

MINUTES OF MARCH 8, 2021
Inland Counties Regional Center, Inc.
Board of Trustees Meeting

BOARD PRESENT VIA CONFERENCE CALL: Kiana Buffington; Carmen Estrada; Alicia Lara; Eric Naranjo; Cameron Page; Donita Remington; Gizelle Siojo; Joshua Souder; Alva Stewart

BOARD MEMBERS ABSENT: None

DIRECTORS PRESENT VIA CONFERENCE CALL: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Treva Webster

STAFF PRESENT VIA CONFERENCE CALL: Ben Cheng; Kurtis Franklin; Luciano Paz

RECORDING SECRETARY: Sandra Guzman

CALL TO ORDER: Mr. Page called the meeting to order at 4:02 p.m.

MINUTES OF JANUARY 11, 2021 BOARD MEETING: 1. Motion made to approve the minutes of the January 11, 2021 Board Meeting as presented M/S/C Naranjo/Stewart.

PUBLIC INPUT: None

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson reported the following: 1. IRC's current number of active cases is 39,360. 2. IRC currently has 769 employees of which 475 are service coordinators. 3. COVID-19 stats for the period of April 15, 2020 through February 28, 2021 is 1997 consumers have tested positive. 61 of those resulted in deaths. 4. IRC staff continues to work remotely as an option. 5. IRC continues to partner with the Wellness Group and PMH Laboratory to offer free on-site testing to all employees, board members and families. 6. On March 15, state healthcare providers can begin vaccinating people ages 16-64 with underlining health conditions.

DIRECTOR'S REPORTS:

COMMITTEE REPORTS

1. **ANOTHER WAY:** Ms. Gonzales submitted a written report. The Board had no questions.
2. **EXECUTIVE COMMITTEE:** The minutes from the Executive Committee were submitted. There were no questions from the Board.
3. **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. No question from the Board.
4. **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. There were no questions.
5. **VENDOR ADVISORY COMMITTEE:** Ms. Remington submitted two written reports and stated it was her last report as her term as VAC Chair has expired.

OLD BUSINESS: None

NEW BUSINESS:

1. **APPOINTMENT OF NEW BOARD MEMBERS:** Mr. Page shared that the Ad-Hoc Nominations Committee interviewed 7 individuals for the vacant board positions. 3 Applicants were selected Mr. Jay Connor, Ms. Teri Smith and Ms. Maureen O'Connell. The Ad-Hoc Nominations Committee is recommending the approval of Mr. Connor, Ms. Smith and Ms. O'Connell **2. Motion made to approve the Mr. Connor, Ms. Smith and Ms. O'Connell to serve on the Board M/S/C Naranjo/Souder.** Mr. Page also shared that Mr. Asten has resigned from the Board. The committee will be revisiting the nomination process to fill this new vacancy. Mr. Connor will serve Ms. Sanders' remaining term (9/19/19 – 9/18/22); Ms. Smith will serve Peter's remaining term (1/13/20 – 1-12-24); Ms. O'Connell will serve a full first term (3/8/21 – 3/7/25).
2. **APPOINTMENT OF NEW VAC OFFICERS:** Ms. Remington is requesting the Board to ratify the committee's recommendation to appoint the following officers: Ms. April Stewart, Chair; Ms. Felecia Arnold, Co-Chair; Ms. Jenn Delgado, Secretary; Ms. Delgado will also serve as the Respite representative and Ms. Stewart will transition to Member at Large. **3. Motion made to approve the slate of officers as presented M/S/C Souder/Stewart.**
3. **CPA AUDIT REPORT:** Harrington Group has completed the financial statement audit for Inland Counties Regional Center, Inc. (IRC) and Master Trust of California. The results of the audit were discussed at length with the Executive Committee. Both audits resulted in a clean audit or present fairly. It is the Executive Committee's recommendation to accept and approve the audit statements for IRC and Master Trust. **4. Motion made to accept and approve the audit for Inland Counties Regional Center, Inc. and Master Trust of California based on the Executive Committee's recommendation M/S/C Souder/Stewart.**
4. **IRC's INSURANCE RENEWAL:** Ms. Steuwer reviewed the premium summary and showed a comparison from 2020-21 and 2021-22. Ms. Steuwer is seeking Board's approval on IRC's insurance renewal as presented **5. Motion made to approve IRC's insurance renewal as presented M/S/C Stewart/Page.**
5. **APPOINTMENT OF NEW VAC MEMBER:** Ms. April Stewart is requesting the Board ratify the committee's decision to appoint Douglas McKown as the representative for the Specialist/Support vendor group. **6. Motion made to ratify the committee's decision and appoint Mr. KcKown as the VAC Specialist/Support Representative M/S/C Naranjo/Souder.**

TRUSTEE INPUT:

1. ARCA Board Training is scheduled for this coming Saturday, March 13, 2021. Please register if you have not already done so.
2. Ms. Remington thanked everyone and stated she will miss everyone. She stated that April Stewart, VAC Chair is a very positive person and will be an excellent addition to the Board.

3. Next Board Meeting: May 10, 2021

Mr. Page adjourned the meeting at 4:47 p.m.

Sincerely,

Carmen Estrada
Board Secretary

Alva Stewart
Board Vice Chair

MOTIONS FOR THE MARCH 8, 2021 BOARD OF TRUSTEES MEETING:

1. Motion made to approve the minutes of the January 11, 2021 Board Meeting as presented M/S/C Naranjo/Stewart.

2. Motion made to approve the Mr. Connor, Ms. Smith and Ms. O'Connell to serve on the Board M/S/C Naranjo/Souder.

3. Motion made to approve the slate of officers as presented M/S/C Souder/Stewart.

4. Motion made to accept and approve the audit for Inland Counties Regional Center, Inc. and Master Trust of California based on the Executive Committee's recommendation M/S/C Souder/Stewart.

5. Motion made to approve IRC's insurance renewal as presented M/S/C Stewart/Page.

6. Motion made to ratify the committee's decision and appoint Mr. KcKown as the VAC Specialist/Support Representative M/S/C Naranjo/Souder.