

**AGENDA**  
**INLAND COUNTIES REGIONAL CENTER, INC.**  
**BOARD OF TRUSTEES MEETING**  
**MONDAY, JULY 12, 2021**

*Meeting: 4:00 p.m. to 6:00 p.m.*  
*Only Via Live Stream at [Inlandrc.org/live](https://inlandrc.org/live)*

Call to Order/Mr. Page

Minutes of May 10, 2021 Annual Board Meeting/Mr. Page

Action

Public Input: Comments limited to 3 minutes per person. Action may not be taken on any item that is not on the Agenda. *Due to the existing COVID-19 State of Emergency, all requests for public comment must be submitted in writing prior to the meeting by using the submission form found at [inlandrc.org/live](https://inlandrc.org/live). In order to protect the rights of our consumers, comments should not include personal consumer information. If you have a specific issue or comment, contact your CSC or email your comments to [Btrustees@inlandrc.org](mailto:Btrustees@inlandrc.org).*

Executive Director's Report/Ms. Johnson

Info

Director's Reports/Directors

Info

Committee Reports (Written Reports)

- 1) Another Way/Ms. Gonzales
- 2) Executive Committee/Mr. Page
- 3) Legislative Committee/Ms. Cummings
- 4) Master Trust Committee/Ms. Miller
- 5) Vendor Advisory Committee/Ms. Stewart

Info

Info

Info

Info

Info

Old Business:

New Business

- 1) Approval of VAC Committee Representatives/Ms. Stewart
- 2) Another Way's Strategic Plan for FY 2021-2024 /Ms. Johnson
- 3) Approval of Another Way Officers/Ms. Johnson
- 4) Conflict of Interest/Confidentiality Agreement/Mr. Beckett

Action

Action

Action

Action

## **Trustee Input**

### **Executive Session**

- 1) Legal Matters (In accordance with Welfare & Institutions Code Section 4663(a)(5)
- 2) Employee Salaries and Benefits (In accordance with Welfare & Institutions Code Section 4663(a)(3))

**Next Meeting Date: September 13, 2021**

**MINUTES OF MAY 10, 2021**  
**Inland Counties Regional Center, Inc.**  
**Annual Board of Trustees Meeting**

**BOARD PRESENT VIA CONFERENCE CALL:** Kiana Buffington; Jay Connor; Carmen Estrada; Alicia Lara; Eric Naranjo; Maureen O'Connell; Cameron Page; Gizelle Siojo; Teri Smith; Joshua Souder; April Stewart

**BOARD MEMBERS ABSENT:** Alva Stewart

**FACILITATOR PRESENT VIA CONFERENCE CALL:** Phillip Botello

**DIRECTORS PRESENT VIA CONFERENCE CALL:** Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Treva Webster

**STAFF PRESENT VIA CONFERENCE CALL:** Kurtis Franklin; Eric Hamler

**RECORDING SECRETARY:** Sandra Guzman

**CALL TO ORDER:** Mr. Page called the meeting to order at 4:00 p.m.

**MINUTES OF MARCH 8, 2021 BOARD MEETING: 1. Motion made to approve the minutes of the March 8, 2021 Board Meeting as presented M/S/C Naranjo/Bufington.**

**PUBLIC INPUT:** Oscar Virgen, family member submitted the following public comment:

Good evening. I am a family member of one of your employees. I am writing on her behalf because she is afraid of retaliation and or termination of employment. I have seen my family member/your employee under TREMENDOUS stress and fear because she has been mandated by a group of people to get a vaccine that is not approved by the FDA but has only been authorized for emergency use. My family member does not consent to be a part of this vaccine trial. However, this board has clearly made that decision for her. How can you be fine with knowing that what you mandated may have long term effects on your employees; not only them, but their families as well? A Pfizer fact sheet from 4-2021 states that besides the usual side effects: "Serious and unexpected side effects may occur. Pfizer-BioNTech COVID-19 Vaccine is still being studied in clinical trials." and it also states that " At this time, there is no (FDA) approved vaccine to prevent COVID-19." If this is written on their own fact sheet, then why is this mandatory? I implore that this board change the mandate of vaccine for their employees. This should be a personal choice! Thank you.

**EXECUTIVE DIRECTOR'S REPORT:** Ms. Johnson updated the Board on the following: 1. IRC currently has 772 employees. 512 out of the 772 are service coordinators. 2. Stats on consumers who have tested positive for COVID-19. 3. PPE distribution to vendors continue. 4. Update on COVID-19 vaccinations for consumers and care provider. 5. DDS Directives regarding in-person monitoring visits for individuals living in a licensed residential facility, Family Home Agency setting and Supported Living/Independent. 6. Re-entry plans for staff returning to the office.

**COVID-19 EXPENDITURES:** Ms. Steuwer went over the COVID-19 expenditures IRC has incurred for fiscal year 2020-21.

**DIRECTOR'S REPORT:** Directors submitted written reports. The Board had no questions.

#### **COMMITTEE REPORTS**

1. **ANOTHER WAY:** Ms. Gonzales submitted a written report. No questions from the Board.
2. **EXECUTIVE COMMITTEE:** The minutes from the Executive Committee were included in the board packet. The Board had no questions.
3. **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. There were no questions from the Board.
4. **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. No question from the Board.
5. **VENDOR ADVISORY COMMITTEE:** Ms. April Stewart submitted a summary from their March and April VAC Meeting. The Board had no questions.

**OLD BUSINESS:** None

#### **NEW BUSINESS**

1. **MEMBER AT LARGE POSITION:** Mr. Page announced that the Executive Committee has a vacancy for the Member at Large position. The Executive Committee consist of a Chair (Cameron Page), Vice Chair (Alva Stewart), Secretary (Carmen Estrada) and two Members at Large (Kiana Buffington). Mr. Souder has expressed an interest in serving on the Executive Committee. The Executive Committee is requesting the Board's approval in appointing Mr. Souder to the Executive Committee as a Member at Large. **2. Motion made to approve Mr. Souder's appointment to the Executive Committee as a Member at Large M/S/C Naranjo/O'Connell.**
2. **BOARD ORIENTATION/TRAINING/RETREAT:** Mr. Page shared that it has been a couple of years since the Board had an off-site Board Retreat/Training. Discussion regarding everyone's comfort level for a Saturday in-person training in October or February was discussed. Board selected the in-depth training from Directors and other key departments. The Board was reminded of IRC's Mandatory Vaccination Policy and of the need to be vaccinated to participate in any in-person IRC event or have an approved exemption with a current negative COVID test. Please route a copy of your vaccination card or your exemption request to Sandra as soon as possible.
3. **\$250,000 CONTRACTS:** Mr. Hamler stated that Mr. Toms reviewed the 70 vendor contracts for the term period of 7/1/21 – 6/30/24 with the Executive Committee. It is the Executive Committee's recommendation for the Board to approve the 70 contracts listed in the board packet. **3. Motion to approve the contracts in totality as outlined in the material included in the packet M/S/C O'Connell/Souder.**

4. **Annual POS REPORT:** Mr. Cook reviewed IRC's FY 2019/2020 Annual Purchase of Service (POS) Report. Reports is also posted on IRC's website. **4. Motion made to approve IRC's Annual POS Report as outlined by Mr. Cook M/S/C Naranjo/Souder.**
5. **MASTER TRUST INVESTMENT COMMITTEE:** Ms. Steuwer is requesting the Board appoint the Board's Executive Committee to serve as the Master Trust's Investment Committee. This will allow staff to keep the Board updated on Master Trust's financial portfolio. **5. Motion to appointment board's Executive Committee as the Master Trust Investment Committee M/S/C O'Connell/Souder.**
6. **REVISED BYLAWS:** Mr. Beckett added the Executive Committee will be serving as the Master Trust Investment Committee to the bylaws and will change Investment advisor to investment consultant. **6. Motion made to approve the revised bylaws as presented M/S/C Souder/Souder.**
7. **WORKER'S COMP INSURANCE:** Ms. Steuwer stated IRC has not received the Worker's Comp Insurance quote from the broker. Ms. Steuwer is requesting the Board designates the Executive Committee the authorization to approve the Worker's Comp Insurance when it becomes available. Insurance should not exceed \$850,000. **7. Motion made to allow the Executive Committee the authorization to approve IRC's Worker's Comp Insurance up to \$850,000 M/S/C Naranjo/Souder.**

**TRUSTEE INPUT:**

1. Mr. Naranjo stated there is a lot going on at IRC, Board is on top of it and are in support.
2. Ms. April Stewart reported that transporters have expressed concerns with the directives received from the Department regarding billing for alternative services versus traditional. They also expressed concern with the maximum amount they are allowed to bill.

Mr. Page adjourned the meeting at 5:10 p.m. to go into Executive Session. Executive Session was called to order at 5:12 p.m.

The Board reconvened at 6:00 p.m. The Board acted on a board policy matter.

**8. Motion made to adjourn the meeting at 6:03 p.m. M/S/C Naranjo/O'Connell.**

Sincerely,

Carmen Estrada  
Board Secretary

Sandra Guzman  
Assistant Secretary

**MOTIONS FOR THE MAY 10, 2021 BOARD OF TRUSTEES MEETING:**

- 1. Motion made to approve the minutes of the March 8, 2021 Board Meeting as presented M/S/C Naranjo/Bufington.**
- 2. Motion made to approve Mr. Souder's appointment to the Executive Committee as a Member at Large M/S/C Naranjo/O'Connell.**
- 3. Motion to approve the contracts in totality as outlined in the material included in the packet M/S/C O'Connell/Souder.**
- 4. Motion made to approve IRC's Annual POS Report as outlined by Mr. Cook M/S/C Naranjo/Souder.**
- 5. Motion to appointment board's Executive Committee as the Master Trust Investment Committee M/S/C O'Connell/Souder.**
- 6. Motion made to approve the revised bylaws as presented M/S/C Souder/Souder.**
- 7. Motion made to allow the Executive Committee the authorization to approve IRC's Worker's Comp Insurance up to \$850,000 M/S/C Naranjo/Souder.**
- 8. Motion made to adjourn the meeting at 6:03 p.m. M/S/C Naranjo/O'Connell.**



# EXECUTIVE DIRECTOR'S REPORT

**JULY 2021**

**Respectfully Submitted by Lavinia Johnson**

## **CONSUMER TOTALS**

IRC is currently serving 39,740 consumers.

## **STAFFING:**

IRC has 777 employees which includes 481 service coordinators (CSC). The average caseload ratio is 81:1. We are currently understaffed by approximately 71 CSC's. We are currently hiring for growth and vacancies.

## **SUMMARIZED COVID-19 STATS/INFORMATION FROM IRC'S LOG 4/15/20 THROUGH 6/28/21:**

- Cumulative COVID Positive Consumers = 2186.
- Cumulative total deaths = 82.

We continue to disperse PPE to our community vendors and staff.

## **RE-ENTRY PLAN:**

**Guidelines for wearing masks:** IRC staff will continue to follow the same requirements for masks that they have been following up to this time, i.e., both vaccinated and unvaccinated who come into the buildings must wear masks in all common areas. Staff will also continue to use the check-in questionnaire. They will not need to wear a mask if they are in their own office by themselves with the door closed.

**Guidelines for scheduling in-person visits:** In June, staff conducted several IDT meetings due to the resumption of certain services and day programs in July. We asked the CSC's and managers to prioritize IDT meetings over in-person visits in June. All in-person visits will resume July 6.

