

MINUTES OF MARCH 11, 2019
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

BOARD PRESENT: Kiana Buffington; Ted Leonard; Eric Naranjo; Jack Padilla; Cameron Page; Donita Remington; Gizelle Siojo; Joshua Souder; Sheela Stark; Alva Stewart

MEMBERS ABSENT: Rene Rojo; Elvia Sanders

DIRECTORS PRESENT: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Treva Webster

RECORDING SECRETARY: Sandra Guzman

BOARD FACILIATORS: Marie Andrews; Phillip Botello; Mary Garza; Ashwin Gaur; John Souder

STAFF PRESENT: Wasima Alvi; Robin Ferguson; Edyth Gallardo; Kurtis Franklin; Gabriel Ortiz.

GUEST PRESENT: William Ames, RCS; Alma Janssen, DDS; Alicia Lara, Shannon Meehan, SCDD; Retiree; Larry Rosen, Parent

CALL TO ORDER: Ms. Stark called the meeting to order at 6:02 p.m.

MINUTES OF JANUARY 14, 2018 2019 BOARD MEETING: 1) Motion made to approve the minutes of the January 14, 2018 2019 meeting as presented M/S/C Buffington/Souder, Mr. Padilla abstained.

PUBLIC INPUT:

Larry Rosen, IHSS Advocates shared he provides support services to families seeking protective supervision. Mr. Rosen stated although he is not vendored through the regional center, he received several calls from social workers seeking advice. Mr. Rosen is here to formally offer his assistance and representation throughout the application, assessment, re-assessment and administrative hearing process. He can be reached at (951) 454-9515 or via email at ihssadvocates@gmail.com.

SELF DETERMINATION UPDATE: Written report was submitted, there were no questions from the Board.

EXECUTIVE DIRECTOR REPORT: Ms. Johnson reported as of February 25, 2019, IRC has 38,124 active cases. This is an increase of 414 cases since the last report in January. IRC currently has 764 employees. 493 of those employees serve in some capacity as case managers. This is an overall increase of 16 employees since last year. On February 5, 2019, IRC held 2 public input sessions on IRC's POS, one in English and one in Spanish. The hearing was also livestreamed so

people could view from home. 40 people attended the Spanish session and 14 on line. 44 people attended the English session with 11 on line. IRC also received 135 surveys. Ms. Johnson thanked Kurtis Franklin, CJ Cook, Lilliana Garnica and the entire Community Engagement and IT teams for all the work putting these two sessions together. IRC recognized Amelia Maldonado, Community Relations Specialist as the Hercules Award winner and George Gonzalez, Consumer Support Technician as the Positively Contagious Award winner for the month of February. Congratulations to them both.

COMMITTEE REPORTS

ANOTHER WAY: Ms. Gonzales submitted a written report. No questions from the Board.

CONSUMER ADVISORY COMMITTEE: Mr. Nelson submitted a written report. Board had no questions.

LEGISLATIVE COMMITTEE: Ms. Cummings submitted a written report. There were no questions from the Board.

VENDOR ADVISORY COMMITTEE: Ms. Remington submitted a written report and highlighted the following: 1. The By-Laws Committee is working on finalizing the changes to the By-Laws. Possible changes being discussed is the frequency of the meetings and communication in between meetings. The committee is hoping to have the revision ready for the Board's approval in May. 2. CJ Cook presented on Disparity, Performance Contract, IRC's Website and Social Media. The presentation was very informative and contained vital information. 3. Communication between IRC and vendors were discussed. If a vendor is requesting a presentation at their pre-VAC meetings, they need to send Vince Toms with an agenda to ensure the right presenters are present. 4. DDS contracted with Burns & Associates to conduct a study of service provider rates. On March 1, 2019 a 2,173 page document was released. IRC's staff pulled the data that pertained to IRC and are reviewing it. IRC's initial results indicate some vendors will receive a slight increase whereas transportation vendors may be worse off following the implementation of the study. Merissa Steuwer, Ben Cheng, Eric Hamler and Vince Toms have volunteered to work with ARCA to review the entire document.

MASTER TRUST COMMITTEE: Ms. Miller submitted a written report. No questions from the Board.

