

MINUTES OF MARCH 12, 2018
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

5:00 p.m. Board Training: Appeals; Legal, DDS Contract Overview and Probation Overview

BOARD PRESENT: Peter Asten; Kiana Buffington; Tom Cosand; Ted Leonard; Eric Naranjo; Keith Nelson; Jack Padilla; Cameron Page; Donita Remington; Elvia Sanders; Gizelle Siojo; Joshua Souder; Sheela Stark; Alva Stewart

MEMBERS ABSENT: Rene Rojo

DIRECTORS PRESENT: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Vince Toms; Kevin Urtz; Treva Webster

RECORDING SECRETARY: Sandra Guzman

BOARD FACILIATORS: Sandra Chavez; Ashwin Gaur; Alyse Schwerdt; John Souder

STAFF PRESENT: Giuseppe Ancona; CJ Cook; Jennifer Cummings; Robin Ferguson; Lilliana Garnica; Andrea Gonzales; Gabriel Ortiz

GUEST PRESENT: Enrique Camacho, Consumer; Enrique Camacho, Parent; Cynthia Hernandez, Consumer; Maria Elena Hernandez; Gregory Mathes, OPARC; Alexis Rodriguez, Consumer; Dimpna Rodriguez, Parent; Mario Rodriguez, Parent

CALL TO ORDER: Mr. Nelson called the meeting to order at 6:05 p.m.

MINUTES OF JANUARY 8, 2018 BOARD MEETING: 1) Motion made to approve the minutes of the January 8, 2018 meeting as presented M/S/C Page/Cosand.

PUBLIC INPUT: None

SELF DETERMINATION UPDATE: Mr. Meza stated things are looking positive for the Self-Determination Program and getting closer to having the Self-Determination waiver approved. The department will be submitting all required documents to CMS. IRC's managers attended a Self-Determination training and are prepared to move forward once the waiver is approved. IRC was allotted 244 spots.

CHAIRPERSON'S REPORT: Mr. Nelson announced that the Board will be holding elections in May for Chair, Vice Chair, Secretary and 2 Members at Large. Any Board Member interested in running for any of these positions can contact Sandra Guzman by April 16. Mr. Nelson also shared he attended a job skill program at Carter High School this afternoon. Lots of parents were talking and very interested in Micro Enterprise and employment options for young adults. Mr. Nelson stated that parents have a responsibility and a role in helping find employment for their young adults as well. They can help by networking and reaching out to people they know, maybe someone who owns their own business and is hiring. Mr. Nelson wanted to thank the Training Team for doing such a great job on the job skills presentation.

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson announced that CJ Cook, Manager for the Community Engagement unit was recognized at the 20th Annual Shine-a-Light on Child Abuse Award Breakfast. This award is given to individuals for their commitment to the safety and well being of at-risk children. Last year, Robin Ferguson, Early Start Manager received this award. As of February 28th, we have 34,828 active cases and a total of 748 employees. She was happy to report that staff has been using sections B & C of the auditorium and anticipate making use of section A soon. Ms. Johnson shared that she and Mr. Urtz traveled to Sacramento to meet with Nancy Bargmann, John Doyle and Brian Winfield on March 1st. The main focus of this meeting was on IRC's growth. Ms. Johnson thanked Mr. Urtz for preparing the written report and appreciates everything he does.

FINANCIAL REPORT: Ms. Steuwer was at the Ulti Pro conference this week and asked Mr. Beckett to request that the Board authorize the Executive Committee to review and accept the final audit for IRC and Master Trust. Audits need to be approved by the Board in April. **2) Motion made to authorize the Executive Committee the authority to review and approve the final audit for IRC and Master Trust on behalf of the Board M/S/C Asten/Leonard.**

EMPLOYEE RECOGNITION REPORT: Ms. Harkin submitted a written report and Ms. Johnson was asked to announce the winners. The December winners were for the Hercules of the Month: Jessica Ferrin and for the Positively Contagious was Lesly Diaz-Madrid. For the month of January 2018 Carolina Saucedo was awarded the Positively Contagious Award.