**Rapid Result Testing:** The rapid response testing began on Thursday, June 3 and continues every Monday and Thursday thereafter. The testing is in the parking lot behind Building 3 and is a drive-up testing that starts at 7:30 AM. Attendance is mandatory for all unvaccinated staff who will be conducting any in-person visits or will be working in their office at least once a week.

**Guidelines for exempted unvaccinated staff before in person visits:** All unvaccinated staff with an exemption who will be conducting an in-person visit or coming into the office starting in July, must be tested twice a week at our on-site rapid response COVID-19 testing and receive a negative test result each time before they can conduct their visits.

**Guidelines for exempted unvaccinated administrative staff:** Any exempted unvaccinated administrative staff who are coming into the buildings on a regular basis will need to be tested twice a week at our on-site rapid response COVID-19 testing and receive a negative test result each time before they can continue to come into the office.

IRC's Vaccination Policy requires all unvaccinated staff, both case management and administrative, who have not received an approved exemption request, must have received at least the first dose of the Pfizer or Moderna vaccine or the single-dose Johnson and Johnson vaccine and provided proof of vaccination to HR before July 6.

**Public Access to IRC buildings:** IRC will open the buildings to the public after Labor Day. We are currently working on safeguards to ensure our staff and visitors are safe.

## Director Adult Services Report July 2021 Respectfully submitted by Don Meza

**Adult Services Team Update:** The adult services team has worked remotely since the state of emergency was declared by Governor Newsom on 3/04/2020. The case management teams have been informed that effective they will need to begin to fulfill in-person visits with consumers in a conscientious and safe manner effective July 6, 2021. There are several variables that will affect the in-person visits, the primary of which is vaccination status of staff, consumers, and vendor staff. Consumer program services remain a priority, and DDS has provided directives to strengthen service delivery mechanisms for consumers of the regional centers. The directives for Alternative Services by non-residential vendors (day programs, habilitation, and transportation) remain in place but we are not certain for how much longer. The intent of Alternative Services is to provide services to consumers in non-residential programs via a virtual and remote model. We expect some of the directives related to virtual and remote meetings to be continued and ongoing. It has been challenging, but progress is being made. In Adult services there are currently 13 teams with 200 service coordinators that cover the two-county catchment. The new state budget will provide for additional case management staff to lower caseload sizes to manageable levels.

**Federal Programs/Medicaid Waiver (MW):** The Federal Programs audit at IRC is scheduled for October 2021. This audit will be completed virtually by DDS. The IRC federal programs staff is proactively preparing for the audit and encouraging all of case management to finalize pending documentation updates. IRC currently serves 15,230 active Medicaid Waiver enrolled consumers. The review process and reaccreditation of Waiver cases has been challenging in the current remote working model. We have added a new QIDP position and are looking to fill a second position soon to keep up with the growing number of monthly recertifications. Regardless of COVID 19, the MW staff continues to add "Deeming" cases. DDS will continue to provide the accounting of 1915i cases directly to CMS.

**Self Determination (SD):** The SD Advisory Committee last met via "ZOOM" on May 27, 2021. As you may recall, the initial list of consumers selected for Self Determination was released on October 1<sup>st</sup>, 2018. IRC currently has 26 consumers active in the Self Determination program and several are in pending status. In anticipation of the Self Determination option opening to all consumers, IRC staff have been working with consumers interested in Self Determination to begin the process of fulfilling the SDP requirements. The requirements include completing an "orientation" and initiating a "Person Centered Plan" (PCP). Currently IRC is offering Remote/Virtual orientations due to COVID 19. There has been a very good turnout for the virtual SDP orientations, we have had 50 to 60 individuals sign up for every session. We appreciate all the efforts that Jonathan Eckrich and his team have made to schedule the new Remote/Virtual Self Determination orientations. As a regional center we are advancing forward with self-determination.



# **Inland Regional Center Children & Transition Services**

## **July 12, 2021 IRC Board of Trustees Report**

Submitted by Felipe J. Garcia IRC Director of Children and Transition Services

Greetings, Children, and Transition services continue to grow at a rapid pace. Our statistics are as follows: as of May 31 we currently have 20,781 cases under School Age and Transition services. School Age has 12,818 and Transition has 7,963 cases. There are 233 active caseloads of which 144 are in School Age and 89 are in Transition. As the pandemic is slowing down, we are seeing a growth in new and transfer in cases.

### **Hiring**

School Age and Transition have participated in a hiring pilot program and continue to interview replacement positions remotely. We have successfully hired new Consumer Services Coordinators in the past 4 months. Training has been done remotely and at times in person with the Program Manager and the unit Sponsor. Most recently, we have been allotted 45 new positions to help with the growing caseloads we are experiencing in School Age and Transition. Our current ratios have been running from 78:1-97:1 on average. With these much-needed growth positions our ratios as a team will range from 73:1-80:1.

### **Remote Work**

As our consumers, families, IRC staff and community members continue to get vaccinated the rate of infection has been dropping. With that, we have developed a return to the office plan for IRC staff. Consumer Services Coordinators in School Age and Transition will be returning one day per week mandatory office day, starting July 6, with the rest of the week continuing to work from home. We are anticipating this continuing in some fashion while the State of Emergency is in place. DDS has continued to extend the suspension of all in person meetings which include Individual Program Plan (IPP), Quarterly Review (QR's) and Interdisciplinary Team Meetings (IDT's) for consumers who live in the family home. The extensions have been provided to Regional Centers in 30-day increments. However, when we return to face-to-face visits, we anticipate continuing a hybrid program that we are in the process of developing.

### **Self Determination Program (SDP)**

School Age and Transition have been diligently presenting cases to our Self Determination Committee to enroll consumers into the SDP. Families are working with their selected Facilitators to develop budgets for their IRC participant member. CSC's are also working with families to answer any questions that may come up during the process. As new directives and/or information is provided to IRC from DDS, adjustments are made to the process. As an agency we have made improvements to our Self Determination committee to better meet the need of our participants. We have added administrative support as well as more training for our staff. We anticipate that this will make a difference in assisting families enroll in SDP.



**Intake, Early Start, Clinical Services and  
The Early Start Family Resource Network  
REPORT  
May-June 2021**

**All units are complying with the DDS Directives pertaining to specific waivers necessary for us to continue to serve to service clients and families remotely during the pandemic. We are not sure when this will end as the directives can only be issued on a “month to month” basis.**

### **Early Start**

While the DDS Waiver (allowing us to conduct business remotely) is still in place, we are wanting to return to in-person visits as soon as it is safe and appropriate. Many of our staff and vendors miss the direct interaction with the little ones and their families.

The state is very anxious to get the Early Start referral numbers up to pre-pandemic levels. Although that is very important, it is actually more difficult to accommodate than anticipated, as the vendors had to reduce staff during the pandemic, they now need to gear up quickly as we increase the number of referrals!

Our online Early Start referral form is in the first testing stage. We think this will help those who want to access Early Start Services and will make the process even smoother and more efficient. The form is being translated into Spanish and as soon as that is complete, it will be up and running.

### **Clinical Services**

The work of the Clinical Services team is varied and interesting. They provide psychological assessments for eligibility, nutrition, pharmacological, dental, PT, OT, equipment, hospital, and insurance support. They also frequently consult with the Service Coordinators on what maybe be needed for our clients. Various members of this collaborative and interdisciplinary team participate in the “fair hearings” process when needed.

### **Family Resource Network (FRN)**

The Family Resource Network continues to provide services to children and families through group training and individual support as needed. They offer resources and support through various means and soon, they will be able to have in-person interaction with the individuals we serve.

### **Intake**

The DDS Directive allowing for Intake services to be provided remotely is also extended through the first part of July. This allows the Intake staff to continue to accept applications (on-line and by mail or fax) and then carefully follow-up remotely.



Inland Regional Center Board Report  
Submitted by Andrea Gonzales, Another Way Coordinator  
Date: June 25, 2021

To: The Board of Trustees

**Golf Tournament:** Another Way is happy to report that we are moving forward with our events slated for the latter part of 2021. Our 22<sup>nd</sup> Golf Tournament is scheduled to take place on October 9<sup>th</sup> at the JW Marriott Resort & Spa Palm Desert. The Mixer will take place on October 8<sup>th</sup> at the same venue. Save the Dates went out in June. The brochure and registration forms will be sent out in early July. To date, we have raised a little over \$124,000. Sponsors and golfers I have spoken with seem excited about the tournament. The Another Way Golf Committee is researching ways to do contactless registration with help from IRC's IT Department. Our contact at the Marriott informed me as of right now we can do a shotgun start, and it is two golfers to a cart. This might change if CDC guidelines change but right now this is where we are at. The price for Board Members and staff is \$175 a golfer.

**Toy Drive:** Another Way is in the planning stages of its 20<sup>th</sup> Toy Drive/Fundraiser. We have reserved December 8<sup>th</sup> at Club Events Center to host the event. If we need to reschedule due to COVID we will not lose our deposit. I am currently working on a sponsorship application to San Manuel requesting \$5000. Our contact at San Manuel informed me they no longer fund golf tournaments, but they do sponsor community events, such as our Toy Drive. This year, we would like the theme to be Disney Christmas. However, we need to get approval from Disney to use their decorations, costumes, and images. Disney sent us an application to submit detailing the event. After they review our submission, they will let us know what is permissible.

**Food Drive:** New ideas are being considered on how to make this event more impactful. The committee is in discussion about bringing back food distribution at IRC, pending we can come up with a way to ensure most consumers come and pick-up their grocery bags.

**Grants:** Martha Valencia, our Kaiser contact, extended an invitation to apply for a \$90,000 grant for basic needs services and administrative costs. I submitted the proposal on May 31<sup>st</sup>. We should know if we will be receiving funding in December. A proposal to the E. Rhodes and Leona B. Carpenter Foundation will be submitted by July 15<sup>th</sup>. The Carpenter Foundation has funded us for the past five years, totaling \$190,000. This year we requested \$45,000 for our Safety-Net and Health and Wellness Programs as well as for administrative costs, training, and infrastructure improvements. The Annenberg Foundation granted us an extension through December of 2021 to complete the grant requirements.

This will provide us more time to accomplish our goals as COVID slowed down some of the processes and Request for Assistance have decreased.

**Requests:** Requests remain slow, but we anticipate that this will soon change as many COVID-19 assistance related programs come to an end. For example, the moratorium on evictions ends June 30<sup>th</sup>. Many people will have to come up with funds to pay their past due rent.

**Emergency Kits:** Another Way is purchasing 325 Emergency Kits for consumers who are living independently and are low-income. This is part of their IPP goals and often a challenge for consumers to put together due to finances. Below is a listing of what each kit contains.

The Basic Backpack Emergency Kit (2 Person) Contains:

Item	Quantity
Emergency Food Ration (2400 Calorie)	2
Emergency Drinking Water Pouch (4.22oz)	12
Water Bottle (20oz)	1
Hand-Squeeze LED Flashlight (No Batteries Required)	1
Yellow Lightstick (12-Hour)	1
Plastic Whistle with Lanyard	1
Emergency Contact Card	2
Emergency Survival Blanket	2
Waterproof Poncho (Adult Size)	2
First Aid Kit (37 Piece)	1
"EMERGENCY" Standard Backpack with 4 Compartments	1

The First-Aid Kit that comes with this Kit Contains:

First-Aid Item	Quantity
Plastic Bandages (3/4" x 3")	10
Plastic Bandages (3/8" x 1 1/2")	10
Gauze Pads - 2 Pack (2" x 2")	2
Alcohol Cleansing Pads	3
Butterfly Bandage	1
Cotton Tips	10
Carry Case	1

**Surveys:** Surveys developed in conjunction with HARC (Health Assessment and Research for Communities) will be sent out to consumers and case managers in July asking for feedback about Another Way and soliciting suggestions for improvement.