OLD BUSINESS: None

NEW BUSINESS:

- 1) **\$250,000 CONTRACT:** Mr. Toms presented two contracts that have the potential to exceed \$250,000. These contracts were reviewed and discussed with the Executive Committee and it is the committee's recommendation that these two contracts be

- approved by the full Board. **2. Motion made to approve the two Brilliant Corner contracts M/S/C Page/Bufington.**
- 2) **NOMINATIONS COMMITTEE RECOMMENDATION:** Ms. Stark stated that the Nomination's Committee interviewed Alicia Lara and Carmen Estrada for the vacant board positions. Both candidates come with a wealth of experience. Ms. Lara is a former employee and continues to be an active member of IRC's Another Way Committee. Ms. Estrada is the Executive Director of a non-profit organization called Inland Caregivers Resource Center. It is the committee's recommendation that the Board approves these two candidates. **3. Motion made to accept the committee's recommendation and approve Alicia Lara and Carmen Estrada to serve on the Board M/S/C Padilla/Bufington.**
- 3) **FINANCIAL REPORT:** Ms. Steuwer stated that she has not yet received IRC's E-2 allocation but will plan on sharing once it is received. Ms. Steuwer also wanted to share some good news. The DDS audit for 2016-17 fiscal year has been completed. Auditors identified 1 finding. The finding was a procedure with our inventory. IRC was not retaining documents after inventory was completed. This procedure has now been implemented. For fiscal year 2015-16, DDS reported no findings. This is the first in IRC history. DDS felt there was no need to go over the audit results and forgo the exit meeting with staff and board.
- 4) **CPA AUDIT:** Ms. Steuwer shared that Eadie & Payne will have the final draft of the financial audit for fiscal year 2015-16 next week. Ms. Steuwer is requesting the Board authorize the Executive Committee to review and approval the financial audit when they meet next week. **4. Motion made to authorize the Executive Committee to review and approve the CPA audit when it becomes available M/S/C Souder/Bufington.**
- 5) **INSURANCE RENEWAL:** Ms. Steuwer shared that IRC's insurances are up for renewal. The broker is currently working on collecting the best quotes for IRC. Ms. Steuwer is requesting the Board authorize the Executive Committee to review and approve the best quote for IRC once it becomes available. **5. Motion made to authorize the Executive Committee to approve IRC's insurances when they become available M/S/C Remington/Padilla.**
- 6) **SPECIAL NEEDS TRUST FOR NON-REGIONAL CENTER INDIVIDUALS:** Mr. Beckett stated that the Master Trust of California Committee would like approval to accept a Special Needs Trust for a non-regional center individual. Individual is disabled but does not meet the criteria for regional center services. If approved, the Bylaws will need to be revised and presented to the Board for approval in May. **6. Motion made to allow Master Trust of California to accept Special Needs Trusts for non-regional center individuals M/S/C Leonard/Naranjo.**

TRUSTEE INPUT:

Ms. Stark reminded the Board of the upcoming Board Training. Friday, March 22-23 from 8:00 a.m. to 5:00 in the Board Meeting Room.

Ms. Stark asked the Board to turn in their iPads for routine maintenance and updating.

Ms. Stark adjourned the meeting at 6:43 p.m. to go into Executive Session. Executive Session was called to order at 6:51 p.m.

The Board reconvened at 7:10 p.m. The Board did not take any action during Executive Session.

Ms. Stark adjourned the meeting at 7:11 p.m.

Sincerely,



Alva Stewart
Board Secretary



Sheela Stark
Board Chair

MOTIONS FOR THE MARCH 11, 2019 MEETING:

- 1) Motion made to approve the minutes of the January 14, 2018 2019 meeting as presented M/S/C Buffington/Souder, Mr. Padilla abstained.**
- 2. Motion made to approve the two Brilliant Corner contracts M/S/C Page/Buffington.**
- 3. Motion made to accept the committee's recommendation and approve Alicia Lara and Carmen Estrada to serve on the Board M/S/C Padilla/Buffington.**
- 4. Motion made to authorize the Executive Committee to review and approve the CPA audit when it becomes available M/S/C Souder/Buffington.**
- 5. Motion made to authorize the Executive Committee to approve IRC's insurances when they become available M/S/C Remington/Padilla.**
- 6. Motion made to allow Master Trust of California to accept Special Needs Trusts for non-regional center individuals M/S/C Leonard/Naranjo.**