AGENDA INLAND COUNTIES REGIONAL CENTER, INC. ANNUAL BOARD OF TRUSTEES MEETING MONDAY, May 10, 2021

Meeting: 4:00 p.m. to 6:00 p.m.
Only Via Live Stream at Inlandrc.org/live

Call to Order/Mr. Page

Minutes of March 8, 2021 Board Meeting/Mr. Page

Evacutive Director's Papart/Ms Johnson

Action

Info

Public Input: Comments limited to 3 minutes per person. Action may not be taken on any item that is not on the Agenda. Due to the existing COVID-19 State of Emergency, all requests for public comment must be submitted in writing prior to the meeting by using the submission form found at inlandrc.org/live. In order to protect the rights of our consumers, comments should not include personal consumer information. If you have a specific issue or comment, contact your CSC or email your comments to Btrustees@inlandrc.org.

Executive Director's Report/ivis. Johnson	11110
COVID-19 Expenditures/Ms. Steuwer	Info
Director's Reports/Directors	Info
Committee Reports (Written Reports)	
 Another Way/Ms. Gonzales Executive Committee/Mr. Page Legislative Committee/Ms. Cummings Master Trust Committee/Ms. Miller Vendor Advisory Committee/Ms. Stewart 	Info Info Info Info Info

New Business

Old Business:

1.	Member at Large Position/Mr. Page	Action
2.	Board Orientation/Training/Retreat/Mr. Page	Info
3.	\$250,000 Contracts/Mr. Toms	Action
4.	Annual POS Report/Mr. Toms	Info

5	Master Trust Investment Committee/Ms. Steuwer	Action
	Revised Bylaws/Mr. Beckett	Action
	Worker's Comp Insurance/Ms. Steuwer	Action

Trustee Input

Executive Session

- 1) Legal Matters (In accordance with Welfare & Institutions Code Section 4663(a)(5)
- 2) Employee Salaries and Benefits (In accordance with Welfare & Institutions Code Section 4663(a)(3)

Next Meeting Date: July 12, 2021



MINUTES OF MARCH 8, 2021 Inland Counties Regional Center, Inc. Board of Trustees Meeting

BOARD PRESENT VIA CONFERENCE CALL: Kiana Buffington; Carmen Estrada; Alicia Lara; Eric Naranjo; Cameron Page; Donita Remington; Gizelle Siojo; Joshua Souder; Alva Stewart

BOARD MEMBERS ABSENT: None

DIRECTORS PRESENT VIA CONFERENCE CALL: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Treva Webster

STAFF PRESENT VIA CONFERENCE CALL: Ben Cheng; Kurtis Franklin; Luciano Paz

RECORDING SECRETARY: Sandra Guzman

CALL TO ORDER: Mr. Page called the meeting to order at 4:02 p.m.

MINUTES OF JANUARY 11, 2021 BOARD MEETING: 1. Motion made to approve the minutes of the January 11, 2021 Board Meeting as presented M/S/C Naranjo/Stewart.

PUBLIC INPUT: None

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson reported the following: 1. IRC's current number of active cases is 39,360. 2. IRC currently has 769 employees of which 475 are service coordinators. 3. COVID-19 stats for the period of April 15, 2020 through February 28, 2021 is 1997 consumers have tested positive. 61 of those resulted in deaths. 4. IRC staff continues to work remotely as an option. 5. IRC continues to partner with the Wellness Group and PMH Laboratory to offer free on-site testing to all employees, board members and families. 6. On March 15, state healthcare providers can begin vaccinating people ages 16-64 with underlining health conditions.

DIRECTOR'S REPORTS:

COMMITTEE REPORTS

- 1. ANOTHER WAY: Ms. Gonzales submitted a written report. The Board had no questions.
- **2. EXECUTIVE COMMITTEE:** The minutes from the Executive Committee were submitted. There were no questions from the Board.
- **3. LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. No question from the Board.
- 4. MASTER TRUST COMMITTEE: Ms. Miller submitted a written report. There were no questions.
- 5. **VENDOR ADVISORY COMMITTEE:** Ms. Remington submitted two written reports and stated it was her last report as her term as VAC Chair has expired.



OLD BUSINESS: None

NEW BUSINESS:

- 1. APPOINTMENT OF NEW BOARD MEMBERS: Mr. Page shared that the Ad-Hoc Nominations Committee interviewed 7 individuals for the vacant board positions. 3 Applicants were selected Mr. Jay Connor, Ms. Teri Smith and Ms. Maureen O'Connell. The Ad-Hoc Nominations Committee is recommending the approval of Mr. Connor, Ms. Smith and Ms. O'Connell 2. Motion made to approve the Mr. Connor, Ms. Smith and Ms. O'Connell to serve on the Board M/S/C Naranjo/Souder. Mr. Page also shared that Mr. Asten has resigned from the Board. The committee will be revisiting the nomination process to fill this new vacancy. Mr. Connor will serve Ms. Sanders' remaining term (9/19/19 9/18/22); Ms. Smith will serve Peter's remaining term (1/13/20 1-12-24); Ms. O'Connell will serve a full first term (3/8/21 3/7/25).
- 2. APPOINTMENT OF NEW VAC OFFICERS: Ms. Remington is requesting the Board to ratify the committee's recommendation to appoint the following officers: Ms. April Stewart, Chair; Ms. Felecia Arnold, Co-Chair; Ms. Jenn Delgado, Secretary; Ms. Delgado will also serve as the Respite representative and Ms. Stewart will transition to Member at Large.

 3. Motion made to approve the slate of officers as presented M/S/C Souder/Stewart.
- 3. CPA AUDIT REPORT: Harrington Group has completed the financial statement audit for Inland Counties Regional Center, Inc. (IRC) and Master Trust of California. The results of the audit were discussed at length with the Executive Committee. Both audits resulted in a clean audit or present fairly. It is the Executive Committee's recommendation to accept and approve the audit statements for IRC and Master Trust. 4. Motion made to accept and approve the audit for Inland Counties Regional Center, Inc. and Master Trust of California based on the Executive Committee's recommendation M/S/C Souder/Stewart.
- 4. **IRC's INSURANCE RENEWAL:** Ms. Steuwer reviewed the premium summary and showed a comparison from 2020-21 and 2021-22. Ms. Steuwer is seeking Board's approval on IRC's insurance renewal as presented <u>5. Motion made to approve IRC's insurance renewal as presented M/S/C Stewart/Page.</u>
- 5. **APPOINTMENT OF NEW VAC MEMBER:** Ms. April Stewart is requesting the Board ratify the committee's decision to appoint Douglas McKown as the representative for the Specialist/Support vendor group. 6. Motion made to ratify the committee's decision and appoint Mr. KcKown as the VAC Specialist/Support Representative M/S/C Naranjo/Souder.

TRUSTEE INPUT:

- 1. ARCA Board Training is scheduled for this coming Saturday, March 13, 2021. Please register if you have not already done so.
- 2. Ms. Remington thanked everyone and stated she will miss everyone. She stated that April Stewart, VAC Chair is a very positive person and will be an excellent addition to the Board.



3. Next Board Meeting: May 10, 2021

Mr. Page adjourned the meeting at 4:47 p.m.

Sincerely,

Carmen Estrada Board Secretary

Alva Stewart Board Vice Chair

MOTIONS FOR THE MARCH 8, 2021 BOARD OF TRUSTEES MEETING:

- 1. Motion made to approve the minutes of the January 11, 2021 Board Meeting as presented M/S/C Naranjo/Stewart.
- 2. Motion made to approve the Mr. Connor, Ms. Smith and Ms. O'Connell to serve on the Board M/S/C Naranjo/Souder.
- 3. Motion made to approve the slate of officers as presented M/S/C Souder/Stewart.
- 4. Motion made to accept and approve the audit for Inland Counties Regional Center, Inc. and Master Trust of California based on the Executive Committee's recommendation M/S/C Souder/Stewart.
- 5. Motion made to approve IRC's insurance renewal as presented M/S/C Stewart/Page.
- 6. Motion made to ratify the committee's decision and appoint Mr. KcKown as the VAC Specialist/Support Representative M/S/C Naranjo/Souder.



EXECUTIVE DIRECTOR'S REPORT

MAY 2021

CONSUMER TOTALS:

IRC is currently serving 40,120 consumers.

STAFFING:

We currently have 772 employees which includes 512 service coordinators (CSC). The average caseload ratio is 80:1. We are currently understaffed by approximately 70 CSC's and continue to post and hire.

SUMMARIZED COVID-19 STATS/INFORMATION FROM IRC'S LOG 4/15/20 THROUGH 2/28/21:

During this pandemic, DDS has required all Regional Centers to log the following information which is sent to them daily:

- Consumers who tested for COVID-19 with positive results.
- The outcome of death after a positive test even if the cause of death did not state it was COVID-19 related.
- Other information such as residence or place of isolation.

Total number of Consumers on DDS requested log through 4/24/21 = 2160.

Cumulative total deaths = 82.

PPE DISTRIBUTION TO IRC VENDORS:

Distributed 3/2020 - 4/22/2021

Item		Quantity
•	N95 masks	136,692
•	Surgical Masks	158,941
•	Face Shields	2,326
•	Hand Sanitizer - 1	1,266
	Gallon	
•	Gowns	18,571
Total		317,796

VACCINIATIONS FOR CONSUMERS AND CARE PROVIDERS:

IRC partnered with IEHP, SAC Clinic Loma Linda, Kaiser, El Sol Neighborhood Educational Center, San Bernardino and Riverside County Health. As a result, IRC provided vaccine clinics on our campus and participated with community clinics in both counties. Clinics at IRC were held on March 28, April 15-17, April 25, and May 4-8. The total number of consumers vaccinated that are input in SANDIS as of 4/30/21 is 3066.

DDS DIRECTIVES:

On 4/21/2021, IRC received directives from DDS regarding in-person monitoring visits of individuals in licensed residential facilities, Family Home Agency settings, Supported Living/Independent Living arrangements, and family visits to individuals in licensed residential facilities. This directive is effective 30 days upon receipt of the letter. Vince Toms, IRC Director of Community Services, has prepared guidance to Vendors to ensure health and safety for our consumers and staff for in person visits. All IRC staff have received an email notifying them of the directives and reminder of IRC's vaccination policy.

RE-ENTRY PLAN:

IRC staff will continue to work remotely as an option as we make plans for them to return to our buildings. IRC staff may come into the building as needed. We continue to use our self-assessment tool that all staff and individuals coming into the building on a regular basis are required to complete prior to entering. All staff and other individuals who work inside the building must wear masks in all common areas and practice social distancing. We continue to provide hand sanitizer throughout the building and masks when people do not have one. We have two kiosk temperature devises that are in building 1 and 2 for people as they enter.

For health and safety reasons and to avoid cross contamination, we continue to restrict visitors from entering our buildings. When we resume allowing the public to enter, they will be required to have an appointment and to abide by CDC guidelines. IRC has purchased and installed a mailbox at the entrance to assist consumers, families, and vendors who need to drop off documents. Service Coordinators continue to maintain remote contact with consumers as we wait for more DD directives.

Lavinia Johnson IRC Executive Director 4/29/2021

Board of Trustees Meeting 05/10/2021



Ops & POS Expenditures Related to COVID-19



A. Operations - \$1,310,642

- 1. Technology \$1,242,230
- 2. Overtime Paid \$685
- 3. Employee Benefits \$59,796
- 4. Increased Health & Safety Precautions \$7,931

*There is no COVID-19 Allocation from DDS for FY2020/21

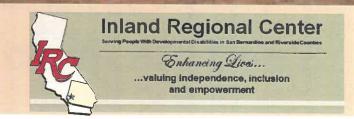


(From July 1, 2020 to February 28, 2021 Actual Paid Expenses)

- B. Purchase of Service Total Cost \$45,051,133
 - Cost for Consumer Absence,
 Cancellations & Program Closure
 - \$27,950,278
 - Day Program, SEP, Community Integration, Transportation, SLS/ILS \$23,918,006
 - Early Start Services \$291,371
 - Respite Absences \$2,382,356
 - Residential Bed Hold \$1,358,545



- **B. Purchase of Service**
- II. Cost for Additional Support Services \$17,100,855
 - Support for Residential \$6,334,819
 - Supported Living Services & Independent Living Services \$67,872
 - Additional Respite \$9,918,053
 - Additional Personal Assistance \$48,304



(From July 1, 2020 to February 28, 2021 Actual Paid Expenses)

II. Cost for Additional Support Services

- Individual/Family Training \$20,486
- Early Start Specialized Therapeutic Services -\$73,850
- Early Start Infant Development Program -\$629,274
- Supported Employment Program \$5,197
- Transportation Cost \$3,000



SUMMARY of COVID-19 EXPENDITURES

FY2020-21

1. Operations: \$ 1,310,642

2. **POS**:

\$45,361,775

Total

\$46,361,775

*POS COVID-19 Expenses is approximately 11.79% of POS actual expenditures for FY2020/21



FY 2020-21 POS EXPENDITURES

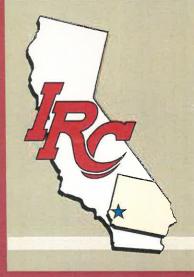
From July 1 to February 2021 = \$384,504,647

Service Type	Amount Paid	Percentage
Residential	135,362,992	35.20%
Day Program	77,242,626	20.09%
Independent Living	1,715,495	0.45%
Supported Employment	13,068,713	3.40%
Work Activity Program	5,584,676	1.45%
Behavior Intervention Services	5,113,232	1.33%
Non-Medical Services Programs	13,740,994	3.57%
Homemaker Program	274,762	0.07%
Transportation	25,369,459	6.60%
Early Start Speech Therapy	1,389,355	0.36%
Other Authorized Services	19,620,255	5.10%
Personal & Incidentals	102,095	0.03%
Medical Equipment	23,655	0.01%
Medical Care Professional Services	1,142,728	0.30%
Respite	84,753,609	22.04%
Total	384,504,647	100.00%





Enhancing Live...
...veluing Independence, inclusion and empowerment



Inland Regional Center

Serving People With Developmental Disabilities in San Bernardino and Riverside Counties

Enhancing Lives ...

...valuing independence, inclusion and empowerment



Director Adult Services Report May 2021 Respectfully submitted by Don Meza

Adult Services Team Update: The adult services team has worked remotely since the state of emergency was declared by Governor Newsom on 3/04/2020. A recent, April 22nd, directive from DDS instructs regional centers to return to "in-person" visits within 30 days for consumers residing in residential facilities, independent living situations, and family home agencies. The case management teams have been informed of the new directive and guidance is being provided for them to fulfill in-person visits with consumers in a conscientious and safe manner. There are several variables that will affect the inperson visits, the primary of which is vaccination status of staff, consumers, and vendor staff. Consumer program services remain a priority, and DDS has provided directives to strengthen service delivery mechanisms for consumers of the regional centers. The directives for Alternative Services by non-residential vendors (day programs, habilitation, and transportation) remain in place. The intent of Alternative Services is to provide services to consumers in non-residential programs via a virtual and remote model. It has been challenging at times, but progress is being made. In Adult services there are currently 13 teams with 200 service coordinators that cover the two-county catchment.

Federal Programs/Medicaid Waiver (MW): The next Federal Programs audit is scheduled for October 2021. This audit will be completed virtually by DDS. The IRC federal programs staff is proactively preparing for the audit and encouraging all of case management to finalize pending documentation updates. IRC currently serves 15,174 active Medicaid Waiver enrolled consumers. The review process and reaccreditation of Waiver cases has been challenging in the current remote working model. The QIDPs and their support staff have received "laptops" to better access data from IRC while working remotely. In addition, we have added a new QIDP position and looking to fill a second position soon to keep up with the growing number of monthly recertifications. Regardless of COVID 19, the MW staff continues to add "Deeming" cases. DDS will continue to provide the accounting of 1915i cases directly to CMS. IRC's directive is to review and account for the 1915i cases. IRC has approximately 1,358 consumers that qualify for the 1915i Waiver program.

Self Determination (SD): The SD Advisory Committee last met via "ZOOM" on April 22, 2021. As you may recall, the initial list of consumers selected for Self Determination was released on October 1st, 2018. IRC currently has 21 consumers active in the Self Determination program and 12 in pending status. Effective June 7th, 2021 the self-determination option will open to all consumers. In anticipation of the opening, IRC staff have been working with consumers interested in Self Determination to begin the process of fulfilling the requirements. The requirements include completing an "orientation" and initiating a "Person Centered Plan" (PCP). Currently IRC is offering Remote/Virtual orientations due to COVID 19. It is reported that for the most recently scheduled virtual SDP orientations, we have had 50 to 60 individuals sign up. We appreciate all the efforts that Jonathan Eckrich and his team have made to schedule the new Remote/Virtual Self Determination orientations. As a regional center we are advancing forward with self-determination.

Community Services

Board of Trustees Quarterly Report - Respectfully Submitted by Vince Toms

May 10, 2021

The Department of Developmental Services (DDS) and the Regional Centers continue to work on a system of service delivery to maintain the federal funding and keep the system in tact. The DDS directives have been shared with the vendor community and those providing Alternative Services have submitted their certifications. Overall, service provision is still safest in a remote alternative and not face to face.

The Inland Regional Center (IRC) Quality Assurance and the Facilities staff continue to coordinate the disbursement of the Personal Protective Equipment (PPE) to those facilities and vendors that provide client care and supervision. During the last report, close to 100 homes have had to be quarantined due to exposure to the virus. It is with pleasure that I announce that only about a dozen are in quarantine, which is a testament to the residential vendors quarantine protocols and the fact that about 30% of the clients in the residential facilities are now fully vaccinated.

In response to the Department's January 29, 2021 Directive, we submitted the IRC COVID-19 testing and vaccination plan. Regarding testing and vaccination information, IRC has all details on the website, www.inlandrc.org/coronavirus. It is a specific portal with live links to federal and state agencies that have the up-to-date information on testing and vaccinations. There are links to the Center for Disease Control, Riverside County Department of Public Health (RDPH) and San Bernardino County Department of Public Health (SBPDH). The links have the sites for all the testing and vaccination locations throughout the two-county area that IRC serves. There are also COVID-19 related blogs, www.inlandrc.org/category/blog/ on the front page of the website to include the most recent ones on personal protective equipment and teaching during a pandemic.

On February 25, 2021, a letter was posted for the clients and their families to take with them to the client's scheduled vaccine site, detailing that they are clients of IRC. The Service Coordinators are currently working on ensuring all clients and families that want to take advantage of getting the vaccine(s) are getting the client specific letter to assist them at the site.

IRC has teamed up with local stakeholders to include service providers on the Executive Committee of the VAC, State Council of Developmental Disabilities and the Autism Society of the Inland Empire to connect and collaborate with RDPH and SBPDH. As a result of this collaboration, we have secured working relationships with both counties and are actively advocating to get our clients, client care providers and service providers vaccinations. Riverside County has heard our requests to have specific drive thru sites for our clients, because many cannot stand in line at a clinic for hours. They have requested to get information on service providers int the community who are willing and able to set up IRC client specific sites, so our clients get the vaccine in a manner that is appropriate to meet their need. Overall, we continue to work with our vendor community in getting them the information, resources, and guidance they require in these extraordinary times.



Intake, Early Start, Clinical Services and The Early Start Family Resource Network REPORT March-April 2021

All units are complying with the DDS Directives pertaining to specific waivers necessary for us to continue to serve to service clients and families remotely during the pandemic. We are not sure when this will end as the directives can only be issued on a "month to month" basis.

Early Start

While the DDS Waiver (allowing us to conduct business remotely) is still in place, we are starting to discuss the possibility of returning to client in-person visits when appropriate. Many of our staff miss the direct interaction with the little ones and their families.

We are learning about appropriate ways to reach the Native American families and children that need Early Start support. Edyth Gallardo (Program Manager) has taken the lead on this and is giving presentations to Native American groups (and others) interested in learning more about Early Start and how to access services.

We have begun to work on developing an Early Start online referral form. We think this will help those who want to access Early Start Services and will make the process even smoother and more efficient.

Clinical Services

The work of the Clinical Services team is varied and interesting. They provide psychological assessments for eligibility, nutrition, pharmacological, dental, PT, OT, equipment, hospital, and insurance support. They also frequently consult with the Service Coordinators on what maybe be needed for our clients. Various members of this collaborative and interdisciplinary team participate in the "fair hearings" process when needed.

Family Resource Network (FRN)

The Family Resource Network continues to provide services to children and families through group training and individual support as needed. They offer resources and support through various means and in the near future, they look forward to in-person interaction with families and their children.

Intake

The DDS Directive allowing for Intake services to be provided remotely is also extended through May. This allows the Intake staff to continue to accept applications (on-line and by mail or fax) and then carefully follow-up remotely.

When clients move into or out of the IRC catchment area, there is an Inter-Regional Center Transfer Process. Our Transfer Coordinators (in and out) have been very busy during the Pandemic because clients continue to re-locate frequently.



Inland Regional Center Board Report Submitted by Andrea Gonzales, Another Way Coordinator Date: April 26, 2021

To: Inland Regional Center Board Members

Another Way just wrapped up its Spring Give-Away, serving 200 consumers. The Another Way Advisory Committee voted to give out 200 Wal-Mart \$25 Gift Cards to clients in need. The cards were restricted to food purchases. There was a concentrated effort made to distribute the cards to consumers who had not received assistance in the past. The cards were given out to help address the food insecurity that so often impacts our consumers, particularly during the pandemic. After the cards were mailed, we received phone calls from consumers thanking us for the gift. One consumer said, "It came at the perfect time."

Another Way has been focused on developing its Strategic Plan. We held a virtual brainstorming session on April 15th that included Inland Regional Center's Executive Director, Board Chair, and Another Way Advisory Committee Members. The meeting focused on a SOAR analysis which outlined Strengths, Opportunities, Aspirations and Results, and Team Building. With help from our guest presenters, we have been rethinking strategies to broaden our individual donor base. We recognize that we need to embrace social media and use it to build greater awareness about Another Way both internally with consumer service coordinators and vendors, and externally with the greater community. The goal is to consistently use social media platforms to help increase donations to, and awareness of Another Way. Originally, I anticipated the Strategic Plan being fully developed by May. However, the planning and survey collaboration is taking a little longer than anticipated. With these projects now underway I anticipate the plan should be ready for Board review by the July Board Meeting.

As part of Another Way's strategic planning process, we will be conducting two surveys – one for consumers and one for Consumer Service Coordinators (CSCs). This should take place within the next two months. The surveys will be administered by HARC (Health Assessment and Research for Communities). HARC was founded in 2006 and provides research and evaluation services. For the consumer survey we want to find out if the assistance provided brought about a positive, actionable change in the consumer's life. For the CSCs, we want to gain insight into how Another Way can serve as a greater resource to them. The consumer survey will be mailed.

The CSC survey will be an online survey. The survey was paid for with grant funding intended for this purpose.

Another Way continues to review Requests for Aid from CSCs every week. The number of requests has declined during the pandemic. We attribute this in part to the State and government assistance that is currently available. Specifically, the monetary support available for rent as well as the pause on evictions that has held throughout most of the pandemic. To ensure CSCs are aware that Another Way is in operation, the Another Way Coordinator, has held unit meetings and sent out emails on new operation criteria. Grants have been impacted by the decrease in the number of requests we are receiving. To ensure Another Way stays in compliance, I have been reaching out to Foundations to explain the situation and ask for extensions on the grant period. We are also using general operating support grant funding in new ways to help our consumers, for example, the Spring Give-Away.