COMMITTEE REPORTS:

- 1) **ANOTHER WAY:** Ms. Gonzales shared the details for the upcoming 20th Anniversary Golf Tournament scheduled for June 8-9, 2018 at La Quinta. Mixer will be on Friday, June 8th from 7:00 p.m. to 10:00 p.m. Tournament on Saturday, June 9th with a start time of 8:00 a.m. Steve Garvey will be this year's special guest and will attend the luncheon. Another Way reserved a block of 100 rooms and 90 are already reserved. If anyone is thinking about staying they should contact Andrea to secure their room as soon as possible. Also, anyone interested in donating a raffle prize would be greatly appreciated. Ms. Gonzales is requesting the Board to approve the following 5 new committee members: Demi Lee, Guadalupe Lara, Ramon Quezada, Sharon Cob and Fredick Martinez. **3) Motion made to approve the 5 new committee members M/S/C Page/Bufington.**
- 2) **COMMUNITY ENGAGEMENT REPORT:** Mr. Cook shared the CAC I Love The 80's (formally known as CAC Casino Night) will be held on June 29th from 5:00 p.m. to 8:00 p.m. at the Club Center Events in San Bernardino. Tickets will be sold at the door for \$10.00 per person. Proceeds from this event will benefit the CAC. A community input meeting regarding disparity is scheduled for March 22nd in sections B & C of the auditorium. English from 5:30 to 6:30 p.m. and Spanish from 7:00 to 8:00 p.m. Both meetings will be live stream. A lot of input has been received through the online survey as well. A disparity report will be composed from all the data that was collected and will be presented to the Board in May for approval. The next APEP (Autism Parent Education Program) session will begin on April 1 in Palm Desert. APEP is a program that gives parents a better understanding of Autism. Parents who sign up attend 4 four-hour sessions. Sessions are offered in English and Spanish.

- 3) **CONSUMER ADVISORY COMMITTEE:** Mr. Ryan Nelson reported that in January, the CAC held their annual voter's right training. The CAC held elections in February and Mr. Ryan Nelson was re-elected as Chair. The CAC has been active helping consumers and educating them on consumer's rights and community-based employment. Mr. Ryan Nelson stated he also attended the job training at Carter High School. Training was very informative, and they talked about dressing for the job interview. The CAC is hosting a Movie Night on March 27th at In-Roads in Menifee from 6:00 – 8:30 p.m. The CAC will participate in the Autism Society's 2018 Hero Walk on Sunday, April 22nd from 1:00 to 4:00 p.m. at the Silverlakes Sports Complex in Norco. The Spring Fling Dance is scheduled for April 13 in Barstow.
- 4) **VENDOR ADVISORY COMMITTEE:** Ms. Remington provided a summary of the February VAC meeting. The full minutes will be posted on IRC's website once they have been approved by the committee. Ms. Remington highlighted a few items that were discussed at the meeting such as the respite hour cap being lifted, San Bernardino County Health presentation on Emergency Preparedness and on the new CMS regulations and vendors concerns with increased costs. Mr. Asten inquired if the limit of 4 people per home a factor for the increase costs? About a year ago DDS changed the compensation rate based on 6 people per home to 4. Compensation rate for a level 2 home is much lower than a level 4 specialty home. The VAC Committee is currently looking for a Level 4 Representative to serve on the committee. Ms. Remington is requesting the Board ratify the committee's recommendation to appoint David Satterwhite as the Behavioral Mod Program Representative. **4) Motion to ratify the committee's recommendation and approve David Satterwhite as the Behavioral Mod Program Representative M/S/C Cosand/Padilla.** Ms. Remington abstained from voting.

