

MINUTES OF NOVEMBER 4, 2019
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

BOARD PRESENT: Kiana Buffington; Carmen Estrada; Eric Naranjo; Cameron Page; Donita Remington; Rene Rojo; Joshua Souder; Alva Stewart

MEMBERS ABSENT: Alicia Lara; Ted Leonard; Elvia Sanders; Gizelle Siojo; Sheela Stark;

DIRECTORS PRESENT: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Kevin Urtz; Treva Webster

RECORDING SECRETARY: Sandra Guzman

BOARD FACILITATORS: Nicole Atkinson; Robyn Souder

STAFF PRESENT: Wasima Alvi; Kurtis Franklin; Gabriel Ortiz

GUEST PRESENT: Gil Garza, Interpreter; Shannon Meehan, SCDD

CALL TO ORDER: Mr. Page called the meeting to order at 5:06 P.M.

MINUTES OF SEPTEMBER 9, 2019 BOARD MEETING: 1) Motion made to approve the minutes of the September 9, 2019 meeting as presented M/S/C Souder/Naranjo.

PUBLIC INPUT: None

SELF DETERMINATION REPORT: Mr. Meza submitted a written report. The Board had no questions.

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson reported the following: 1) As of October 2019, IRC has 39,619 active cases. This is the first time we have shown a decrease. A review of our records revealed there were 724 cases that had initiated an intake and were never closed or transferred into an active caseload due to various reasons such as lack of records or unable to contact family. Had it not been for these files, IRC would have shown a growth of 414 cases. 2) Managers continue to interview to fill any vacancies and are hiring to fill some growth positions. IRC currently has 768 employees. 3) Through the efforts of CJ Cook and his team IRC had several legislative representatives visit on September 26. Ms. Johnson and Mr. Urtz also had a very productive meeting with Senator Leyva on September 25 and will continue to set meetings with other legislators so that they can better understand IRC's needs and concerns. 4) In October, IRC had its semi-annual Medicaid Wavier audit. Although there were minor details to correct, the audit team was very complimentary of IRC's efforts. 5) On September 21 IRC held the annual Exceptional Families Conference. The conference had two sessions. Morning session was in English with the afternoon session in Spanish. 6) October 22, IRC hosted a summit and recognition conference for our Local Partnership Agreement Core Partners. 7) On October 27, IRC held its annual Fall Festival in downtown Riverside. This was a great event with over 100 vendors booths.

DIRECTORS REPORTS: No questions

COMMITTEE REPORTS:

1. **ANOTHER WAY:** Ms. Gonzales submitted a written report. The Board had no questions.
2. **CONSUMER ADVISORY COMMITTEE:** Mr. Nelson submitted a written report. There were no questions.
3. **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. The Board had no questions.
4. **VENDOR ADVISORY COMMITTEE:** Ms. Remington submitted a written report. There were no questions.
5. **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. There were no questions from the Board.

NEW BUSINESS:

- 1) **1.2.4(a) PURCHASE OF SERVICE POLICY:** Mr. Toms reviewed the additions and revisions made to IRC's 1.2.4(a) Purchase of Service Policy. Mr. Toms requested the Board approve the revisions. **2) Motion made to approve the 1.2.4(a) Purchase of Service Policy as presented M/S/C Souder/Buffington.**
- 2) **\$250,000 CONTRACTS:** Mr. Toms presented 3 contracts that have the potential to exceed the \$250,000 threshold. These contracts were reviewed in detail with the Executive Committee. It is the Executive Committee's recommendation that the Board approve all three contracts. **3) Motion made to approve the 3 contracts presented to the Board M/S/C Naranjo/Souder.**
- 3) **APPROVAL OF NEW VAC MEMBERS:** Ms. Remington is requesting the Board ratify the VAC's recommendation to appoint Ms. Donna Noeuv, OPARC; Ms. Jean Delgado, Inland Respite, Inc.; and Ms. Marie Chatman, Exceed as VAC Members. **4) Motion made to approve the three members appointment to the VAC M/S/C Souder/Naranjo.**
- 4) **REVISED ANOTHER WAY OPERATING MANUAL:** Mr. Urtz noted all changes or additions made to the manual are highlighted in yellow. Changes are mainly clarification and not structural changes. Another Way is not considered a generic resource since it is only available to IRC's consumers. Areas were defined in more detail. Another Way is requesting the Board's approval on the revisions made to the manual. **5) Motion made to approve the Another Way Operating Manual as presented M/S/C Rojo/Stewart.**

TRUSTEE INPUT

Mr. Rojo shared he received a thank you letter from the former Governor Brown.

Ms. Stewart wanted to thank Ms. Johnson and the entire executive team for their positive representation.

Mr. Rojo shared that his brother and niece attended IRC's Fall Festival and had a wonderful time.

Mr. Page adjourned the meeting at 5:33 p.m. to go into Executive Session. Executive Session was called to order at 5:43 p.m.

The Board reconvened at 5:50 p.m. No action was taken during Executive Session.

Mr. Page adjourned the meeting at 5:51 p.m.

Sincerely,

Alva Stewart
Board Secretary



Cameron Page
Board Vice Chair

MOTIONS FOR THE NOVEMBER 4, 2019 MEETING:

1) Motion made to approve the minutes of the September 9, 2019 meeting as presented M/S/C Souder/Naranjo.

2) Motion made to approve the 1.2.4(a) Purchase of Service Policy as presented M/S/C Souder/Buffington.

3) Motion made to approve the 3 contracts presented to the Board M/S/C Naranjo/Souder.

4) Motion made to approve the three members appointment to the VAC M/S/C Souder/Naranjo.

5) Motion made to approve the Another Way Operating Manual as presented M/S/C Rojo/Stewart.