With regards to fundraising, we are currently working on our first peer-to-peer fundraiser where the Another Way Advisory Committee is reaching out to friends and family members to fundraise on our behalf. The goal is to raise \$2500 through these initial efforts. Another Way is also researching new grant opportunities using Foundation Search, a tool we have available for a year that was purchased using grants. We did not receive the Kroger Foundation funding. I am preparing a proposal for The Chatlos Foundation. I have also called the H.N. and Frances C. Berger Foundation to ask about their golf course and its work with nonprofits. The Berger Foundation host golf tournaments at a private course at a discounted rate for nonprofits. I have reached out to the Foundation and I am in the process of gathering information to see if this might be an option for our 2022 tournament. The golf tournament remains on track and we are starting to gain traction with sponsors. We have also tentatively scheduled the Toy Drive for December of 2021.

Thank you,

Andrea Gonzales Another Way Coordinator

INLAND REGIONAL CENTER Board of Trustees Executive Committee Meeting March 17, 2021 4:00 p.m.

PRESENT VIA CONFERENCE CALL: Cameron Page; Alva Stewart; Kiana Buffington; Carmen Estrada

STAFF/EX-OFFICIO PRESENT: Lavinia Johnson; Steve Beckett; Merissa Steuwer, Sandra Guzman

- COVID VACCINE OUTREACH: IRC has partnered with IEHP and Sac (Social Action Community)
 Clinic to hold a drive up vaccine clinic on April 28th at IRC. CJ Cook and Vince Toms continue to
 reach out to community members to see if we can get more vaccine clinic days here at IRC or
 out in the community.
- 2. MANDATORY VACCINE FOR STAFF UPDATE: 156 staff members reported having received their first vaccine and 10 staff members have reported completing their second. HR has received vaccine exemption request from staff due to medical reasons or religious beliefs. Personal preference requests are not being granted at this time. Quality Assurance staff and service coordinators need to be vaccinated in order to go out on field visits. The nature of their jobs is to have face to face visits with their consumers and monitor the facilities they live in. It is not feasible to have another case manager who is vaccinated to go out and do their field visit.
- 3. TIMELINE/MILESTONES FOR NEW MASTER TRUST CONSULTANT: Merissa went over the timelines of transferring the funds from City National Bank to Union Bank. After many conversations and months later, we hope to have the process completed by March 31. Merissa is recommending that the Executive Committee becomes the Investment Committee for Master Trust. Staff will report to Executive Committee on a quarterly basis. Motion made to recommend to the Board to designate the Executive Committee to act as the Investment Committee for Master Trust M/S/C Stewart/Buffington. Steve will update the Bylaws.
- 4. ANOTHER WAY STRATEGIC PLANNING RETREAT: Another Way would like to invite the Executive Committee to participate in Another Way's Virtual Strategic Planning Retreat on April 15 from 8:00 a.m. 12:00 p.m.
- 5. EXECUTIVE COMMITTEE MEETING TIME: The meeting time was changed from 11:00 a.m. to 4:00 p.m. to accommodate a board member's schedule. The member has since resigned from the board so we would like to return the meeting time to 11 a.m. Everyone was in agreement to move the meeting time back to 11:00 a.m.

Next Executive Committee Meeting: April 21, 2021 at 11:00 a.m.

INLAND REGIONAL CENTER Board of Trustees Executive Committee Meeting

April 21, 2021

11:00 a.m.

EXECUTIVE COMMITTEE: Cameron Page; Alva Stewart; Carmen Estrada; Kiana Buffington

STAFF/EX OFFICIO: Lavinia Johnson; Steve Beckett; Merissa Steuwer; Laura Miller; Vince Toms; Ben Cheng

GUEST PRESENT: John Fitzgerald, Green Onion

RECORDING SECRETARY: Sandra Guzman, Executive Assistant

\$250,000 Contracts: Vince presented the following contracts: 27 - 875 Transportation; 3 - 094
Art Program; 8 - 113 Specialized Residential Facilities; 1 – 902 Community Crisis Home; 1- 904
Family Home Agency. All of these vendors are in good standing. Motion made to recommend
to the Board that the above contracts be approved M/S/C Buffington/Stewart.

Vince exited the meeting.

- 2. Master Trust of California: Laura Miller gave an update on the transition of the investment accounts and shared the timelines of the initial transfer of assets from City National Bank to Union Bank.
- New Board Members Orientation: Discussion regarding having an in- person or virtual orientations. Sandra will send an email to the Board inquiring 1. Thoughts on a Board Retreat?
 Comfort Level? 3. When, October, February or April? 4. Reminder that all Board Members are required to be vaccinated in order to reconvene in-person meetings/training and to enter the building. Board Members need to turn in their vaccination record card to Sandra.
- 4. COVID-19 VACCINATION: A little over 200 employees have turned in their vaccination cards to HR. IRC is partnering with IEHP this Sunday to hold a vaccine clinic at IRC. 11:00 a.m. to 12:00 p.m. has been set aside for IRC staff. Mandatory vaccination is necessary in order for staff to do their job. Everyone needs to work together. About half of our managers have turned in their vaccination cards. Lavinia will be sending an email reminding staff to get vaccinated and to turn in their vaccination card to HR. Lavinia received a draft directive from DDS stating staff need to visit residential facilities in-person starting May 21. Lavinia has asked managers to come in 1 to 2 times per week so they can survey their work areas and be here to support their staff. In order for staff to go out in the field, they will need to be fully vaccinated. PPE alone will not guarantee their safety.

- 5. MEMBER AT LARGE VACANCY ON EXECUTIVE COMMITTEE: Cameron will ask the Board if anyone is interested in serving on the Executive Committee. Joshua Souder expressed interest in serving on the Executive Committee. Cameron will reach out to Joshua. Cameron stated with his term ending in 2022, the Board will need to start thinking of a new ARCA Representative. Motion made to recommend Joshua Souder for Member at Large on Executive Committee M/S/C Stewart/Buffington.
- 6. IRC VACCINATION EFFORTS FOR CONSUMERS: Staff have been very active out in the community and partnering with various organizations to organize a shot clinic for IRC consumers. IRC will be partnering with IEHP and SAC Clinic this Sunday to host a shot clinic. 300 vaccines will be available. Another Way was contacted by Kaiser regarding hosting a shot clinic here at IRC on April 13-21, 2021. Kaiser was offering the Johnson & Johnson vaccine on Tuesday, April 13. Vaccine was pulled on Wednesday. Kaiser then came back on Thursday, Friday and Saturday with the Pfizer vaccine. Another shot clinic will be held on the April 24 in Coachella. This event is through the County. 2,664 consumers have been confirmed as having been vaccinated.
- 7. CREATING THE MAY AGENDA: Continue with Committees and Directors reports, add Member at Large position (Cameron), 250,000 Contracts (Vince), Board Orientation, Training and Retreat (Cameron), Master Trust Investment Committee Oversight (Merissa), Updated Bylaws (Steve), Worker's Comp Insurance (Merissa) and Covid Expenditures (Merissa).

Next Executive Committee Meeting: May 19, 2021 at 11:00 a.m.



May 2021

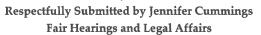
Respectfully Submitted by Jennifer Cummings Fair Hearings and Legal Affairs



Bill	Title		ARCA Position	Bill Location
	Raise the Wage Act - Would raise federal min. wage to \$15 by 2025. Would phase out subminimum wage for workers with disabilities.	Wilk (R)	-	01/28/2021 Referred to the House Committee on House Administration.
S 3297 (Federal)	Preventing Abuse and Neglect of Vulnerable Americans Act of 2020 - to improve data collection and reporting related to ICFs serving residents with developmental disabilities.	Chu (D)	-	02/13/2020 Referred to the House Committee on Energy and Commerce.
S 3369 (Federal)	Recognizing the Role of Direct Support Professionals Act - would collect needed employment data related to DSPs (i.e., labor costs), which help develop rate methodology/local advocacy	Wood (D)	-	03/02/2020 Referred to the House Committee on Education and Labor.
HR 6420	The All Dependent Children Count Act - Expand the list of individuals eligible for CARES Act cash payments of \$1,200 or \$500 (includes dependent adults).	Levine (D)	-	03/31/2020 Referred to the House Committee on Ways and Means.
(Federal)	HEROES Act – Federal funding for, among other items, state budgets.	Gipson (D)	-	07/23/2020 Committee on Small Business and Entrepreneurship.
S 3878 (Federal)	The Protecting Family Caregivers from Discrimination Act.	Bonta (D)	<u>-</u>	Introduced June 3, 2020
	Health facilities: pandemics and emergencies: best practices. Would require, by July 1, 2022, the Dept. of Public Health and Dept. of Social Services to collaborate to create health and safety guidelines and a description of best practices for use by skilled nursing facilities, intermediate care facilities, and congregate living health facilities that are providing postacute care during a pandemic, public health crisis, or other emergency.	Levine (D)	Tracked by ARCA (no formal position)	Assembly - Appropriations
AB 10	Pupil instruction: in-person instruction: distance learning. Requires schools to come up with a plan to reopen once that's an option. There's some language related to getting kids back on track, and also extending the authorization for next spring's (expected) campus closures.	Ting (D)	Support	Assembly - Education
	Personal rights: automated decision systems. Would require businesses in CA that use "automated decision systems" (algorithms) to make sure there isn't implicit bias against any protected class, including disability status.	Chau (D)	Tracked by ARCA (no formal position)	Assembly - Appropriations
	COVID-19 relief: tenancy: Tenant Stabilization Act of 2021. Extends recent tenant protections apropos of COVID for another 11 months from their various expiry dates. Adds new protections, including a prohibition on holding COVID debt against a (prospective) tenant, charging fees on COVID debt or levying new fees or otherwise harassing someone over COVID debts, considers you still a tenant in certain loan situations even if you have COVID debt, etc.	Chiu (D)	Support	Assembly - Housing & Community Dev't
	Telehealth. Expands and enshrines the new telemedicine world.	Aguiar-Curry (D)	Support	Assembly - Appropriations
	Election day holiday. Would add election Tuesday to the list of Uniform Holiday Schedule unpaid days.	Low (D)	Oppose Unless Amended	Assembly - Appropriations



May 2021





Bill	Title	Author	ARCA Position	Bill Location
AB 57	Law enforcement: hate crimes. Requires CA Dept. of Justice to evaluate local police departments' hate crimes data, increase awareness of law enforcement options, and provide both Commission on Peace Officer Standards and Training (POST) and schools with training materials.	Gabriel (D)	Support if Amended	Assembly - Appropriations
AB 80	Taxation: Coronavirus Aid, Relief, and Economic Security Act: Federal Consolidated Appropriations Act, 2021. Would adopt the provisions of the Consolidated Appropriations Act, 2021, prohibiting any reduction in tax deductions, denials of basis adjustments, and reductions in tax attributes based on the exclusion from gross income provided for any loan amount forgiven in modified conformity with the federal CARES Act and its subsequent amendments.	Burke (D)	Tracked by ARCA (no formal position)	CHAPTERED
AB 114	Medi-Cal benefits: rapid Whole Genome Sequencing. Adds whole genome sequencing to the list of Medi-Cal benefits.	Maienschein (D)	Support	Assembly - Appropriations
AB 118	Emergency services: community response: grant program. Making community grants to get emergency services to work better with minority communities.	Kamlager (D)	Support	Assembly - Appropriations
B 126	Special education programs: Family Empowerment Centers on Disability.	E. Garcia (D)	Support	Assembly - Appropriations
AB 214	Budget Act of 2021. This bill would make appropriations for the support of state government for the 2021–22 fiscal year.	Ting (D)	Tracked by ARCA (no formal position)	Assembly - Budget
AB 279	Intermediate care facilities and skilled nursing facilities. Would prevent facility owners from changing their services or moving residents during the pandemic. There is a bankruptcy exception, and this would expire on January 1, 2026.	Muratsuchi (D)	-	Assembly - Third Reading
AB 313	Civil service: Limited Examination and Appointment Program. Expands access to the Limited Examination and Appointment Program.	Garcia (D)	Support	Assembly - Appropriations
AB 323	Long-term health facilities. Would change the definition of a class AA violation from things that were a "direct proximate cause of" to "substantial factor in the" death of a resident. Increases penalties for three classes of fines.	Kalra (D)	Support	Assembly - Appropriations
AB 368	Medically supportive food. Would create a pilot in Alameda and two other counties to let Medi-Cal recipients with certain health conditions be prescribed medically supportive food. Applies only to listed eligible medical conditions, none of which are DD-specific. Contingent upon Budget funding.	Bonta (D)	Support	Assembly - Appropriations
AB 371	Shared mobility devices: insurance and tracking. Currently, "shared mobility devices" (e-bikes and scooters) are covered by liability insurance. This would cover pedestrians injured due to negligence by the device's owner or operator. Also requires device owners put well-visible signs (and Braille) on them for tracking/reporting purposes.		Support	Assembly - Third Reading
AB 412	California Commission on Human Rights. Creates an advisory committee of 17 members to look at how the state's doing on human rights. Intent language lists many protected and unprotected classes, including disability status.	Reyes (D)	Support if Amended	Assembly - Accountability & Admin. Review



May 2021

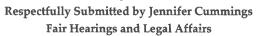
Respectfully Submitted by Jennifer Cummings Fair Hearings and Legal Affairs



Bill	Title	Author	ARCA Position	Bill Location
AB 445	Developmental services: information collection. Current law requires DDS, through regional center contracts, to ensure that specified information, including, among other things, the social security number of the parents of the consumer, is collected by each regional center for each new case and is also collected at each review of all regional center clients in out-of-home placement. This bill would repeal the requirement for the department	Calderon (D)	Sponsored by ARCA	Assembly - Passed-Engrossing. Ordered to Senate
	to ensure that information is collected by regional centers.			
AB 451	Health care facilities: treatment of psychiatric emergency medical conditions. Would require several types of psychiatric units to provide emergency services and care for someone being held for evaluation.	Arambula (D)	Support	Assembly - Third Reading
AB 457	Telehealth Patient Bill of Rights. Codifies, at root, the right of people to access telehealth.	Santiago (D)	Support	Assembly - Appropriations
AB 552	Integrated School-Based Behavioral Health Partnership Program. Creates a fairly broad program for behavioral health services at schools.	Quirk-Silva (D)	Support	Assembly - Health
AB 555	Special education: assistive technology devices. Would make it possible for schools to give/sell assistive technology to students to whom the tech was previously assigned, if it is currently worth less than \$5K and is not otherwise needed.	Lackey (R)	Support	Assembly - Education
AB 571	Planning and zoning: density bonuses: affordable housing. Would prevent fees from being imposed on affordable/bonus units in developments.	Mayes (I)	Support	Assembly - Second Reading
AB 580	Emergency services: vulnerable populations. Would require the Office of Emergency Services (OES) to appoint representatives from the access & functional needs community to the OES's various committees, and involve the community in other processes.	Rodriguez (D)	Support	Assembly - Appropriations
AB 596		Nguyen (R)	-	Assembly - Judiciary
AB 677	CCF background checks. Would require CDSS to post aggregate info online about applicants.	Holden (D)	-	Assembly - Appropriations
AB 686	California Community-Based Behavioral Health Outcomes and Accountability Review. Would create a system to analyze how county behavioral health programs are doing	Arambula (D)	Support	Assembly - Health
AB 695	Elder and dependent adults. Simplifies the definition of elder/dependent adult for APS purposes. Expands the category of dependent adult to include TBI or cognitive impairments, moves the age range from 18-64 to 18-59 years of age, moves the 60-64 year-old set into the "elder" category, includes financial issues within neglect, and other types of updates, including creating a workgroup and a financial abuse team.	Arambula (D)	Support	Assembly - Appropriations



May 2021





Bill	Title		ARCA Position	Bill Location
AB 703	participation in covered meetings via telecommunications.	B. Rubio (D)	Support	Assembly - Local Government
AB 749	Skilled nursing facilities: medical director certification. Would require someone in that role to get certified within five years.	Nazarian (D)	Support	Assembly - In Floor Process- Consent
AB 768	School safety: aquatic and pool safety program: model policy.	Holden (D)	Support	Assembly - Education
AB 813	Developmental services: service outcome pilot project. Would require DDS to run a pilot project in at least three catchment areas, looking at up to four service types, to analyze service outcomes.	Mullin (D)	Support in Concept	Assembly - Appropriations
AB 848	Medi-Cal: monthly maintenance amount: personal and incidental needs. Would increase monthly "personal and incidental needs" beneft from \$35 to \$80 for individuals in certain settings, including various nursing facilities.	Calderon (D)	Support	Assembly - Appropriations
AB 849	Skilled nursing facilities: intermediate care facilities: liability. Currently, a resident of a SNF or ICF can sue a licensee for various violations. But the total liability is capped at \$500, regardless of how many violations are at issue. This would instead make them liable for up to \$500 per violation.		-	Senate - Pending Referral
AB 935	Telehealth: mental health.	Maienschein (D)	Support	Assembly - Appropriations
AB 971	Driver's licenses: developmental disability status. Would let the DMV, if a person so chooses, indicate on their license that they have a developmental disability that may impede communication with law enforcement.	Gray (D)	Support	Assembly - Appropriations
AB 988	Mental health: mobile crisis support teams: 988 crisis hotline.	Multiple	Support	Assembly - Appropriations
AB 1007	Forced or Involuntary Sterilization Compensation Program.	Carrillo (D)	Support	Assembly - Appropriations
AB 1054	Skilled nursing facilities: intermediate care facilities: feeding assistants. Would authorize SNFs/ICFs to adopt a feeding assistant training program approved by the department.	Arambula (D)	Support	Assembly - Health
AB 1060	Governor's Office of Emergency Services: California Alert. Would require the Office of Emergency Services (OES) to establish a statewide emergency alert system called California Alert to send California Alerts to registered wireless phone numbers.	Rodriguez (D)	Support	Assembly - Appropriations
AB 1071	Office of Emergency Services: tabletop exercises. Would require the OES to biennially convene key personnel and agencies that have emergency management roles and responsibilities to participate in tabletop exercises in which the participant's emergency preparedness plans are discussed and evaluated under various simulated catastrophic disaster situations, as specified.	Rodriguez (D)	Support	Assembly - Appropriations
AB 1073	Community colleges: students enrolled in early childhood education or child development courses: fee waivers.	Berman (D)	Support	Assembly - Appropriations



May 2021

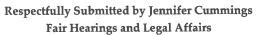
Respectfully Submitted by Jennifer Cummings Fair Hearings and Legal Affairs



Bill	Title	Author	ARCA Position	Bill Location
AB 1126	Commission on the State of Hate. Creates an advisory committee to look at how the state's addressing hate/intolerance. Appointees' expertise areas to include many protected and unprotected classes, including disability status.	Bloom (D)	-	Assembly - Appropriations
AB 1131	Health information network. Would establish a statewide health information network to support the electronic exchange of health information between, and aggregate and integrate data from multiple sources within the State of California.	Wood (D)	Support	Assembly - Appropriations
AB 1160	Medically supportive food. Would authorize Medi-Cal managed care plans to provide medically tailored meals to enrollees.	B. Rubio (D)	Support	Assembly - Health
AB 1300	devices in common areas and, with consent, residents' rooms.	Voepel (R)	-	Assembly - Human Services
AB 1331	Mental health: Statewide Director of Crisis Services.	Irwin (D)	Support	Assembly - Appropriations
AB 1363	Childcare: dual language learners.	Rivas, Luz (D)	Support	Assembly - Appropriations
AB 1502	Skilled nursing facilities. Would prevent a person or entity from having a SNF unless it's licensed to them. (No borrowing licenses)	Muratsuchi (D)	-	Assembly - Health
ACR 28	National Caregivers Day. This measure would recognize February 19, 2021, as National Caregivers Day and express gratitude to caregivers for their unwavering commitment to the care of their clients and families especially during the COVID-19 pandemic.	Calderon (D)	Support	CHAPTERED
ACR 35	World Autism Awareness Day April 2nd	Chau (D)	Support	Assembly - Passed
ACR 39	Drowning prevention month. Proclaims May as "Roxie Forbes Drowning Prevention Month," and notes DDS stats about drowning.	Holden (D)	Support	Assembly - Passed
ACR 73	Autism Awareness Month.(April 2021)	Frazier (D)	Support	Senate - Rules
SB 3	Tenancy: COVID-19 . Tenant protection extension. Adds two extra months on to existing COVID tenant debt protection laws. This same section is a part of AB 15 (Chiu)	Skinner (D)	Support	Senate - Rules
SB 14	Pupil health: school employee and pupil training: excused absences: youth mental and behavioral health. Rerunning SB 849 from last year (ARCA supported it, died in first policy), and significantly expanding it to mandate evidence-based training to build up youth mental/behavioral health services. Also mandates creation of a pupil-focused training program, too, though not its actual implementation. Both are contingent upon appropriation.	Portantino (D)	Support	Senate - Appropriations
SB 21	Specialized license plates: mental health awareness. New custom license plate program, to fund the new Mental Health Awareness Fund. Money goes to mental health in public schools.	Glazer (D)	Support	Senate - Appropriations
SB 65	Maternal Care and Services. Would add programs that train certified nurse-midwives and programs that train licensed midwives to the list of programs provided for by the Song-Brown Health Care Workforce Training Act, and adds midwifery to the list of specified primary care specialties under the program.	Skinner (D)	Tracked by ARCA (no formal position)	Senate - Appropriations



May 2021





Bill	Title	Author	ARCA Position	Bill Location
SB 107	CalFresh. Goal is to improve and simplify access to CalFresh, in part through joining a USDA demonstration project.	Wiener (D)	Support	Senate - Third Reading
SB 112	Budget Act of 2021. This bill would make appropriations for the support of state government for the 2021–22 fiscal year.	Skinner (D)	Tracked by ARCA (no formal position)	Senate - Budget & Fiscal Review
SB 221	Health care coverage: timely access to care. Current regs require timely access within various specified timelines to care for non-urgent mental health/substance use disorder care. This would mandate that insurers tell their clients of this requirement, and, more significantly, convert those regs into statute.	Wiener (D)	Support	Senate - Appropriations
SB 224	appropriate mental health education. Mental health, as defined by a "may include" clause, does not involve any developmental disabilities.	Portantino (D)	Tracked by ARCA (no formal position)	
SB 229	Pupil health: mental health staff. Would express the intent of the Legislature in the annual Budget Act each fiscal year to provide \$500,000,000, on an equal per-pupil basis, to school districts, county offices of education, and charter schools for increasing mental health staff, specifically school psychologists and counselors, at each schoolsite to increase access for youth mental health services.	Dahle (R)	Tracked by ARCA (no formal position)	Senate - Appropriations
SB 237	Special education: dyslexia screening. Would require the State Board of Education to develop a list of dyslexia screening tools, and then make schools do such screenings starting in 2022.	Portantino (D)	Support	Senate - Appropriations
SB 279	Specialty mental health services and substance use disorder treatment.	Pan (D)	Support	Senate - Appropriations
SB 290	Density Bonus Law: qualifications for incentives or concessions: student housing for lower income students: moderate-income persons and families: local government constraints.	Skinner (D)	Tracked by ARCA (no formal position)	Senate - Appropriations
SB 291	Advisory Commission on Special Education: pupil advisory council. Adds an 18th member to the current commission, who shall be a member of a newly-created Pupil Advisory Council composed of special-needs students.	Stern (D)	Tracked by ARCA (no formal position)	
SB 293	Medi-Cal specialty mental health services. Would require, on or before January 1, 2023, the Dept. of Health Care Services, in consultation with specified groups, including the CA County Welfare Directors Association, to develop standard forms for the intake of, assessment of, and the treatment planning for, Medi-Cal beneficiaries who are eligible for health care services, including specialty mental health services, and Early and Periodic Screening, Diagnostic, and Treatment services for an individual under 21 years of age.	Stern (D)	Tracked by ARCA (no formal position	
SB 311	Compassionate Access to Medical Cannabis Act or Ryan's Law. Would require various health facilities including SNFs to permit residents to use medical cannabis. ICFs are not currently included in this bill.	Hueso (D)	Support and Comment	Assembly - Pending Referral



Respectfully Submitted by Jennifer Cummings Fair Hearings and Legal Affairs

Bill	Tifle	Airthor	ADCA Docition	1110
SB 317	ral ral cy.	Stern (D)		Senate - Appropriations
SB 354		Skinner (D)	-	Senate - Appropriations
SB 562	Health care coverage: pervasive developmental disorders or autism. Would revise the definition of behavioral health treatment to require the services and treatment programs provided to be based on behavioral, developmental, relationship-based, or other evidence-based models. The bill also would expand the definition of a "qualified autism service professional."	Portantino (D)	Concerns	Senate - Appropriations
SB 605	Medical Device Right to Repair Act. Would require manufacturers of medical equipment to Eggman (D) make it easier to get your equipment fixed by 3rd party repair shops.	ggman (D)	Support	Senate - Appropriations
8559 90		Durazo (D)	Comments	Senate - Appropriations
SB 650	Skilled nursing facilities. Would require the entities that run SNFs and all types of ICFs to Sprovide annual financial reports that detail their finances, cashflow.	Stern (D)	ı	Senate - Appropriations
SB 672	Remote accessible vote by mail systems: voters with disabilities. Would let people who Bradford (D) self-identify as having a disability use a remove accessible vote by mail system.	radford (D)	Support	Senate - Elections and Constitutional Amendments
3B 717	Custom rehabilitation technology service providers: payment. Would end the 10% Medi-Dodd (D) Cal rate cut for "custom rehabilitation equipment and custom rehabilitation technology services." These 10% cuts were part of the 2011 cuts.	odd (D)	Support	Senate - Appropriations
SCA 4	Legislature: 2-year budget. Would put before the voters a two-year budget cycle for California. Year one of the Legislative session would be Budget and Trailer Bill only. Year two is for other legislation.	Wilk (R)	1	Senate - Budget & Fiscal Review



May 2021





Bill	Title	Author	ARCA Position	Bill Location
SCR 5	State of emergency: COVID-19: termination. Would declare that the state of emergency	Melendez (R)	-	Senate - Governmental
	proclaimed by the Governor on March 4, 2020, is at an end, thereby terminating the			Organization
	emergency powers granted to the Governor as a result of that proclamation.			
SJR 4	Special education funding. Would reintroduce and enact legislation similar to the IDEA	Wilk (R)	Support	Senate - Education
	Full Funding Act, which would fully fund the federal IDEA.			
SR 14	Social work month. Recognizes March as Social Work Month.	Eggman (D)	Support	Senate - Passed
SR 30	Relative to Autism Awareness Month. (April 2021)	Hueso (D)	Support	Senate - Third Reading

LEGISLATIVE UPDATES:

Grassroots Day was held virtually on April 20, 2021. This year's team met with 14 state senators and assembly members or their staff. The team was composed of Program Nelson; Consumer Services Coordinators, Juan Castro-Granger and Adelita Gonzalez; and April Stewart, 24 Hour Home Care Regional Director/VAC Chair. Managers, CJ Cook and Jennifer Cummings; Cultural Specialist, Lilliana Garnica; client advocates, Stephen Donahue, Josh Pineda and Ismeth Estrada; parent advocate, Keith

Key talking points included:

- Uniform "Holiday" Schedule and provider rate sunsets
- Better minimum wage rate adjustments for service providers
- Service coordination and caseloads ARCA and SEIU-California are jointly requesting \$55.0M (General Fund; \$83.3M Total Fund) to meet statutory caseload requirements
- ARCA-sponsored AB 445: Would eliminate requirements for regional centers collect certain information (e.g. SS#s) from parents of individuals receiving regional center services.

