

**INLAND REGIONAL CENTER
VENDOR ADVISORY COMMITTEE**

VIA ZOOM

MINUTES

September 21, 2020

COMMITTEE MEMBERS PRESENT: Audrey Andrade, Member at Large: Jasmin Botello, SLS: Johanna Caicedo, Infant/Children's Programs: Marie Chatman, Vocational Programs: Lynn De Anda, Day Programs: Jenn Delgado, Member at Large: Timothy Heaslip, Health Facilities: Donita Remington, Specialist/Support Programs: April Stewart, Respite Programs.

The opportunity was given to those who wanted to, to introduce themselves.

INTRODUCTIONS: Ms. Remington called the meeting to order at 9:11.

Ms. Remington announced that Kevin Urtz is retiring. She thanked him for his hard work and service to the consumers, providers and staff.

Minutes: MINUTES: Motion made to approve minutes of August 17, 2020: M/S/C De Anda/Stewart.

Vendor Category Report:

- 1) **Day Program:** Ms. De Anda reported they met last Wednesday and had a large turnout. They discussed the new DDS Directive and the new reporting guidelines. Alternative Services plans need to be turned in to the QA Liaison and must include training and safety procedures. Some providers are now meeting in small groups in person. They are working with the transporters. If there are questions regarding new CSC's, please contact the PM. Ms. De Anda thanked Kevin for his service to the consumers. She also thanked everyone for working together. Next meeting is next month.
- 2) **Health Facilities:** Mr. Heaslip reported that CDPH gave information about surveys. They were told there isn't enough signage. They will visit facilities and will monitor infection control. DHCS has listed the temporary rate increases on their website. Ms. Heaslip will send those out. Some providers were overpaid in March and providers may receive a payment correction. ICF's are being very cautious with their population as many are immunocompromised and need to stay home for safety reasons. Consumers are receiving remote day program services if they choose to. They discussed the visitor policy. They have talked about allowing outside visitors, but this has not been allowed yet.
- 3) **Infant/Children's Program:** Ms. Caicedo reported they met on September 2nd and had a large turn-out. They discussed the new DDS Directive and updates on alternative and traditional services. They would like clarification on the new Directive. The providers attended the DDS presentation for Early Start. Some providers are providing services to families in home if families are comfortable with it. They are working to keep everyone safe while engaging families. The providers gave a training on Sensory Processing. Ms. Caicedo thanked Marylou and Merissa for being on the call and answering billing questions. Next meeting will be on September 28th.

- 4) **Residential Service L2-L3:** No Report.
- 5) **Residential Service L4:** No report.
- 6) **Respite Program:** Ms. Stewart thanked Kevin for his support over the years. The providers met last week. They talked about First Aide and the CPR certification. Online certifications are accepted at this time. Some families want temperature checks done before entering the home, especially for those providing medical services. They discussed reimbursement if staff are using their personal electronic devices. They have questions on alternate service delivery. The question was asked if Respite providers could provide services during school hours. They could help with safety and keeping kids on track. QA representative will check into this.
- 7) **SLS:** Ms. Botello reported they met August 24th and this was their first meeting since February. SLS providers continue to provide face to face services while ILS providers continue with remote services. Providers have question on alternative and remote services. They meet again tomorrow; QA will be on the call.
- 8) **Specialist/Support Programs:** Ms. Remington reported she continues to send out information she receives to the representatives. Please continue to work together and stay in communication with each other.
- 9) **Transportation:** No report
- 10) **Vocational Program:** Ms. Chatman reported they met on September 14th. They will begin having Pre-Vac meetings monthly and Coalition meetings every other month. They talked about the new DDS Directive, providing in person services and transporters taking consumers to work. They discussed concerns with 24 Hour Home Care not being able to provide the FMS services for paid internships due to insurance not allowing. Inland is looking for another FMS service.
- 11) **Behavioral Mod:** No Report
- 12) **Member At Large:** Neither Ms. Delgado nor Ms. Andrade had anything to report.

Committee Reports

- 1) **Legislative Committee Report:** No report.
- 2) **Membership Committee Report:** Ms. Remington reported they met before the last meeting. They talked about current vacancies and future vacancies. Currently, there is a vacancy for Behavioral Modification and Residential Level 2 & 3. There will be more vacancies next year. If you are interested in any vacancy, please let Ms. Remington or Ms. Arnold know.

Regional Center Update: Mr. Toms reported the PPE giveaways for clients and families have been completed, with all communities having a giveaway.

-IRC working with DDS for another large shipment of PPE for fall and winter. The PPE will be used to supply quarantine homes. Vendors can also work with the local Department of Public Health for additional PPE.

-IRC gearing up for added quarantine situations, as the flu season is coming. Two new rates have been established for residential vendors in quarantine situations.

-The DDS directive of 8-31-20:

- The one-page certification is due to The QA Liaison (QAL) and we may ask for the written plan as it relates to the certification.

- If services are done face to face/traditional or the same curriculum just done via remote service, the vendor does not need to complete a Alternative Service Delivery (ASD) certification.

- Intent of the directive is to sustain the service delivery system.

- Day services and transportation will have to complete certifications.

-Transporters should be working with the day programs to deliver material, but if they cannot then they should have a separate IDT meeting with the client and their residential supports to determine the best option for providing ASD.

-If a client decides that they do not want to continue with day service or transportation, the vendor needs to let the SC know and an interruption of service will be done starting October 1, 2020.

- Early Start and SLS should be able and capable of providing service in a traditional manner. If the family does not have the technology and is not willing to do face to face, then the vendor can provide ASD within reason.

- Once a vendor does one single client or case via ASD, then they must submit a certification to the QAL.

- Starting December 5th and continuing every month after, the reporting criteria on page 3-4 of the directive, must be submitted to the vendors QAL.

-September and October billing will be done, as it we are still on retainer payments. The intent is for the vendor to have an IDT meeting in September and complete the Individualized Service Plan in October. For those vendors currently providing ASD, then they should continue.

- DDS will provide a tab in E-billing for both traditional and ASD billing, which will begin in November.

-DDS will determine the vendors ASD rate, by November, as stated on page 5 of the directive.

- For a vendor, such as a WAP for example, if 20% of the clients can work in a traditional manner and 80% are getting service via ASD, then the vendor bills accordingly.

-Some Early Start and Respite vendors have asked if they can assist clients with virtual school.

-Assisting with school in any manner for Early Start is not appropriate.

- It is highly recommended that respite vendors do not do schoolwork, in any manner, with clients.

-DDS is working on clarifying the directive in-regards-to transportation vendors, completing Frequently Asked Questions and determining the ASD rates.

Financial: No Report

Training Offering: None

Resources: None

Old Business: None

New Business: None

Public Input: Several attendees thanked Kevin Urtz for his service to the consumers, the providers agency.

Next meeting is scheduled for October 19, 2020 at 9:00 am via Zoom.