OLD BUSINESS:

- 1) **RESPITE POLICY:** Mr. Urtz stated that DDS requested IRC add additional language to IRC's most recent board approved Respite Policy. The policy was previously revised to remove any mention of limiting or capping respite hours. The revised policy was presented at the November Board Meeting for approval before submitting it to DDS. IRC received a letter from DDS requesting IRC to add a more descriptive exception process and a statement stating the regional center will only consider In-Home Supportive Services generic services when the approval services meet the respite need as identified in consumer's IPP or IFSP. **5) Motion made to approve the revised Respite Policy as presented M/S/C Page/Stark.**

NEW BUSINESS:

- 1) **\$250,000 CONTRACTS:** Mr. Toms reported that the Executive Committee met and reviewed in detailed the two contracts with potential of exceeding the \$250,000 threshold. Mr. Nelson stated it is the Executive Committee's recommendation for the Board to approve the two contracts presented. **6) Motion made to approve the two contracts presented M/S/C Stewart/Souder.**
- 2) **CPP RFP SELECTION:** Mr. Toms stated that 6 applications were received and reviewed by the RFP Review Committee. The committee then presented the application to the Executive Committee where they were reviewed. The RFP Committee and Executive Committee would request 5 of the 6 applications be approved by the Board. **7) Motion made to approve the committee's recommendation M/S/C Page/Leonard.**

- 3) **CESAR CHAVEZ HOLIDAY:** Mr. Beckett requested the Board's approval to add the Cesar Chavez Holiday to IRC's current list of observed holidays. Cesar Chavez is a state holiday and is observed by State offices and schools. Mr. Beckett also requested the Board approve observing a weekend holiday the following Monday. **8) Motion made to add the Cesar Chavez Holiday to the current holiday list and to observe a weekend holiday on the following Monday M/S/C Padilla/Souder.**
- 4) **MONDAY HOLIDAY:** Discussed with #3 above.

TRUSTEE INPUT:

Mr. Leonard announced his son was born on February 22nd. Baby and mom are doing well.

Mr. Naranjo announced that he received honors from Mt. San Antonio College.

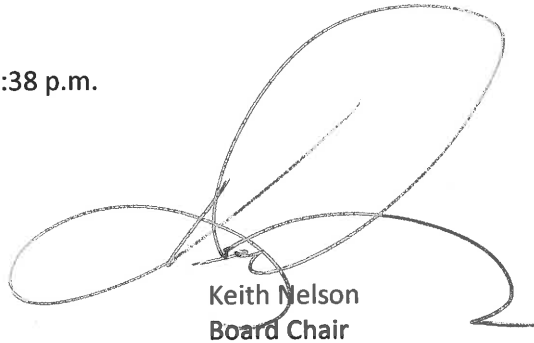
Mr. Nelson adjourned the meeting at 7:06 p.m. to go into Executive Session. Executive Session was called to order at 7:10 p.m.

The Board reconvened at 7:37 p.m. The Board approved background checks for all board and committee members.

Mr. Nelson adjourned the meeting at 7:38 p.m.

Sincerely,

Cameron Page
Board Secretary



Keith Nelson
Board Chair

MOTIONS FOR MARCH 12, 2018 BOARD OF TRUSTEES MEETING:

- 1) Motion made to approve the minutes of the January 8, 2018 meeting as presented M/S/C Page/Cosand.**
- 2) Motion made to authorize the Executive Committee the authority to review and approve the final audit for IRC and Master Trust on behalf of the Board M/S/C Asten/Leonard.**
- 3) Motion made to approve the 5 new committee members M/S/C Page/Bufington.**
- 4) Motion to ratify the committee's recommendation and approve David Satterwhite as the Behavioral Mod Program Representative M/S/C Cosand/Padilla.**
- 5) Motion made to approve the revised Respite Policy as presented M/S/C Page/Stark.**
- 6) Motion made to approve the two contracts presented M/S/C Stewart/Souder.**
- 7) Motion made to approve the committee's recommendation M/S/C Page/Leonard.**
- 8) Motion made to add the Cesar Chavez Holiday to the current holiday list and to observe a weekend holiday on the following Monday M/S/C Padilla/Souder.**