**New Officers:** Another Way voted in new officers at its May Advisory Committee Meeting. The names and positions of these officers have been presented to the Board of Trustees for review and final approval.

**Strategic Plan:** The Strategic Plan final draft has been presented to the Board of Trustees for review and final approval.

**INLAND REGIONAL CENTER  
Board of Trustees  
Executive Committee Meeting**

**May 26, 2021**

**11:00 a.m.**

EXECUTIVE COMMITTEE: Cameron Page; Carmen Estrada; Joshua Souder

STAFF/EX OFFICIO: Lavinia Johnson; Merissa Steuwer

RECORDING SECRETARY: Sandra Guzman, Executive Assistant

1. COVID-19 POLICY UPDATE: 519 staff are fully vaccinated. 78 are pending their second dose for a combined total of 598 staff. 174 either have an approved exemption, pending exemption request or have not turned in their vaccination card. Currently we have 50 approved exemptions and several pending requiring additional information or doctor's note. Anyone with an approved exemption will be required to rapid test twice a week. Testing will be self-administered with 24hr Home Care overseeing the process and we will be implementing the rapid testing twice a week for the approved exemption staff. Wearing masks and social distancing will continue for all staff regardless of their vaccination status. All staff are required to be vaccinated or have an approved exemption by July 6. Anyone not vaccinated or not having an approved exemption will be placed on a 2 weeks unpaid administrative leave and can lead to termination if they do not comply with IRC's board approved Mandatory Vaccination Policy.
2. INSURANCE RENEWAL: Staff are working with insurance broker for the upcoming insurance renewal effective October 1. We anticipate an increase in cost but do not know how much yet. Hospitalization and prescription use is up for both Kaiser and Blue Shields. Broker is also looking into the possibility of obtaining a group rate for homeowner's and auto insurance.
3. CalPERS: Discussion of possible decrease in interest rate, employer and employee contributions and overall cost was discussed.

Meeting adjourned at 11:38 a.m.

Next Meeting: June 17, 2021

**INLAND REGIONAL CENTER  
Board of Trustees  
Executive Committee Meeting**

**June 16, 2021  
11:00 a.m.**

**EXECUTIVE COMMITTEE:** Cameron Page; Alva Stewart; Carmen Estrada; Kiana Buffington

**STAFF/EX OFFICIO:** Lavinia Johnson; Steve Beckett; Merissa Steuwer

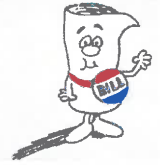
**RECORDING SECRETARY:** Sandra Guzman, Executive Assistant

1. **COVID-19 VACCINE UPDATE:** IRC currently has 2,000 consumers documented as having had received their COVID-19 vaccine. We believe the number is greater, it just has not been recorded in the file or shared by consumer/family. IRC currently has 776 employees. Out of the 776 employees, 606 are fully vaccinated, 33 pending second dose, 49 have approved waivers and 13 have temporary approved waivers. 75 staff have either not submitted their vaccination card, have not received their vaccine, or submitted an exemption request. Managers will be asked to follow up with their staff as the deadline to be vaccinated is approaching. More and more school, hospitals and businesses are requiring their employees to be vaccinated. The judge's ruling on the lawsuit against the hospital in Houston, Texas making the vaccine mandatory for all hospital personnel was shared. The judge ruled in favor of the hospital. IRC has received directives from the Department to begin face to face visits on July 6. Requiring staff to be vaccinated and/or testing is the only way to be certain staff going out in the field or coming to the office are not infected. It is only a matter of time before the Delta variance will be in California. Experts are saying this variance seems to be more dangerous.
2. **RE-ENTRY PLAN:** Staff will begin returning to the building one day per week starting on July 6. Managers are working on a staggered schedule to ensure their staff are not coming in on the same day. The building will not be open to the public in July. We will wait until September to see how the re-entry plan for staff turns out. We are keeping mask requirements and social distancing in place.
3. **MASTER TRUST OVERSIGHT:** Now that the Executive Committee is serving as the Master Trust Investment Committee, the committee would like a brief tutorial on the investment funds. Merissa will contact Mr. Fitzgerald and schedule a 30-minute presentation for the committee. Merissa will provide the committee a monthly update.
4. **BUDGET:** IRC received the preliminary budget from the department for fiscal year 2021-22. We were anticipating seeing a decrease this year but that does not appear to have happened. The preliminary budget shows an increase of 10%. Merissa will work on the budget projections and will be prepared to present the 2021-22 budget projections to the Board at the July meeting in closed session.
5. **BUILDING THE JULY MEETING AGENDA:** Continue with committee and director written reports and add Master Trust Investment Committee Update (Cameron).

**Next Executive Committee Meeting:** July 21, 2021



**LEGISLATIVE REPORT**  
**July 2021**  
 Respectfully Submitted by Jennifer Cummings  
 Fair Hearings and Legal Affairs



Bill	Title	Author	ARCA Position	Bill Location
<b>HR 582 (Federal)</b>	<b>Raise the Wage Act</b> - Would raise federal min. wage to \$15 by 2025. Would phase out subminimum wage for workers with disabilities.	Wilk (R)	-	01/28/2021 Referred to the House Committee on House Administration.
<b>HR 5897; S 3297 (Federal)</b>	<b>Preventing Abuse and Neglect of Vulnerable Americans Act of 2020</b> - to improve data collection and reporting related to ICFs serving residents with developmental disabilities.	Chu (D)	-	02/13/2020 Referred to the House Committee on Energy and Commerce.
<b>HR 6045; S 3369 (Federal)</b>	<b>Recognizing the Role of Direct Support Professionals Act</b> - would collect needed employment data related to DSPs (i.e., labor costs), which help develop rate methodology/local advocacy	Wood (D)	-	03/02/2020 Referred to the House Committee on Education and Labor.
<b>HR 6420</b>	<b>The All Dependent Children Count Act</b> - Expand the list of individuals eligible for CARES Act cash payments of \$1,200 or \$500 (includes dependent adults).	Levine (D)	-	03/31/2020 Referred to the House Committee on Ways and Means.
<b>HR 6800 (Federal)</b>	<b>HEROES Act</b> – Federal funding for, among other items, state budgets.	Gipson (D)	-	07/23/2020 Committee on Small Business and Entrepreneurship.
<b>S 3878 (Federal)</b>	<b>The Protecting Family Caregivers from Discrimination Act.</b>	Bonta (D)	-	Introduced June 3, 2020
<b>AB 6</b>	<b>Health facilities: pandemics and emergencies: best practices.</b> Would require, by July 1, 2022, the Dept. of Public Health and Dept. of Social Services to collaborate to create health and safety guidelines and a description of best practices for use by skilled nursing facilities, intermediate care facilities, and congregate living health facilities that are providing post-acute care during a pandemic, public health crisis, or other emergency.	Levine (D)	Tracked by ARCA (no formal position)	Assembly - Appropriations
<b>AB 10</b>	<b>Pupil instruction: in-person instruction: distance learning.</b> Requires schools to come up with a plan to reopen once that's an option. There's some language related to getting kids back on track, and also extending the authorization for next spring's (expected) campus closures.	Ting (D)	Support	Assembly - Education
<b>AB 13</b>	<b>Personal rights: automated decision systems.</b> Would require businesses in CA that use "automated decision systems" (algorithms) to make sure there isn't implicit bias against any protected class, including disability status.	Chau (D)	Tracked by ARCA (no formal position)	
<b>AB 15</b>	<b>COVID-19 relief: tenancy: Tenant Stabilization Act of 2021.</b> Extends recent tenant protections apropos of COVID for another 11 months from their various expiry dates. Adds new protections, including a prohibition on holding COVID debt against a (prospective) tenant, charging fees on COVID debt or levying new fees or otherwise harassing someone over COVID debts, considers you still a tenant in certain loan situations even if you have COVID debt, etc.	Chiu (D)	Support	Assembly - Housing & Community Dev't
<b>AB 32</b>	<b>Telehealth.</b> Expands and enshrines the new telemedicine world.	Aguiar-Curry (D)	Support	Senate - Health
<b>AB 53</b>	<b>Election day holiday.</b> Would add election Tuesday to the list of Uniform Holiday Schedule unpaid days.	Low (D)	Oppose Unless Amended	Assembly - Appropriations





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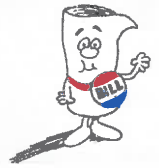


Bill	Title	Author	ARCA Position	Bill Location
AB 57	<b>Law enforcement: hate crimes.</b> Requires CA Dept. of Justice to evaluate local police departments' hate crimes data, increase awareness of law enforcement options, and provide both Commission on Peace Officer Standards and Training (POST) and schools with training materials.	Gabriel (D)	Support if Amended	Senate - Public Safety
AB 80	<b>Taxation: Coronavirus Aid, Relief, and Economic Security Act: Federal Consolidated Appropriations Act, 2021.</b> Would adopt the provisions of the Consolidated Appropriations Act, 2021, prohibiting any reduction in tax deductions, denials of basis adjustments, and reductions in tax attributes based on the exclusion from gross income provided for any loan amount forgiven in modified conformity with the federal CARES Act and its subsequent amendments.	Burke (D)	Tracked by ARCA (no formal position)	<b>CHAPTERED</b>
AB 114	<b>Medi-Cal benefits: rapid Whole Genome Sequencing.</b> Adds whole genome sequencing to the list of Medi-Cal benefits.	Maienschein (D)	Support	Assembly - Appropriations
AB 118	<b>Emergency services: community response: grant program.</b> Making community grants to get emergency services to work better with minority communities.	Kamlager (D)	Support	Senate - Governmental Organization
AB 123	<b>Paid family leave: weekly benefit amount.</b>	Gonzalez (D)	Tracked by ARCA (no formal position)	Senate - Labor, Public Employment & Retirement
AB 126	<b>Special education programs: Family Empowerment Centers on Disability.</b>	E. Garcia (D)	Support	Senate - Education
AB 128	<b>Budget Act of 2021.</b>	Ting (D)	Tracked by ARCA (no formal position)	Passed - Sent to Governor
AB 214	<b>Budget Act of 2021.</b> This bill would make appropriations for the support of state government for the 2021–22 fiscal year.	Ting (D)	Tracked by ARCA (no formal position)	Assembly - Budget
AB 230	<b>Employment: flexible work schedules.</b>	Voepel (R)	Tracked by ARCA (no formal position)	Assembly - Labor & Employment
AB 279	<b>Intermediate care facilities and skilled nursing facilities.</b> Would prevent facility owners from changing their services or moving residents during the pandemic. There is a bankruptcy exception, and this would expire on January 1, 2026.	Muratsuchi (D)	Tracked by ARCA (no formal position)	Senate - Health
AB 313	<b>Civil service: Limited Examination and Appointment Program.</b> Expands access to the Limited Examination and Appointment Program.	Garcia (D)	Support	Senate - Labor, Public Employment & Retirement
AB 323	<b>Long-term health facilities.</b> Would change the definition of a class AA violation from things that were a "direct proximate cause of" to "substantial factor in the" death of a resident. Increases penalties for three classes of fines.	Kalra (D)	Support	Senate - Health
AB 368	<b>Medically supportive food.</b> Would create a pilot in Alameda and two other counties to let Medi-Cal recipients with certain health conditions be prescribed medically supportive food. Applies only to listed eligible medical conditions, none of which are DD-specific. Contingent upon Budget funding.	Bonta (D)	Support	Assembly - Appropriations





