

**MINUTES OF JANUARY 13, 2020**  
**Inland Counties Regional Center, Inc.**  
**Board of Trustees Meeting**

**BOARD PRESENT:** Kiana Buffington; Alicia Lara; Ted Leonard; Eric Naranjo; Cameron Page; Donita Remington; Elvia Sanders; Gizelle Siojo; Joshua Souder; Sheela Stark; Alva Stewart

**MEMBERS ABSENT:** Carmen Estrada; Rene Rojo

**DIRECTORS PRESENT:** Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Kevin Urtz; Treva Webster

**RECORDING SECRETARY:** Sandra Guzman

**BOARD FACILIATORS:** Nikole Atkinson; Laura Castagnola; Ashwin Gaur; Phillip Botello; Robyn Souder

**STAFF PRESENT:** Robin Ferguson; Kurtis Franklin; Lilliana Garnica; Gabriel Ortiz

**GUEST PRESENT:** Peter Asten, Parent; Catalina Castillo, Parent; Jessica Carbenaro, CBEM; Margaret Daniels; Mary Hernandez, Interpreter; Uvence Martinez, DDS; Shannon Meehan, SCDD; Matthew Rodney, CBEM; Nikasia Simmons, DDS

**CALL TO ORDER:** Ms. Stark called the meeting to order at 5:07 p.m.

**MINUTES OF NOVEMBER 4, 2019 BOARD MEETING:** 1. Motion made to approve the minutes of the November 4, 2019 meeting as presented M/S/C Page/Naranjo.

**PUBLIC INPUT:**

Shannon Meehan shared information regarding an event that will take place on February 19<sup>th</sup> from 5:30 – 8:00 p.m. at San Bernardino Valley College Conference Center for Southern California Disability and Senior Communities. The Administration for Community Living wants to hear and learn from older adults, people with disabilities, their families or caregivers about their experiences with emergencies or disaster situations. Participants will participate in group discussions where questions in the areas of preparedness, evaluation, response and recovery will be asked one at a time by a facilitator and answered one at a time by the participants.

**SELF DETERMINATION:** Mr. Meza updated the Board on progress being made towards Self-Determination. IRC has several consumers completing their spending plan and will be starting the Self-Determination process soon.

**EXECUTIVE DIRECTOR'S REPORT:** Ms. Johnson reported the following: 1) As of December 20, 2019, IRC has 39,659 active cases. That is a growth of 40 since November. 2) IRC continues to advertise, interview and hire to fill any vacancies and some growth positions. IRC currently has 768 employees. 499 of those 768 employees serve in some capacity as a case manager. 3) On December 4, 2019 several staff members and Board members attended the annual Top Workplace Award Luncheon at the Riverside Convention Center. Although we were named a Top Workplace in the Inland Empire, we were a little disappointed that we were not named the Top Workplace for the 3<sup>rd</sup> consecutive year. 4) Kevin recently attended Senator Leyva's Holiday Open House on December 6, 2019. On December 18<sup>th</sup>, Kevin and Lavinia met with Senator Roth and his staff. It is important that our local legislatures understand the needs of our consumers and the challenges we face in the Inland Empire especially with our size, growth, caseloads and underfunding. 5) Monday, December 2<sup>nd</sup> was the 4<sup>th</sup> anniversary of the mass shooting here at IRC. We did not hold a public commemoration but did decorate the conference center with mementos of the victims and the event. We also welcomed several victims and family members from 12:00 – 2:00 p.m. A special thank you to Daisy Quiroz, IRC's Event Developer/Outreach Specialist for doing such an amazing job setting up the conference room. 6) In November and December, Another Way handed out 450 \$50 Stater Bros Gift Cards to families in need. On December 11<sup>th</sup>, Another Way hosted their annual Toy Drive. Over 300 consumers and family members attended. Thank you, Andrea, and the Another Way Committee. 7) Congratulations to Osvaldo Guerra from the Facilities Department for being awarded the Hercules of the Month and Juan Castro in the school-age department as the Positively Contagious award winner. 8) We also want to thank and congratulate Jessica Ferrin and the Fun Community for putting on another very successful staff holiday party. 8) Daniel Savino from ARCA came to IRC and did a marvelous board training. He was able to live stream the fiscal budget and explain the budget items as they were presented.

**DIRECTOR'S REPORTS:** The Directors submitted written reports. No questions from the Board.

## **COMMITTEE REPORTS**

1. **ANOTHER WAY:** Ms. Gonzales submitted a written report. There were no questions from the Board.
2. **CONSUMER ADVISORY COMMITTEE:** No report.
3. **LEGISLATIVE COMMITTEE:** No report.
4. **VENDOR ADVISORY COMMITTEE:** Ms. Remington submitted a written report and highlighted the following: 1) The committee thanked IRC for providing coffee at the December meeting. Holiday treats were provided by vendors. 2) Vendors thanked

Vince Toms and his department for all their support. 3) Transportation and Day Program vendors held a joint meeting to share issues and concerns. They would like to meet semi-annually and include Residential vendors next time.

5. **MASTER TRUST:** Ms. Miller submitted a written report. There were no questions from the Board.

#### **NEW BUSINESS**

1. **APPROVAL OF NEW BOARD MEMBER:** Ms. Stark asked for the Board's approval to appoint Mr. Peter Asten to the Board. **2. Motion made to approve Mr. Peter Asten to the Board M/S/C Buffington/Souder.**
2. **250,000 CONTRACTS:** Mr. Toms presented 5 contracts that have the potential to exceed the \$250,000 threshold. **3. Motion made to approve the 5 contracts as presented M/S/C Stewart/Naranjo. Mr. Asten abstained.**

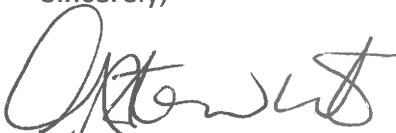
**TRUSTEE INPUT:** None

Ms. Stewart adjourned the meeting at 5:30 p.m. to go into Executive Session. Executive Session was called to order at 5:40 p.m.

The Board reconvened at 6:06 p.m. The Board acted on a budget issue.

Ms. Stark adjourned the meeting at 6:07 p.m.

Sincerely,



Alva Stewart  
Board Secretary



Cameron Page  
Board Vice Chair

**MOTIONS FOR THE JANUARY 13, 2020 MEETING:**

1. Motion made to approve the minutes of the November 4, 2019 meeting as presented M/S/C Page/Naranjo.

2. Motion made to approve Mr. Peter Asten to the Board M/S/C Buffington/Souder.

3. Motion made to approve the 5 contracts as presented M/S/C Stewart/Naranjo. Mr. Asten abstained.