

Regional Center: IRC

Date Completed: 11/27/2019

Contact Person: Ben Cheng

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INSTRUCTIONS: Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2018-19, including:

- only those expenditures made from the regional center Operations budget;
- all administrative services purchased including, but not limited to, managerial, consultant, accounting, personnel, labor relations, and legal services; and,
- expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.
You may copy and use additional sheets of this form.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
ALLIED UNIVERSAL SEC SVC	Administrative	Security Services	247,496
ALLIANCE MEMBER SVC	Insurance	General Insurance	521,657
ARAMARK	General Office	Coffee	10,719
ARCA	Administrative	Conference	1,350
ARTHUR J GALLAGHER & CO	Insurance	General Insurance	110,832
ASURINT	Administrative	Pre-employment background search	3,874

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
AT&T	Communications	Telephone Services	9,193
ATTY. GENERAL'S REGISTRY	Administrative	Filing Fees	300
B & B TRANSLATION	Administrative	Translation Service	92
BARRETT REPORTING, INC.	Legal	Court Reporting	1,168
BERKSHIRE HATHAWAY	Insurance	Workers' Compensation	497,739
BERMAN BERMAN BERMAN	Legal	Legal Services	12,519
BIRCH COMMUNICATIONS	Communications	Telephone Services	141
CA CHAMBER OF COMMERCE	Legal	Subscriptions	204
CALIFORNIA DEPARTMENT OF	Administrative	Filing Fees	5,714

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
CALPERS EDUCATIONAL	Administrative	Conference	1,347
CALTRONICS BUSINESS	General Office	Ink, Toners, Supplies	23,308
CITY OF SAN BERNARDINO	Administrative	Filing Fees	25
COUNTY OF RIVERSIDE	Administrative	Conference	1,500
COUNTY OF SAN BERNARDINO	Administrative	Conference	200
DEBRA J. MANNON	Administrative	Document Review - Legal	872
DEPARTMENT OF CONSUMER	Administrative	Filing Fees	120
DIBS SAFE & LOCK SERVICE	General Office	Office Supplies	277
DLB ASSOCIATES, INC.	Administrative	Data Processing Services	15,392
DRV TECHNOLOGIES, INC.	Administrative	Computer Services	818

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
EADIE AND PAYNE, LLP	Accounting Services	Accounting & Audit	74,750
ELITE INTERACTIVE	Administrative	Security Camera Monitoring Service	39,228
ENCORE AWARDS AND MARKING	General Office	Printing	358
ENRIGHT & OCHELTRREE, LLP	Legal	Legal Services	20,642
FEDERAL EXPRESS CORP.	Mail	Postal Services	946
FLEX ADVANTAGE	General Office	FSA & COBRA Administration	14,915
FRONTIER COMMUNICATIONS	Communications	Telephone Services	5,223
GOMEZ & ASSOCIATES INC	Administrative	Translation Service	8,970
GREATER RIVERSIDE	Administrative	Filing Fees	520

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
ID WHOLESALER	General Office	Office Supplies	768
INLAND DESERT SECURITY	Administrative	Answering Service	1,948
INLAND PRESORT & MAILING	Mail	Postage	484
INNOVATIVE PRINTING	General Office	Printing	5,106
INTEGRATED CUSTOM	Administrative	Data Processing Services	1,300
KELLY PAPER	General Office	Paper	122,879
LEVEL 3 COMMUNICATIONS	Communications	Telephone Services	113,737
LEWIS BRISBOIS BISGAARD &	Legal	Legal Services	58,586
LIFE INSURANCE CO OF	General Office	FMLA Administration	19,423

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
LINGO COMMUNICATIONS	Communications	Telephone Services	49
MAKO SYSTEMS, INC.	General Office	Alarm Monitoring	2,490
MATTHEW BENDER & CO.,INC.	Legal	Subscriptions	1,478
MCCARRON-DIAL SYSTEMS,INC	Administrative	Answering Service	127
MCKESSON MEDICAL SURGICAL	General Office	First Aid Supplies	331
MICHAEL WALLING	Administrative	Translation Service	700
MONSTER WORLDWIDE, INC.	Administrative	Employment Advertising	6,400
MUFG BANK, LTD	Administrative	Bank Fees	54,133
NARENDRASINH CHUDASAMA	Mail	Postage	350

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
NATIONAL NOTARY ASSOC.	Administrative	Document Review	547
NCS PEARSON, INC.	General Office	Office Supplies	4,571
NEDASOFT, INC	Administrative	Computer Services	31,000
OFFICE SOLUTIONS BUSINESS	General Office	Office Supplies	18,650
OFFICE TEAM	Personnel	Temporary Help	34,374
PACIFIC CREST ACTUARIES	Accounting Services	Actuarial Service	3,000
PHILADELPHIA INSURANCE	Insurance	General Insurance	84,961
PITNEY BOWES INC	Mail	Mail Services	2,623

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
REGENTS OF THE UNIVERSITY	Legal	Subscriptions	1,051
SAFEWAY BUILDING SVCS INC	Administrative	Data Processing Services	662
SATCOM GLOBAL, INC.	Communications	Satellite Telephone Services	615
SDICDSI, FUND 49	Administrative	Computer Services	32,000
SHRED-IT, USA	General Office	Document Shredding	7,851
SOFTCHOICE CORPORATION	Administrative	Data Processing Services	89,477
SOFTCHOICE CORPORATION	General Office	Keyboard, Mouse	15,110
SOLARWINDS	Administrative	Computer Services	13,500

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
STATE BAR OF CALIFORNIA	Legal	Court Reporting	715
TERRY CHRISTOPHERSON	Personnel	Consulting	121,907
THE ULTIMATE SOFTWARE	Administrative	Data Processing - Payroll & HR	290,220
THOMSON REUTERS - WEST	Legal	Subscriptions	334
U.S. POSTAL SERVICE	Mail	Postage	1,426
UNITED PARCEL SERVICE	Mail	Postal Services	2,870
UNIVERSITY OF CALIFORNIA	Legal	Subscriptions	1,669
VALARIE BOOTH	Administrative	Training	350

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 18-19
VC SELPA	Administrative	Conference	150
VERIZON WIRELESS	Communications	Wireless Telephone Services	110,551
WIRZ & CO. PRINTING, INC.	General Office	Printing	555
YP	Administrative	Phone Advertising	192
Western Psychological Services	General Office	Office Supplies	4,687