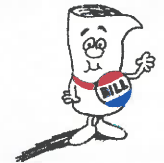
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Bill	Title	Author	ARCA Position	Bill Location
AB 371	<b>Shared mobility devices: insurance and tracking.</b> Currently, "shared mobility devices" (e-bikes and scooters) are covered by liability insurance. This would cover pedestrians injured due to negligence by the device's owner or operator. Also requires device owners put well-visible signs (and Braille) on them for tracking/reporting purposes.	Jones-Sawyer (D)	Support	Senate - Judiciary
AB 412	<b>California Commission on Human Rights.</b> Creates an advisory committee of 17 members to look at how the state's doing on human rights. Intent language lists many protected and unprotected classes, including disability status.	Reyes (D)	Support if Amended	Senate - Governmental Organization
AB 445	<b>Developmental services: information collection.</b> Current law requires DDS, through regional center contracts, to ensure that specified information, including, among other things, the social security number of the parents of the consumer, is collected by each regional center for each new case and is also collected at each review of all regional center clients in out-of-home placement. This bill would repeal the requirement for the department to ensure that information is collected by regional centers.	Calderon (D)	<b>Sponsored by ARCA</b>	Senate - Appropriations
AB 451	<b>Health care facilities: treatment of psychiatric emergency medical conditions.</b> Would require several types of psychiatric units to provide emergency services and care for someone being held for evaluation.	Arambula (D)	Support	Senate - Appropriations
AB 457	<b>Telehealth Patient Bill of Rights.</b> Codifies, at root, the right of people to access telehealth.	Santiago (D)	Support	Senate - Health
AB 473	<b>California Public Records Act.</b>	Chau (D)	Tracked by ARCA (no formal position)	Senate - Judiciary
AB 499	<b>Referral source for residential care facilities for the elderly: duties.</b>	Rubio (D)	Tracked by ARCA (no formal position)	Senate - Human Services
AB 552	<b>Integrated School-Based Behavioral Health Partnership Program.</b> Creates a fairly broad program for behavioral health services at schools.	Quirk-Silva (D)	Support	Assembly - Health
AB 555	<b>Special education: assistive technology devices.</b> Would make it possible for schools to give/sell assistive technology to students to whom the tech was previously assigned, if it is currently worth less than \$5K and is not otherwise needed.	Lackey (R)	Support	Senate - Education
AB 562	<b>Frontline COVID-19 Provider Mental Health Resiliency Act of 2021: health care providers: mental health services.</b>	Low (D)	Tracked by ARCA (no formal position)	Senate - Business, Professions & Economic Dev't
AB 571	<b>Planning and zoning: density bonuses: affordable housing.</b> Would prevent fees from being imposed on affordable/bonus units in developments.	Mayes (I)	Support	Senate - Housing
AB 574	<b>Guardians ad litem: mental illnesses.</b>	Chen (R)	Tracked by ARCA (no formal position)	Assembly - Health
AB 580	<b>Emergency services: vulnerable populations.</b> Would require the Office of Emergency Services (OES) to appoint representatives from the access & functional needs community to the OES's various committees, and involve the community in other processes.	Rodriguez (D)	Support	Senate - Governmental Organization



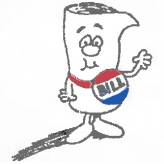
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Bill	Title	Author	ARCA Position	Bill Location
AB 596	<b>Appointed legal counsel.</b> Conservatees and communications – Would require appointed attorneys to tell the court if their client cannot communicate, and the court to then appoint a guardian ad litem, who would be forbidden from acting against the client's expressed interests.	Nguyen (R)	Tracked by ARCA (no formal position)	Assembly - Judiciary
AB 634	<b>Density Bonus Law: qualifications for incentives or concessions: student housing for lower income students: moderate-income persons and families: local government constraints.</b>	Carrillo (D)	Tracked by ARCA (no formal position)	Senate - Housing
AB 665	<b>Care facilities: internet access.</b>	Garcia (D)	Tracked by ARCA (no formal position)	Senate - Human Services
AB 677	<b>CCF background checks.</b> Would require CDSS to post aggregate info online about applicants.	Holden (D)	Tracked by ARCA (no formal position)	Assembly - Appropriations
AB 686	<b>California Community-Based Behavioral Health Outcomes and Accountability Review.</b> Would create a system to analyze how county behavioral health programs are doing	Arambula (D)	Support	Assembly - Health
AB 695	<b>Elder and dependent adults.</b> Simplifies the definition of elder/dependent adult for APS purposes. Expands the category of dependent adult to include TBI or cognitive impairments, moves the age range from 18-64 to 18-59 years of age, moves the 60-64 year-old set into the "elder" category, includes financial issues within neglect, and other types of updates, including creating a workgroup and a financial abuse team.	Arambula (D)	Support	Senate - Human Services
AB 703	<b>Open meetings: local agencies: teleconferences.</b> Would allow for a range of public participation in covered meetings via telecommunications.	B. Rubio (D)	Support	Assembly - Local Government
AB 749	<b>Skilled nursing facilities: medical director certification.</b> Would require someone in that role to get certified within five years.	Nazarian (D)	Support	Senate - Appropriations
AB 768	<b>School safety: aquatic and pool safety program: model policy.</b>	Holden (D)	Support	Assembly - Education
AB 787	<b>Planning and zoning: housing element: converted affordable housing units.</b>	Gabriel (D)	Tracked by ARCA (no formal position)	Senate - Housing
AB 813	<b>Developmental services: service outcome pilot project.</b> Would require DDS to run a pilot project in at least three catchment areas, looking at up to four service types, to analyze service outcomes.	Mullin (D)	Support in Concept	Senate - Human Services
AB 848	<b>Medi-Cal: monthly maintenance amount: personal and incidental needs.</b> Would increase monthly "personal and incidental needs" benefit from \$35 to \$80 for individuals in certain settings, including various nursing facilities.	Calderon (D)	Support	Assembly - Appropriations
AB 849	<b>Skilled nursing facilities: intermediate care facilities: liability.</b> Currently, a resident of a SNF or ICF can sue a licensee for various violations. But the total liability is capped at \$500, regardless of how many violations are at issue. This would instead make them liable for up to \$500 per violation.	Reyes (D)	Tracked by ARCA (no formal position)	Senate - Judiciary
AB 895	<b>Residential care facilities: conditions.</b>	Holden (D)	Tracked by ARCA (no formal position)	Assembly - Human Services



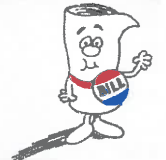
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Bill	Title	Author	ARCA Position	Bill Location
AB 911	<b>Long-Term Services and Supports (LTSS) Benefit Task Force.</b>	Nazarian (D)	Tracked by ARCA (no formal position)	Assembly - Aging & Long Term Care
AB 935	<b>Telehealth: mental health.</b>	Maienschein (D)	Support	Assembly - Appropriations
AB 971	<b>Driver's licenses: developmental disability status.</b> Would let the DMV, if a person so chooses, indicate on their license that they have a developmental disability that may impede communication with law enforcement.	Gray (D)	Support	Assembly - Appropriations
AB 988	<b>Mental health: mobile crisis support teams: 988 crisis hotline.</b>	Multiple	Support	Senate - Rules
AB 1000	<b>Fair employment and housing protections: background check service providers: housing status.</b>	Ward (D)	Tracked by ARCA (no formal position)	
AB 1007	<b>Forced or Involuntary Sterilization Compensation Program.</b>	Carrillo (D)	Support	Senate - Public Safety
AB 1051	<b>Medi-Cal: specialty mental health services: foster youth.</b>	Bennett (D)	Tracked by ARCA (no formal position)	Senate - Health
AB 1054	<b>Skilled nursing facilities: intermediate care facilities: feeding assistants.</b> Would authorize SNFs/ICFs to adopt a feeding assistant training program approved by the department.	Arambula (D)	Support	Assembly - Health
AB 1060	<b>Governor's Office of Emergency Services: California Alert.</b> Would require the Office of Emergency Services (OES) to establish a statewide emergency alert system called California Alert to send California Alerts to registered wireless phone numbers.	Rodriguez (D)	Support	Assembly - Appropriations
AB 1071	<b>Office of Emergency Services: tabletop exercises.</b> Would require the OES to biennially convene key personnel and agencies that have emergency management roles and responsibilities to participate in tabletop exercises in which the participant's emergency preparedness plans are discussed and evaluated under various simulated catastrophic disaster situations, as specified.	Rodriguez (D)	Support	Senate - Governmental Organization
AB 1073	<b>Community colleges: students enrolled in early childhood education or child development courses: fee waivers.</b>	Berman (D)	Support	Assembly - Appropriations
AB 1075	<b>Planning and zoning: residential developments.</b>	Wicks (D)	Tracked by ARCA (no formal position)	Assembly - Housing & Community Dev't
AB 1126	<b>Commission on the State of Hate.</b> Creates an advisory committee to look at how the state's addressing hate/intolerance. Appointees' expertise areas to include many protected and unprotected classes, including disability status.	Bloom (D)	-	Senate - Governmental Organization
AB 1131	<b>Health information network.</b> Would establish a statewide health information network to support the electronic exchange of health information between, and aggregate and integrate data from multiple sources within the State of California.	Wood (D)	Support	Assembly - Appropriations
AB 1160	<b>Medically supportive food.</b> Would authorize Medi-Cal managed care plans to provide medically tailored meals to enrollees.	B. Rubio (D)	Support	Assembly - Health
AB 1194	<b>Conservatorship.</b>	Low (D)	-	Senate - Judiciary
AB 1199	<b>Homes for Families and Corporate Monopoly Transparency Excise Tax: qualified property: reporting requirements.</b>	Gipson (D)	Tracked by ARCA (no formal position)	Assembly - Revenue & Taxation



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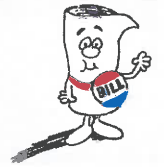


Bill	Title	Author	ARCA Position	Bill Location
AB 1274	<b>Community care facilities: exceptions.</b>	Davies (R)	Tracked by ARCA (no formal position)	Assembly - Pending Referral
AB 1300	<b>Residential care facilities for the elderly: electronic monitoring.</b> Would allow monitoring devices in common areas and, with consent, residents' rooms.	Voepel (R)	-	Assembly - Human Services
AB 1331	<b>Mental health: Statewide Director of Crisis Services.</b>	Irwin (D)	Support	Senate - Health
AB 1334	<b>State Department of Developmental Services: supplemental budget information.</b>	Frazier (D)	Tracked by ARCA (no formal position)	Assembly - Human Services
AB 1335	<b>Regional centers: annual community placement plans.</b>	Frazier (D)	Tracked by ARCA (no formal position)	Assembly - Human Services
AB 1363	<b>Childcare: dual language learners.</b>	Rivas, Luz (D)	Support	Senate - Education
AB 1400	<b>Guaranteed Health Care for All.</b>	Kalra (D)	Tracked by ARCA (no formal position)	Assembly - Pending Referral
AB 1417	<b>Community colleges: providers of care for individuals with developmental disabilities: model curriculum for certification program.</b>	Frazier (D)	Tracked by ARCA (no formal position)	Senate - Education
AB 1502	<b>Skilled nursing facilities.</b> Would prevent a person or entity from having a SNF unless it's licensed to them. (No borrowing licenses)	Muratsuchi (D)	Tracked by ARCA (no formal position)	Assembly - Health
AB 1513	<b>Health facilities.</b>	Wood (D)	Tracked by ARCA (no formal position)	Assembly - Pending Referral
ACR 28	<b>National Caregivers Day.</b> This measure would recognize February 19, 2021, as National Caregivers Day and express gratitude to caregivers for their unwavering commitment to the care of their clients and families especially during the COVID-19 pandemic.	Calderon (D)	Support	<b>CHAPTERED</b>
ACR 35	<b>World Autism Awareness Day.</b> - April 2nd	Chau (D)	Support	<b>CHAPTERED</b>
ACR 39	<b>Drowning prevention month.</b> Proclaims May as "Roxie Forbes Drowning Prevention Month," and notes DDS stats about drowning.	Holden (D)	Support	<b>CHAPTERED</b>
ACR 45	<b>State employee merit awards.</b>	Cooper (D)	Tracked by ARCA (no formal position)	Senate - Appropriations
ACR 73	<b>Autism Awareness Month.</b> (April 2021)	Frazier (D)	Support	<b>CHAPTERED</b>
SB 3	<b>Tenancy: COVID-19.</b> Tenant protection extension. Adds two extra months on to existing COVID tenant debt protection laws. This same section is a part of AB 15 (Chiu)	Skinner (D)	Support	Senate - Education
SB 14	<b>Pupil health: school employee and pupil training: excused absences: youth mental and behavioral health.</b> Rerunning SB 849 from last year (ARCA supported it, died in first policy), and significantly expanding it to mandate evidence-based training to build up youth mental/behavioral health services. Also mandates creation of a pupil-focused training program, too, though not its actual implementation. Both are contingent upon appropriation.	Portantino (D)	Support	Assembly - Education
SB 17	<b>Office of Racial Equity.</b>	Pan (D)	Tracked by ARCA (no formal position)	





