

MINUTES OF JANUARY 11, 2021
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

BOARD PRESENT VIA CONFERENCE CALL: Peter Asten; Kiana Buffington; Carmen Estrada; Alicia Lara; Eric Narnajo; Cameron Page; Donita Remington; Gizelle Siojo; Joshua Souder; Alva Stewart

BOARD MEMBERS ABSENT: None

FACILITATORS PRESENT VIA CONFERENCE CALL: Phillip Botello; Robyn Souder

DIRECTORS PRESENT VIA CONFERENCE CALL: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms

STAFF PRESENT VIA CONFERENCE CALL: CJ Cook; Kurtis Franklin

RECORDING SECRETARY: Sandra Guzman

CALL TO ORDER: Mr. Page called the meeting to order at 4:07 p.m.

MINUTES OF NOVEMBER 9, 2020 BOARD MEETING: 1. Motion made to approve the minutes of the November 9, 2020 Board Meeting as presented M/S/C Naranjo/Buffington.

PUBLIC INPUT: None

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson reported the following: 1. IRC currently has 769 employees of which 475 are service coordinators. 2. COVID-19 stats for the period of 3/31/20-12/31/20 is 894 consumers have tested positive 20 of those 894 resulted in deaths. 3. Staff continue to work remotely for the month of January and we continue to keep the number of people entering the building at a minimum. 4. IRC continues to partner up with the Wellness Group and PMH Laboratory to offer free on-site COVID-19 test. 5. Staff continue to hand out PPEs to our vendors.

DIRECTOR'S REPORTS: Written reports were submitted.

COMMITTEE REPORTS:

- 1) **ANOTHER WAY:** Ms. Gonzales submitted a written report. No questions from the Board.
- 2) **EXECUTIVE COMMITTEE:** The Board had no questions.
- 3) **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. There were no questions.
- 4) **VENDOR ADVISORY COMMITTEE:** Ms. Remington submitted a written report. There were no questions from the Board.

OLD BUSINESS:

- 1) **BOARD TRAINING:** Mr. Page reviewed the Board's training schedule and explained that on non-board meeting months, the training will be an hour long. Mr. Page stated Ms. Sanders resigned from the Board. Ms. Sanders was part of the ad-hoc Nominations Committee and will need to be replaced. Ms. Stewart volunteered.

NEW BUSINESS:

- 1) **APPOINTMENT OF VAC OFFICER:** Ms. Remington is requesting the Board ratify the committee's decision to appoint Ruth Goodsell as Member at Large and Membership Committee Chair. **2. Motion made to ratify the committee's decision to appoint Ms. Goodsell as Member at Large and Chair of the Membership Committee M/S/C Naranjo/Asten.**
- 2) **VAC TERM LIMITS:** Ms. Remington stated that due to several committee members terming out at the same time, the committee sent out a poll asking committee members if they were willing to extend their term dates. 3 members were willing to extend their time. April Stewart, 2 years, Lynn DeAnda, 1 year and Johana Caicedo, 2 years. The committee is requesting the Board's approval to extend these terms. **3. Motion made to extend the terms as outlined by Ms. Remington M/S/C Souder/Naranjo.**
- 3) **APPOINTMENT OF MEMBER AT LARGE POSITION:** Mr. Page announced the Board has one position available in the Executive Committee for a member at large. Mr. Asten has expressed interest. There were no other members interested in serving on the Executive Committee at this time. **4. Motion made to appoint Mr. Asten as Member at Large on the Executive Committee M/S/C Stewart/Souder.**
- 4) **\$250 CONTRACTS:** Mr. Toms stated he reviewed the 9 contracts listed in the board packet with the Executive Committee in detail. 1-902 Community Care Crisis Home and 8-900 Enhanced Behavioral Support Homes. The Executive Committee is recommending the Board approve the 9 contracts. **5. Motion made to approve the 9 contracts listed on attachment M/S/C Souder/Asten.**
- 5) **CPP SCORE LOG:** Mr. Toms Vince reviewed project scores with the Board. The scoring committee is requesting the Board's approval to award the following contracts: 1) Project 1-HDO (Housing Developer Organization) to Brilliant Corners and 2) Project 1 SP (Service Provider) to #4 LC. **6. Motion made to award the Project 1-HDO contract to Brilliant Corners M/C/S Lara/Stewart. 7. Motion made to award Project 1-SP to #4 LC M/S/C Souder/Lara.**
- 6) **2020 PERFORMANCE CONTRACT:** Mr. Toms reviewed the 2020 Performance Contract Report with the Board in detail. **8. Motion made to approve the 2020 Performance Contract Report as presented M/S/C Naranjo/Souder.**

TRUSTEE INPUT:

1. Mr. Page reminded everyone of the Board Training scheduled for February 8th at 4:00 p.m.

Mr. Page adjourned the meeting at 5:09 p.m.

Sincerely,

Carmen Estrada
Board Secretary

Alva Stewart
Board Vice Chair

MOTIONS FOR THE JANUARY 11, 2021 BOARD OF TRUSTEES MEETING:

1. Motion made to approve the minutes of the November 9, 2020 Board Meeting as presented M/S/C Naranjo/Buffington.
2. Motion made to ratify the committee's decision to appoint Ms. Goodsell as Member at Large and Chair of the Membership Committee M/S/C Naranjo/Asten.
3. Motion made to extend the terms as outlined by Ms. Remington M/S/C Souder/Naranjo.
4. Motion made to appoint Mr. Asten as Member at Large on the Executive Committee M/S/C Stewart/Souder.
5. Motion made to approve the 9 contracts listed on attachment M/S/C Souder/Asten.
6. Motion made to award the Project 1-HDO contract to Brilliant Corners M/C/S Lara/Stewart.
7. Motion made to award Project 1-SP to #4 LC M/S/C Souder/Lara.
8. Motion made to approve the 2020 Performance Contract Report as presented M/S/C Naranjo/Souder.