UPCOMING LEGISLATIVE DEADLINES & EVENTS:

Budget signature	June 30
Summer recess	July 16
Last day for policy committees to hear and report fiscal bills to fiscal committees	July 14
Budget Bill must be passed by midnight	June 15
Last day for each house to pass bills introduced in that house	June 4
Floor session only. No committees, other than conference or Rules Committees, may meet for any purpose	June 1-4
May Revise and Hearings	Mid-May
Last day for fiscal committees to meet and report to the floor bills introduced in their house. Last day for fiscal committees to meet prior to June	May 21
Last day for policy committees to meet prior to June 7	May 14
Last day for policy committees to hear and report to the Floor nonfiscal bills introduced in their house	May 7
Last day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house	Apr. 30

~



BOARD OF TRUSTEES REPORT May 10, 2021 RESPECTFULLY SUBMITTED BY LAURA MILLER

As of March 31, 2021, Master Trust has 262 trusts.

Cash Assets March 31, 2021	\$23,549,524.53

COMMITTEE MEMBERS

Tom Cosand, Drew Cutler, Bob McGuire, Debra Mannon, Cameron Page, Evan Page, Jack Padilla, and Steve Spears

OPERATIONS

Tax year 2020 is in the rearview mirror and we are looking towards end of fiscal year and preparation for our annual financial audit.

For the day-to-day operations in Master Trust, you will find our Account Technician processing mail, reviewing requests for payments, preparing financial accountings for the various courts, generating checks and electronic payments, processing deposits, generating statements, and scanning documents. On a typical day, our Senior Trust Associate will be meeting with or taking calls from beneficiaries, preparing confidential reports for the various courts, collaborating with regional center staff, and reviewing requests for distributions. As for me, the Trust Administrator, my daily schedule could include meetings with the investment counselor or staff, reviewing operations bills, approving beneficiary requests for distribution, finalizing reports for the courts, training staff, preparation for committee meetings, and taking calls from attorneys, beneficiaries, and families.

ACCESS

During pandemic conditions we are not processing requests for travel through travel agencies, companion services, or massage therapy. In February and March 2021, 194 requests were processed totaling \$412,322.74. Two trusts for deceased beneficiaries were closed during this reporting period which is the reason for the high distribution amount. Requests included closing trusts, cable bills, cell phone bills, pest control, television, income taxes, mileage, pre-need burial, legal fees, homeowner's insurance, respite services (not covered by another source), clothing, rent, entertainment, bus pass, salon services, landscape services, storage fees, cleaning services, trade call for water heater repair, plumbing repairs, association dues, gym membership, pool maintenance, vacation, vehicle registration and insurance, and medical expenses not covered by insurance.

Summary of VAC meeting on March 15, 2021

April Stewart Chair, Vendor Advisory Committee

The following is a summary of the March 15, 2021 VAC meeting. Announcements: Coby was thanked for her contributions and support to the VAC, including putting together the February minutes from the notes sent to her. VAC meetings will continue to be held monthly via zoom. Vendors were instructed to check the chat for information and links and to ensure that they are on the email list for their VAC Representative. Zoom instructions were given. 119 individuals participated in the zoom VAC meeting.

Presentation: Barry Jardini gave a presentation on the Disability Thrive Initiative. The Disability Thrive Initiative is alternative services technical assistance and training iniativive run by CDSA and Easter Seals. The Disability Thrive Iniativive offers webinars, trainings, resources, and peer-to-peer consultations. Webinars are held the 2nd and 4th Wednesday at 3pm each month through December 2021. There is a follow-up to webinars on Fridays as a lunch and learn format with the speakers. DisabilityThriveInitiative.org, info@disabilitythriveinitiative.org, 916-238-8811. The full website is in Spanish as well.

Summary by Vendor Category:

Vendor Group:	Concerns / Priorities
Day Programs:	Lynn De Anda (Ideanda@desertarc.org) reported the group met on 3/10. They discussed the mitigation plan all programs are required to submit CCL even if they do not intend to open right now. They also discussed the vaccine and concerns about vendors and persons served choosing to get the vaccine. They would like to create or restart a task force with IRC to work together for a reopening plan. Vince responded that he sees value in re-establishing and reviewing in the future, but they are not at that point yet. DDS is taking lead on reopening plans. Vince sees value in restarting this task force once more information is received from DDS.
Health Care Facilities	Timothy Heaslip (timothy.heaslip@rescare.com) reported that they had a meeting February 24th. They continue to discuss challenges that apply to ICFs, staffing needs, visitation guidelines, and vaccinations.
Infant/Children's Programs:	Johanna Caicedo (<u>Johana.caicedo@thementornetwork.com</u>) reported they met on February 22 nd . They had 52 attendees. Most of the discussion was around vaccinations, including training, and education. They still see many people hesitant to get the vaccine. In early start, referrals have been down which is concerning. The next step forward will include how to support infant/children's programs once referrals start coming in again. They will meet next Monday, March 22 nd at 8:30am
Residential	Mumbi Kairu (<u>mumbi.np@pamojainc.com</u>) was absent. No report.
(Level 4):	
Residential	Position Vacant
(Level 2-3):	
Respite	Jenn Delgado <u>idelgado@inlandrespite.com</u> reported they are keeping in contact via email. Vaccine info is sent out as available. The group will continue to check-in by email and meet when a topic arises that requires discussion.
SLS / ILS	Jasmin Botello (jasmin.botello@arildsp.com). No report
Specialist/ Support Programs	Doug McKown (dr.mckown@samaritancares.org) No report. Doug just rejoined the VAC and will be in contact with the vendor group. He will be going through his list of vendor emails to ensure accuracy and that all newer contacts are on the list for future communication.
Transportation	Felecia Arnold (nemt1stclasstransportation@yahoo.com) reported that transportation is still waiting on DDS to release the New Monthly Billing and also to have enough time to review the Monthly Billing Work Book (if Vendor's able to request), before the month of April. The next Vac-Transportation meeting will be 3/19/2021

Vocational	 Marie Chatman (mariechatman@weexceed.org) reported: Representatives from Amazon were present to provide information regarding their initiative to hire people with disabilities and to provide them with accommodations. Great Q&A session and many vendors will be reaching out to the rep. Shared with the group the Consumer Employment Page on the IRC website. Asked for any feedback to share with the Employment Specialists. Topics of discussion for the VAC: Concern that there has been no response from anyone regarding appeals on ASD rates. Emails sent to asdquestions@inlandrc.org have not been answered. Is there something else that we can do? See Merissa Steuwer's update for response. Problems with counselors not providing the right auths to reflect the new monthly rates as it seems that some of them are not familiar that this is the new process. Is there any new information regarding the PIP's? Discussed that 24 hour Home Care can still be used for PIP's in an office setting. Should providers that do not have the 12 month history and have not been provided a rate still be providing services? Vince responded that this has taken IRC time due to the process requiring identifying a similar vendor and submitting to DDS and Burns & Associates for approval.
Behavior Mod:	Position vacant
Member-at-Large:	April Stewart (april@24hrcares.com), Audrey Andrade (audreymandrade@gmail.com) and Ruth Goodsell (rgoodsell@desertarc.org) had nothing to report as members-at-large.

Membership Committee: Ruth Goodsell (rgoodsell@desertarc.org) The membership committee did not meet because there have been no new applications. There have been people express interest. Openings remain in residential 2-3 and behavior management programs.

Legislative Committee: Jennifer Cummings sent a written report. April shared that IRC will be moving forward with a virtual grassroots day with ARCA.

Training Offerings: Disability Thrive Intiative

Regional Center Updates:

Merissa Steuwer:

Merissa confirmed that all emails that were sent to asdquestions@inlandrc.org through Friday, March 12th have been answered. If anyone did not receive a response, please check your junk email. If you still do not see a response to your question, please resubmit your email and contact information. Merissa also shared that ASD Burns and Associates rates for transportation have still not been released. The DDS implementation date for these rates is still 3/1 as DDS has not released any change in date at this time. Merissa will be participating in a call on Friday, March 19th where she expects to get an update on this issue. Merissa will share an update with Vince and April to send to the VAC.

Vince Toms: Vince provided a written update that was sent to VAC and covered during the meeting.

The next VAC meeting is scheduled via zoom on Monday, April 19, 2021 at 9:00 a.m.

Summary of VAC meeting on April 19, 2021

April Stewart Chair, Vendor Advisory Committee

The following is a summary of the April 19, 2021 VAC meeting. Announcements: Coby was thanked for her contributions and support to the VAC, including putting together the March minutes from the notes sent to her. VAC meetings will continue to be held monthly via zoom. Vendors were instructed to check the chat for information and links and to ensure that they are on the email list for their VAC Representative. Zoom instructions were given. 126 individuals participated in the zoom VAC meeting.

Presentation:

Summary by Vendor Category:

Vendor Group:	Concerns / Priorities
Day Programs:	Lynn De Anda (<u>Ideanda@desertarc.org</u>); no report
Health Care Facilities	Timothy Heaslip (timothy.heaslip@rescare.com) SB85 reinstated COVID sick time backdated to January 1st which was a topic of discussion for Health Facilities. There has been no clear direction for ICFs on visitation policy at this point. There have been newsletters for CCL with some guidance. ICFs are being cautious and potentially allowing visitation in yard but not inside the home. Most clients have been vaccinated, but they cannot track family vaccination status. Annual surveys have started. AB650 is in circulation that would require hazard pay backdated to January 1st. It is referred to as the "Caseworker Recognition & Retention Act."
Infant/Children's Programs:	Johanna Caicedo (Johana.caicedo@thementornetwork.com) They held a prevac on 3/22. They POS department and Merissa provided info and answered questions on POS. Retroactive billing is difficult to process. If there is an increase mid-month without a full authorization by time to bill, it is best to defer to bill for the following month. Johanna thanked Merissa and Marylou for attending and giving information. For ASD, they continue to inform vendors. Due to the extension on waivers to DDS, early start is not needing to use ASD at this time. Extensions for waivers have been issued by DDS. They are actively sharing that early start is open. Next Pre-VAC is scheduled for this Monday 4/26 at 8:30a
Residential (Level 4):	Mumbi Kairu (mumbi.np@pamojainc.com) absent, no update
Residential	Position Vacant
(Level 2-3):	
Respite	Jenn Delgado jdelgado@inlandrespite.com
SLS / ILS	Jasmin Botello (jasmin.botello@arildsp.com). The group did not meet. Jasmin went into labor the day of the meeting. A picture was shared of her baby girl, Phoenix, and the group congratulated her. The group is meeting next week on Thursday
Specialist/ Support Programs	Doug McKown (dr.mckown@samaritancares.org) no update
Transportation	Felecia Arnold (nemt1stclasstransportation@yahoo.com) Felicia thanked Merissa for providing training on the new monthly billing. There are ongoing issues that we are working on addressing with Transport ASD.
Vocational	Marie Chatman (mariechatman@weexceed.org) They met on 4/14 and were provided information on putting together workgroups. They had discussions on starting in person services, what it looks like, and impact to billing. All LPA meeting dates and times are on IRC's website. DOR also attended. Vendors are asking if DDS or IRC will be addressing what is needed for vaccination plans. They also had a DDS directive extension with one modification. Next meeting is 5/12 at 10:30am
Behavior Mod:	Position vacant

Member-at-Large:

April Stewart (april@24hrcares.com), Audrey Andrade (audreymandrade@gmail.com) and Ruth Goodsell (rgoodsell@desertarc.org). Ruth gave a brief day program update. Emily Ensign who is one of the liaisons who works with day programs has left IRC. Monica Sievers will be covering cases until there is a replacement. They are restarting their taskforce but are pending info from DDS. Ruth reminded day programs to include licensing in their policies and discussions. Ruth added that it is necessary to include transportation at the table in reopening plans. Transportation is necessary to reopen so collaboration is necessary.

Membership Committee: Ruth Goodsell (rgoodsell@desertarc.org) The membership committee has not met. Two individuals expressed interest in the vacant spots. However, they were not able to make the commitment at this time. Ruth reiterated that it is important to get the residential at the table as well to work with transportation and day programs. Current openings are in resdidential 1-2 and behavioral programs.

Legislative Committee: Jennifer Cummings sent a written report. April shared information on ARCA's 5 identified advocacy areas that IRC's team will be sharing with legislators on Grassroots Day.

Training Offerings: No new trainings identified

Regional Center Updates:

Updates from Vince:

HCBS final rule virtual assessments which will be done with 1200 vendors in the state. More information will come out on what these virtual assessments will entail. The assessment will be done by the state, not IRC. Vince acknowledged that many vendors are providing face-to-face services already such as Respite, SLS, and possibly others following CDC guidance. Day Services are in congregate settings which is why it is a bigger discussion on how we will reopen and requires coordination of multiple services depending on the model. Vince reiterated that IRC does not want to see the Day Services go back to traditional yet. He said more guidance will come from DDS, but the system and community are not ready yet. Planning must go beyond person-centered to plan for the entire group since there may be issues where one person may not be able to get vaccinated. They must also address issues on information sharing and HIPAA. Some persons served, families, and advocacy groups are saying they will not go back to program unless everyone is vaccinated, but it is up to each program to mandate the vaccine or not. CA Department of Public Health has issued a document for licensed day programs on what must be done and submitted to licensing before reopening. Vince recommended programs start looking over the document to prepare. DDS has been discussing potentially having cohorts for those that are vaccinated vs. not vaccinated. Set and consistent cohorts will help with contact tracing. CCL did put out a directive that a provider cannot terminate services for a client because they are unvaccinated. Title 17, section 56718 talks about health and safety of clients participating in day programs. He advised that while you cannot exclude a client because they are unvaccinated, there are situations when a client may not be able to comply with health and safety guidelines which may lead to further discussion on if the person can be served due to health and safety. Initial discussions are that we can expect DDS guidance to loosely follow similar guidance as schools. IRC will not dictate policies to vendors.

Vaccine Updates from CJ:

CJ shared that IRC will be having a drive-up clinic from 8am-11am at IRC San Bernardino. The Moderna vaccination will be given. Both Riverside and San Bernardino clients are welcome to register. There are a lot of open appointments in the high desert at Junior High School. Based on the number of vacant appointments, they are considering reducing the number of sites. Due to the Johnson & Johnson pause, IRC's vaccine clinics last week were modified to start Thursday instead of Tuesday. They were able to change the clinics to Pfizer instead of Johnson & Johnson. There will be a clinic in May to offer both first and second dose appointments.

Merissa Steuwer:

Merissa confirmed that all emails that were sent to asdquestions@inlandrc.org were responded to as of Friday. If a vendor did not receive a response, they were advised to resubmit because it did not go through.

The next VAC meeting is scheduled via zoom on Monday, May 17, 2021 at 9:00 a.m.

VENDOR NAME	VENDOR#	Service Code	unit type	Service Code description/justification
A PERSONAL SHUTTLE SVC	875	HJ2646	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
ABILITY PATHWAYS	875	HJ2655	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
ALSTON TRANSPORTATION	875	HJ2642	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
ANDREA TRANSPORTATION	875	HJ2691	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
B & M TRANSPORTATION	875	НJ2672	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
CHAVES TRANSPORTATION	875	HJ2880	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
CROSSROADS OF CHOICE INC	875	НЈ2702	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available

		1		
ELITE TRANSPORTATION	875	HJ2666	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
EXCEL TRANSPORTATION	875	HJ2645	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
HBX LLC	875	HJ2758	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
HEMADA A FRIENDLY SERVICE	875	HJ2913	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
K W TRANSPORT	875	HJ2915	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
KATHY'S ANGELS TRANSPORT	875	HJ2635	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
KAY NILES	875	HJ2641	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available

•

LAMPPOST RESOURCE GROUP	875	HJ2643	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
MAINSTREAM TOURS INC	875	HJ2647	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
NEMT 1ST CLASS	875	HJ2671	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
PEOPLE'S CARE, INC	875	HJ2659	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
PGF CARE, INC	875	HJ2651	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
PURE CROSS	875	HJ3041	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
RODAS TRANSPORTATION	875	HJ3023	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available

ROSALBA OROZCO	875	HJ3022	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
SOCIAL VOCATIONAL	875	HJ2670	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
TRANSCARE, LLC	875	НJ2652	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
UNLIMITED TRANSPORTATION	875	HJ2662	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
WARD/COBB TRANSPORTATION	875	НЈ3029	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available
ZOOM TRANSPORTATION, INC.	875	HJ2700	per mile rate	Specialized Transportation Company to provide curb to curb transportation serivce to consumers with behavior and medical challenges or if public is not available

VENDOR NAME	VENDOR#	Service Code	unit type	Service Code description/justification
Impact Arts Studio	PJ5106	94	Hourly Direct	Creative Art Program, development of art vocational skills in art/filiming and
JDS Creative Academy	PJ4923	94	Hourly Direct	Creative Art Program, development of art vocational skills in art/filiming and production
Fierra Del Sol Foundation	PJ4963	94	Hourly Direct	creative Art Program, development of art vocational skills in art/filiming and production

VENDOR NAME	VENDOR#	Service Code	unit type	Service Code description/justification
Caroline Street	HJ2999	113	Per consumer, per day.	placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.
Chihuahua Home	HJ3044	113	Per consumer, per day.	placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.
Diaz Home	НЈ3043	113	Per consumer, per day.	placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.
Iris Street	НЈ3015	113	Per consumer, per day.	placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.

				placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and
Hilea Home	HJ2874	113	Per consumer, per day.	therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.
Via Genoa	HJ2936		Per consumer, per day.	placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.
11772 Justine Way	HJ2949	113	Per consumer, per day.	placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.
Orange Crest Villa/People's Care	НЈ9271	113	Per consumer, per day.	placed from community 24/7 care supervision of adults with severe behavior and/or medical needs. Behavior consultation provided by a licensed consultants and therapists such as nutritionists, LVN, RN, recreational therapists, based on each individual needs.

VENDOR NAME	VENDOR#	Service Code	unit type	Service Code description/justification
Benson Home #14	НЈ2938	902	Per consumer, per month.	24/7 community crisis residential facility to support individuals in crisis in a residential setting.

VENDOR NAME					
VENDOR NAIVIE	VENDOR#	Service Code	sub code	unit type	Service Code description/justification
			L2S (tier 0)		
			L3S (tier 1)		
CALIFORNIA MENTOR FAMILY	HJ2586	904	L4C (tier 2)	direct monthly	
			L4G (tier 3)		Family Home Agency; recruites, approves, trains, and monitors home
			L4I (tier 4)		providers, assist consumers in all areas of living in a certified FHA



INLAND REGIONAL CENTER

...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92412-6127 Telephone: (909) 890-3000

Fax: (909) 890-3001

April 21, 2021

To Whom It May Concern:

Attached you will find Inland Regional Center's (IRC) Purchase of Service (POS) Report and plan to ensure that the services authorized and approved are of the highest quality and available to all Clients no matter the age, language, ethnicity, diagnosis, geographical location, living arrangements, or other identifiable challenges.

We have continued to take a collaborative approach to gathering our input from the community. IRC has continued to work in partnership with Office of Clients Rights Advocacy, Autism Society of Inland Empire, and State Council on Developmental Disabilities to assist with marketing the Purchase of Service Data and meeting dates.

This year, in addition, IRC has pre-recorded the presentation and made it a weekly Monday post with a survey on our social media platforms. Additionally, the presentation was presented to all IRC staff using the pre-recorded YouTube video link. Likewise, the Community Engagement and IT teams were able to live stream the meeting on April 21, 2021. The Zoom live-stream was interactive, and we were able to gather input and answer questions using this format.

The attached report has input from our community, partner organizations, and staff, summarized with a plan to continue to address the disparities in Purchase of Services (POS).

Please feel free to contact me at (909) 890-3400 or via email at <u>Ljohnson@inlandrc.org</u> with any questions, concerns, or additional input. We welcome the opportunity to discuss our activities with you.