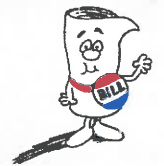
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Bill	Title	Author	ARCA Position	Bill Location
SB 65	<b>Maternal Care and Services.</b> Would add programs that train certified nurse-midwives and programs that train licensed midwives to the list of programs provided for by the Song-Brown Health Care Workforce Training Act, and adds midwifery to the list of specified primary care specialties under the program.	Skinner (D)	Tracked by ARCA (no formal position)	Assembly - Health
SB 107	<b>CalFresh.</b> Goal is to improve and simplify access to CalFresh, in part through joining a USDA demonstration project.	Wiener (D)	Support	<input type="checkbox"/> Senate - Inactive
SB 112	<b>Budget Act of 2021.</b> This bill would make appropriations for the support of state government for the 2021–22 fiscal year.	Skinner (D)	Tracked by ARCA (no formal position)	Senate - Budget & Fiscal Review
SB 128	<b>Budget Act of 2021.</b>	Skinner (D)	Tracked by ARCA (no formal position)	Assembly - Budget
SB 221	<b>Health care coverage: timely access to care.</b> Current regs require timely access within various specified timelines to care for non-urgent mental health/substance use disorder care. This would mandate that insurers tell their clients of this requirement, and, more significantly, convert those regs into statute.	Wiener (D)	Support	Assembly - Health
SB 224	<b>Pupil instruction: mental health education.</b> Creates a mandate that schools provide age-appropriate mental health education. Mental health, as defined by a "may include" clause, does not involve any developmental disabilities.	Portantino (D)	Tracked by ARCA (no formal position)	Assembly - Education
SB 237	<b>Special education: dyslexia screening.</b> Would require the State Board of Education to develop a list of dyslexia screening tools, and then make schools do such screenings starting in 2022.	Portantino (D)	Support	Assembly - Education
SB 279	<b>Specialty mental health services and substance use disorder treatment.</b>	Pan (D)	Support	<input type="checkbox"/> Senate - Inactive
SB 290	<b>Density Bonus Law: qualifications for incentives or concessions: student housing for lower income students: moderate-income persons and families: local government constraints.</b>	Skinner (D)	Tracked by ARCA (no formal position)	Assembly - Housing & Community Dev't
SB 291	<b>Advisory Commission on Special Education: pupil advisory council.</b> Adds an 18th member to the current commission, who shall be a member of a newly-created Pupil Advisory Council composed of special-needs students.	Stern (D)	Tracked by ARCA (no formal position)	<input type="checkbox"/> Senate - Inactive
SB 293	<b>Medi-Cal specialty mental health services.</b> Would require, on or before January 1, 2023, the Dept. of Health Care Services, in consultation with specified groups, including the CA County Welfare Directors Association, to develop standard forms for the intake of, assessment of, and the treatment planning for, Medi-Cal beneficiaries who are eligible for health care services, including specialty mental health services, and Early and Periodic Screening, Diagnostic, and Treatment services for an individual under 21 years of age.	Stern (D)	Tracked by ARCA (no formal position)	Assembly - Health
SB 311	<b>Compassionate Access to Medical Cannabis Act or Ryan's Law.</b> Would require various health facilities including SNFs to permit residents to use medical cannabis. ICFs are not currently included in this bill.	Hueso (D)	Support and Comment	Assembly - Third Reading



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Bill	Title	Author	ARCA Position	Bill Location
SB 317	<b>Competence to stand trial.</b> This bill would repeal existing law relating to individuals charged with misdemeanors who are found incompetent to stand trial (IST) due to a mental health disorder (not DD). The bill would replace these provisions and permit a court, upon finding the defendant IST, to suspend the proceedings and take certain actions, including granting diversion not to exceed one year, referring the matter to alternative justice, diversion, or community treatment programs with the goal of improving mental health, evaluate whether to refer the matter for conservatorship proceedings, or to dismiss the charges. The bill would permit application of conduct credits for persons confined in a state hospital or other mental health treatment facility pending their return of mental competency.	Stern (D)	Tracked by ARCA (no formal position)	Assembly - Public Safety
SB 354	<b>Foster youth: relative placement.</b> Would provide criminal record exemptions for crimes committed by foster family applicants that aren't listed as non-exempt, if the applicant doesn't pose a "substantial risk of abuse or neglect to children in the person's care."	Skinner (D)	-	Assembly - Human Services
SB 515	<b>Long-Term Services and Supports (LTSS) Benefit Task Force.</b>	Pan (D)		
SB 518	<b>Developmental services: Self-Determination Program.</b>	Laird (D)	Tracked by ARCA (no formal position)	<input type="checkbox"/> Senate - Inactive
SB 562	<b>Health care coverage: pervasive developmental disorders or autism.</b> Would revise the definition of behavioral health treatment to require the services and treatment programs provided to be based on behavioral, developmental, relationship-based, or other evidence-based models. The bill also would expand the definition of a "qualified autism service professional."	Portantino (D)	Concerns	Assembly - Health
SB 639	<b>Minimum wages: persons with disabilities.</b> Phases out sub-min. wages by preventing any new sub-min. permissions, starting January 1, 2022. Then stops it starting January 1, 2024. During the interim, current sub-min. permissions can only be renewed under certain circumstances. Directs several entities, including DDS and State Council, to come up with a specific phaseout plan	Durazo (D)	Comments	Assembly - Labor & Employment
SB 648	<b>Care facilities.</b>	Hurtado (D)	Tracked by ARCA (no formal position)	<input type="checkbox"/> Senate - Inactive
SB 650	<b>Skilled nursing facilities.</b> Would require the entities that run SNFs and all types of ICFs to provide annual financial reports that detail their finances, cashflow.	Stern (D)	Tracked by ARCA (no formal position)	Assembly - Health
SB 672	<b>Remote accessible vote by mail systems: voters with disabilities.</b> Would let people who self-identify as having a disability use a remove accessible vote by mail system.	Bradford (D)	Support	Senate - Elections and Constitutional Amendments
SB 692	<b>Local control and accountability plans: state priorities: least restrictive environment.</b>	Cortese (D)	Tracked by ARCA (no formal position)	Assembly - Education
SB 717	<b>Custom rehabilitation technology service providers: payment.</b> Would end the 10% Medi-Cal rate cut for "custom rehabilitation equipment and custom rehabilitation technology services." These 10% cuts were part of the 2011 cuts.	Dodd (D)	Support	<input type="checkbox"/> Senate - Inactive
SB 779	<b>California Workforce Innovation Opportunity Act: earn and learn programs.</b>	Becker (D)		Assembly - Appropriations



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Bill	Title	Author	ARCA Position	Bill Location
<b>SCA 4</b>	<b>Legislature: 2-year budget.</b> Would put before the voters a two-year budget cycle for California. Year one of the Legislative session would be Budget and Trailer Bill only. Year two is for other legislation.	Wilk (R)	Tracked by ARCA (no formal position)	Senate - Budget & Fiscal Review
<b>SCR 5</b>	<b>State of emergency: COVID-19: termination.</b> Would declare that the state of emergency proclaimed by the Governor on March 4, 2020, is at an end, thereby terminating the emergency powers granted to the Governor as a result of that proclamation.	Melendez (R)	-	Senate - Governmental Organization
<b>SJR 4</b>	<b>Special education funding.</b> Would reintroduce and enact legislation similar to the IDEA Full Funding Act, which would fully fund the federal IDEA.	Wilk (R)	Support	Senate - Education
<b>SR 14</b>	<b>Social work month.</b> Recognizes March as Social Work Month.	Eggman (D)	Support	<b>Senate - Passed</b>
<b>SR 30</b>	<b>Relative to Autism Awareness Month.</b> (April 2021)	Hueso (D)	Support	<b>Senate - Passed</b>

**UPCOMING LEGISLATIVE DEADLINES & EVENTS:**

June 30 Budget signature  
 Aug. 27 Last day for **fiscal committees** to meet and report bills  
 Aug. 30-Sept. 10 **Floor session only.** No committees, other than conference or Rules Committees, may meet for any purpose  
 Sept. 3 Last day to **amend bills** on the Floor  
 Sept. 10 Last day for **any bill to be passed.** Interim recess begins upon adjournment.  
 Oct. 10 Last day for Governor to sign or veto bills passed by the Legislature  
 Jan. 1, 2022 Statutes take effect



# MASTER TRUST of CALIFORNIA

*Serving People with a Developmental Disability*

**BOARD OF TRUSTEES REPORT**  
**May 10, 2021**  
**RESPECTFULLY SUBMITTED BY LAURA MILLER**

Cash Assets May 31, 2021	\$24,240,759.79
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**COMMITTEE MEMBERS**

Tom Cosand, Drew Cutler, Bob McGuire, Debra Mannon,  
Cameron Page, Evan Page, Jack Padilla, and Steve Spears

**OPERATIONS**

In April 2021, Merissa Steuwer, Ben Cheng, and Laura Miller presented to the Executive Committee. Presentation topic was the history and status of transition to the new investment consultant, Glass Onion, PMC, LLC. John Fitzgerald of Glass Onion PMC, LLC, also presented to the Investment Committee. John discussed recent changes to the portfolio and fiduciary responsibility.

Merissa, Ben, Laura, John, and Steve Beckett will continue to meet regularly to discuss the portfolio. John will provide an updated report to the Executive Committee in June 2021.

Master Trust Committee meetings are still held remotely via Zoom teleconference. Master Trust Committee members were asked to provide a copy of their COVID-19 vaccine card to Inland Regional Center's (IRC) Human Resources department. Committee members will be required to have proof of vaccine or an approved exemption to attend in-person meetings when IRC's buildings reopen.

**ACCESS**

Vaccinated staff, using personal protective equipment, have visited a trust owned property to facilitate urgent repairs.

