



# INLAND REGIONAL CENTER

*...valuing independence, inclusion and empowerment*

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3033

## Memo

**To:** All Interested Parties

**From:** Amanda McGuire and Vanessa Hunter

**Date:** December 3, 2018

**Re:** Day Service Orientation (DSO) Update

---

Thank you for your interest in providing day services to individuals IRC supports in a community setting. This orientation will be an overview of day services as we move forward to meet the HCBS guidelines, IRC's expectations and the process of becoming of day service provider. Our next Day Services Orientation is scheduled for **February 20, 2019 at 10am.**

If you are interested in attending this orientation, please see our Day Services Orientation Applicant Checklist for all items required and complete the application found on our website. Applications will only be accepted by submission through our website, <https://inlandrc.seamlessdocs.com/f/dsoa>. ***Applications will only be accepted between January 14, 2019 through 5pm February 11, 2019.*** Any applications submitted by fax, mail or in person, as well as if received prior to January 14<sup>th</sup> or after 5pm on February 11<sup>th</sup> will not be reviewed and will be discarded.

**Please note that space is limited for this orientation and is on a first come first served basis (pending approved applications).**

If you have any questions regarding this orientation, please feel free to contact Amanda McGuire at 909-890-3386 or Vanessa Hunter at 909-890-3343.

Respectfully,

Amanda McGuire, Community Resource Specialist