

MINUTES OF JANUARY 14, 2018
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

BOARD PRESENT: Kiana Buffington; Ted Leonard; Eric Naranjo; Jack Padilla; Cameron Page; Donita Remington; Rene Rojo; Elvia Sanders; Gizelle Siojo; Joshua Souder; Sheela Stark; Alva Stewart

MEMBERS ABSENT:

DIRECTORS PRESENT: Steve Beckett; Felipe Garcia; Lavinia Johnson; Merissa Steuwer; Kevin Urtz; Treva Webster

RECORDING SECRETARY: Coby Carwile

BOARD FACILIATORS: Marie Andrews; Phillip Botello; Mary Garza; Ashwin Gaur; John Souder

STAFF PRESENT: Ben Cheng; Elsa Douville; Robin Ferguson; Kurtis Franklin; Gabriel Ortiz.

GUEST PRESENT: Supra McDonald, Advocate; Shannon Meehan, State Council on Developmental Disabilities; Dimpna and Mario Rodriguez, Parents; Mario Alexis Rodriguez, Consumer;

CALL TO ORDER: Ms. Stark called the meeting to order at 6:02 p.m.

MINUTES OF NOVEMBER 5, 2018 BOARD MEETING: 1) Motion made to approve the minutes of the November 5, 2018 meeting as presented M/S/C Buffington/Souder, Mr. Padilla abstained.

PUBLIC INPUT:

- 1) Greg Damewood, parent of an IRC consumer submitted an email which was not read as it contained confidential information. It was entered into the record.
- 2) Shannon Meehan, of SCDD handed out a flyer and discussed regional systemic challenges which are affordable housing, employment and transportation. They are collaborating with stakeholders to address these. They would like community outreach in English and Spanish. There is information on their website at www.scdd.ca.gov
- 3) Mario Alexis Rodriguez, consumer of IRC is inquiring about a day program for himself and his companions.

SELF DETERMINATION UPDATE: Mr. Meza written report, no questions from the Board. Mr. Meza emailed an update to his report saying progress is slow.

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson reported as of December 31, IRC has 37,710 active cases. This is an increase of 1,051 cases since the last report in November. IRC has experienced growth of 3,191 during the past 12 months however, this is largely due to an "inquiry number conversion" conducted from September through December which accounts for 600 additions and should be temporary. IRC currently has 771 employees. Managers continue to interview and hire to fill their vacancies and some growth positions. 497 of those employees serve as case managers which equates to an overall caseload average of 76:1 although individual caseload sizes vary considerably.

This year's December 2 commemoration was on a Sunday, so IRC decided not to have a formal ceremony. Instead, Community Engagement, did an outstanding job decorating Sections A, B & C. Victims from the county and their families were invited to privately visit the room on Friday November 30th. It was difficult for some but also appeared healing. The room was left decorated on Monday and Tuesday for staff to visit if they wished. IRC would like to thank C.J. Cook and his unit, especially Daisy Felix for the tremendous job that was done preparing the Conference Center for the event.

The agency holiday year-end celebration/awards luncheon was on December 13th and was a huge success. IRC would like to thank the Fun Committee for all the hard work they did in making the celebration a reality. IRC would also like to thank all of those who donated gift baskets for the various raffles and would like to congratulate all the employees recognized for various years of service. Ms. Johnson and Ms. Joseph-Bacon were recognized for 30 years of service.

IRC was awarded Top Workplace of 2018 in the Inland Empire, Large Company Category on November 29th at the Riverside Convention Center by the Southern California News Group/Inland News Group. Judgement of the winner is based on the responses from a survey given to employees. It is the second time IRC has won the award.

IRC recognized Lilliana Garnica, Diversity Outreach Coordinator as the Hercules Award winner and Devin Morris, CSC in the Metro-San Bernardino Adult unit as the Positively Contagious Award winner for the month of December. Congratulations to them both.

COMMITTEE REPORTS:

- 1) **ANOTHER WAY:** Ms. Gonzales submitted a written report. Board had no questions.
- 2) **CONSUMER ADVISORY COMMITTEE:** Mr. Nelson submitted a written report. No questions from the Board.
- 3) **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. Board had no questions.
- 4) **VENDOR ADVISORY COMMITTEE:** Ms. Remington had no report as VAC was dark in December.

5) **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. There were no questions from the Board.

OLD BUSINESS: None

NEW BUSINESS:

250K CONTRACT: 2) Mr. Urtz reported this home was set up 15 years ago and was a Prader Willie home. The need for staffing and consultation created a losing situation. DDS made the home a 113 Specialized Home in December. Contract needs approval with additional funding.

2. Motion made to approve the 250K contract M/S/C Buffington/Rojo, Mr. Souder abstained.

ANOTHER WAY INVESTMENT POLICY: 3) Mr. Urtz asked on behalf of Another Way, the board approve Another Way's investment policy. A copy is in the board packet. Recently, some donors have asked about the investment policy which prompted the need to formalize one. The policy was developed with the assistance of Ben Cheng and Merissa Steuwer of the Finance Department at IRC. As with Master Trust, once it is approved, the Board can delegate to the Another Way Committee to monitor the investment account. The Finance Department will provide assistance to the Another Way Committee to review the performance of the investment manager. **3. Motion made to approve Another Way Investment Policy M/S/C Padilla/Rojo.**

TRUSTEE INPUT:

Ms. Stark wished everyone a happy new year.

Mr. Padilla would like to have cookies served at the board meetings again.

Mr. Rojo said his 30th birthday is next week.

Mr. Leonard shared he got married.

Ms. Stark adjourned the meeting at 6:25 p.m. to go into Executive Session. Executive Session was called to order at 6:43 p.m.

The Board reconvened at 6:53 p.m. The Board did not take any action during Executive Session.

Ms. Stark adjourned the meeting at 6:56 p.m.

Sincerely,



Alva Stewart
Board Secretary



Sheela Stark
Board Chair

MOTIONS FOR THE JANUARY 14, 2019 MEETING:

- 1) Motion made to approve the minutes of the November 5, 2018 meeting as presented M/S/C Buffington/Souder, Mr. Padilla abstained.
- 2) Motion made to approve the 250K contract M/S/C Buffington/Rojo, Mr. Souder abstained.
- 3) Motion made to approve Another Way Investment Policy M/S/C Padilla/Rojo.