fall Festival to be held on November 3, 2018, at the San Manuel Stadium from 11 am to 2 pm. This year, the event will be a Superhero Theme and will host 100 IRC and community partner vendor booths. For the fourth year in a row, Pathways Inc. Supported Living Services will present the IRC Fall Festival. Registration forms and save the date flyer are on social media and inlandrc.org.

In collaboration with Premier Healthcare Services, the Community Engagement Unit was able to provide 300 Consumers and siblings with a free back to school backpack and send an additional 75 to Running Springs for our Consumers in that area.

The 2018 Exemptional Parents Conference is in the final stages of planning and will be held on Oct. 13, 2018, 8 am to 4 pm, at the DoubleTree Hilton in San Bernardino. This conference will require pre-approval to attend and is limited to 370 slots. The marketing team has begun promoting the event and slots are filling up. The planning team's final task is the completion of the rate for the event.

Our keynote speaker will be Kristin Wright, Director, California Department of Education, Special Education Division. Breakout sessions will include topics relevant to IRC families, such as personcentered planning, transitioning to adulthood, self-care and more.

Over the past quarter, the Community Engagement Team has attended 60 outreaches and presented in IRC in the community— providing critical info to local parent support groups and supporting them in the proper linkage to intake, their CSC, and Purchase of Services. As well, our Disparity Outreach Coordinator has been working in collaboration with the Coachella Valley Parents group to assist them with starting a new group in that area that focuses on a relationship with IRC and vendors. As an in-kind partnership, the Community Engagement Unit created their marketing material and will provide speakers and support as needed over the next six months.

Finally, I was able to attend, with Lilliana Garnica, the Georgetown University Training on addressing the disparity in the community at Harbor Regional Center. This one-day training allowed us to identify areas in which we can approve upon in our community and provide affirmation on the things we are doing well.

#### FAIR HEARINGS & LEGAL AFFAIRS UNIT BOARD OF TRUSTEES REPORT

### September 2018 Respectfully Submitted by Jennifer Cummings

#### **FAIR HEARINGS**

IRC has 46 open Fair Hearing Requests. Since July 1, 2018, a total of 29 cases have resolved or received formal decisions. In collaboration with consumers, families and IRC staff, the Fair Hearings & Legal Affairs Unit resolved 23 cases without the need to go to a formal state level hearing.

There were six formal hearing decisions: Eligibility (3), Respite (1), Swim Lessons (1), Home Modification (1). The Office of Administrative Hearings (OAH) found in favor of IRC is all six cases. Six additional cases are awaiting administrative hearing decisions.

#### **COMPLAINTS (WIC § 4731, CITIZENS, EARLY START COMPLAINTS)**

(Consumers, and anyone on behalf of a consumer, who believes that any right to which a consumer is entitled has been abused, punitively withheld, or improperly or unreasonably been denied by a regional center, developmental center or service provider, may file a complaint pursuant to WIC § 4731. If a complainant is not satisfied with IRC's proposed resolution, the complainant may refer the complaint to DDS within 15 working days.)

Two WIC § 4731 Complaint appeals are currently pending with DDS.

#### **FORENSIC SERVICES**

Fair Hearings & Legal Affairs Unit takes an active role in overseeing and facilitating regional center services for consumers involved in the criminal justice system and serves as a liaison and primary point of contact with all courts in Riverside and San Bernardino counties. IRC assists the courts by creating appropriate recommendations and treatment plans to best serve IRC consumers and the community.

The following is a brief listing of consumers presently involved with the criminal justice system: There are 13 criminal cases currently referred to IRC to determine eligibility. Eligibility assessments are currently scheduled and pending. Of these, three are in custody. There are 10 active juvenile criminal cases where either probation is involved or criminal proceedings are suspended and they are participating in some type of court-ordered plan.

There are approximately 157 adult criminal cases we are currently following on an ongoing basis:

- Fifty-four (54) cases have criminal proceedings suspended are on some type of court-ordered plan due to their developmental disability. Of these cases:
  - o Twenty (20) consumers are on a regional center two-year diversion program
  - o Seventeen (17) consumers receiving community-based competency restoration training
  - Fourteen (14) consumers are residing at Porterville Developmental Center for competency training and treatment.
  - o Three (3) consumers are residing at Patton State Hospital for competency training and mental health treatment.
- Forty-nine (49) cases are currently pending. Usually, this means that these cases are in their early stages (i.e., awaiting the appointment of an attorney/public defender, awaiting court-ordered assessments or plans, etc.). Of these, 23 adult consumers are in custody.
- Fifty-four (54) consumers are on probation.