

MINUTES OF MAY 13, 2019
Inland Counties Regional Center, Inc.
Board of Trustees Annual Meeting

BOARD PRESENT: Kiana Buffington; Alicia Lara; Ted Leonard; Eric Naranjo; Cameron Page; Donita Remington; Elvia Sanders; Gizelle Siojo; Joshua Souder; Alva Stewart

MEMBERS ABSENT: Carmen Estrada; Jack Padilla; Rene Rojo; Sheela Stark

DIRECTORS PRESENT: Steve Beckett; Felipe Garcia; Lavinia Johnson; Merissa Steuwer; Vince Toms; Kevin Urtz; Treva Webster

RECORDING SECRETARY: Sandra Guzman

BOARD FACILIATORS: Marie Andrews; Phillip Botello; Mary Garza; Ashwin Gaur; Robyn Souder

STAFF PRESENT: Giuseppe Ancona; Jonathan Eckrich; Kurtis Franklin

GUEST PRESENT: Greg Damewood, Parent; Andres Marquez, Interpreter

CALL TO ORDER: Mr. Page called the meeting to order at 5:15 p.m.

MINUTES OF MARCH 11, 2019 BOARD MEETING: 1) Motion made to approve the minutes of the March 11, 2019 meeting as presented M/S/C Stewart/Souder.

PUBLIC INPUT:

1. Greg Damewood, parent announced the following: 1) May is Mental Health Month. Fairmount Park in Riverside will be holding a Wellness and Resource Fair on Thursday, May 23rd from 12:00 p.m. to 4:00 p.m. 2) Vendors that own their own home may not always keep their homes to State Regulations. This is something IRC should keep an eye on. Last year at his daughter's facility, a cabinet door fell off and he had to reattach it. 3) In the board packet, there is mention of an exclusive meeting. The Bagley-Keene Act states meetings of any kind should not be closed to the public and should not be exclusive. 4) IRC should consider holding on-line classes for adult consumers when they qualify for Medi-Cal under parent's benefits.

SELF DETERMINATION UPDATE: Mr. Meza submitted a written report. The Board had no questions.

EXECUTIVE DIRECTOR REPORT: Ms. Johnson reported the following: 1) As of April 30, 2019, IRC had 38,647 active cases and 764 employees. 497 of those employees serve as case managers with an average caseload of 78:1. 2) Ms. Johnson congratulated Andrea Gonzales and the entire Another Way Committee for another successful golf tournament. She thanked the golfers,

sponsors and volunteers for their support. 3) Ms. Johnson congratulated and thanked Ms. Burt from the Autism Society of the Inland Empire for a successful Autism Hero Walk on Sunday, April 14 at San Bernardino Valley College. 4) IRC's Early Start Programs held a Vendor Fair on April 10th which was well attended. 5) On May 17 Assemblymember Frazier and Garcia will host a Town Hall Listening Session. Although there have only been a handful of such "Listening Sessions" throughout the state, this will be the second one held in our area. This could be because IRC covers a very large geographic area and they see a need for additional funding in order to meet the growing needs of our diverse community. 6) IRC in conjunction with University of California, Riverside will be holding the Family Conference: Autism & Intellectual Disabilities on May 18 at the UCR Palm Desert campus. 7) IRC is in the middle of our annual DDS audit. The audit began on April 22nd and we anticipate a positive outcome.

REAPPOINTMENT OF BOARD MEMBERS: Mr. Page is requesting the Board's approval to reappointment the following members to a second term: Ms. Stark, Ms. Stewart and Mr. Page.
2. Motion made to reappoint the following members to a second 3-year term M/S/C/ Naranjo/Leonard.

COMMITTEE REPORTS

- 1) **ANOTHER WAY:** Ms. Gonzales submitted a written report. There were no questions from the Board.
- 2) **CONSUMER ADVISORY COMMITTEE:** Mr. Nelson submitted a written report. Board had no questions.
- 3) **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. Board had no questions.
- 4) **VENDOR ADVISORY COMMITTEE:** Ms. Remington submitted a written report and highlighted the following. Vendors expressed concerns with the result of the rate study especially with the transportation rates, the yearly training requirements for family providers, wage compression and vendors' liability not matching the current referrals. Ms. Remington stated the VAC sent a letter to Assemblymember Reyes concerning the rate study and thanked the regional center for collaborating with vendors. Grassroots Day was very successful, and she had the opportunity to meet with legislatures or their staff in person. Ms. Remington announced the VAC currently has two openings on their committee one for Level 2-3 Residential and the other for Health Care Facilities.
- 5) **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. There were no questions from the Board.