Sincerely,

Lavinia Johnson Executive Director Inland Regional Center



Common acronyms used throughout this report

ASIE	Autism Society Inland Empire				
CAC	Consumer Advisory Committee				
CSC	Consumer Services Coordinator				
СВО	Community Based Organization				
CEU	Continuing Education Unit				
CFT	Child Family Team				
CLASE	Colaboración, Liderazgo, Abogacía, Servicio y Educación				
	(collaboration, leadership, advocacy, service, education)				
СР	Cerebral Palsy				
DACA	Deferred Action for Childhood Arrivals				
DDS	Department of Developmental Services				
DRC	Disability Rights California				
EPU	Exceptional Parents Unlimited				
ICF	Intermediate Care Facility				
ID/DD	Intellectual Disability/Developmental Disability				
IEP	Individualized Education Program				
IHSS	In-Home Support Services				
IPP	Individual Program Planning				
IRC	Inland Regional Center				
ISC	Infant Services Coordinator				
LMS	Learning Management System				
NOA	Notice of Action				
OCRA	Office of Clients' Rights Advocacy				
OT	Occupational Therapy				
POS	Purchase of Service				
PT	Physical Therapy				
RC	Regional Center				
SAE	Service Access and Equity				
SCDD	State Council of Developmental Disabilities				
SDP	Self Determination Program				
SSI	Supplemental Security Income				
TASK	Team of Advocates for Special Kids				
UCR/SEARCH	University of California Riverside/Support, Education, Advocacy, Resources,				
-	Community Hope				
VAC	Vendor Advisory Committee				



Diversity/Disparity Data Action Items

The following actions were taken by Inland Regional Center to increase virtual attendance and participation in the discussion of service access and equity related to Purchase of Service (POS):

- On December 29, 2020, the POS Data were posted on IRCs website in English and Spanish under the Accountability page.
- On January 11, 2021, the POS virtual Public Input Meeting "We Want to Hear from You!" graphic was announced in Spanish and English on the front page of IRCs website and the IRC calendar.
- On January 11, 2021, the POS Data were posted in English and Spanish on social media platforms including the IRC Facebook page and IRC Instagram.
- On January 12, 2021, the link to IRCs POS Data and the Public Input Meeting "We Want to Hear from You!" announcement was emailed to State Council on Developmental Disabilities (SCDD), Autism Society Inland Empire (ASIE), the Vendor Advisory Committee (VAC), and the Office of Clients' Rights Advocacy (OCRA). All entities were asked to share the links on their distribution networks and social media platforms.
- On January 13, 2021, the POS Data were posted on the IRC/CAC Facebook page.
- On January 18, 2021, the POS Data were sent via constant contact email in English and Spanish to IRCs listsery, clients, and vendors.
- On January 18, 2021, the POS Data were emailed to IRC staff.
- On February 26, 2021, IRCs Community Engagement Program Manager and the Cultural Specialist presented the POS Public Input Power Point and survey to C.L.A.S.E. leaders in collaboration with CBO, ASIE.
- The POS Disparity Data "We Want to Hear from You!" Power Point presentation with a link to the survey was posted in English and Spanish on IRCs website on March 1, 2021.
- The POS Disparity Data "We Want to Hear from You!" Power Point presentation with survey was posted to IRCs social media platforms, Facebook, Instagram, and Twitter for seven consecutive Mondays: March 1, 8, 15, 22, and 29, 2021 and April 5 and 12, 2021.
- On March 1, 2021, the Community Engagement Program Manager emailed the POS
 Data Power Point presentation to all IRC Staff, Managers, and Directors. Recipients
 were invited to watch the presentation, provide feedback by completing a brief survey



available to them at the end of the presentation, and informed them of the April 21, 2021 live/virtual public input session.

- On March 5, 2021, IRCs Cultural Specialist announced the POS Public Input Meeting "We Want to Hear from You!" and survey to "Somos Una Voz", a Spanish parent support group from Victorville. Attendees were invited to watch the Power Point presentation and or attend the live Public Input session on April 21, 2021. Attendees were encouraged to provide their comments and suggestions via the survey or by email.
- On March 9, 2021, IRCs Cultural Specialist virtually presented the POS Public Input Power Point to IRCs Disparity Link attendees and they were encouraged to invite their IRC families and the community to watch the presentation and or attend the live session on April 21, 2021 and submit their comments and suggestions via the survey or by email.
- On March 18, 2021, IRCs Cultural Specialist virtually presented the POS Public Input Power Point and survey to IRCs CBO Collaborative and they were encouraged to invite their IRC families and the community to watch the presentation and or attend the live session on April 21, 2021. Attendees were invited to submit their comments and suggestions via the survey or by email.
- On March 18, 2021, IRCs Cultural Specialist virtually presented the POS Public Input Power Point and survey at the virtual IRC/CAC "Hang Out." Attendees were encouraged to provide their comments and suggestions via the survey or by email.
- On April 7, 2021, IRCs Cultural Specialist announced the POS Public Input Meeting "We Want to Hear from You!" to Fiesta Familiar attendees, during a Spanish Facebook Live presentation on "A Tour of IRCS Website." Attendees were invited to attend the live Public Input session on April 21, 2021. Attendees were encouraged to provide their comments and suggestions during the live public input session, via the survey or by email.
- On April 17, 2021, IRCs Cultural Specialist presented the POS Public Input Power Point and survey at the virtual Employment Conference in collaboration with CBO, Chasing 7 Dreams. Attendees were encouraged to submit their comments and suggestions via the survey or by email.
- On April 19, 2021, IRCs Cultural Specialist presented the POS Public Input Power Point and survey at the virtual VAC meeting. Vendors were encouraged to provide their comments and suggestions via the survey or by email.
- On April 20, 2021, the Community Engagement Program Manager spoke about the Power Point with recorded voiceover available for viewing that covers IRCs 2019/2020



POS data and "all things disparity" related information, during a Grassroots Day meeting with State Assemblyman Thurston Smith and State Assemblywoman Marie Waldron. Both assembly members requested to view the presentation and the Program Manager emailed the link to them.

- On April 20, 2021, IRCs Cultural Specialist announced the live/virtual POS Public Input
 Meeting "We Want to Hear from You!" to attendees of the Virtudes Especiales Spanish
 parent support group. Attendees were invited to join the meeting and were
 encouraged to submit their comments and suggestions during the public input session
 or via the survey or email.
- On April 21, 2021, the live POS Disparity Data "We Want to Hear from You!" virtual presentation with public input session was delivered to the community.
 - o English session 4:00 PM to 5:00 PM
 - Community attendees = 11
 - o Spanish session 5:00 PM to 6:00 PM
 - Community attendees = 8
- Total Public Input surveys received from all sources mentioned above:
 - English = 18
 - Spanish = 4



Inland Regional Center Service Access and Equity Assurance Plan Fiscal Year 2019-2020 **Service Access and Equity Presentation Stakeholder Meeting Notes** "We Want to Hear from You!" **Purchase of Service Public Input** April 21, 2021 - English session 4:00 PM to 5:00 PM

Virtually attended by:

Lavinia Johnson, Executive Director, Vince Toms, Director of Community Services, Treva Webster, Director of Early Start, Intake, Clinical, and FRN, CJ Cook, Community Engagement Program Manager, Kurtis Franklin, IT Program Manager, Lilliana Garnica, Cultural Specialist, Daisy Quiroz, Community Relations Specialist, Kimberly Burns, CSC, George Gonzalez, CST III, Ismeth Estrada, CST I, Gregory Harris, Consumer Advocate.

Stakeholder virtual attendance included: community members, clients, vendors, and parents:

Number of community attendees = 11

Presentation included information on POS Expenditures, IRC Client and Staff Growth, Community Engagement, Service Access and Equity, the Transportation Grant, current and finalized CBO Service Access and Equity projects, Disparity Data highlights, Barriers related to IRC and the IRC community, Service Access and Equity goals, How to Stay Connected, a Public Input session, and links to the annual POS survey.

You may review the POS data at:

https://www.inlandrc.org/wp-content/uploads/2020/12/POS-Disparity-Data-Reports-English.pdf

You may review the Power Point presentation at: https://www.youtube.com/watch?v=OsRje3 1cwM



Inland Regional Center Service Access and Equity Assurance Plan Fiscal Year 2019-2020 Service Access and Equity Presentation Stakeholder Meeting Notes "¡Queremos Saber Su Opinion!" Purchase of Service Public Input April 21, 2021 – Spanish session 5:00 PM to 6:00 PM

Virtually attended by:

Vince Toms, Director of Community Services, Treva Webster, Director of Early Start, Intake, Clinical, and FRN, Felipe Garcia, Director of Children and Transition Services, CJ Cook, Community Engagement Program Manager, Kurtis Franklin, IT Program Manager, Lilliana Garnica, Cultural Specialist, Daisy Quiroz, Community Relations Specialist, George Gonzalez, CST III, Ismeth Estrada, CST I.

Stakeholder virtual attendance included: community members, clients, vendors, and parents:

• Number of community attendees = 8

Presentation included information on POS Expenditures, IRC Client and Staff Growth, Community Engagement, Service Access and Equity, the Transportation Grant, current and finalized CBO Service Access and Equity projects, Disparity Data highlights, Barriers related to IRC and the IRC community, Service Access and Equity goals, How to Stay Connected, a Public Input session, and links to the annual POS survey.

You may review the POS data at:

https://www.inlandrc.org/wp-content/uploads/2020/12/POS-Disparity-Data-Reports-Spanish.pdf

You may review the Power Point presentation at: https://www.youtube.com/watch?v=R0NuYb19vkY



Issues Identified by Service Access and Equity Stakeholder Virtual Meetings and **Public Input Surveys**

02/26/2021 Input from C.L.A.S.E. Leaders:

- Even after DDS sent out the directive for RCs to contact all families, CSCs are still not calling families.
- Lilliana, the annual disparity Power Point voiceover was too fast making it difficult for me to capture and understand the information being presented.
- On IRCs "Common Services List" add the Personal Assistant service.
- I do not understand how IRC spends so much money on services and still has a disparity.
- Parents are still unaware of the services that IRC offers.
- There is a fear related to immigration status or the effects to becoming a legal resident in the United States if IRC services are accepted.
- We need more parent advocates involved in IRCs disparity efforts.
- One of the barriers is not having vendors in some areas where consumers need the services.
- We need family mentoring and parent coaches.
- Organizations that want to become vendors report facing major barriers with the vendor process with IRC.
- I have heard negative comments from organizations in the community as to why they choose not to be IRC vendors but are contracted with other RCs.
- IRC puts up lots of barriers for vendors to become contracted with IRC.
- IRC needs to work on raising awareness and empowerment with the community.
- What is the point of a consumer asking for a service if they are not going to get it?
- Having more generic resources would be helpful.
- Do we know if the parents know how to navigate the system?
- Do parents have the tools to work in a collaborative manner?
- Families are being told that IRC is not taking new clients and not providing services during the pandemic.
- The more parents know and the more they prepare themselves, the more barriers are put up.
- Parents do not know how to report a concern or file a complaint.
- When a directive is put in place, IRC creates a policy to make that directive impossible for families to take advantage of. This is a systemic problem.
- There is widespread wrongful representation across the seven different RCs that I am actively involved with.
- The limit on respite hours was lifted by DDS yet parents are still struggling to get more than 30 hours.
- The Lanterman Act in form of a book is not made available to IRC parents.
- CSCs need to be more prepared and trained to attend IEP meetings to support and advocate. I have brought this up to the Director's attention. What is he doing about this?



- Parents say one thing and the CSC is writing something else in the IPP.
- CSCs are denying services or holding families back from obtaining services.
- Services are being discontinued without notifying the family.
- CSCs are changed and families are not hearing from the new CSC and have never met the new CSC.
- CSCs are still telling families that the school is the only who provides services during school and transition ages.
- Train the CSCs so they can help us more. It is frustrating.
- The Day Program is not providing anything for my son. The program is adding to his mental health problems that rise from feelings of not having a reason to live.
- CSCs are telling consumers "if you can't do it don't worry SSI is going to give you money."
- A question for managers: Why is it that many families that we serve are not receiving calls to check on how IRC can support them during the pandemic?
- We look for our CSC to get support but in reality, they do not help, or they do not provide more support in the form of services.
- If they go to the IEP meeting instead of helping, they seem to side with the districts.
- Early age transition service coordinators do not know how to help guide families with knowing the IEP, help them know their rights, and the evaluations that must be done.
- The great disparity lies in the coordinators. They play an important role in the life of the client, but unfortunately the coordinators are often only a data entry clerk.
- Thank you, Lilliana Garnica, excellent presentation. Great comments and I am very pleased with your interest.
- Mrs. Burt and Mrs. Garnica, thank you for your efforts to help our community. Our community needs individuals who really care.
- I share everyone's frustration.
- Thank you so much for your help.
- One family mentioned to me she has not heard from her coordinator in one year.
- There are more barriers among the Spanish speaking families.
- We need more accessibility.

03/9/2021 Input from "Disparity Link" attendees:

- CSCs are discouraged to connect their No POS families with SAE programs because the
 program will inform families about services that are not available in the area they live.
 This will create situations that CSCs will have to later "fix" and uncomfortable
 conversations that they will have to have about services that are not available.
- The difference in programs offered by other RCs and those that IRC offers is a barrier and a disservice to consumers and families.

03/18/2021 Input from the CBO Collaborative:

• Parents with older consumers do not use electronic devices and prefer to be contacted by phone.



- There is mistrust, fears related to being deported, and how receiving services from IRC can affect their immigration status in the future. This is a barrier in the Hispanic community.
- The Hispanic community misunderstands the relationship between IRC services and how it can affect the consumer's DACA status.

03/18/2021 Input from "Hang Out" attendees:

- Bring groups together. Focus on unity.
- Mail out letters to clients and families.
- There is fear in the community about services affecting immigration status.

04/17 Input from Chasing 7 Dreams Conference attendees:

Great presentation. Thank you for sharing this information with us.

04/19 Input from vendors:

 Six surveys submitted by vendors. Data received was added to the "Input from surveys (verbatim)" section of this report.

04/21 Input from the live English POS Public Input Virtual Meeting

- You mentioned that there will possibly be a support group in Ontario. Do you have an idea on when this will roll out?
- Thanks for your work to address disparities. The barriers identified are challenging to address but continued efforts are necessary to reach families.
- Have you considered partnering up with School Districts to promote awareness?

04/21 Input from the live Spanish POS Public Input Virtual Meeting

- What happens to the grant money when it is not used? Does IRC apply those funds to other consumer programs?
- Good afternoon, Inland Regional Center needs to open its doors to the Hispanic community.
- In my opinion it is a regime there is a NO!!! culture. The Inland Regional Center system is impenetrable.
- The community DOES NOT NEED MORE WORKSHOPS!!! We need services!!!
- The Intake department is another impenetrable regime in my personal experience!!!
- There is no sensitivity in the Service Coordinators, the treatment of families is disgraceful, once again it is my experience in the Inland Empire territory.
- How much longer is this regime going to last in the area? How long will the Inland
 Empire community continue to suffer at the hands of the people that are supposed to help?
- With so many problems in the area I do not understand why only one hour is allotted, as
 a mother my advice is to get out of the Inland Empire area, what are your clients going
 to buy in SDP? With the culture of NO! That exists in the Inland Regional Center.



- Please make this information public for the Self-Determination talks and not just to the people who register. Thank you.
- We know exactly how Self-Determination works. The Inland Regional Center is one of the biggest barriers for the Hispanic community.
- How is Inland Regional Center going to help consumers if most of them have no services because the regional center is the one that puts up this barrier?
- I have been denied service since 2013 and have not received service since 2021.
- Mrs. Teresa had 16 hours of respite for years. She asked for more and was sent to hearing. To this day no service.
- And all the other families in the Inland Empire area who is going to help them?
- Hello, my email fran-willi-lys@hotmail.com. My son has not received service since 2013 until now.

Input from IRC Program Managers

- If families are being told no to a service and are not receiving an NOA, tell them to ask their CSC for one so they can appeal the decision.
- Denying an adult sibling that lives with the consumer as the preferred respite provider is due to the sibling being viewed as a natural support in the home.
- Caseloads are high and it has been difficult to keep staff. Since December 2019 I lost six staff. High turnover rate due to high caseloads makes matters worse. It has been a vicious cycle for my unit.
- The high caseloads are a challenge. They range from 90 to one CSC and in some units, such as Transition Age, 110 cases to one CSC are typical.

Input from Parent Support Groups:

- Parents are afraid to report they have COVID for fear of losing their respite hours.
- Parent are expressing that there are too many group trainings.
- Parents want direct support such as one to one trainings and services.
- CSCs are not calling the families.
- CSCs are telling some families yes to an adult sibling being the preferred respite provider and others are saying no.
- Tell the Service Coordinators not to tell parents that "the Regional Centers can no longer provide services, that they are finished." From my experience, I suggest that the Service Coordinators tell them that because of the Regional Center guidelines, they cannot provide that service, but that they should go to the school districts or insurance companies and teach them the method, or at least redirect them to courses that teach them. The words "there are no more services from the regional center" makes parents just stop looking for services.

Input from surveys (verbatim):

Perhaps looking for funds for field research, which can serve as evidence when
presenting bills, as well as preparation courses for parents, for advocacy bills, as well as



- preparation courses for parents, for effective advocacy, but more practical than theoretical.
- Mine and create strategies and methods by leading the community to work on eradicating disparity, getting this information out and engaging policy makers. Work to educate in an effective and non-superficial way.
- More bilingual staff. More bilingual staff and advocates are needed to accompany parents during IEPs.
- I think that the equity lies in the Service Coordinator. In many occasions they do not help the client they just become a data entry clerk. Inland should train their coordinators to perform qualitative work with their families. If it is a new program, it should be made known, since many times the programs are not requested because there is no knowledge of them.
- Management and total lack of honest transparency with the public. Overall control by corporate attorney over management and board. Fear of being open expressed by staff.
 Be open and honest.
- Keep all of support programs, after he get COVID-19 vaccine and will be back to Adults'
 daycare (IBP). My son's social worker (Christina Ochoa) is very nice and gets lots of
 support. If you can offer more different languages to us, will it be better and more
 understanding for all of programs and benefits for my son.
- I would like more job training and help with going to a college and a job. Job training and help with college.
- More programs in Temecula, CP support group in my area and age group.
- By, have ot and pt. That they don't mind working and helping and not discriminate because of your color o race.
- Please go to day programs and check them all out, and see if you will like to send your own kids to those programs.
- IRC is doing all the right things to get information into the hands of their consumers through social media, emails, etc. and the CSCs.
- It is important that the center is prepared to go back to being fully staffed. I think IRC is staffed with some amazing people. We consider our case managers to be our family, and I know that when I need support and resources, I can call Maribel Gomez and she will be there for us. Thank you so much for hiring exceptional people. I would like to connect with other parents of children on the spectrum entering their teen years, as there will be new challenges and hurdles in our future.
- I am service provider, not a parent. Listen to caregivers/ parents more. Consider other languages beside Spanish.
- The vendor rates are the lowest of all Regional Centers.
- All Autism related data. This is a group that is most likely to become employed that may be neglected at the moment. IRC should provide information on DDS expectations on Billing and Documentation. Person Centered Planning training for the masses.
- Everything was good information. This was my first time to attend the meeting.



- Services funding programs that are community-based and are intrinsically in line with the values of Home and Community Based Services guidelines. Equitable rates that are inline with State averages so that vendors can sustain their services for the long term.
- Have CSC respond to emails, calls and make sure they follow up with families.
- The data that is important to me is Residental, the day programs as well. Since we all
 need to be aware of what will be happening if and when our residents will be returning,
 so thank you for that and the CCLD pins. IRC has always done an amazing job servicing
 our community and those you do get service from IRC.
- Unused money- Understanding clients are not using what is allocated is frustrating.
 Parents and clients need to be held accountable. IRC can do a better job with a culture of accountability with staff, clients care providers and parents. I recommend more creative programs once the medium rate is changed.

Strategies for Service Access and Equity Assurance Plan Implementation

Cultural Specialist

The Cultural Specialist continues to focus on the underserved populations identified in the POS Disparity Data: the Spanish speaking clients, Hispanic clients, and clients with a primary diagnosis of Autism. The Cultural Specialist continues to play a significant role in IRC's Disparity Data process, facilitated the virtual POS Data community input meetings where data findings were presented in both English and Spanish. The Cultural Specialist fostered relationships with IRC Case Management units to help identify trends in POS from the case management perspective and attended IRC Board Meetings and VAC meetings to stay up to date with changes and important discussions.

The Cultural Specialist sustained and grew two intra-agency groups that meet monthly, the CBO Collaborative and Disparity Link. The Cultural Specialist presented an overview of IRC and services at Assembly Member's Eloise Gomez Reyes' Special Education Summit in February 2020. The Cultural Specialist is also the liaison for the CBOs who receive an SAE grant from DDS. The Cultural Specialist continued to participate in CFT meetings with Riverside County Department of Child Protective Services Indio office, and served as the liaison for social workers trying to connect with the CSC of a mutual client.

2020 Cultural Specialist (CS) Highlights:

- EPUs SAE project for San Bernardino County was completed in December 2020 with a total of 245 referrals generated and a 46% POS increase was noted.
- Coordinated a gift card giveaway with Event Planner/Outreach Specialist c/o In-Roads, for COVID-19 relief for families selected by their CSCs.
- Collected, analyzed, and summarized COVID-19 survey results into a nine-page report.
- Sustained and grew the CBO Collaborative and Disparity Link.
- Strengthened relationships with parent support groups.
- Delivered school back packs to various parent support groups and to the Running Springs community.



- Created a co-signed letter with the Director of IRCs Children and Transition Services regarding EPUs SAE project and mailed out 160 letters to San Bernardino County No POS clients.
- Participated and completed CLASE 2.0 with ASIE 2020-2021
- Attended monthly Cultural Specialist meetings with DDS and when asked to, also attended check-in meetings with CBOs and DDS.
- Started a virtual parent support group called Virtudes Especiales.
- Hosted the quarterly "all things disparity" meetings with the Director of Community Services, the Director of Children and Transition Services, and the Community Engagement Program Manager.
- In collaboration with the Community Engagement Team, the Cultural Specialist created an electronic SAE page for IRCs 2020 virtual Fall Festival.
- Wrote and submitted an SAE/DDS grant for IRCs "Cultural Competency A Tool for Equity" project.
- Created the English and Spanish POS Public Input Power Points with voiceover for the annual POS public input sessions.

The Cultural Specialist attended the following trainings in 2020:

- April 2020 webinar The Digital Divide Among Older Adults and Coronavirus' Impact on Disability Communities of Color
- May 2020 Let's Stay Connected Event: Grief and Loss During the Age of COVID-19
- May 2020 A Conversation on the Future of Special Education
- June 2020 Riverside County IHSS-Protective Supervision In-Service
- June 2020 California's Current Budget Crisis and the Impact to the ID/DD Community
- July 2020 presenter for Q&A session with parent support group "Padres Excepcionales"
- August 2020 "Recortes Presupuestarios Estatales y Impacto en los Programas de Discapacidad" (State Budget Cuts and Impact on Disability Programs)
- September 2020 34th Annual Children's Network Conference
- September October 2020 co-presented with EPU on their SAE Riverside County project to all school-age case management units covering Riverside County
- September December 2020 collaborated with multiple CBOs as they prepared their SAE grants for submission to IRC and DDS
- October 2020 DDS grant writing meeting
- October 2020 Service Access & Equity Workgroups with DDS
- October 2020 IPP Strategies Workshop
- November 2020 Grant Vantage training with DDS
- November 2020 Jessica Mendoza "Learning Unlocked" webinar
- November 2020 training with DDS "Un Evento informativo para las Familias y los Auto Defensores" (an informational event for families and self-advocates)
- December 2020 "An Indigenous Lens to Different Abilities"
- December 2020 "Overcoming Barriers to Intimate Relationship for people with Disabilities:"



Service Access and Equity efforts in collaboration with CBOs

EPU - San Bernardino County

The CBO, EPU, received a grant from DDS for a service access and equity project that focused on No POS IRC clients ages 3-24 living in San Bernardino County. The name of their program was Navigating Systems with Families and it was an individualized parent partner model that focused on connecting with IRC families that did not have services paid for by IRC. Once connected with a Parent Partner, the IRC family received one-to-one information and support related to IRC services, generic services offered in their community, guidance with the oftencomplex systems of IHSS, SSI, the IEP process, and more. The San Bernardino county project ended in December 2020. This project allowed EPU to work with a maximum of 225 IRC families living in San Bernardino County that had no POS from IRC. With the help of a social media push by the Community Engagement Program Manager, direct referrals from CSCs, and calls made by the Cultural Specialist and the EPU team to families with no POS, IRC generated a total of 245 referrals for this program, 83 of those families either declined the program upon being contacted by EPU or EPU was unable to contact them. A total of 162 families completed the program and 75 or 46% of them showed an increase in contracted services paid for by IRC. Qualitative data collected from CSCs reported the following reasons why some no POS families declined EPUs program:

- Consumer works independently at Walgreens.
- Consumer works independently on his own landscaping business during COVID.
 Consumer will be graduating from Cal Poly College for Landscape Design.
- Consumer attends college in Sherman Oaks. Waiting on mother to complete FMS paperwork for transportation funding.
- Consumer works for Stater Bro's and has a Driver's License. Very independent.
- Consumer attends High School and family will let me know when they are ready for respite services. They do not want services yet.