A travel agency that provides travel services to our consumers has started accepting reservations. Travelers, staff, and volunteers are required to be vaccinated against COVID-19 to travel. We will approve travel requests on a case-by-case basis. In April and May 2021, 136 requests were processed totaling \$226,548.62. Requests included association dues, bus pass, cable bills, cell phone bills, cleaning services, clothing, custom bath chair, entertainment, estate recovery claims, gym membership, landscape services, legal fees, mattress, medical expenses not covered by insurance, pest control, pool maintenance, respite services (not covered by another source), outdoor swing, plumbing repairs, rent, salon services, van, vehicle repairs, vacations, vehicle registration and insurance, and yard repairs for safety.



## Summary of VAC meeting on May 17, 2021

April Stewart

Chair, Vendor Advisory Committee

The following is a summary of the May 17, 2021 VAC meeting. Announcements: Coby was thanked for her contributions and support to the VAC, including putting together the March minutes from the notes sent to her. VAC meetings will continue to be held monthly via zoom. Vendors were instructed to check the chat for information and links and to ensure that they are on the email list for their VAC Representative. Zoom instructions were given. 134 individuals participated in the zoom VAC meeting. A VAC meeting was held on 6/23/21, but April Stewart was not in attendance due to a family vacation. Co-Chair Felicia Arnold hosted the meeting.

### Summary by Vendor Category:

Vendor Group:	Concerns / Priorities
Day Programs:	Lynn De Anda ( <a href="mailto:ideanda@desertarc.org">ideanda@desertarc.org</a> ) The Day Program group met last Wednesday via Zoom. They discussed medication and reopening plans. Licensing has started onsite inspections. Beginning in the summer, they are doing full onsite inspections whether they open or not. There is a discussion ongoing on if they can ask about which clients have the vaccine. They know they cannot discriminate or refuse services due to vaccination status. IRC consumers can only be removed from the program if it becomes a health and safety issue.
Health Care Facilities	Timothy Heaslip ( <a href="mailto:timothy.heaslip@rescare.com">timothy.heaslip@rescare.com</a> ) Timothy Heaslip resigned. Michelle Clark was voted to replace by the VAC pending board approval.
Infant/Children's Programs:	Johanna Caicedo ( <a href="mailto:Johana.caicedo@thementornetwork.com">Johana.caicedo@thementornetwork.com</a> ) They had 46 people attend. Many programs discussed they are doing some in-home. There was discussion on the vaccines. Many programs shared that most staff have been vaccinated. There is talk about if DDS will allow some virtual services after the pandemic. DDS would like to hear from families. They received extension of directives until June. Training shared for Tuesday 1p-2:30p. Next meeting is 5/24 8:30am.
Residential (Level 4):	Mumbi Kairu ( <a href="mailto:mumbi.np@pamojainc.com">mumbi.np@pamojainc.com</a> ) absent
Residential (Level 2-3):	<i>Position Vacant</i>
Respite	Jenn Delgado ( <a href="mailto:jdelgado@inlandrespite.com">jdelgado@inlandrespite.com</a> ) Respite has continued to meet via email.
SLS / ILS	Jasmin Botello ( <a href="mailto:jasmin.botello@arildsp.com">jasmin.botello@arildsp.com</a> ). Absent, no update
Specialist/ Support Programs	Doug McKown ( <a href="mailto:dr.mckown@samaritancare.org">dr.mckown@samaritancare.org</a> ) No meeting since last VAC. He believes they have successfully gathered an email list for the group and will stay in contact via email and to schedule meetings.
Transportation	Felicia Arnold ( <a href="mailto:nemt1stclasstransportation@yahoo.com">nemt1stclasstransportation@yahoo.com</a> ) Maximum billing is a big concern for new referrals into programs because the vendors cannot bill more than the number of people served in 2019. This is especially an issue as things open and more consumers start working again.
Vocational	Marie Chatman ( <a href="mailto:mariechatman@weexceed.org">mariechatman@weexceed.org</a> ) The Vocational Group met on 5/12/21 and discussed re-opening potentially at 25% capacity. They are ultimately waiting for guidance from DDS. The group is concerned that cohorts separated by vaccination status may cause a level of discrimination and isolation if they can't be in a group with friends. Staff shortages are a big concern.
Behavior Mod:	Position vacant: The VAC voted in Rachel Steward pending board approval.
Member-at-Large:	April Stewart ( <a href="mailto:april@24hrcare.com">april@24hrcare.com</a> ), Audrey Andrade ( <a href="mailto:audreymandrade@gmail.com">audreymandrade@gmail.com</a> ) and Ruth Goodsell ( <a href="mailto:rgoodsell@desertarc.org">rgoodsell@desertarc.org</a> ).

**Membership Committee:** Ruth Goodsell ([rgoodsell@desertarc.org](mailto:rgoodsell@desertarc.org))

**Regional Center Updates:** Vince provided a report on updates from IRC and answered questions.

The next VAC meeting is scheduled via zoom on Monday, June 21, 2021 at 9:00 a.m.

APPLICATION  
VENDOR ADVISORY COMMITTEE  
CONFIDENTIAL QUESTIONNAIRE FOR PERSONS INTERESTED IN VOLUNTARY PARTICIPATION

1. Name: Michelle Clarke

2. Agency Name: Ability Pathways

Address: 441 Central Ave Upland, CA 91786

Position with Agency: President

Business Phone: 9092407680 Fax Number: 9099810296

Email Address: Mrarn@aol.com

3. Representation (Please place a check mark where appropriate)

- |   |  |
|---|--|
| <input type="checkbox"/> Adult Day Programs                 | <input type="checkbox"/> Independent/Supported Living Services |
| <input checked="" type="checkbox"/> Health Facilities / ICF | <input type="checkbox"/> Specialist/Support Programs           |
| <input type="checkbox"/> Infant/Children Programs           | <input type="checkbox"/> Transportation                        |
| <input type="checkbox"/> Residential Services Level 2-3     | <input type="checkbox"/> Vocational Programs                   |
| <input type="checkbox"/> Residential Services Level 4       | <input type="checkbox"/> Adult Behavioral Management Programs  |
| <input type="checkbox"/> Respite Programs                   | <input type="checkbox"/> Member At Large                       |

4. The Vendor Advisory Board Meets every other month for approximately two hours. Additional time is needed, as each representative is required to hold a sub-committee meeting with vendors in the specific category they represent. This is also every other month for approximately two hours. Your participation in other committees related to the vendor community may also be required. Can you make this commitment?

☒ Yes ☐ No

5. Describe your experience serving people with developmental disabilities.

25 years of working with individuals with intellectual disabilities. President and Owner

of Ability Pathways Inc which operates 23 group homes and a transportation program.

Worked with California Association of Health Facilities as the VP for health facilities sub  
group.

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6. Please explain how you can best represent this group.

I know most of the providers and am an active advocate for grassroots associations and policy development.

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7. Number of Years in the DD Community: 38

8. Why would you like to be involved with the VAC?

There are so many changes currently happening with COVID that I have been involved on the outside looking in and how these changes are being implemented and I would like to be back on the inside to help develop the changes so that the needs of the ICF community are met.

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Signature of Applicant: Michelle Clarke

Date: 5/30/21

APPLICATION

VENDOR ADVISORY COMMITTEE

CONFIDENTIAL QUESTIONNAIRE FOR PERSONS INTERESTED IN VOLUNTARY PARTICIPATION

1. Name: Rachel B Steward

2. Agency Name: CA Mentor

Address: 9166 Anaheim Place, Rancho Cucamonga CA 91730

Position with Agency: Area Director

Business Phone: 626-536-5859 Fax Number: \_\_\_\_\_

Email Address: rachel.steward@thementornetwork.com

3. Representation (Please place a check mark where appropriate)

- |   |  |
|---|--|
| <input type="checkbox"/> Adult Day Programs             | <input type="checkbox"/> Independent/Supported Living Services           |
| <input type="checkbox"/> Health Facilities / ICF        | <input type="checkbox"/> Specialist/Support Programs                     |
| <input type="checkbox"/> Infant/Children Programs       | <input type="checkbox"/> Transportation                                  |
| <input type="checkbox"/> Residential Services Level 2-3 | <input type="checkbox"/> Vocational Programs                             |
| <input type="checkbox"/> Residential Services Level 4   | <input checked="" type="checkbox"/> Adult Behavioral Management Programs |
| <input type="checkbox"/> Respite Programs               | <input type="checkbox"/> Member At Large                                 |

4. The Vendor Advisory Board Meets every other month for approximately two hours. Additional time is needed, as each representative is required to hold a sub-committee meeting with vendors in the specific category they represent. This is also every other month for approximately two hours. Your participation in other committees related to the vendor community may also be required. Can you make this commitment?

☒ Yes ☐ No

5. Describe your experience serving people with developmental disabilities.

I have been working with this population since 2014. I started working in NY  
doing individual and group therapy at a day program in Niagara Falls and  
Lockport. I have done behavioral intervention in the educational setting. I was  
a program director for a year with a college based program. Then I transitioned  
to a program director for behavioral modification for 2 yrs before promoting to AD.

6. Please explain how you can best represent this group.

I have worked with Behavioral individuals for more then 3 yrs during my experience  
in the field. I care deeply about the BMOD programs success and the individuals  
that we serve there. Many times the individuals are underestimated and the  
challenges cause people to not want to work in that environment. I also have a  
M.S. in Clinical Mental Health Counseling which I think helps me to understand.

7. Number of Years in the DD Community: 7 years

8. Why would you like to be involved with the VAC?

I would like to be involved in the VAC for the opportunity to learn and grow in  
my position and understanding. I know that when you join memberships like this  
you grow tremendously both professionally and personally. I also would like to  
represent my company and the give a voice to the behavioral management  
programs.

Signature of Applicant: Rachel B Steward

Date: 4/27/2021

# memo

## **Another Way**

**To:** Board of Trustees  
**From:** Andrea Gonzales  
**CC:** Lavinia Johnson, Sandra Guzman  
**Date:** 6-23-21  
**Re:** Another Way's Strategic Plan for FY21-22 through FY 23-24

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**Comments:** Please present the attached Strategic Plan to the Board for the approval.

Thank you



## **Strategic Plan 2021-2024**

### **STRATEGIC CONTEXT**

Inland Regional Center (IRC) is the single point of contact for more than 39,000 individuals living in San Bernardino and Riverside Counties who have epilepsy, autism, cerebral palsy, or intellectual disability (I/DD). Regional Centers guide clients through the process to receive services and pays for them. IRC clients have case managers who help them achieve goals related to health, community integration, education, and employment. There are 21 Regional Centers in California, IRC being the largest in terms of number served and geographic area covered. IRC has been recognized for two consecutive years as the Top Workplace in the Inland Empire (IE). IRCs Executive Director has over 30 years-experience serving people with disabilities. IRC is the only Regional Center to sponsor a Community Giving Project known as "Another Way".

**The mission of Another Way, which meshes seamlessly with the mission of the IRC is to improve the quality of life and promote independence and inclusion in society for developmentally disabled individuals and families living in San Bernardino and Riverside counties.**

**Our vision is that the Inland Empire will become a place where a person living with an intellectual and/or developmental disability can live in dignity and not fear homelessness, unsanitary living conditions, isolation, hunger, or a worsening health condition due to lack of resources.**

**In our work, values are important. Another Way has identified 10 core values that infuse our work and influence what we do. These are:**

1. Service: Another Way will be directed and inspired by service to others.
2. Honesty: In all matters Another Way Members will professionally, respectfully, and candidly share their opinions on programs, outcomes, services, and fundraising to effectively serve our constituents.
3. Consistency: Another Way will maintain consistency in written and oral communication.
4. Integrity: Another Way recognizes its role in the community and will aim for excellence in our dealings with constituents, donors, and colleagues.