OLD BUSINESS: NONE

NEW BUSINESS:

- 1) **\$250,000 CONTRACTS:** Ms. Steuwer stated that there are two contracts that will need to be approved by the Board before June 30, 2019. Ms. Steuwer is requesting the Board authorize the Executive Committee to review and approve these contracts at the next Executive Committee Meeting. **3. Motion made to authorize the Executive Committee to review and approve the two contracts at their next meeting M/S/C Leonard/Buffington.**

Mr. Toms reported that the Executive Committee reviewed 45 contracts that have the potential to exceed the \$250,000 threshold. It is the Executive Committee's recommendation for the Board to approve the 45 contracts that were reviewed. **4. Motion made to approve the 45 contracts reference in the Board Packet M/S/C/ Leonard/Buffington.**

- 2) **VAC BYLAWS:** Ms. Remington stated the revised Bylaws have been approved by the VAC Committee and is requesting that the Board accept and approve the revised Bylaws. **5. Motion made to approve the revised VAC Bylaws as presented M/S/C Leonard/Souder.**
- 3) **Approval of New VAC:** Ms. Remington is requesting the Board ratify the committee's decision to appoint Mr. Paul Castanedo as the new SLS representative. **6. Motion made to ratify the committee's recommendation and appoint Mr. Paul Castanedo as the new SLS representative M/S/C Stewart/Buffington.**
- 4) **2019-20 BOARD MEETING SCHEDULE:** Mr. Page requested a motion to accept the meeting schedule for the 2019-20 fiscal year. **7. Motion made to approve the meeting schedule for the upcoming fiscal year M/S/C Leonard/Buffington.**
- 5) **MASTER TRUST**
 - a) **MEMBERSHIP INCREASE:** Mr. Page stated that the Master Trust Committee is requesting the Board's approval to increase the membership to 9 voting members. **8. Motion made to increase membership to 9 M/S/C Souder/Buffington.**
 - b) **REDUCING QUORUM REQUIREMENTS:** Mr. Beckett is requesting on behalf of the Master Trust Committee to reduce the quorum requirements from majority to 40% which equals 4 members. **9. Motion made to reducing the quorum requirements from majority to 4 members M/S/C Souder/Naranjo.**

TRUSTEE INPUT:

Mr. Leonard announced he is training at his dad's church to be a deacon.

Ms. Stewart announced that this coming Friday, her mother will be celebrating her 101 birthday.

Ms. Siojo announced that her son will be graduating from college on June 1st. She also announced she is starting to go to the gym and getting healthy.

Mr. Souder requested the Board make a raffle donation for the CAC Aloha Dance.

Mr. Page announced today is Mr. Padilla's last day on the Board and wanted to thank him for all his support.

Mr. Page adjourned the meeting at 5:45 p.m. to go into Executive Session. Executive Session was called to order at 5:50 p.m.

The Board reconvened at 5:55 p.m. The Board took action on insurance matters during Executive Session.

Mr. Page adjourned the meeting at 5:56 p.m.

Sincerely,



Alva Stewart
Board Secretary



Sheela Stark
Board Chair

MOTIONS FOR THE MAY 13, 2019 MEETING:

1) Motion made to approve the minutes of the March 11, 2019 meeting as presented M/S/C Stewart/Souder.

2. Motion made to reappoint the following members to a second 3-year term M/S/C/ Naranjo/Leonard.

3. Motion made to authorize the Executive Committee to review and approve the two contracts at their next meeting M/S/C Leonard/Buffington.

4. Motion made to approve the 45 contracts reference in the Board Packet M/S/C/ Leonard/Buffington.

5. Motion made to approve the revised VAC Bylaws as presented M/S/C Leonard/Souder.

6. Motion made to ratify the committee's recommendation and appoint Mr. Paul Castanedo as the new SLS representative M/S/C Stewart/Buffington.

7. Motion made to approve the meeting schedule for the upcoming fiscal year M/S/C Leonard/Buffington.

8. Motion made to increase membership to 9 M/S/C Souder/Buffington.

9. Motion made to reducing the quorum requirements from majority to 4 members M/S/C Souder/Naranjo.