We are extremely proud to share these results and we thank the EPU team for their passion and dedication. We look forward to continuing this work with their 2021 DDS funded project that focuses on no POS Riverside county Hispanic clients ages 3-24.

EPU - Riverside County

The CBO, EPU Riverside County project, is similar to EPUs San Bernardino County program described above. It is funded by DDS, it is a Parent Partner model, and can work with up to 75 IRC Hispanic clients ages 3-24 that do not have services purchased by IRC. As of April 26, 2021, IRC sent 60 referrals to EPU. We are looking forward to seeing how this project will benefit our No POS Riverside County Hispanic families.

ASIE - CLASE 2.0

Over the past year CBO, ASIE, completed the second phase of their DDS funded SAE project called CLASE 2.0. CLASE stands for Colaboración, Liderazgo, Abogacía, Servicio y Educación



which in English means, collaboration, leadership, advocacy, service, and education. The CLASE 2.0 project is a Community of Practice Model that brings together community leaders, including IRCs Cultural Specialist, who serve the Latino/Spanish speaking ID/DD community across both Riverside and San Bernardino counties. Participants were provided with curriculum from subject matter experts to increase their knowledge of best practices related to advocacy and collaboration with specific trainings on Person Centered Planning, Stakeholder Advocacy, and Messaging. CLASE 2.0 had a total of 43 participants with a typical attendance of 37 leaders. This project was completed at the end of February 2021. In March 2021, ASIE was awarded a SAE grant from DDS for phase three of CLASE. Phase three will equip participants with the skills to become effective change makers of social injustices and racial inequalities that exist within the ID/DD community. We are looking forward to our continued partnership with ASIE and the positive impact CLASE leaders will continue to make in the IRC community.

Other Service Access and Equity related efforts associated with the Cultural **Specialist Role**

Transportation Grant

In 2017, IRC received a 20-thousand-dollar grant from DDS. This grant has been a huge success! It has helped families attend events and eliminate transportation barriers through various projects, as shown in the timeline below, and continues to benefit IRC families today. Inland Regional Center's catchment area includes families living in border cities to Arizona and Nevada. From May 2019 until we exhaust this grant, families with transportation barriers that are going through the Intake and Eligibility process with IRC, which often are required to attend three different appointments, so far 145 families have benefited from this project. An example of a success story related to the transportation grant is one of a family who was heavily affected by COVID-19. This family was struggling financially and had limited resources. The Intake process with IRC was requiring them to drive from Victorville to Murrieta, a 170-mile round trip, for a psychological evaluation with IRCs remote psychologist. The gas card provided by this grant helped the family make the trip to their appointment and the client now has an open and active case with IRC. A big thanks to the Intake department for sharing this success story!





The table below demonstrates the impact of what eliminating transportation barriers can do for IRC families in relation to connecting them to services paid for by IRC. For the Autism Parent Education Program, 20 out of 35 families, or 57%, who received a gas card, obtained contracted services from IRC. For the UCR/SEARCH conference, 16 out of 45 families, or 36%, who received a gas card, obtained contracted services from IRC. For the Exceptional Families Conference, 1 out of 13 families, or 7.7%, who received a gas card, obtained contracted services from IRC. For the 74 families who received a gas card to help them attend the IRC Orientation, 35 or 47%, obtained contracted services from IRC. And lastly, our ongoing gas card project in collaboration with IRCs Intake and Eligibility unit, data shows that as of January 31, 2021, 39 out of 107, or 36% of families who received a gas card, obtained contracted services from IRC.

GAS CARDS	Autism Parent Education Program (APEP)	UCR/SEARCH Conference	Exceptional Families Conference	IRC Orientation	Intake/Eligibility
# of families	35	45	13	74	107
POS Increase	20 (57%)	16 (36%)	1 (7.7%)	35 (47%)	39 (36%)

Rialto – bilingual support group for parents and guardians.

This support group inaugurated in January 2020, was named Parent Support Alliance, was put together by IRCs Cultural Specialist in collaboration with IRCs Community Engagement Unit and Rialto USD Special Education Department who graciously offered the location for the meetings and Spanish interpreters as needed. Due to the pandemic, the support group was postponed in March 2020 until further notice.



Virtual – Spanish support group for parents and guardians.

This support group inaugurated in October 2020, was named Virtudes Especiales, and was put together by IRCs Cultural Specialist in collaboration with IRCs Community Engagement Unit. The following trainings were arranged and confirmed for attendees of this support group:

	Topic	Presenter
Date		DRC
October 20, 2020	Inland Regional Center	DRC
November 17, 2020	Special Education	Ruth Armstead – IRC
January 19, 2021	IRC 101	Anthony Duenez, PM - IRC
February 23, 2021	Transition	Ruth Armstead – IRC
March 16, 2021	How to Advocate for your	Ruth Amisteau - Inc
14101 011 10, 2011	Child in the IPP	IDC
April 20, 2021	Employment and Transition	Beth & Andrew – IRC
April 20, 2021	Service Options and	
	Processes	1,100
10 2021	How to Talk with Your Child	Ruth Armstead - IRC
May 18, 2021	about Sex	
	IHSS	DRC
June 22, 2021	Alternatives to	DRC
July 20, 2021	I	
	Conservatorship	Laura Miller
August 24, 2021	SSI	DRC
September 21, 2021	Cal Able	DRC
October 19, 2021	Department of Rehabilitation	Direc

Support Group Collaborations

The Cultural Specialist collaborates with multiple parent support groups throughout both Riverside and San Bernardino counties, refers parents to the support groups, shares resources with group leaders, and when invited, presents Q&A sessions to the groups. The following are the names and locations of each support group:

- Padres Empoderados Coachella Valley
- Somos Una Voz Victorville
- Padres Con Poder Corona
- Angeles Especiales Fontana
- Angeles con Futuro San Bernardino
- Broad Spectrum Broader Minds Moreno Valley
- Padres Excepcionales San Bernardino

CBO Collaborative

The CBO Collaborative was created by IRCs Cultural Specialist, inaugurated in October 2019, and remains active on a virtual platform today. The CBO Collaborative is a monthly meeting that brings together Service Coordinators, the Cultural Specialist, and the CBO who is working a



project with a grant from DDS to connect with IRCs underserved families. The collaborative serves as a team building platform to share success stories and discuss solutions to barriers that affect underserved families.

Disparity Link

Disparity Link was created by IRCs Cultural Specialist, inaugurated in January 2020, and remains active on a virtual platform today. Disparity Link is a team of IRC staff from various departments including Intake, Early Start, School Age, Transition, and Adult Service Coordinators, and the Cultural Specialist. Disparity Link meets monthly to discuss "all things disparity" including updates and service access and equity news. This team shares resources and discusses solutions to barriers affecting IRCs underserved families. Each attendee is tasked with sharing the information discussed at Disparity Link with their colleagues and Program Manager.

"All things Disparity" quarterly meeting

The IRC Director of Community Services, the Director of School Age and Transition, the Community Engagement Program Manager, and the Cultural Specialist began meeting on a quarterly basis in August 2020 and are scheduled to continue to meet until further notice. The quarterly meeting provides a platform for the Cultural Specialist to share service access and equity news and updates, answer questions related to disparity projects and goals, and obtain feedback and suggestions related to challenges that impact service access and equity related efforts.

Riverside County Children and Family Services

Since May of 2018 until further notice, the Cultural Specialist has responded to requests from the Riverside County Department of Social Services Children's Services Division to attend Child Family Team meetings that involve a possible or potential IRC client. The Cultural Specialist connects the family, the foster parents, and the rest of the team with CSC contact information if applicable and information related to IRCs Intake and Eligibility phone and electronic process.

Outreach and Training

Community Engagement Unit

IRC has a community engagement unit. This team attends outreaches throughout both Riverside and San Bernardino counties. January through March of 2020, this team attended 27 in-person outreach events, March through December of 2020, they attended 50 virtual events due to the pandemic.

IRC Website, Newsletter, and Social Media

IRC has an English and Spanish website that is managed, updated, and overseen by the Community Engagement Unit. The website averages 250k visits annually. We invite and encourage everyone to view IRCs website using these links:

English – https://www.inlandrc.org/



• Spanish – https://www/inandrc.org/es/

The IRC quarterly newsletter was postponed in July 2020 and is currently being remodeled and rebranded. The quarterly newsletter is scheduled to resume in July 2021. IRCs social media is up by 143%. Average response time to direct messages is one hour with 100% response rate. IRCs constant contact has 8,250 subscribers.

IRCs Training and Development Unit

In response to the pandemic, IRCs Training and Development Unit began offering virtual trainings to new and current IRC staff, IRC Service Providers, and Consumers and families. The following is a list reflecting these efforts:

- Virtual Service Provider Trainings
- LMS portal for Parents live with SDP Orientation
- Virtual all staff training and new staff orientation
- Virtual Parent/Family/Consumer Trainings

Other Outreach Efforts

Community Partnerships

IRC strives to build relationships with Community Partners that serve the ID/DD community in both Riverside and San Bernardino County. The following is a list of IRCs community partners:

- Autism Society Inland Empire (ASIE)
- State Council on Developmental Disabilities (SCDD)
- Angel View
- Office of Clients' Rights Advocacy (OCRA)
- Disability Rights California (DRC)
- Exceptional Parents Unlimited (EPU)
- Team of Advocates for Special Kids (TASK)
- University of California Riverside/SEARCH (UCR/SEARCH)
- Prep it Forward
- Rialto USD Special Education Department
- San Bernardino County Sherriff's Department
- Chasing 7 Dreams
- Parent Support Groups
 - Padres Empoderados Coachella Valley
 - Somos Una Voz Victorville
 - Padres Con Poder Corona
 - Angeles Especiales Fontana
 - Angeles con Futuro San Bernardino
 - Broad Spectrum Broader Minds Moreno Valley
 - Padres Excepcionales San Bernardino



Aktion Club

The Aktion Club met quarterly in January 2020, March 2020, June 2020, Sept 2020, and from October to December 2020, the Aktion Club collected 700 pairs of socks for clients in ICF's and the local homeless shelter as a leadership project. The focus was leadership training and skills.

"Hang Out"

Hang Out began in response to the COVID 19 pandemic. It is a virtual gathering led by one of IRCs Consumer Advocates and the group meets weekly for 1.5 hours. Hang Out began in April 2020 and continues with great attendance today. The average attendance has been 100+ clients. The considerable benefit was Blythe and Coachella Valley clients who have been able to join the weekly meetings. Hang Out topics and conversations have focused on socialization in a pandemic and have created their agendas based on the wants of attendees.

Challenges and Barriers related to SAE

No POS data highlights

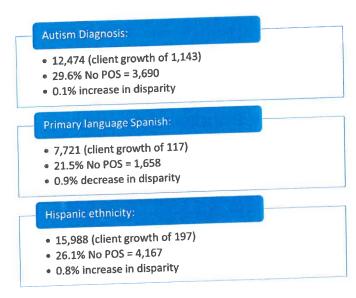
For the past four years IRCs service access and equity efforts have focused on three major areas: clients with a primary diagnosis of Autism, clients whose primary language is Spanish, and clients of Hispanic ethnicity. Data shows that these three groups of clients have the largest disparity gaps. Every year we see a change in disparity data among these groups.

Fiscal Year	15/16	16/17	17/18	18/19	19/20
Diagnosis			-1-11-11-1		
Autism No POS %	28.30%	32.80%	32%	29.50%	29.60%
No POS total	2,184	2,903	3,242	3,345	3,690
Total consumers	7,720	8,863	10,128	11,331	12,474
Language					
Spanish No POS %	25.40%	26%	24.20%	22.40%	21.50%
No POS total	1,646	1,815	1,788	1,700	1,658
Total consumers	6,468	6,970	7,398	7,604	7,721
Ethnicity					
Hispanic No POS %	26.50%	28%	26.40%	25.30%	26.10%
No POS total	3,632	4,042	4,046	4,003	4,167
Total consumers	13,729	14,447	15,321	15,791	15,988

The 2019/2020 data shows that IRC had 12,474 clients with a primary diagnosis of Autism, 29.6% did not have IRC services which equals to 3,690 clients. When compared to data from 2018/2019, there was a client growth of 1,143 new clients in one year and the disparity gap increased by 0.1%. Although there was a small increase in disparity, we would like to shine light on what a success this is in relation to closing the disparity gap, particularly because of the daunting growth of over 1,100 clients with a primary diagnosis of Autism in one year. We



would also like to highlight our partnership with Autism Society Inland Empire and how their input and collaboration with innovative and creative services has helped make a difference in service access and equity for clients with Autism. The 2019/2020 data shows that IRC had 7,721 clients whose primary language is Spanish, 21.5% did not have IRC services which equals to 1,658 clients. When compared to data from 2018/2019, there was a client growth of 117 new clients in one year and the disparity gap decreased by 0.9%. The 2019/2020 data shows that IRC had 15,988 clients of Hispanic Ethnicity, 26.1% did not have IRC services which equals to 4,167 clients. When compared to data from 2018/2019, there was a client growth of 197 new clients in one year and the disparity gap increased by 0.8%. IRC recognizes that there is a lot of work to be done in relation to underserved families and IRC will continue to gear its service access and equity efforts towards closing the disparity gap.



Expenditure data highlights

In 2019/2020, IRC authorized more than 664 million dollars. The total amount used was over 531 million dollars which equals to 79.9% of authorized services being utilized. This also means that over 113 million dollars were unused funds. According to POS data, the largest disparity group that IRC serves is of Hispanic ethnicity ages 3-21. Hispanic clients ages 3-21 per capita expenditures were \$5,534 compared to \$6,425 per capita expenditures for White clients, a difference of \$891 per client. The Hispanic cohort utilized 72% of their authorized services compared to 65.5% utilization of authorized services by White clients; however, Hispanic clients ages 3-21 per capita authorized services was \$7,682 compared to \$9,816 per capita authorized services for White clients, a difference of \$2,134 per client.

Staffing, Client Growth, and Caseload Ratio

In December 2020, IRC had a team of 779 staff members. In February 2021, IRC had 762, a reduction of 17 employees. Financial issues due to COVID-19 put IRC in a situation where vacant positions had to remain temporarily open; however, now that we have a better understanding of the upcoming budget, IRC is currently hiring to replace all vacant positions.



In December 2019 IRC had 39,737 open cases throughout both Riverside and San Bernardino counties. In December of 2020 IRC had 40,101 open cases. This was a growth of 364 new cases in one year, an average of 30 cases per month.

The caseloads range from 90 to one CSC in most case management units and in some, such as Transition Age, 110 cases to one CSC are typical.

Challenges and Barriers as an Agency

As an agency, in addition to the caseload ratio, IRC faces barriers such as the continuous growth in new and transfer cases, making it challenging for IRC to hire enough staff to cover the over 40,000 active cases we currently have. The large geographic area that IRC covers, which includes both Riverside and San Bernardino counties, a total of over 27,000 square miles, is often challenged by a lack of contracted vendors to provide services in rural and less populated areas. COVID-19 has also exacerbated these barriers, from vendors closing their businesses to having to switch to virtual or phone meetings with families, and the various restrictions and or complete shutdown of programs that our clients and families benefited from. Median rates continue to be a barrier in relation to vendors willing to provide services in rural and less populated areas and a barrier for vendors to hire staff with the proper experience to work with IRCs diverse population. IRCs rates fall below the statewide median rates. This is particularly discouraging and challenging for new vendors and vendors with innovative programs. Other regional centers can offer higher rates to service providers, resulting in many vendors providing their services in other counties, outside of IRCs coverage area. These examples show how much lower IRCs rates are than statewide median rates. The last time rates were updated was five years ago in 2016.

Service Code	Type of Service	2016 Statewide Median Hourly Rates	2016 IRC Hourly Rates
062	Personal Assistant	\$16.16	\$12.61
110	Supplemental Day Services Program Support	\$13.08	\$10.28
605	Adaptive Skills Trainer	\$45.26	\$17.29
642	Interpreter	\$40.86	\$28.62
Transportation – Additional Component		\$22.22	\$9.97

Challenges and Barriers in the Community

Inland Regional Center understands and acknowledges the importance of considering barriers that the community faces when creating new programs and projects. The barriers the community has shared with us include, lack of understanding IRC services, lack of understanding the Regional Center system, and the lack of understanding the eligibility criteria



and the appeal process. Transportation continues to be a barrier for families living in rural areas and those facing financial hardships. Childcare is another common barrier, particularly with families where the client has siblings of childcare age. Reports of families having difficulty communicating with their CSC is a barrier particularly among families that do not speak English or that do not use email as a form of communication. COVID-19 has exacerbated these barriers and resulted in unfortunate situations including, but not limited to, unemployment, housing and food insecurity, mental health concerns, client regression, and challenging client behaviors. Many IRC families face the challenge of not having the proper technology such as a laptop, tablet, phone, or good Wi-Fi service due to financial barriers and therefore cannot take advantage of alternative and remote services during the pandemic. Inland Regional Center is waiting on a response from DDS about a grant from the Community Resource Development Fund that will help address this. The input from clients has helped IRC advocate for this grant which goes to show how important it is for stakeholders to share their thoughts. We look forward to implementing the necessary strategies to address these barriers and challenges with the grant from the Community Resource Development Fund.

2021/2022 Projected Goals Related to Service Access and Equity

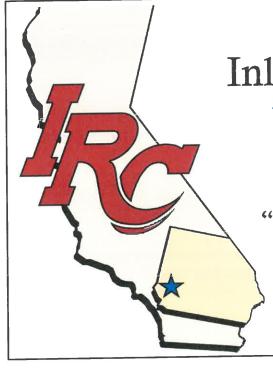
The Cultural Specialist will continue to grow support groups in the community including one in the city of Chino or Ontario, and one in collaboration with San Bernardino Unified School District. IRC will continue attending outreach events and providing trainings to the IRC community and community partners. IRC will continue to build new partnerships throughout its catchment area that focus on connecting with current and potential IRC families. The Community Engagement Team will continue to ensure bilingual communication in English and Spanish through IRCs website, social media platforms, and the electronic newsletter which is currently being rebranded and scheduled to resume in July 2021. The Cultural Specialist will continue to host and grow the CBO Collaborative and Disparity Link. The Grassroots Team plans to take an IRC parent to Grassroots Day in Sacramento in 2022. IRCs Community Engagement Team will continue to offer a voter's registration class every year in February. A support group for adult clients being organized by one of IRCs Consumer Advocates, is scheduled to launch in May 2021. The name of this support group is C.O.N.N.E.C.T (Clients Overcoming Negativity to Nurture Empowerment and Creative Trainings). IRCs partnerships with CBOs who have been awarded a grant from DDS for an SAE project will broaden outreach efforts directed to connecting, informing, and empowering Black/African American clients and their families. In March 2021, IRC was awarded a Service Access and Equity grant from DDS for a project named "Cultural Competency – A Tool for Equity." This project will allow IRC to put together cultural competency trainings and offer them to the different groups of individuals that are a part of a client's life such as parents, service providers, IRC staff, and the community. The goal of this project is to surround clients with culturally competent individuals and raise awareness to the importance of cultural competency when providing services. In June 2021, the Cultural Specialist in collaboration with IRCs Training and Development Unit, will begin delivering an overview on disparity called "Service Access and Equity" to all newly hired staff.



Additionally, once a year, all IRC staff will be offered a CEU training on 'all things disparity' called "Equity 101."

Conclusion

Inland Regional Center continues to strive to ensure service access and equity for the Autism, Hispanic, and Spanish speaking clients. The diverse needs of each IRC family must be taken into consideration while simultaneously acknowledging and addressing the challenges and barriers that make it difficult to connect with the most vulnerable families. Some of those challenges and barriers are exacerbated by, but not limited to, socioeconomic status, cultural and language barriers, literacy, the unique and diverse needs of each individual client and family, COVID-19 related consequences, service provider median rates, caseload ratios, mistrust, fear, and barriers associated with communication and the understanding of the RC system and appeal process. IRC will continue to work closely with CBOs who received SAE grants from DDS, the grant awarded to IRC that will allow for the formation and delivery of cultural awareness tools and trainings and looks forward to the positive impact resulting from these projects. IRC staff will continue to attend virtual outreach events throughout both Riverside and San Bernardino counties until deemed safe enough to resume in-person events, to raise awareness as to who IRC is as an agency, who it serves and how. IRC will continue to connect with the community including IRC parents and caregivers, paraprofessionals and professionals who serve mutual clients of IRC, by providing virtual trainings, building partnerships, and strengthening existing collaborations. IRCs bilingual website and social media communication will continue to serve as a tool to share information in both English and Spanish. These efforts will be communicated and reinforced at the intra-agency level through the monthly CBO Collaborative and Disparity Link meetings attended by CSCs, ISCs, Program Managers, Directors, and hosted by IRCs Cultural Specialist.



Welcome to Inland Regional Center

> Purchase of Service (POS) Public Input Meeting 2021

"We Want to Hear From You"

1425 S. Waterman Ave San Bernardino, CA. 92408

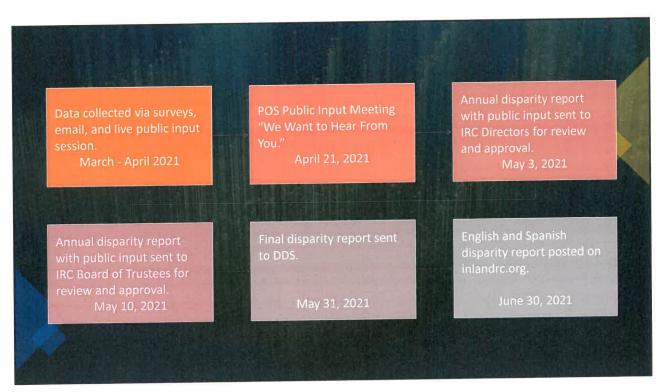
1

- Importance of this presentation
- Session guidelines
 - Live input 3 minutes per person no testimonials please
 - Public input in writing to Lgarnica@inlandrc.org
 - Survey

Common Acronyms

- IRC Inland Regional Center
- POS Purchase of Service
- CSC Consumer Services Coordinator
- DDS Department of Developmental Services
- CDC Centers for Disease Control and Prevention
- CBO Community Based Organization
- ID/DD Intellectual Disability/Developmental Disability
- EPU Exceptional Parents Unlimited
- IHSS In-home Support Services
- SSI Supplemental Security Income
- IEP Individualized Education Program





Disclaimer

Inland Regional Center is taking measures to minimize the spread of COVID-19 in our community. As an agency, we are operating under the directives of the Department of Developmental Services (DDS) and following the guidance of the Centers for Disease Control and Prevention (CDC). We are also strictly following State and County COVID-19 regulations.

