



INLAND REGIONAL CENTER

...valuing independence, inclusion and empowerment

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March 9, 2020

Dear Transportation Vendor:

Effective immediately, Inland Regional Center (IRC) will no longer require private transportation vendors (875 service code) to obtain approval from IRC to utilize an employee as a driver and/or aide. As a contracted vendor providing services to IRC consumers you will be required to ensure that each of your employees always has the following:

Drivers:

Must have a current and valid California Driver's License, VDDP Certificate, CPR/First Aid Certification, and Medical Examiner's Certificate if applicable, as well as be covered to driver on your company's Automobile Policy.

Vehicle Aides:

Must be 18 years of age or older and have a current and valid CPR/First Aid Certification.

Moving forward, IRC will still be requiring that you submit documentation to refer all new vehicles for safety inspections in addition to approving vehicles to provide transportation services. IRC will audit your files a minimum of once a year and as needed for the following reasons including but not limited to complaints, Special Incident Reports (SIRs), or any circumstance in which the consumer's Health and Safety is in question.

If you have any questions regarding this change, please contact your Transportation Liaison, Lindsey Haussamen, at (909)890-3344 or Lhaussamen@inlandrc.org.

Sincerely,

Eric Hamler

Program Manager

Resource Development and Transportation Unit