5. Faith: Another Way will have faith in its work and will look to past accomplishments when visualizing what can be achieved or dreamed of in the future.
6. Enthusiasm - Another Way Members will be positive and show enthusiasm for our mission.
7. Ethical and Transparent: Another Way Committee Members will be privy to financial records and program information and receive documentation of expenses on a continual basis.
8. Compassionate: Another Way Committee Members will use compassion as they consider the needs of our consumers and the realities that contributed to their challenging circumstances.
9. Non-Judgmental: Another Way Committee Members will be open-minded and recognize not all individuals live by the same value system.
10. Humility - Another Way member understand the goal is to serve consumers/clients and their families graciously and respectfully.

## History

IRC's Board, Leadership Team, and Staff had the vision long ago to go beyond what is expected of Regional Centers and founded Another Way in 1986. They embraced Another Way's mission knowing it would require extra time, money, and resources. It was an innovative approach to help rectify the economic and health disparities that plague children and adults living with an I/DD. The ARC found, "1 out of 5 families (20%) report that someone in the family had to quit their job to stay home and support the needs of their family member." Eighty-two percent of families report that their overall economic security is challenged. Another Way's purpose is to eliminate gaps in service for the most at-risk clients/families with developmental disabilities. Another Way provides crisis intervention, monetary assistance, and counseling.

What began as a few case managers pooling their money, selling burritos and hosting a fashion show to raise money to help their most vulnerable clients has since grown into an organization that serves 1200+ individuals annually through a Safety-Net and Health and Wellness Program. Both programs assist a client when he/she is struggling due to an emergency such as a job loss, a hospital stay, the death of a caregiver, or a car accident, as example. The Safety-Net program funds clothes, food, rent, utilities, appliances, beds, and burials. The Health and Wellness Program provides funding for medications, dental work, mobility equipment, communication devices, diapers, eyeglasses, and similar items when insurance is insufficient and when a client does not qualify for public insurance benefits. These are items that Inland Regional Center cannot pay for due to contract guidelines with DDS. The goal is to keep the client's situation from impacting his/her ability to maintain or regain economic, emotional, and social stability.

Another Way is in an under-resourced region. The U.S. Census Bureau reported the IE first in poverty among the nation's 25 largest metropolitan areas. Another Way impacts the community by reducing homelessness, hunger, and ill-health among people with I/DD. Every Wednesday a Volunteer Advisory Committee review request for aid. The Committee has received the Association of Fundraising Professionals award for Volunteer Group of the Year twice - once in

2008 and again in 2018. To further serve clients Another Way also collaborates with and refers its clients to 2-1-1, Arrowhead United Way, Community Action Partnership, Catholic Charities, The Unforgettables Foundation, The Academy for Grassroots Organizations and Loma Linda School of Dentistry. For people having an I/DD, Another Way is unique in how it tailors its assistance to meet their needs. For example, it can be daunting for our clients to complete an extensive rental aid application. Therefore, we work with IRC's case managers to develop a plan of assistance with each client.

Another Way's clients are diverse with 54% identifying as Hispanic; 22% Caucasian; 16% African America; 4% Multi-Ethnic; and 4 % unknown. Another Way serves all ages.

## Process

In preparation for the retreat the Another Way Coordinator interviewed Advisory Committee Members asking them questions that pertained to the future of Another Way in terms of operations, fundraising and working with clients. The coordinator shared this insight with guest speakers Janet Levine and Debbie Cannon who used the information to help shape their presentations. The coordinator also reviewed financials and numbers served to plan for the retreat. She also met with HARC to develop survey questions for our consumers and our case managers. The surveys should be going out in June.

On April 15, 2021, Another Way conducted a retreat for the advisory board members. Lavinia Johnson, Executive Director of Inland Regional Center, and Cameron Page, Board Chair, were also in attendance.

We began our retreat with a SOAR analysis.

Strategic planning often uses a SWOT analysis to assess the environment in which the organization is operating. In a SWOT analysis, we look at internal strengths and weakness and external opportunities and threats. We felt that rather than focus so much on problems to be solved or challenges to be fixed, we would instead do a SOAR analysis. Influenced by Appreciative Inquiry, the SOAR analysis focuses on assets rather than deficits. In addition to reviewing strengths and opportunities, SOAR also assesses aspirations. While a vision looks at what the world would look like if the mission of the organization was achieved, aspirations look at what the organization needs to be in order to fulfill the mission. Finally, SOAR considers results—how will we measure if we are successful.

As we SOAR, we want to answer these basic questions:

- What are our greatest strengths?
- What are our best opportunities?
- What is our preferred future?

- What are the measurable results that will tell us we've achieved our vision of the future?

From our work, the committee landed on four strategic directions (goals) that would be the focus of the 2021-2024 Another Way Strategic Plan and which came out of the overarching purpose of the organization: To provide safety-net and health and wellness services to children and adults having intellectual and developmental disabilities during times of crisis.

The four strategic directions that will help us to reach our goal are:

1. Greater flexibility with funding requests
2. Use technology to connect clients to resources
3. Increase awareness of Another Way and raise Another Way's Profile
4. Increase revenue and donations

## STRATEGIC DIRECTIONS

### **Greater flexibility with funding requests**

This goal would allow Another Way to be able to effectively provide safety-net and health and wellness services to children and adults having intellectual and developmental disabilities during times of crisis in a comprehensive manner. Currently, we are somewhat limited with what we fund and who we fund. Over the next three years, Another Way is looking to the Advisory Committee will come up with a plan as to how AW can be more flexible with funding requests. As part of this effort, the committee will examine how the pandemic affected requests and update our Operating Manual with a specific protocol on how to govern AW during a declared state of emergency. The committee will also develop a policy on how we can help consumers with things like car-seats or EZ vests that are not emergencies but are needed.

### **Use technology to connect clients to resources**

As part of Another Way's mission to provide services to children and adults with intellectual and/or developmental disabilities we regularly point them to providers who can help in ways we cannot. This goal will allow Another Way to offer even more resources, thus helping our consumers more effectively and efficiently. Increasing our use of technology will allow us to spend less time spent searching for community services for consumers, provide more updated information on community resources and connect more people to services. One way we will accomplish this goal is to partner with Unite CA, a free referral service.

### **Increase awareness of Another Way and raise Another Way's Profile**

This goal meshes with our final goal of increasing revenue and donations. Indeed, this is the first step to reach that goal. Currently, most of Another Way's outreach and fundraising efforts are focused internally at IRC. This goal recognizes how critical it is that we continue this internal

focus and expand upon it. The goal also understands the importance of reaching further outward to the Inland Empire community at large.

An initial step in reaching this goal will be for the Advisory Committee to determine what is the appropriate amount and type of outreach for AW considering AW's uniqueness. We will also reach out internally to IRC's CSCs on a more consistent basis to ensure that our internal constituents are heard and recognized for their efforts. At the same time, we will reach out to new vendors and the general community on a scheduled time frame. To better understand the impact of our work, we will send out surveys to CSCs after his/her consumer receives aid from AW asking how consumer is faring.

An important way to accomplish this goal is by a more concentrated social media effort. This will include recruiting and training a social media committee from members of Another Way's Advisory Committee. Other efforts could include:

1. Hire an intern to help develop social media program.
2. Select two social media platforms and commit to monitoring and updating them on a weekly basis.
3. Host peer-to-peer fundraiser
4. Attend training classes on social media for nonprofits.
5. Develop a social media plan that breaks down activity by quarter
  - a. Post weekly on two social-media platforms
  - b. Track number of likes received as engagement increases.
6. Track number of new donors who contribute due to social media outreach.

### **Increase revenue and donations**

This goal will ensure that AW can expand the support we give to our consumers, allowing us to say yes to all who qualify for support. Toward this end we will revamp our individual donor campaign with an objective of increasing the number of IRC staff who contribute by 35% over a three-year period. We will do this by revamping our internal individual donor campaign, building on the efforts to expand our outreach and the awareness of who we are and what we do. At the same time, we will develop an external individual donor campaign that results in 33 new donors each year over each of the next three fiscal years. We will also be looking to the committee to increase their participation in our fundraising efforts both through personal contributions and, more importantly, by helping to raise more money from their colleagues, friends, and family.

Grant funding has been a strength of Another Way, however, we are looking to increase these opportunities and will invest in researching grant opportunities both in the Inland Empire and surrounding areas.

Overall, this goal will help us to Diversify fundraising revenue so its 35% events, 35% grants and 30% individual donations.

This strategic plan is an aspirational expression of the goals and objectives of Another Way for the next three years. Approval of this plan will set in motion staff and committee activities to identify specific tactics/steps as part of an annual work plan. While the strategic plan guides the organization, the workplans ensure that the strategic plan is being followed.

## APPENDIX

### Assessment of Current Resources

- Relationship with Inland Regional Center
- Support of sponsors and donors
- Nest Egg – Reserve Investment Account
- Grants
- Commitment of Volunteers
- Technology – Network for Good, Constant Contact, Foundation Search and QuickBooks
- Expertise of Advisory Committee in addressing challenges individuals with I/DD face

### SOAR Analysis

Strengths	Opportunities
<ul style="list-style-type: none"> <li>• Support and loyalty of donors/sponsors</li> <li>• Commitment of Volunteers</li> <li>• Commitment of Staff</li> <li>• Reserve Fund</li> <li>• Relationship with Inland Regional Center (IRC)</li> <li>• Technology- QuickBooks, Network for Good, Constant Contact, Foundation Search</li> <li>• Employee Giving Program</li> <li>• Grants &amp; Events</li> <li>• Singular population focus</li> </ul>	<ul style="list-style-type: none"> <li>• Using volunteers' networks to raise funds.</li> <li>• Using Advisory Committees expertise on I/DD to develop AW's programs more fully.</li> <li>• Using interest earned on reserve fund throughout the year.</li> <li>• Leveraging Relationship with IRC to better serve mutual clients.</li> <li>• Seek funding opportunities outside IRC.</li> </ul>

	<ul style="list-style-type: none"> <li>• Garner greater awareness of AW through social media and external community relationships.</li> <li>• Increase in internal/IRC staff giving.</li> </ul>
<p>Aspirations – hope of achieving something.</p> <ul style="list-style-type: none"> <li>• Greater flexibility with funding requests</li> <li>• \$500,000-\$750,000+ in revenue per year</li> <li>• Ability to help all consumers who qualify for assistance.</li> <li>• Ability to cover AW Coordinator's entire salary through fundraising, not just a portion.</li> <li>• More stories to share.</li> <li>• Profitable external individual giving program.</li> <li>• Bigger corporate donations not related to events.</li> <li>• Social Media Program that results in donations</li> <li>• Advertising that incorporates feedback from outside vendors (more professional looking print media)</li> <li>• Ability to pay IRC a fiscal sponsorship fee each year for their oversight.</li> </ul>	<p>Results</p> <ul style="list-style-type: none"> <li>• Increased funding</li> <li>• More diverse revenue streams</li> <li>• More autonomy</li> <li>• Outcomes to share both quantitative and qualitative.</li> <li>• More consumers helped.</li> <li>• Better use of resources available</li> <li>•</li> </ul>

# memo

## **Another Way**

To: Board of Trustees  
From: Andrea Gonzales  
CC: Lavinia Johnson  
Date: 6-23-21  
Re: Announcement of New Another Way Officers

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Comments: The Another Way Committee elected and approved the following officers. It is the committee's recommendation that the Board approve the slate of officers:

### **New Another Way Officers:**

**Co-Chair – Felicia Valencia, Program Manager for Riverside School Age West Unit.** Felicia has worked at IRC for 19 years. She has volunteered with Another Way for 10 years. She donates her time because Another Way allows her to continue to help the most vulnerable and underserved clients of IRC.