Inland Regional Center is not hosting in-person events in order to protect our staff, vendors, clients, and community partners. To the best of our ability, we will hold virtual Client Advisory Committee (CAC) meetings, Board of Trustees meetings, Purchase of Service public input meetings, Performance Contract input meetings, 2021 IRC Virtual Fall Festival, and Vendor Advisory Committee (VAC) meetings so we can remain connected to those we serve until it is deemed safe to resume face-to-face events.

The following POS presentation reflects virtual events and meetings as applicable to our efforts in addressing the Service Access and Equity in our service delivery.

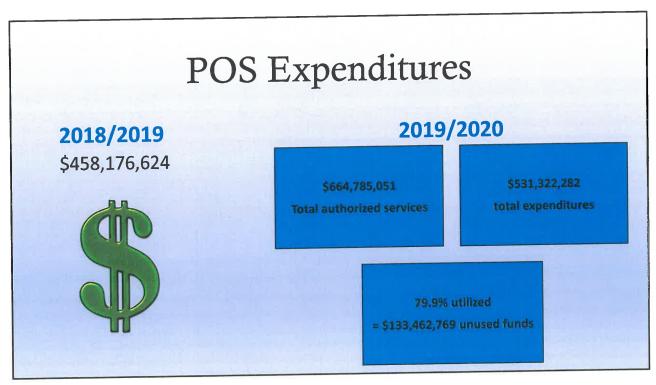
5

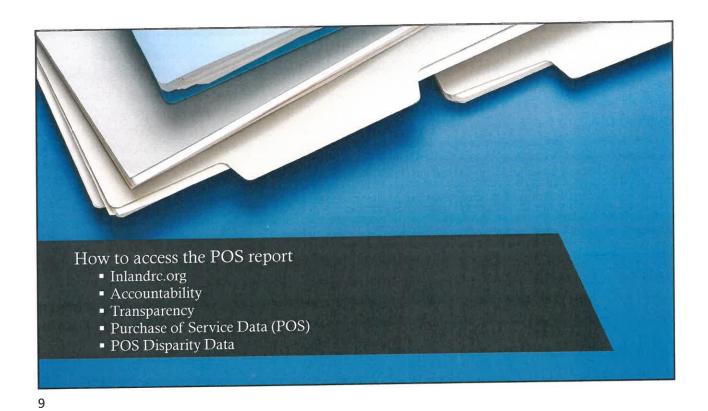
Purchase of Service Presentation

Lilliana Garnica, MHS Cultural Specialist









Clients

• December 2019

• 39,737

• December 2020

• 40,101

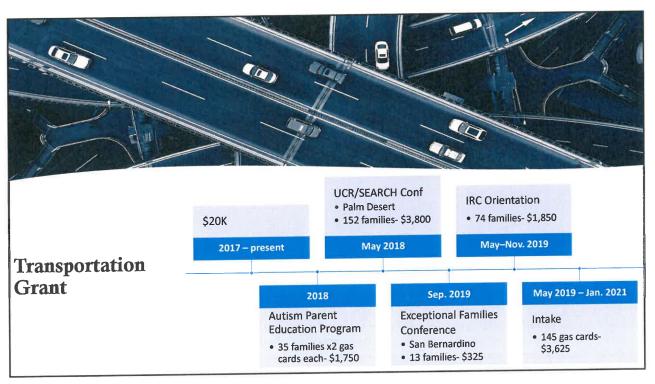
• 364 new cases in one year

• Average cases per month = 30

• Reduction of 17 staff

· Outreach - Riverside and San Bernardino Counties • January – March 2020 = 27 in person events • March – December 2020 = 50 virtual events Partnerships Autism Society Inland Empire State Council on Developmental Disabilities Angel View Office of Clients' Rights Advocacy Disability Rights California Exceptional Parents Unlimited Community Team of Advocates for Special Kids University of California Riverside/SEARCH Engagement Prep it Forward Rialto USD Special Education Department San Bernardino County Sherriff's Department Parent Support Groups San Bernardino Fontana Corona Moreno Valley Rialto Victorville Palm Desert

11



Transportation Grant (cont.)

GAS CARDS	Autism Parent Education Program (APEP)	UCR/SEARCH Conference	Exceptional Families Conference	IRC Orientation	Intake/Eligibility
# of families	35	45	13	74	107
POS Increase	20 (57%)	16 (36%)	1 (7.7%)	35 (47%)	39 (36%)

13

Service Access and Equity Completed Project

CBO - Exceptional Parents Unlimited (EPU) - San Bernardino County

- Grant cap 225
- 245 total referrals
- No contact or declined program 83 families
- 162 families completed program
- POS increase 75 clients (46%)

Service Access and Equity Current Project

CBO - Exceptional Parents Unlimited (EPU) - Riverside County

- Navigating Systems with Families
- No POS clients
- Cap is 75 referrals
- Project ends in April 2021
- As of February 17, 2021
 - 26 referrals

English

Navigating Systems w Families Flyer 2020 ENGLISH.pdf

Spanish

Navigating Systems w Families Flyer Spanish 2020 (2).pdf

How to request a referral:

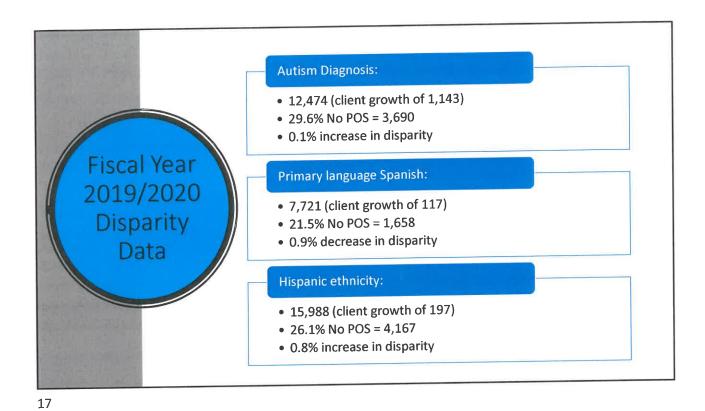
- Contact your CSC
- Contact the Cultural Specialist
 - · Lilliana Garnica
 - · Lgarnica@inlandrc.org
 - 909-890--4781
- Contact EPU
 - Alejandra Rivera, EPU Manager
 - · arivera@epuchildren.org
 - 909-890-3388

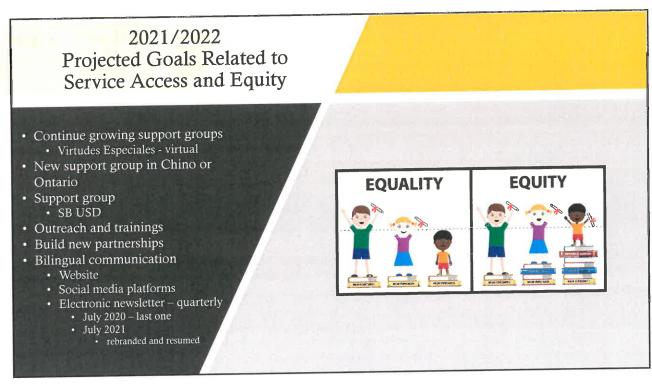
15

Service Access and Equity Completed Project

CBO - Autism Society Inland Empire (ASIE) - CLASE 2.0

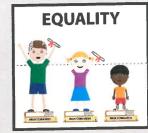
- Community of Practice grant from DDS Ended February 2021
- · Colaboración, Liderazgo, Abogacía, Servicio y Educación (C.L.A.S.E)
 - · collaboration, leadership, advocacy, service, education
- Community leaders
 - Latino/Spanish speaking ID/DD community
 - · 25 leaders in 2019
 - 43 participants in 2020/2021 (typical attendance = 37 leaders)
- Monthly trainings
 - · Person Centered Planning
 - Stakeholder Advocacy
 - · Messaging
- 2021/2022 grant from DDS
 - CLASE (phase 3) Community of Practice: Empowering Latino Stakeholders with a Voice for Advocacy

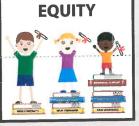




2021/2022 Projected Goals (cont.)

- · CBO Collaborative
- · Disparity Link
- Take IRC parent to Grassroots Day 2022
- Voter's registration class for clients and parents
 - · Yearly in February
 - Recent one February 18, 2021
- Client support group coming soon!
 - · May 2021
 - · C.O.N.N.E.C.T
 - Clients Overcoming Negativity to Nurture Empowerment and Creative Thinking
- Service Access and Equity Grant
 - · Cultural Competency A Tool for Equity





19

Barriers

Community

- Lack of understanding IRC services, the RC system, eligibility criteria, and appeal process
- Transportation
- Childcare
- · Communication with CSC
- COVID-19
 - · Technological equipment
 - · WiFi
 - · Remote and alternative services

Inland Regional Center

- · Caseload ratio
- · Growth in new and transfer cases
- Staffing
- · Large geographic area
- · Lack of vendors
 - · border towns and rural regions
- COVID-19
- ❖ Median rates

❖ Median Rates

Service Code	Type of Service	2016 Statewide Median Hourly Rates	2016 IRC Hourly Rates
062	Personal Assistant	\$16.16	\$12.61
110	Supplemental Day Services Program Support	\$13.08	\$10.28
605	Adaptive Skills Trainer	\$45.26	\$17.29
642	Interpreter	\$40.86	\$28.62
880	Transportation – Additional Component	\$22.22	\$9.97

21

Announcements!

IRC Common Services List

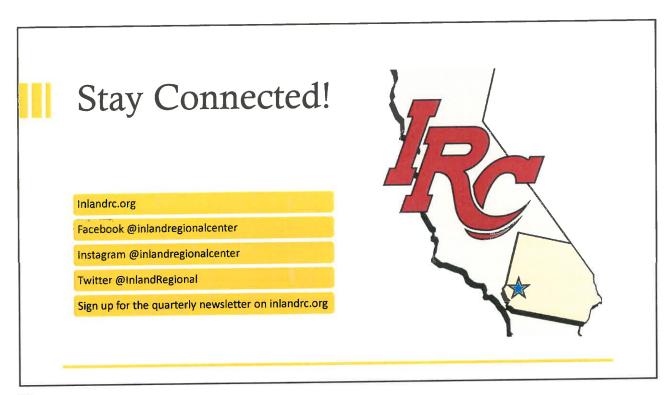
- ➤ English

 <u>Common-Services-Listing.pdf (inlandrc.org)</u>
- ➤ Spanish

 <u>Servicios-Comunes.pdf (inlandrc.org)</u>

23









Public Input

(3 minutes per person please)

27

Purchase of Service Data Survey

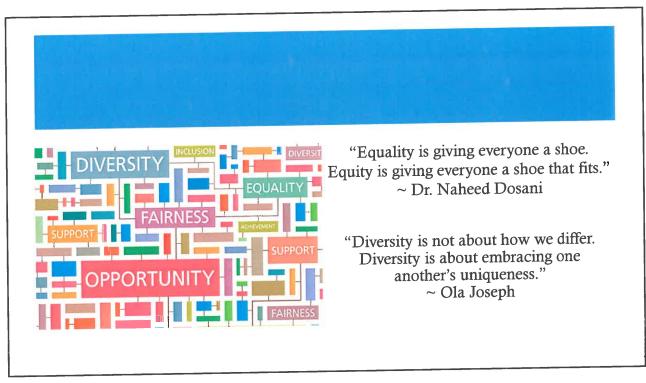
English

https://inlandrc.seamlessdocs.com/f/2020surveypos

Spanish

https://inlandrc.seamlessdocs.com/f/2021surveyposspan





BYLAWS

Deleted: RESTATED

OF

INLAND COUNTIES REGIONAL CENTER, INC.

A California Nonprofit Public Benefit Corporation

May 10, 2021]

Deleted: July 8, 2019

TABLE OF CONTENTS

1
1
1

2
2
2
2
T.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
7
4
5
5 5
5 5
6
6
7
7
7
7
7
8
8
CENTED
IONAL CENTER
9
9
9
9
10
10
10
10
4.1
11
1
1

Section 2. ELECTION	11
Section 2 OTHER OFFICERS	1
Continual TERM OF OFFICE	12
G	12
Section 6 VACANCIES	12
Costion 7 CHAIDDERSON OF THE ROARD	12
Section 8 VICE CHAIRPERSON OF THE BOARD	12
Section 0 SECRETARY	1∠
G4: 10 ACCICTANT SECRETARY	13
Costion 11 EVECUTIVE DIRECTOR	13
TO A COLORA OF EXECUTIVE DIDECTOR	1 3
Castion 12 CENERAL COUNSEL	13
C4: 14 CHIEF FINANCIAL OFFICER	
Section 14. CHIEF FINANCIAL OF FICERCES	14
Section 14. Additional and a section of the section	1.4
ARTICLE VII - INDEMNIFICATION OF TRUSTEES, OFFICERS,	14
EMPLOYEES AND AGENTS, LIMITATIONS, INSURANCE	14
Section 1. DEFINITIONS.	14
Section 1. DEFINITIONS. Section 2. SUCCESSFUL DEFENSE BY AGENT.	15
Section 2. SUCCESSFUL DEFENSE BY AGENT	15
Section 3. SETTLEMENT OR UNSUCCESSFUL DEFENSE BY A RELATIONS Section 4. ACTIONS BROUGHT BY PERSONS OTHER THAN THE CORPORATION	15
Section 4. ACTIONS BROUGHT BY PERSONS OTHER THAN THE CORD SIGNATION	16
Section 5. ACTION BROUGHT BY OR ON BEHALF OF THE CORTORATION	16
Section 6. CLAIMS SETTLED OUT OF COURT Section 7. CLAIMS AND SUITS AWARDED AGAINST AGENT.	16
Section 7. CLAIMS AND SUITS AWARDED AGAINST AGENT. Section 8. DETERMINATION OF AGENT'S GOOD FAITH CONDUCT	17
Section 8. DETERMINATION OF AGENT'S GOOD FAITH CONDUCT	17
Section 9. LIMITATIONS	17
Section 9. LIMITATIONS: Section 10. ADVANCE OF EXPENSES. Section 11. CONTRACTUAL RIGHTS OF PERSONS OTHER THAN AGENTS.	17
Section 11. CONTRACTUAL RIGHTS OF PERSONS OTHER THAN AGENTS.	17
Section 12. INSURANCE.	18
Section 12. INSURANCESection 13. FIDUCIARIES OR CORPORATE EMPLOYEE BENEFIT PLAN	10
ARTICLE VIII - COMMITTEES	18
Ction 1 DROVISION FOR COMMITTEES	1 0
Castion 2 PROUBITED ACTIONS OF COMMITTEES	1 0
Costion 2 EVECUTIVE COMMITTEE	
Costion 4 MASTER TRUST COMMITTEE	1 2
Ction 5 VENDOR ADVISORY COMMITTEE	
G+: C AUDIT COMMITTEE	∠∪
Gastian 7 ANOTHER WAY ADVISORY COMMITTEE	∠1
Castion 9 ADVISORY COMMITTEES	ر کـک
Costion O DEVOCATION OF DELEGATED AUTHORITY	
Section 10. MEETINGS OF COMMITTEES.	21
Section 10. MEETINGS OF COMMITTEES	22
ARTICLE IX – CONFLICT OF INTEREST	22
Section 1 NO CONFLICT OF INTERES1	
ADTICLE V MISCELL ANFOLIS	22
Section 1. MINUTE BOOK.	22
Section 1. MINUTE BOOK. Section 2. BOOKS AND RECORDS OF ACCOUNT.	22
Section 2. BOOKS AND RECORDS OF ACCOUNT	23
C A EEDED AT TAV EVEMPTION APPI ICATION AND ANNUAL RETURNS	
Section 4. FEDERAL TAX EXEMPTION ATTECATION AND ANICOLE RESTRICTION	23
Section 5. IKUSTEES KIUTI OF INSTECTION	

Deleted: 22

Section 6. ANNUAL REPORT	23
Section 6. ANNUAL REPORT	23
Section 7. CORPORATE SEAL.	23
Section 8. CHECKS AND NOTES.	24
Section 9. DEPOSITS	24
Section 9. DEPOSITS	24
Continuate EVECUTION OF CONTRACTS AND OTHER DOCUMENTS	
Section 12. PARLIAMENTARY AUTHORITY	24
Section 13. CONSTRUCTION AND REFERENCE TO LAWS.	
ARTICLE XI – AMENDMENTS	25
ARTICLE XI – AMENDMEN I S	
CERTIFICATION	25

BYLAWS OF

INLAND COUNTIES REGIONAL CENTER, INC.

A California Nonprofit Public Benefit Corporation

ARTICLE I – NAME AND OFFICES

Section 1. NAME AND OFFICES.

The name of this corporation is Inland Counties Regional Center, Inc. (the "Corporation"). The principal office for the transaction of the business of the Corporation shall be located in San Bernardino or Riverside Counties, California. The Board of Trustees (the "Board") is hereby granted full power and authority to change said principal office from one location to another within these Counties. The Board may at any time establish branch or subordinate offices at any locations within San Bernardino or Riverside Counties, California.

ARTICLE II - NONPROFIT STATUS

Section 1. PURPOSES.

The Corporation is a nonprofit, public benefit Corporation and is not organized for the private gain of any person. The Corporation's primary purpose is to provide all services designated as regional center responsibilities pursuant to the Lanterman Developmental Disabilities Services Act, Welfare and Institutions Code §4500 et. seq., and in furtherance of its contract with the California Department of Developmental Services. A secondary purpose of the Corporation is to aid and assist persons with developmental disabilities. In furtherance of this purpose, the Corporation retains the right to become involved in charitable activities not necessarily related to designated regional center responsibilities.

Section 2. LIMITATIONS.

- a. This Corporation is organized exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. This Corporation shall not, except to an insubstantial degree, engage in or carry on any activities or exercise any powers that are not in furtherance of the goals and purposes of this Corporation, and the Corporation shall not carry on any other activities not permitted to be carried on (i) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or Section 23701 of the California Revenue and Taxation Code or (ii) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code or under Sections 24357-24359.1 and related sections of the California Revenue and Taxation Code;
- b. No substantial part of the activities of this Corporation shall consist of lobbying or propaganda, or otherwise attempting to influence legislation, except as provided in Section 501(h) of the Internal Revenue Code, and this Corporation shall not participate in or intervene in (including publishing or distributing statements) any political campaign

on behalf of any candidate or public office except as provided in Section 501(h) of the Internal Revenue Code.

Section 3. DEDICATION OF ASSETS AND DISSOLUTION.

- a. Dedicated to Charitable Purposes: All corporate property is irrevocably dedicated to charitable purposes. No part of the net earnings or assets of the Corporation shall inure to the benefit of any of its Trustees or Officers, or to the benefit of any private person, except that the Corporation is authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in this Article;
- b. Dissolution of the Corporation: On the winding up or dissolution of the Corporation, after paying or adequately providing for the debts, obligations and habilities of the Corporation, the remaining assets of the Corporation shall be distributed to a nonprofit fund, foundation or corporation selected by the Board which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the *Internal Revenue Code*.
- c. Exclusion From Corporate Property: The Corporation is a Trustee for separate private trusts created under the Master Trust of California f/k/a Inland Counties Master Trust, a pooled investment trust which contains special needs trusts. Fiduciary laws govern these separate trusts and the trust assets do not include and are not considered to be property belonging to the Corporation. If there is a dissolution of the Corporation, the applicable terms of the Master Trust Agreement require that the Corporation choose a successor Trustee.

ARTICLE III -TRUSTEES

Section 1. NUMBER OF TRUSTEES.

The authorized number of Trustees of the Corporation shall be not less than thirteen (13) or more than seventeen (17); the exact authorized number to be fixed, within these limits, by resolution or motion of the Board. No reduction in the authorized number of Trustees shall have the effect of removing any Trustee prior to the expiration of that Trustee's term of office unless the reduction also provides for the removal of that specified Trustee in accordance with these Bylaws and the California Nonprofit Corporation Law.

Section 2. QUALIFICATIONS OF TRUSTEES.

The Board shall include people that meet the following criteria:

- a. Individuals with demonstrated interest in, or knowledge of, developmental disabilities.
- b. Individuals with legal, management or board governance, financial, and developmental disability program expertise. Board governance expertise may not be acquired solely by serving on a regional center board.
- c. Individuals that represent the various categories of disability served by the Corporation.

- d. Individuals that reflect the geographic and ethnic characteristics of the area served by the Corporation.
- e. A minimum of 50 percent of the members of the Board shall be persons with developmental disabilities or their parents or legal guardians. No less than 25 percent of the members of the Board shall be persons with developmental disabilities.
- f. The Board shall include one (1) representative from the Vendor Advisory Committee (VAC). The VAC Representative on the Board shall not do any of the following:
 - (1) Serve as an officer of the Corporation.
 - (2) Discuss or vote on any fiscal matters affecting the purchase of services from any regional center provider. However, this will not prevent the VAC Representative from discussing or voting on the Corporation's overall annual budget.
 - (3) Vote on any other issue in which he or she has a "financial interest," as defined in Government Code §87103. Said person shall provide the Board with a list of his/her "financial interests," as defined in Government Code §87103, at the same time that Trustees are required to submit their Conflict of Interest Statements pursuant to Welfare and Institutions Code §4626.
- g. No paid employee of the Corporation or of the State of California shall be a member of the Board of Trustees;
- h. No Trustee shall be any of the following:
 - (1) An employee of the Department of Developmental Services or any state or local agency which provides services to a regional center client, if employed in a capacity which includes administrative or policymaking responsibility, or responsibility for the regulation of the regional center;
 - (2) An employee or a member of the State Council on Developmental Disabilities (SCDD) or an SCDD regional office or a member of an SCDD regional advisory committee;
 - (3) Except as otherwise provided in Welfare and Institutions Code §4622(k), an employee or member of the governing board of any entity from which the Corporation purchases client services;
 - (4) Any person who has a financial interest, as defined in Government Code §87103, in regional center operations, except as a consumer of regional center services.
- i. Not more than forty-nine (49) percent of the persons serving on the Board at any time may be interested persons. An interested person is (1) any person being compensated by the Corporation for services rendered to it within the previous twelve (12) months, whether as a full time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a Trustee as Trustee; and (2) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughterin-law, mother-in-law, or father-in-law of any such person. Any violation of the provisions of this paragraph shall not affect the validity or enforceability of any transaction entered into by the Corporation.

Section 3. POWERS.

The business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Trustees (the Board), subject to the limitations set forth in the Articles of Incorporation, these Bylaws, and any applicable law including, but not limited to, the Lanterman Developmental Disabilities Services Act (Welfare and Institutions Code §4500 et seq.) and the California Nonprofit Corporation Law (Corporations Code §5000 et seq.). The Board may delegate the management of the activities of the Corporation to any person or persons, management company or committee, however composed, provided that the activities and affairs of the Corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board.

Section 4. NOMINATION AND ELECTION OF TRUSTEES.

The members of the Board shall be selected from applicants whose qualifications have been reviewed and approved by the Executive Committee. A majority vote of the Board of Trustees, though less than a quorum, is sufficient to elect an individual proposed for membership. All members of the Board must sign a Confidentially, Non-Disclosure and Non-disparagement Agreement upon being elected to the Board.

Section 5. TERM OF OFFICE.

The terms of office of the Trustees shall be staggered to ensure experienced Trustees remain on the Board. The first term of office of a Trustee elected on or after July 1, 2014, shall be four (4) years. A Trustee may serve an optional second term of office of three (3) years pursuant to a recommendation by the Executive Committee and approval by the Board. The foregoing term limits shall not affect the terms of office of those Trustees currently on the Board who were elected before July 1, 2014 to serve a seven (7) year term or who are serving out the unexpired term of a prior Trustee. A Trustee shall serve until any one of the following occurs:

- a. Disqualification;
- b. Replacement by a duly elected successor;
- c. Removal by a majority vote of the Board of Trustees;
- d. Resignation. A Trustee may resign by giving written notice to the Chair, Vice-Chair, Secretary or the Board. The resignation shall be effective on the later of (1) the date it is delivered or (2) the date specified in the written notice that the resignation is to become effective. However, if there is only one remaining Trustee, that Trustee may not resign without first notifying the California Attorney General of the proposed resignation;
- e. At the expiration of the Trustee's term or service on the Board for seven (7) years within each eight (8) year period.
- f. Any person elected to fill a vacancy on the Board occurring before the end of a Trustee's term shall serve on the Board for the remainder of the past Trustee's unexpired term.

Section 6. VACANCIES.

- a. A vacancy on the Board shall be deemed to exist on the occurrence of any of the following:
 - (1) The death, resignation, or removal of any Trustee; or
 - (2) Whenever the number of authorized Trustees is increased; or

- (3) Whenever the Board, at any meeting at which any Trustees are to be elected, fails to elect the full authorized number of Trustees.
- b. The Board may declare vacant the office of a Trustee that has a total of 4 (four) absences in a calendar year from the regularly scheduled meetings of the Board. Non-attendance at a mandatory extended Board training will be counted as a regular Board meeting absence.
- c. The Board may declare vacant the office of a Trustee who has been declared of unsound mind by an order of court, or convicted of a felony, or found by final order or judgment of any court to have breached a duty under the California Nonprofit Corporation Law.
- d. A Trustee may be removed from the Board, without cause, by a majority vote of the Trustees then in office.
- e. The Board may fill a vacancy by electing an additional Trustee as soon as practicable after the vacancy occurs. If the number of Trustees then in office is less than a quorum, additional Trustees may be elected to fill such vacancies by (i) the unanimous written consent of the Trustees then in office, (ii) the affirmative vote of a majority of the Trustees in office at a meeting held according to notice or waivers complying with Article IV. C. Section 5 of these Bylaws or (iii) a sole remaining Trustee.

Section 7. FEES AND COMPENSATION.

The Trustees and members of committees shall serve without compensation. However, Trustees and members of committees may be reimbursed for expenses incurred in the performance of their duties to the Corporation in an amount determined to be just and reasonable by the Executive Committee, upon submission of a written request for reimbursement, with supporting documentation.

Section 8. NO PERSONAL LIABLITY.

To the fullest extent allowed by law, no Trustee shall be personally liable for the debts, liabilities or obligations of the Corporation.

ARTICLE IV - MEETINGS

A. CORPORATE AFFAIRS MEETINGS.

Meetings with respect to matters affecting the corporate affairs, which have no relationship to the role and responsibility of a regional center, shall be held as follows:

Section 1. PLACE OF MEETINGS.

Corporate Affairs Meetings of the Board of Trustees shall be held at the principal office of the Corporation or at such other place as may be designated from time to time by a duly adopted resolution or motion of the Board of Trustees.

Section 2. REGULAR MEETINGS.

Regular Corporate Affairs Meetings of the Board of Trustees shall be held at such times as may be set from time to time by the Board of Trustees.

Section 3. SPECIAL MEETINGS.

Special Corporate Affairs Meetings of the Board of Trustees may be called for any purpose at any time by the Chair, a Vice-Chair or the Secretary or, if the foregoing are absent or unable or unwilling to act, then by any two (2) Trustees.

Section 4. NOTICE OF SPECIAL MEETINGS.

Notice of the time and place of the Special Corporate Affairs Meetings shall be given to each Trustee by one of the following methods:

- a. By personal delivery of written notice;
- b. By first-class mail, postage prepaid;
- c. By telephone, including a voice messaging system; or
- d. By electronic transmission by the Corporation. "Electronic transmission by the Corporation" means a communication:
 - (1) Delivered by:
 - (i) Facsimile telecommunication or electronic mail; or
 - (ii) Posting on an electronic message board or network which the Corporation has designated for those communications, together with a separate notice to the Trustee of the posting, with said notice being deemed delivered upon the later of the posting or delivery of the separate notice; or
 - (iii) Other means of electronic communication;
 - (2) To a Trustee who has provided an unrevoked consent to the use of the above means of communication; and
 - (3) That creates a record that is capable of retention, retrieval, and review, and that may thereafter be rendered into clearly legible tangible form.

Notices sent by first-class mail shall be deposited in the United States mail at least four (4) days before the time set for the special meeting. Notices delivered in person or by telephone, including a voice messaging system, or by electronic transmission by the Corporation shall be delivered, telephoned or electronically transmitted at least forty-eight (48) hours before the time set for the special meeting. All such notices shall be given or sent to the Trustee's address, telephone number, facsimile number or electronic mail address, respectively, as shown on the records of the Corporation.

Special Corporate Affairs Meetings may be held at the principal office of the Corporation or at any place designated in the notice or as designated from time to time by the Board of Trustees or by written consent of a majority of the Board of Trustees.

These Bylaws may not dispense with notice of a Special Corporate Affairs Meeting. A notice, or waiver of notice, need not specify the purpose of the special meeting.

Section 5. ADJOURNMENT.

A majority of the Trustees present, whether or not constituting a quorum, may adjourn any

meeting of the Board to another time and place. Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than 24 hours, in which case personal notice of the time and place shall be given as soon as possible before the time of the adjourned meeting to the Trustees who were not present at the time of the adjournment.

Section 6. ACTION WITHOUT MEETING.

Notwithstanding any other provision of these Bylaws, any action required or permitted to be taken by the Board at a Regular or Special Corporate Affairs Meeting may be taken without any such meeting, if all members of the Board, not including any Trustee deemed to be an "interested director" as defined in Corporations Code §5233, shall individually or collectively consent in writing to such action. The written consent(s) shall be filed with the minutes of the proceedings of the Board. Any action by written consent shall have the same force and effect as a unanimous vote of the Board.

Section 7. ACTION BY COMMITTEE.

The Board may appoint committees, as needed, to conduct business as set forth in Article VIII.

B. MEETINGS FOR REGIONAL CENTER FUNCTIONS.

Meetings with respect to matters concerning the role and responsibility of a regional center as required by the Lanterman Developmental Disabilities Services Act (Welfare and Institutions Code §4500 et. seq.) shall be held as follows:

Section 1. PLACE OF MEETINGS.

Meetings of the Board of Trustees concerning regional center functions shall be held at any place within the State of California that is accessible to persons with physical disabilities and which does not prohibit the admittance of any person on the basis of race, religious creed, color, national origin, ancestry, sex, or disability. The meeting site will be designated from time to time by a duly adopted resolution or motion of the Board, or by written consent of a majority of the Board. In the absence of such designation, meetings shall be held at the principal office of the Corporation. Special meetings of the Board may be held either at a place so designated, or at the principal office.

Section 2. REGULAR MEETINGS.

Regular meetings of the Board shall be held bi-monthly, or more or less often as set forth in a resolution or motion of the Board, on such date and at such time as determined by the Board. All meetings shall be open and public and all persons shall be permitted to attend any meeting, except as otherwise provided, and shall be called and held in accordance with all legal requirements, which shall include, but not be limited to, the following:

a. Notice shall be mailed at least seven (7) days in advance of each meeting. The notice shall include the date, time and location of, and a specific agenda for, the meeting, which shall include an identification of all substantive topic areas to be discussed, and no items shall be added to the agenda subsequent to the provision of the notice. Notice shall be mailed to any person who has requested notice of the meeting in writing;

- b. All recordings and written comments submitted as testimony on agenda items shall be maintained for no less than two (2) years;
- c. A maximum of five (5) minutes of time per person shall be allowed for public input on all properly noticed agenda items prior to the Board taking action on that item;
- d. A maximum of five (5) minutes of time per person shall be allowed for public input on any issue not included on the agenda;
- e. Any person attending an open and public meeting shall have the right to record the proceedings on a tape recorder, video recorder, or other sound, visual, or written transcription recording device, unless the Board makes a reasonable finding that such recording constitutes, or would constitute, a disruption of the proceedings; and
- The seven (7) day notice requirement shall not preclude the Board from taking action on any urgent request made by the Department of Developmental Services, not related to purchase of service reductions, for which the Board makes a specific finding that notice could not have been provided at least seven (7) days before the meeting, or on new items brought before the Board at meetings by members of the public.

Section 3. CLOSED MEETINGS.

The Board may hold a closed meeting to discuss or consider one or more of the following:

- a. Real estate negotiations;
- b. The appointment, employment, evaluation of performance, or dismissal of a regional center employee;
- c. Employee salaries and benefits;
- d. Labor contract negotiations;
- e. Pending litigation;
- f. Any matter specifically dealing with a particular regional center consumer must be conducted in closed session, except where it is requested that the issue be discussed publicly by the consumer, the consumer's conservator, or the consumer's parent or guardian where the consumer is a minor.

A designated officer or employee of the Corporation shall keep minutes of closed sessions, but these minutes shall not be considered public records. Prior to and immediately after holding any closed session, the Board shall state the specific reason(s) for the closed session. In the closed session, the Board may consider only those matters covered in its statement.

The need for a closed meeting may be called at any time by the Chair, the Vice-Chair or the Secretary or, if the foregoing are absent or are unable or unwilling to act, then by any two (2) Trustees.

Section 4. EMERGENCY MEETINGS.

In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of regional center services, an emergency meeting may be called without complying with the advance notice requirements set forth above. An "emergency situation" means any activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board. Advance notice shall be provided if practicable. In addition, the area board shall be notified by telephone of each emergency meeting. The minutes of an emergency meeting, including a description of any actions taken at the meeting, shall be mailed immediately to those persons that have requested notice of Board meetings.

Section 5. ADJOURNMENT.

A majority of the Trustees present, whether or not constituting a quorum, may adjourn any meeting of the Board to another time and place. Notice of the time and place of holding an adjourned meeting shall comply with the same notice requirements that applied to the meeting being adjourned.

C. PROVISIONS AFFECTING ALL CORPORATE AFFAIRS AND REGIONAL CENTER FUNCTION MEETINGS.

Section 1. ANNUAL MEETING.

Each year, the Board shall hold an annual meeting in the month of May at such place and on such date and time as fixed by the Board, with notice being given in the same manner as a regular meeting, for the purposes, if necessary, of electing Trustees, appointing Officers and the transaction of other business.

Section 2. QUORUM.

A majority of the Trustees then in office shall be necessary to constitute a quorum for the transaction of business, except to adjourn. Every act or decision done or made by the majority of the Trustees present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number is expressly required by the California Nonprofit Corporation Law, the Articles of Incorporation or these Bylaws. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of Trustees, if any action taken is approved by a least a majority of the required quorum for that meeting.

The following actions shall require a vote by a majority of all Trustees then in office in order to be valid:

- a. Approval of contracts or transactions in which a Trustee has a direct or indirect material financial interest, provided that the vote of any such Trustee is not counted;
- Creation of, and appointment to, standing committees, but not advisory committees, as set forth in Article VIII of these Bylaws;
- Indemnification of Trustees as set forth in Article VII of these Bylaws.

Section 3. CONDUCT OF MEETINGS.

Meetings of the Board shall be presided over by the Chair or, if there is no Chair or the Chair is absent, unable or unwilling to perform, the Vice-Chair or, if the Chair and Vice-Chair are both absent, unable or unwilling to perform, by a chairperson who is chosen by a majority of the Trustees present at the meeting. The Secretary shall act as secretary of all meetings of the Board, provided that, if there is no Secretary or the Secretary is absent, unable or unwilling to perform, the Assistant Secretary shall act as secretary of the meeting, or, if the Secretary and Assistant Secretary are both absent, unable or unwilling to perform, the presiding officer shall appoint another person to act as secretary of the meeting.

Section 4. OTHER METHODS OF PARTICIPATION IN MEETINGS.

Members of the Board may participate in any regular meeting, emergency meeting, special meeting or a closed session by the use of conference telephone, electronic video screen communication or electronic transmission by and to the Corporation. All notice requirements that may be applicable to the type of meeting involved must still be followed. Participation in a meeting through the use of conference telephone or electronic video screen communication constitutes presence in person at that meeting as long as all members participating in the meeting are able to hear one another. Participation in a meeting through the use of electronic transmission by and to the Corporation, other than conference telephone and electronic video screen communication, constitutes presence in person at that meeting if both of the following apply:

- a. Each Board member participating in the meeting can communicate with all of the other Board members concurrently; and
- b. Each Board member is provided the means of participating in all matters before the Board, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken.

Section 5. WAIVER OF NOTICE.

The transactions of any meeting of the Board, however called and noticed or wherever held, shall be as valid as though taken at a meeting duly held after regular call and notice, if (i) a quorum is present, and (ii) either before or after the meeting, each of the Directors who is not present at the meeting signs a written waiver of notice, a consent to holding the meeting, or an approval of the minutes. The waiver of notice or consent does not need to specify the purpose of the meeting. All waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Also, notice of a meeting is not required to be given to any Trustee who attends the meeting without protesting, before or at its commencement, about the lack of adequate notice. Trustees can protest the lack of notice only by presenting a written protest to the Secretary or Assistant Secretary either in person, by first-class mail addressed to the Assistant Secretary at the principal office of the Corporation, by e-mail sent to the corporate e-mail addresses assigned to the Secretary or Assistant Secretary or by facsimile sent to the facsimile number of the Corporation that is used by the Assistant Secretary.

Section 6. ENTRY OF NOTICE.

Whenever any Trustee is absent from any meeting duly called and noticed, an entry in the minutes to the effect that proper notice had been given shall be conclusive and incontrovertible evidence that due notice of such meeting was given to the Trustee, as required by law and these Bylaws.

Section 7. AFFIDAVIT OF MAILING NOTICE.

The Affidavit of Mailing Notice shall be executed by the Secretary or Assistant Secretary and shall be filed and maintained in the corporate minute book.

ARTICLE V - MEMBERS

Section 1. NO MEMBERS.

The Corporation shall have no members.

Section 2. POWERS GIVEN TRUSTEES.

All rights which would otherwise vest in the members of the Corporation shall vest in the Trustees, including, but not limited to, the right to remove Trustees with or without cause, the right to bring derivative actions, the right to adopt and amend bylaws, and the right to vote on the distribution of the assets of the Corporation on the dissolution of the Corporation.

ARTICLE VI - OFFICERS

Section 1. OFFICERS.

The officers of the Corporation shall be the Chair, a Vice-Chair, a Secretary, an Assistant Secretary, an Executive Director (who shall be the Chief Executive Officer), an Associate Executive Director (who shall be the Chief Operating Officer), a General Counsel and a Chief Financial Officer. Only Trustees are qualified to serve as the Chair, Vice-Chair and Secretary. Trustees shall not serve as the Executive Director, Associate Executive Director, Assistant Secretary, General Counsel or the Chief Financial Officer. The Board shall have the power to designate additional officers, who may, but need not be, Trustees, with such duties, powers, titles and privileges as the Board may fix, including such officers as may be appointed in accordance with the provisions of Section 3 or Section 5 of this Article VI. The same person may hold any number of offices, except that neither the Secretary nor the Chief Financial Officer may serve concurrently as the Chair or Vice-Chair. Officers' terms shall begin on July 1.

Section 2. ELECTION.

The officers of the Corporation, except those officers that are appointed in accordance with provisions of Section 3 or Section 5 of this Article VI, shall be chosen bi-annually by the Board at the annual meeting. Each shall hold office until the officer resigns, is removed or is otherwise disqualified to serve, or until a successor shall be elected. Nominations for officers shall be made to the Executive Committee no later than sixty (60) days prior to the annual meeting. The Executive Committee shall recommend one nominee for each officer position and will prepare a slate of the nominees to be presented to the Board at the annual meeting. Additional nominations of persons who are eligible and willing to serve may be made by any Trustee for any officer position at the annual meeting of the Board before voting on the officer positions. The election of officers shall be by written ballot by a majority vote. The Trustees may vote for the nominee(s) for each officer position or may vote for any other eligible person by writing in the person's name on the ballot.

Section 3. OTHER OFFICERS.

The Board may authorize the Executive Committee or the Executive Director to appoint or remove such other officers as the business of the Corporation may require, each of whom shall have the title, hold office for the period, have the authority, and perform the duties specified in these Bylaws or as determined by the Board.

Section 4. TERM OF OFFICE.

Officers' terms shall begin on July 1. Officers who are Trustees shall serve for a term of two (2) years and may not serve more than two (2) consecutive terms in the same office. These limitations in the terms of officers do not apply to the Executive Director, the Associate Executive Director, the General Counsel, the Chief Financial Officer or the Assistant Secretary, all of whom are not Trustees.

Section 5. REMOVAL AND RESIGNATION.

Subject to the rights, if any, of an officer under any contract of employment, any officer may be removed, with or without cause, by a majority of the Trustees then in office, at any regular or special meeting of the Board, or, except in case of an officer who is also a Trustee, by the Executive Director or other officer upon whom such power of removal may be conferred by the Board.

Any officer may resign by giving written notice to the Chair, Vice-Chair, Secretary, Executive Director or the Board. The resignation shall be effective on the later of (1) the date it is delivered or (2) the date specified in the written notice that the resignation is to become effective. The acceptance of any such resignation shall not be necessary to make it effective. Any resignation is without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party.

Section 6. VACANCIES.

A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these Bylaws for regular appointments to that office, provided that such vacancies shall be filled as they occur and not on an annual basis. The officer so elected will hold office for the unexpired term of the predecessor.

Section 7. CHAIRPERSON OF THE BOARD.

The Chairperson of the Board (the "Chair") must be a member of the Board and shall preside at all meetings of the Board, shall see to it that all orders and duly adopted resolutions or motions of the Board are carried into effect and shall have such other powers and perform such other duties as the Board or these Bylaws may provide.

Section 8. VICE-CHAIRPERSON OF THE BOARD.

The Vice-Chairperson of the Board (the "Vice-Chair") must be a member of the Board. If the Chair is absent, unable or unwilling to perform, the Vice-Chair shall perform all the duties of the Chair and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the Chair. The Vice-Chair shall also have such other powers and perform such other duties as the Board or these Bylaws may provide.

Section 9. SECRETARY.

The Secretary must be a member of the Board and shall do the following: (a) certify and keep or cause to be kept at the principal office of the Corporation the original or a copy of these Bylaws as amended to date; (b) keep or cause to be kept a minute book as described in Article X, Section 1; (c) give, or cause to be given, notice of all meetings of the Board in accordance with these Bylaws; (d) upon request, exhibit or cause to be exhibited at all reasonable times to any

Trustee, or to his or her designated agent or attorney, these Bylaws and the minute book; (e) keep or cause to be kept the seal of the Corporation, if any, in safe custody.

The Secretary shall have such other powers and perform such other duties incident to the office of Secretary as may be prescribed by the Board or these Bylaws. All or part of the above duties of the Secretary may be delegated to the Assistant Secretary, Executive Director or such other staff as may be designated by the Executive Director.

Section 10. ASSISTANT SECRETARY.

The Executive Assistant to the Executive Director shall be the Assistant Secretary. The Assistant Secretary shall perform those duties delegated by the Secretary or Executive Director. If the Secretary is absent, unable or unwilling to perform any of the Secretary's duties, the Assistant Secretary shall perform all such duties and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the Secretary. The Assistant Secretary shall attend and keep or cause to be kept the minutes of all meetings of the Board, whether Regular, Closed, Special, Emergency or Corporate Affairs, and all meetings of the Executive Committee. The Assistant Secretary is authorized to perform those duties of the Secretary set forth in Section 9 of this Article and shall have such other powers and perform such other duties as the Board or these Bylaws may provide.

Section 11. EXECUTIVE DIRECTOR.

The Executive Director is elected by a majority vote of the Trustees then in office. The Executive Director shall be the Chief Executive Officer of the Corporation and shall, subject to the direction of the Board, supervise, direct and control the Corporation's day-to-day activities, business and affairs and shall manage the personnel and employment matters of the Corporation consistent with the Corporation's Personnel Policies, as adopted by the Board, subject to the rights, if any, of any employee's contract of employment. Except as otherwise provided in these Bylaws, the Executive Director shall be an *ex officio* member of all committees. The Executive Director shall have such other powers and perform such other duties as the Board or these Bylaws may provide. All or part of the above powers and duties of the Executive Director may be delegated to such other staff of the Corporation as the Executive Director may designate.

Section 12. ASSOCIATE EXECUTIVE DIRECTOR.

The Associate Executive Director shall be the Chief Operating Officer of the Corporation and shall perform those duties delegated by the Executive Director. Except as otherwise provided in these Bylaws, the Associate Executive Director shall be an *ex officio* member of all committees. If the Executive Director is absent, unable or unwilling to perform any of the Executive Director's duties, the Associate Executive Director shall perform all such duties and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the Executive Director. The Associate Executive Director shall also have such other powers and perform such other duties as the Board or these Bylaws may provide.

Section 13. GENERAL COUNSEL.

The General Counsel shall be the chief legal officer of the Corporation; shall have general charge of all legal matters pertaining to the Corporation; shall attend meetings of the Board and its Committees, as necessary; shall represent or arrange for the representation of the Corporation

in all legal proceedings; shall provide general corporate legal advice and consultation to the Board, its Committees, Executive Director, Associate Executive Director, Directors, Managers and staff as necessary or as directed by the Board or the Executive Director; and shall oversee the provision of all legal services to the Corporation. Except as otherwise provided in these Bylaws, the General Counsel shall be an ex officio member of all committees. The General Counsel shall also have such other powers and perform such other duties as the Board or these Bylaws may provide.

Section 14. CHIEF FINANCIAL OFFICER.

The Director of Finance for the Corporation shall be the Chief Financial Officer and shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements or that may be required to comply with the Lanterman Developmental Disabilities Services Act or the Corporation's contract with the California Department of Developmental Services. The books of account shall at all times be open to inspection by a Trustee at all reasonable times.

The Chief Financial Officer shall prepare and certify, or cause to be prepared and certified, the financial statements to be included in any required reports.

The Chief Financial Officer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such financial institutions as may be designated by resolution or motion of the Board; shall disburse, or cause to be disbursed, the funds of the Corporation as may be ordered by the Board or the Executive Director; shall provide to the Executive Director and the Board, whenever so requested, an account of all of the transactions as Chief Financial Officer and the financial condition of the Corporation; and shall have such other powers and perform such other duties as the Board or these Bylaws may provide. All or part of the above powers and duties of the Chief Financial Officer may be delegated to such other staff of the Corporation as the Chief Financial Officer may designate.

Section 15. ABSENCES.

In the case of the absence of any officer of the Corporation, or for any other reason that the Board deems to be sufficient, the Board may, at any time, temporarily delegate any or all of the powers or duties of such officer to another Trustee or employee of the Corporation, as appropriate, provided that a majority of the Trustees then in office have approved such delegation of power or duties.

ARTICLE VII - INDEMNIFICATION OF TRUSTEES, OFFICERS, EMPLOYEES AND AGENTS, LIMITATIONS, INSURANCE

Section 1. DEFINITIONS.

For the purpose of this Article,

a. "agent" means any person who is or was a Trustee, Officer, employee, or other agent of this Corporation, or who is or was serving at the request of the Corporation as a Trustee,

Director, Officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, or was a Trustee, Director, Officer, employee, or agent of a foreign or domestic corporation that was a predecessor corporation of this Corporation or of another enterprise at the request of the predecessor corporation;

- b. "proceeding" means any threatened, pending, or completed action or proceeding, whether civil, criminal, administrative, or investigative; and
- c. "expenses" include, without limitation, all attorneys' fees, costs, and any other expenses reasonably incurred in the defense of any claims or proceedings against an agent by reason of his or her position or relationship as agent and all attorneys' fees, costs, and other expenses reasonably incurred in establishing a right to indemnification under this Article VII.

Section 2. SUCCESSFUL DEFENSE BY AGENT.

To the extent that an agent of the Corporation has been successful on the merits in the defense of any proceeding referred to in this Article, or in the defense of any claim, issue, or matter therein, the agent shall be indemnified against any expenses actually and reasonably incurred by the agent in connection with the proceeding.