**Treasurer- Marie Harris, Secretary 5, Children & Transition Services.** Marie has worked at IRC for 36 years. She has served as an Another Way volunteer for eight years. She volunteers her time because of her love for the consumers.

**Co-Treasurer- Aaron McLeish, Consumer Services Coordinator.** Aaron has worked at IRC for seven years. He has served as a volunteer for Another Way for five years. He volunteers with Another Way to help give both consumers and his co-workers support and information that could make each day, month and year better. He also feels that working with Another Way has made him a better CSC and co-worker.

**Secretary – Jenny Alvarez, Consumer Serviced Coordinator.** Jenny has worked at IRC for six years. She has served as an Another Way volunteer for five years. She donates her time because there is so much joy serving those in need and making a difference in the lives of those she works for.

**Co-Secretary- Ramon Quezada, Consumer Services Coordinator.** Ramon has worked at IRC for seven years. He has volunteered with Another Way for four years. He donates his time because he feels it is a privilege to be part of a great organization. He always wanted to part of a group of people that are willing to the extra mile for others without having to receive monetary compensation but rather having the satisfaction of seeing families improve their quality of life and knowing he is part of that success.

# Memo

**To:** Board of Trustees  
**From:** Sandra Guzman  
**Date:** July 12, 2021  
**Re:** 2021 Conflict of Interest

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Mr. Beckett will be reviewing the Conflict of Interest (COI) Form and Non Dis-Closure Agreement with you. Please return the completed forms to me by July 19, 2021.

Thank you



[Reset Form](#)**CONFLICT OF INTEREST REPORTING STATEMENT  
DS 6016 (Rev. 08/2013)**

The duties and responsibilities of your position with the regional center require you to file this Conflict of Interest Reporting Statement. The purpose of this statement is to assist you, the regional center and the Department of Developmental Services (DDS) to identify any relationships, positions or circumstances involving you which may create a conflict of interest between your regional center duties and obligations, and any other financial interests and/or relationships that you may have. In order to be comprehensive, this reporting statement requires you to provide information with respect to your financial interests.

A "conflict of interest" generally exists if you have one or more personal, business, or financial interests, or relationships that would cause a reasonable person with knowledge of the relevant facts to question your impartiality with respect to your regional center duties. The specific circumstances and relationships which create a conflict of interest are set forth in the California Code of Regulations, title 17, sections 54500 through 54530. You should review these provisions to understand the specific financial interests and relationships that can create a conflict of interest.

Please answer the following questions to the best of your knowledge. If you find a question requires further explanation and/or there is not enough space to thoroughly answer the question, please attach as many additional sheets as necessary, and refer to the question number next to your answer. If the regional center identifies a conflict involving you, it will be required to prepare a conflict resolution plan. Some relevant definitions have been provided in the footnotes to assist you in responding to this statement.

You are required to file this Reporting Statement within 30 days of beginning your employment with the regional center or from the date that you are appointed to the regional center board or advisory committee board. You are then required to file an annual Reporting Statement by August 1st of every year while you remain employed with the regional center or while you are a member of the regional center board or advisory committee board. You must also file a Reporting Statement within 30 days of any change in your status that could result in a conflict of interest. Circumstances that can constitute a change in your status that can require you to file an updated Reporting Statement are described below in footnote one.

**A. INFORMATION OF REPORTING INDIVIDUAL**

Name: \_\_\_\_\_ Regional Center: \_\_\_\_\_

**Regional Center Position/Title:** ☐ Governing Board Member ☐ Executive Director  
☐ Vendor Advisory Committee sitting on Board ☐ Employee  
☐ Contractor ☐ Agent ☐ Consultant

**Reporting Status:** ☐ Annual ☐ New Appointment (date): \_\_\_\_\_  
☐ Change of Status<sup>1</sup>

If a change in status, date and circumstance of change in status:

1. Please list your job title and describe your job duties at the regional center.

<sup>1</sup> Change of status includes a previously unreported activity that should have been reported, change in the circumstance of a previously reported activity, change in financial interest, familial relationship, legal commitment, change in regional center position or duties, change in regional center, or change to outside position or duties. See California Code of Regulations, title 17, sections 54531(d) and 54532(d).

<input type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

2. Do you or a family member<sup>2</sup> work for any entity or organization that is a regional center provider or contractor?  
☐ yes ☐ no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers. If the provider or contractor is a state or local governmental entity, provide the specific name of the state or local governmental entity and describe your job duties at the state or local governmental entity.
  
3. Do you or a family member own or hold a position<sup>3</sup> in an entity or organization that is a regional center provider or contractor? ☐ yes ☐ no -- If yes, provide the name of the entity or organization, describe what services it provides for the regional center or regional center consumers, and describe your or your family member's financial interest.
  
4. Are you a regional center advisory committee board member? ☐ yes ☐ no -- If yes, are you a member of the governing board or owner or employee of an entity or organization that provides services to the regional center or regional center consumers? ☐ yes ☐ no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers.
  
5. If you are a regional center advisory committee board member and answered yes to all the questions in Question 4 above, do any of the following apply to you: (a) are you an officer of the regional center board; (b) do you vote on purchasing services from a regional center provider; or (c) do you vote on matters where you might have a financial interest? ☐ yes ☐ no -- If yes, please explain.

<sup>2</sup> Family member includes your spouse, domestic partner, parents, stepparents, grandparents, siblings, stepsiblings, children, stepchildren, grandchildren, parent-in-laws, brother-in-laws, sister-in-laws, son-in-laws and daughter-in-laws. See California Code of Regulations, title 17, sections 54505(f).

<sup>3</sup> For purposes of this question, hold a position generally means that you or a family member is a director, officer, owner, partner, employee, or shareholder of an entity or organization that is a regional center provider or contractor. For a specific description of positions that create a conflict of interest in a regional center provider or contractor see the California Code of Regulations, title 17, sections 54520 and 54526.

<input type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

6. Do any of the decisions you make when performing your job duties with the regional center have the potential to financially benefit you or a family member<sup>4</sup>? [Note: Governing board members do not have to answer "yes" to this question if the financial benefit would be available to regional center consumers or their families generally].

☐ yes ☐ no -- If yes, please explain.

7. Are you responsible for negotiating, making,<sup>5</sup> executing or approving contracts on behalf of the regional center? ☐ yes ☐ no -- If yes, please explain.

8. Do you have a financial interest in any contract<sup>6</sup> with the regional center? ☐ yes ☐ no -- If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? ☐ yes ☐ no -- If yes, please explain.

9. Do any of your family members have a financial interest in any contract with the regional center? ☐ yes ☐ no  
If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? ☐ yes ☐ no  
If yes, please explain.

<sup>4</sup> Generally, a decision can financially benefit you or a family member if the decision can either directly or indirectly cause you or a family member to receive a financial gain or avoid a financial loss. For a specific description of the types of decisions that can result in a financial benefit to you or a family member see the California Code of Regulations, title 17, sections 54522 and 54527.

<sup>5</sup> California Code of Regulations, title 17, sections 54523(b)(2) and 54528(b)(2) describes the types of conduct which constitute involvement in the making of a contract.

<sup>6</sup> For purposes of questions 8 and 9, a financial interest in a contract generally means any direct or indirect interest in a contract that can cause you or a family member to receive any sort of financial gain or avoid any sort of financial loss irrespective of the dollar amount. California Code of Regulations, title 17, sections 54523 and 54528 define when financial interests in a contract will occur.

- ☐ Governing Board Member  
☐ Vendor Advisory on Board  
☐ Executive Director  
☐ Employee/Other

10. Do you evaluate employment applications or contract bids that are submitted by your family member(s)?  
☐ yes ☐ no -- If yes, please explain.

11. Your job duties require you to act in the best interests of the regional center and regional center consumers. Do you have any circumstances or other financial interests not already discussed above that would prevent you from acting in the best interests of the regional center or its consumers? ☐ yes ☐ no -- If yes, please explain.

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## B. ATTESTATION

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I \_\_\_\_\_ (print name) HEREBY CONFIRM that I have read and understand the regional center's Conflict of Interest Policy and that my responses to the questions in this Conflict of Interest Reporting Statement are complete, true, and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this statement is not accurate or that I have not complied with the regional center's Conflict of Interest Policy or the applicable conflict of interest laws, I will notify the regional center's designated individual immediately. I understand that knowingly providing false information on this Conflict of Interest Reporting Statement shall subject me to a civil penalty in an amount up to fifty thousand dollars (\$50,000) pursuant to Welfare and Institutions Code section 4626.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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### INTERNAL USE ONLY

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Date this Statement was received by Reviewer: \_\_\_\_\_

The reporting individual ☐ does ☐ does not have a ☐ present ☐ potential conflict of interest

Signature of Designated Reviewer \_\_\_\_\_

Date Review Completed \_\_\_\_\_

*ES*

**INLAND COUNTIES REGIONAL CENTER, INC.  
CONFIDENTIALITY, NON-DISCLOSURE AND NON-DISPARAGEMENT AGREEMENT**

I understand that as a condition of serving on the Board of Trustees (Board), a committee or task force of Inland Counties Regional Center, Inc. (ICRC), or attending as a prospective member or visitor, collectively referred to herein as a Participant, I must agree to this Confidentiality, Non-Disclosure and Non-Disparagement Agreement (Agreement).

As a Participant, I will have access to and/or be provided with information and documents of a confidential nature (Confidential Information). I agree to keep all such Confidential Information in strict confidence and will only use it as needed while a Participant and will not disclose the contents of any Confidential Information to anyone other than ICRC's Executive Director, Associate Executive Director, Trustees, attorney, members of the particular committee or task force who have a need to know or as required by law.

I agree to exercise good judgment and care at all times to avoid the unauthorized, improper or inadvertent disclosure of Confidential Information by, among other things, not leaving Confidential Information unsecured or otherwise in plain view, discussing Confidential Information on the phone or in person if the conversation could easily be heard by unauthorized persons or by posting or discussing Confidential Information on any social media site including, but not limited to, Facebook, Twitter, Google +, LinkedIn, Pinterest, MySpace or other similar social media sites, or on any internet blog.

When my status as a Participant ends, I shall (1) return all documents, electronic data and other materials in my possession or control, regardless of medium, that may contain or be derived from Confidential Information and (2) I will not, either orally or in writing, make defamatory or derogatory statements to any other person concerning ICRC or any of its employees, Trustees or the Board, with respect to my time as a Participant.

I understand that, in the event of a breach of this Agreement by me, the remedy at law for ICRC will be inadequate and that damages would be difficult, if not impossible, to quantify. Therefore, I understand and agree that ICRC shall be entitled to a temporary restraining order and preliminary and permanent injunctive relief, without the necessity of proving actual damages, upon adequate proof of any such breach having been presented to the court pursuant to applicable law including, but not limited to, California *Code of Civil Procedure* §525 *et seq.*, *Civil Code* §3366 *et seq.* and California Rules of Court, Rule 3.1150 *et seq.*, and that ICRC shall be awarded \$1,000 per breach as damages and not as a penalty.

By signing this Agreement, I acknowledge receiving a copy of this Agreement, agree to be bound by its terms and understand that a breach of this Agreement may result in my immediate removal from the Board and any committee or task force. I further understand that the obligations imposed herein survive and are binding on me even though I am no longer a Participant.

Date \_\_\_\_\_  
Print Participant's Name \_\_\_\_\_ Participant's Signature \_\_\_\_\_