Section 3. SETTLEMENT OR UNSUCCESSFUL DEFENSE BY AGENT.

If an Agent either settles any proceeding referred to in this Article, or any claim, issue, or matter therein, or sustains a judgment rendered against him, then the provisions of Sections 4 through 8 of this Article shall determine whether the agent is entitled to indemnification.

Section 4. ACTIONS BROUGHT BY PERSONS OTHER THAN THE CORPORATION.

This section applies to any proceeding other than an "action brought by or on behalf of the Corporation" as set forth in Section 5 below. Such proceedings that are not brought by or on behalf of the Corporation are referred to in this section as "Third Party Proceeding."

- a. Subject to the required findings to be made pursuant to subsection (b) below, the Corporation shall indemnify any person who was or is a party, or is threatened to be made a party, to any Third Party Proceeding, by reason of the fact that such person is or was an agent of the Corporation, for all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with the Third Party Proceeding.
- b. Any indemnification granted to an Agent in this section is conditioned on the following: The Board must determine, in the manner provided in Section 8, that the agent seeking reimbursement acted in good faith, in a manner he or she reasonably believed to be in the best interest of the Corporation, and, in the case of a criminal proceeding, he or she must have had no reasonable cause to believe that his or her conduct was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or on a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith or in a manner he or she reasonably believed to be in the best

interest of the Corporation or that he or she had reasonable cause to believe that his or her conduct was unlawful.

Section 5. ACTION BROUGHT BY OR ON BEHALF OF THE CORPORATION.

This section applies to any proceeding brought (i) by or on behalf of the Corporation, or (ii) by an Officer, Trustee or person granted relator status by the Attorney General, or by the Attorney General, on the ground that the defendant Trustee was or is engaging in self-dealing within the meaning of California *Corporations Code* §5233, or (iii) by the Attorney General or person granted relator status by the Attorney General for any breach of duty relating to assets held in charitable trust (any such proceeding is referred to in these Bylaws as a proceeding "by or on behalf of the Corporation").

- a. Subject to the required findings to be made pursuant to subsection (b) below and except as provided in Sections 6 and 7 of this Article, the Corporation may indemnify any person who was or is a party, or is threatened to be made a party, to any proceeding by or on behalf of the Corporation, by reason of the fact that such person is or was an agent, for all expenses actually and reasonably incurred in connection with the defense or settlement of such action.
- b. Any indemnification granted to an agent in this section is conditioned on the following: The Board must determine, in the manner provided in Section 8, that the agent seeking reimbursement acted in good faith, in a manner he or she believed to be in the best interest of the Corporation and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

Section 6. CLAIMS SETTLED OUT OF COURT.

If any agent settles or otherwise disposes of a threatened or pending action brought by or on behalf of the Corporation, with or without court approval, the agent shall receive no indemnification for amounts paid pursuant to the terms of the settlement or other disposition. Also, in cases settled or otherwise disposed of without court approval, the Agent shall receive no indemnification for expenses reasonably incurred in defending against the proceeding, unless the proceeding is settled with the approval of the Attorney General.

Section 7. CLAIMS AND SUITS AWARDED AGAINST AGENT.

If any agent is adjudged to be liable to the Corporation in the performance of the agent's duty to the Corporation, the Agent shall receive no indemnification for amounts paid pursuant to the judgment, and any indemnification of such agent under Section 5 of this Article or expenses actually and reasonably incurred in connection with the defense of that action shall be made only if both of the following conditions are met:

- a. The determination of good faith conduct required by Section 5(b) of this Article must be made in the manner provided for in Section 8; and
- b. Upon application, the court in which the action was brought must determine that, in view of all of the circumstances of the case, the agent fairly and reasonably entitled to

indemnity for the expenses incurred. If the agent is found to be so entitled, the court shall determine the appropriate amount of expenses to be reimbursed.

Section 8. DETERMINATION OF AGENT'S GOOD FAITH CONDUCT.

The indemnification granted to an agent in Sections 4 and 5 of this Article is conditioned on the findings required by those Sections being made by:

- a. The Board by a majority vote of a quorum consisting of Trustees who are not parties to the proceeding; or
- The court in which the proceeding is or was pending. Such determination may be made on application brought by the Corporation or the agent or the attorney or other person rendering a defense to the agent, whether or not the application by the agent, attorney, or other person is opposed by the Corporation.

Section 9. LIMITATIONS.

No indemnification or advance shall be made under this Article, except as provided in Sections 2 or 8(b), in any circumstances when it appears:

- a. that the indemnification or advance would be inconsistent with a provision of the Articles of Incorporation, a duly adopted resolution or motion of the Trustees or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or
- b. that the indemnification would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 10. ADVANCE OF EXPENSES.

Expenses incurred in defending any proceeding may be advanced by the Corporation before the final disposition of the proceeding on receipt of an undertaking by or on behalf of the agent to repay the amount of the advance unless it is determined ultimately that the agent is entitled to be indemnified as authorized in this Article.

Section 11. CONTRACTUAL RIGHTS OF PERSONS OTHER THAN AGENTS.

Nothing contained in this Article shall affect any right to indemnification to which persons, other than agents of the Corporation, may be entitled by contract or otherwise.

Section 12. INSURANCE.

The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its officers, Trustees and employees. The Corporation reserves the right to require its subcontractors and vendors to maintain appropriate types of insurance with sufficient limits in order to protect the interests of the Corporation. The Board may adopt a resolution or motion authorizing the purchase and maintenance of insurance on behalf of any agent, as defined in this Article, against any liability asserted against or incurred by any agent in such capacity or arising out of the agent's status as such, whether or not the Corporation would have the power to indemnify the agent against that liability under the provisions of this Article.

Section 13. FIDUCIARIES OR CORPORATE EMPLOYEE BENEFIT PLAN.

This Article VII does not apply to any proceeding against any Trustee, investment manager, or other fiduciary of an employee benefit plan in that person's capacity as such, even though that person may also be an agent of the Corporation as defined in Section 1 of this Article. Nothing contained in this Article shall limit any right to indemnification to which such a Trustee, investment manager, or other fiduciary may be entitled by contract or otherwise, which shall be enforceable to the extent permitted by applicable law.

ARTICLE VIII - COMMITTEES

Section 1. PROVISION FOR COMMITTEES.

The Corporation shall have the following standing committees: an Executive Committee, a Master Trust Committee, a Vendor Advisory Committee, an Audit Committee, the Another Way Advisory Committee and such other standing committees as may from time to time be established by the Board. The Chairperson and members of committees that have or may be granted authority to act on behalf of the Board must be elected by a majority of the Trustees then in office, with the exception of those Trustees or officers whose appointment to any such committee is provided for in these Bylaws. The only committee that has or may be granted authority to act on behalf of the Board is the Executive Committee. If a committee does not have authority to act on behalf of the Board, then unless otherwise provided in these Bylaws, the Executive Committee may make all appointments to the committee at the Executive Committee's regularly scheduled meetings and shall appoint the committee Chairperson and specify the committee's duties and reporting schedule. Except as provided in these Bylaws, the Chairperson of each committee must be a member of the Board. There shall be a minimum of two (2) Trustees on each committee, except for only one Trustee on the Vendor Advisory Committee. If a Trustee no longer serves on the Board, then that Trustee is no longer eligible for service on a committee unless reappointed as a member of the public. Except as provided in these Bylaws, committee members serve at the pleasure of the Board for a term of two (2) years. All members of all committees must sign a Confidentiality, Non-Disclosure and Nondisparagement Agreement upon being appointed to any committee. The Master Trust Committee and the Another Way Advisory Committee are corporate affairs committees and deal with confidential matters and, therefore, their agendas and minutes are confidential and shall not be made available to the public.

Section 2. PROHIBITED ACTIONS OF COMMITTEES.

No committee shall be granted the authority to do any of the following:

- a. Approve any action for which the California Nonprofit Corporation Law also requires approval of the members or approval of a majority of all members, regardless of whether the Corporation has members;
- b. Fill vacancies on the Board or on any committee that has the authority of the Board;
- c. Fix compensation of the Trustees for serving on the Board or on any committee;
- d. Amend or repeal these Bylaws or adopt new Bylaws;
- e. Amend or repeal any duly adopted resolution or motion of the Board, which by its express terms is not so amendable or replaceable;

- f. Appoint any other committees of the Board that have the authority of the Board or the members of those committees;
- g. Expend corporate funds to support a nominee for Trustee after more persons have been nominated than can be elected; or see
- h. Approve any transaction (i) between the Corporation and one or more of its Trustees or (ii) between the Corporation and any entity in which one or more of its Trustees have a material financial interest; or step
- Establish the policies of the Corporation and otherwise perform those powers reserved for action by the full Board acting as a program policy committee.

Section 3. EXECUTIVE COMMITTEE.

The Board shall have an Executive Committee composed of the following officers of the Board: the Chair, Vice-Chair, and Secretary; and two (2) other Trustees. In addition, the Executive Director, Associate Executive Director, General Counsel and Chief Financial Officer of the Corporation are ex officio non-voting members of the Executive Committee. The Board Chair shall be the chairperson of the Executive Committee. No member of the public may serve on the Executive Committee. The Executive Committee shall have such power and authority to perform such duties as the Board may from time to time determine, and shall include, but not be limited to, the following:

- a. Review applications, conduct interviews, and nominate individuals to be members of the
- b. Present to the Board at the annual meeting a slate with the name of the Trustee the committee believes will best serve each officer position to be filled from the Board;
- Review the Bylaws and recommend amendments, when necessary, to the Board;
- Provide input to the Board regarding any changes made in the contract with the Department of Developmental Services (DDS);
- e. Review the draft financial and variance statement(s) prior to the Board meeting; and
- f. Review any contracts over \$250,000 and present them to the Board for approval.
- g. Ask as the Investment Committee for Master Trust of California with oversight of the investment policy, the pooled trust investments and the investment advisor.

An affirmative vote of a majority of the Executive Committee members present at a duly called meeting shall be necessary to transact the business of the Executive Committee. All actions taken by the Executive Committee shall be reported at the next regular meeting of the Board.

Section 4. MASTER TRUST COMMITTEE.

The Master Trust Committee administers the Master Trust of California which is comprised of separate trusts administered as special needs trusts or other private trusts for persons diagnosed with developmental disabilities throughout the State of California. Any two (2) Trustees on this committee who agree a proposed action would violate a fiduciary responsibility owed by the Trustee, may exercise a veto, which is controlling. The Corporation is a trustee on private trusts created by court order, a consumer, a consumer's family or by a will. This committee has the discretion to release or refuse to release trust funds on behalf of a beneficiary and to fulfill serving in a fiduciary relationship to each trust beneficiary and these Bylaws constitute the Board's ongoing approval and ratification of the actions of the Master Trust Committee in doing so. The Master Trust Committee may administer trusts anywhere in the State of California.

The Master Trust Committee is also authorized to establish and/or assist in establishing ABLE accounts through any of the ABLE Act programs established by any state that accepts applicants from California for those persons diagnosed with developmental disabilities and to assist any such individuals with the administration of and/or distributions from their ABLE accounts to the extent permitted by law.

The members of the Master Trust Committee require specialization in the fields of public benefits, medicine, law, developmental disabilities, and finance. Due to the level of expertise required, members may include persons not on the Board, who are invited after approval by a majority vote of the Trustees then in office to sit on the Master Trust Committee. There are no term limits for the members who are not Trustees. In addition, the Executive Director, Associate Executive Director, General Counsel and Chief Financial Officer of the Corporation are ex officio non-voting members of the Master Trust Committee. The Trust Administrator for the Master Trust of California shall serve as the Chairperson. The members of this committee will select a Vice-Chairperson, who must be a Trustee. The meetings of this committee are not open to the public as this is a corporate affairs committee.

Section 5. VENDOR ADVISORY COMMITTEE.

The Vendor Advisory Committee (VAC) shall be composed of a wide variety of persons representing the various categories of providers from which the Corporation purchases consumer services. The VAC shall provide advice, guidance, recommendations, and technical assistance to the Board in order to assist the Corporation in carrying out its regional center mandated functions. The Executive Committee shall confirm the chairperson of the VAC. The VAC does not have the authority to act on behalf of the Board. Members of the VAC serve a term of two (2) years and may not exceed two (2) consecutive terms. The VAC shall designate one of its members to serve as a member of the Board.

Section 6. AUDIT COMMITTEE.

The Audit Committee shall consist of three members of which two (2) shall be Trustees and the third may, in the Board's discretion, be either another Trustee or a member of the public who is not a Trustee. The Audit Committee shall not include paid or unpaid staff or employees of the Corporation, including the Executive Director, the Associate Executive Director and the Chief Financial Officer, though the Executive Director, the Associate Executive Director and the Chief Financial Officer may be invited to attend meetings as advisors and to provide reports in the Audit Committee's sole discretion. If there is a Finance Committee, members of the Finance Committee shall constitute less than 50% of the membership of the Audit Committee and the chairperson of the Audit Committee shall not be a member of the Finance Committee. Subject to the supervision of the Board, the Audit Committee shall:

- a. Make recommendations to the Board on the hiring and firing of the Certified Public Accountant (CPA) who prepares the Corporation's annual audited financial statements;
- b. Confer with the CPA to satisfy Audit Committee members that the financial affairs of the

Corporation are in order;

- c. Approve non-audit services by the CPA and ensure such services conform to standards in the latest edition of the Yellow Book issued by the United States Comptroller General;
- d. If requested by the Board, negotiate the CPA's compensation on behalf of the Board.

Section 7. ANOTHER WAY ADVISORY COMMITTEE.

The purpose of the Another Way Advisory Committee (AWAC) is to support the unmet needs of developmentally disabled individuals living in San Bernardino and Riverside counties, who meet the financial eligibility and have need(s) that cannot be met by the services and supports provided by the Corporation under the Lanterman Developmental Disabilities Services Act or by an existing community resource, which may include seeking grants and implementing those grants specific to a unique need for eligible individuals. The Coordinator of the AWAC shall serve as the chairperson. The membership structure of the AWAC and its operating guidelines must be approved by a majority of the Trustees then in office. In addition, the Executive Director, Associate Executive Director, General Counsel and Chief Financial Officer of the Corporation are ex officio non-voting members of the AWAC. This committee has the discretion to use the funds donated for use by the AWAC to fulfill its purpose and these Bylaws constitute the Board's ongoing approval and ratification of the actions of the AWAC in doing so. The meetings of the AWAC are not open to the public as this is a corporate affairs committee.

Section 8. ADVISORY COMMITTEES.

The Board may create one or more advisory committees and shall state their purpose and provide for their termination. The Board shall appoint and discharge advisory committee members consistent with Article VIII, Section 1 of these Bylaws. All actions and recommendations of an advisory committee shall require ratification by the Board before being given effect.

Section 9. REVOCATION OF DELEGATED AUTHORITY.

The Board may, at any time, revoke or modify any or all of the authority that the Board has delegated to a committee, increase or decrease the number of members of a Committee, but not below two (2), and fill vacancies in a committee from the members of the Board or public, as appropriate.

Section 10. MEETINGS OF COMMITTEES.

Meetings of and actions taken by committees shall be governed by, and held and taken in accordance with, the provisions of Article IV of these Bylaws concerning meetings of the Board and quorum rules, with such changes in the context of the Bylaws as are necessary to substitute the committee and its members for the Board and its members, except that (a) the time for regular meetings of committees may be determined either by a duly adopted resolution or motion of the Board or by a duly adopted resolution or motion of a committee and (b) meetings of the committees shall not be open to the public except for the Vendor Advisory Committee. Minutes shall be kept of each meeting of any Committee and shall be filed with the corporate records. Except as provided in these Bylaws, the minutes of committee meetings are not available to the public. The Committee shall report to the Board from time to time as the Board may require. The Board may adopt rules for the governance of any Committee not inconsistent with the provisions by these Bylaws. The Board may adopt rules for the governance of any committee not inconsistent with the provisions of these Bylaws. In the absence of rules adopted by the Board, the committee may adopt such rules.

ARTICLE IX – CONFLICT OF INTEREST

Section 1. NO CONFLICT OF INTEREST.

It is the policy of the Corporation that the Corporation's Trustees and employees shall act in the course of their duties solely in the best interest of the Corporation's consumers and their families without regard to the interests of any other organization with which they are associated or persons to whom they are related. Trustees, employees, and others acting on the Corporation's behalf, as defined in regulations issued by the Department of Developmental Services, shall be free from conflicts of interest that could adversely influence their judgment, objectivity, or loyalty to the Corporation, its consumers, or its purposes as set forth in Article II, Section 1 above. The Corporation shall comply with the conflict of interest provisions of the Lanterman Developmental Disabilities Services Act (Welfare and Institutions Code §4500 et. seq.); including, but not limited to, Welfare and Institutions Code §§4622, 4626, 4626.5 and 4627 and any applicable regulations relating to conflict of interest as set forth in California Code of Regulations, Title 17.

ARTICLE X - MISCELLANEOUS

Section 1. MINUTE BOOK.

The Corporation shall keep a minute book in written form, which shall contain a record of all actions by the Board, including the following:

- a. The time, date and place of each meeting;
- b. Whether a meeting is regular, special or emergency and, if special or emergency, how
- The manner of giving notice of each meeting and a copy thereof;
- d. The names of those present at each meeting of the Board;
- The minutes of all meetings;
- Any written waivers of notice, consents to the holding of a meeting or approvals of the minutes thereof;
- All written consents for action without a meeting; (viii) all protests concerning lack of notice; and
- h. Formal dissents from Board actions.

Section 2. BOOKS AND RECORDS OF ACCOUNT.

The Corporation shall keep adequate and correct accounts, books and records of account. "Correct accounts, books and records" includes, but is not limited to: accounts of properties and transactions, its assets, liabilities, receipts, disbursements, gains, and losses. All such books, records and accounts shall be kept at its principal place of business in the State of California, as determined by the Board of Trustees from time to time.

Section 3. ARTICLES OF INCORPORATION AND BYLAWS.

The Corporation shall keep at its principal office, the original or a copy of the Articles of Incorporation and Bylaws, as amended to date, certified by the Secretary or Assistant Secretary.

Section 4. FEDERAL TAX EXEMPTION APPLICATION AND ANNUAL RETURNS.

The Corporation shall at all times keep at its principal office a copy of its federal tax exemption application and, for three (3) years from their date of filing, its annual information returns. These documents shall be open to public inspection and copying to the extent required by law.

Section 5. TRUSTEES' RIGHT OF INSPECTION.

Every Trustee shall have the absolute right at any reasonable time to inspect all books, records, and documents of every kind and the physical properties of the Corporation and each of its subsidiaries. The inspection by a Trustee may be made in person or by an agent or attorney designated by the Trustee. The right of inspection includes the right to copy and make extracts of documents.

Section 6. ANNUAL REPORT.

The Board shall cause an annual report to be provided to each Trustee, within one hundredtwenty (120) days of the close of the Corporation's fiscal year, containing the following information in appropriate detail:

- a. The assets and liabilities, including trust funds, of the Corporation as of the end of the fiscal year;
- b. The principal changes in assets and liabilities, including trust funds, of the Corporation during the fiscal year;
- c. The revenue or receipts of the Corporation, both unrestricted and restricted to particular purposes, for the fiscal year;
- The expenses or disbursements of the Corporation, both general and restricted to particular purposes, for the fiscal year; and
- Any information required by California Corp. Code §6322 relating to indemnification and transactions with interested persons.

The Corporation may provide the above annual report to each Trustee in person, by US Mail or by electronic transmission to the e-mail address assigned by the Corporation to each Trustee.

Section 7. CORPORATE SEAL.

The corporate seal, if any, shall be in such form as may be approved from time to time by the Board. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

Section 8. CHECKS AND NOTES.

Except as otherwise specifically determined by resolution or motion of the Board, or as otherwise required by law, all checks, drafts, promissory notes, other orders for the payment of money, and other evidence of indebtedness of the Corporation may be signed or endorsed by two (2) authorized individuals, (a) one of whom shall be either the Chair, Vice-Chair, the Executive Director/CEO or the Associate Executive Director/COO and (b) the other shall be either the Secretary, General Counsel or the Chief Financial Officer. However, if any of the individuals listed in either sub-parts (a) or (b), or both, are absent or are unable or unwilling to act, then any two (2) members of the Executive Committee may act in their place or by such other Trustees or officers as designated from time to time by resolution or motion of the Board.

Section 9. DEPOSITS.

All funds of the Corporation shall be deposited to the credit of the Corporation in such banks, trust companies or other financial institutions designated by resolution or motion of the Board.

Section 10. GIFTS.

The Board may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the charitable purposes of the Corporation.

Section 11. EXECUTION OF CONTRACTS AND OTHER DOCUMENTS.

Any contract, conveyance or other instrument in writing, and any assignment or endorsement thereof, which is to be entered into between the Corporation and any other person, organization or public or private entity shall be signed by two (2) officers of the Corporation, one of whom shall be either the Executive Director/CEO or the Associate Executive Director/COO and the other shall be either the Secretary, General Counsel or the Chief Financial Officer. However, (a) if both the Executive Director/CEO and the Associate Executive Director/COO are absent or are unable or unwilling to act, then either the Chair or Vice-Chair may act in their place and (b) if the Secretary, General Counsel and the Chief Financial Officer are all absent or are unable or unwilling to act, then any Trustee, who is not already acting in place of the Executive Director/CEO or the Associate Executive Director/COO, may act in their place.

Notwithstanding the above, the Executive Director/CEO is specifically authorized to execute the contract between the Corporation and DDS, and any amendments thereto, without the necessity of a second signature from another officer or Trustee.

Unless so authorized by the Board or these Bylaws, no Trustee, officer, agent, or employee shall have any power or authority to bind the Corporation to any contract or other instrument in writing, or to pledge its credit or render it liable for any purpose or in any amount.

Section 12. PARLIAMENTARY AUTHORITY.

The rules contained in Robert's Rules of Order Newly Revised, shall govern meetings of the Board and committees as long as such rules are not inconsistent with or in conflict with these Bylaws, the Articles of Incorporation or with any provision of law applicable to the Corporation.

Section 13. CONSTRUCTION AND REFERENCE TO LAWS.

Unless the context requires otherwise, the general provisions, rules of construction, and definitions of the California Nonprofit Corporation Law (Corporations Code §5000 et seq.) shall govern the construction of these Bylaws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, the plural number includes the singular, and the term "person" includes both the Corporation and a natural person. Any reference in these Bylaws to any state or federal statutes or regulations shall be deemed to include any amendments to said statutes or regulations and any successor statutes or regulations.

ARTICLE XI – AMENDMENTS

The Board may restate, amend or repeal these Bylaws by a majority vote of the Trustees then in office. Such power is subject to the following limitations:

- a. Where any provision of these Bylaws requires the vote of a larger proportion of the Trustees than otherwise is required by law, such provision may not be altered, amended or repealed except by the vote of such greater number.
- b. No amendment may extend the term of a Trustee beyond that for which such Trustee was elected.
- c. If Bylaws are restated, amended or repealed at a meeting of the Board, such action is authorized only at a duly called and held meeting for which written notice of such meeting, setting forth the proposed Bylaw revisions with explanations therefor, is given in accordance with these Bylaws, unless such notice is waived in accordance with these Bylaws.

All persons becoming Trustees of this Corporation agree to abide by and be bound by these Bylaws and the rules, regulations, and other orders of the Board made pursuant thereto.

CERTIFICATION

I certify that I am the duly elected and acting Secretary or Assistant Secretary of Inland Counties Regional Center, Inc., a California nonprofit public benefit corporation; that these Bylaws, consisting of 25 pages, are the Restated Bylaws of the Corporation, as adopted by the Board of Trustees on July 8, 2019, and that these Bylaws have not been amended or modified since that date.

_				
Date:	- 1	7	Carmen Estrada, Secretary, or Deleted: Alva Stewart	
400			Sandra Guzman, Assistant Secretary	