

MINUTES OF MAY 10, 2021
Inland Counties Regional Center, Inc.
Annual Board of Trustees Meeting

BOARD PRESENT VIA CONFERENCE CALL: Kiana Buffington; Jay Connor; Carmen Estrada; Alicia Lara; Eric Naranjo; Maureen O'Connell; Cameron Page; Gizelle Siojo; Teri Smith; Joshua Souder; April Stewart

BOARD MEMBERS ABSENT: Alva Stewart

FACILITATOR PRESENT VIA CONFERENCE CALL: Phillip Botello

DIRECTORS PRESENT VIA CONFERENCE CALL: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza; Merissa Steuwer; Treva Webster

STAFF PRESENT VIA CONFERENCE CALL: Kurtis Franklin; Eric Hamler

RECORDING SECRETARY: Sandra Guzman

CALL TO ORDER: Mr. Page called the meeting to order at 4:00 p.m.

MINUTES OF MARCH 8, 2021 BOARD MEETING: 1. Motion made to approve the minutes of the March 8, 2021 Board Meeting as presented M/S/C Naranjo/Buffington.

PUBLIC INPUT: Oscar Virgen, family member submitted the following public comment:

Good evening. I am a family member of one of your employees. I am writing on her behalf because she is afraid of retaliation and or termination of employment. I have seen my family member/your employee under TREMENDOUS stress and fear because she has been mandated by a group of people to get a vaccine that is not approved by the FDA but has only been authorized for emergency use. My family member does not consent to be a part of this vaccine trial. However, this board has clearly made that decision for her. How can you be fine with knowing that what you mandated may have long term effects on your employees; not only them, but their families as well? A Pfizer fact sheet from 4-2021 states that besides the usual side effects: "Serious and unexpected side effects may occur. Pfizer-BioNTech COVID-19 Vaccine is still being studied in clinical trials." and it also states that " At this time, there is no (FDA) approved vaccine to prevent COVID-19." If this is written on their own fact sheet, then why is this mandatory? I implore that this board change the mandate of vaccine for their employees. This should be a personal choice! Thank you.

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson updated the Board on the following: 1. IRC currently has 772 employees. 512 out of the 772 are service coordinators. 2. Stats on consumers who have tested positive for COVID-19. 3. PPE distribution to vendors continue. 4. Update on COVID-19 vaccinations for consumers and care provider. 5. DDS Directives regarding in-person monitoring visits for individuals living in a licensed residential facility, Family Home Agency setting and Supported Living/Independent. 6. Re-entry plans for staff returning to the office.

COVID-19 EXPENDITURES: Ms. Steuwer went over the COVID-19 expenditures IRC has incurred for fiscal year 2020-21.

DIRECTOR'S REPORT: Directors submitted written reports. The Board had no questions.

COMMITTEE REPORTS

1. **ANOTHER WAY:** Ms. Gonzales submitted a written report. No questions from the Board.
2. **EXECUTIVE COMMITTEE:** The minutes from the Executive Committee were included in the board packet. The Board had no questions.
3. **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. There were no questions from the Board.
4. **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. No question from the Board.
5. **VENDOR ADVISORY COMMITTEE:** Ms. April Stewart submitted a summary from their March and April VAC Meeting. The Board had no questions.

OLD BUSINESS: None

NEW BUSINESS

1. **MEMBER AT LARGE POSITION:** Mr. Page announced that the Executive Committee has a vacancy for the Member at Large position. The Executive Committee consist of a Chair (Cameron Page), Vice Chair (Alva Stewart), Secretary (Carmen Estrada) and two Members at Large (Kiana Buffington). Mr. Souder has expressed an interest in serving on the Executive Committee. The Executive Committee is requesting the Board's approval in appointing Mr. Souder to the Executive Committee as a Member at Large. **2. Motion made to approve Mr. Souder's appointment to the Executive Committee as a Member at Large M/S/C Naranjo/O'Connell.**
2. **BOARD ORIENTATION/TRAINING/RETREAT:** Mr. Page shared that it has been a couple of years since the Board had an off-site Board Retreat/Training. Discussion regarding everyone's comfort level for a Saturday in-person training in October or February was discussed. Board selected the in-depth training from Directors and other key departments. The Board was reminded of IRC's Mandatory Vaccination Policy and of the need to be vaccinated to participate in any in-person IRC event or have an approved exemption with a current negative COVID test. Please route a copy of your vaccination card or your exemption request to Sandra as soon as possible.
3. **\$250,000 CONTRACTS:** Mr. Hamler stated that Mr. Toms reviewed the 70 vendor contracts for the term period of 7/1/21 – 6/30/24 with the Executive Committee. It is the Executive Committee's recommendation for the Board to approve the 70 contracts listed in the board packet. **3. Motion to approve the contracts in totality as outlined in the material included in the packet M/S/C O'Connell/Souder.**

4. **Annual POS REPORT:** Mr. Cook reviewed IRC's FY 2019/2020 Annual Purchase of Service (POS) Report. Reports is also posted on IRC's website. **4. Motion made to approve IRC's Annual POS Report as outlined by Mr. Cook M/S/C Naranjo/Souder.**
5. **MASTER TRUST INVESTMENT COMMITTEE:** Ms. Steuwer is requesting the Board appoint the Board's Executive Committee to serve as the Master Trust's Investment Committee. This will allow staff to keep the Board updated on Master Trust's financial portfolio. **5. Motion to appointment board's Executive Committee as the Master Trust Investment Committee M/S/C O'Connell/Souder.**
6. **REVISED BYLAWS:** Mr. Beckett added the Executive Committee will be serving as the Master Trust Investment Committee to the bylaws and will change Investment advisor to investment consultant. **6. Motion made to approve the revised bylaws as presented M/S/C Souder/Souder.**
7. **WORKER'S COMP INSURANCE:** Ms. Steuwer stated IRC has not received the Worker's Comp Insurance quote from the broker. Ms. Steuwer is requesting the Board designates the Executive Committee the authorization to approve the Worker's Comp Insurance when it becomes available. Insurance should not exceed \$850,000. **7. Motion made to allow the Executive Committee the authorization to approve IRC's Worker's Comp Insurance up to \$850,000 M/S/C Naranjo/Souder.**

TRUSTEE INPUT:

1. Mr. Naranjo stated there is a lot going on at IRC, Board is on top of it and are in support.
2. Ms. April Stewart reported that transporters have expressed concerns with the directives received from the Department regarding billing for alternative services versus traditional. They also expressed concern with the maximum amount they are allowed to bill.

Mr. Page adjourned the meeting at 5:10 p.m. to go into Executive Session. Executive Session was called to order at 5:12 p.m.

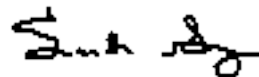
The Board reconvened at 6:00 p.m. The Board acted on a board policy matter.

8. Motion made to adjourn the meeting at 6:03 p.m. M/S/C Naranjo/O'Connell.

Sincerely,



Carmen Estrada
Board Secretary



Sandra Guzman
Assistant Secretary

MOTIONS FOR THE MAY 10, 2021 BOARD OF TRUSTEES MEETING:

- 1. Motion made to approve the minutes of the March 8, 2021 Board Meeting as presented M/S/C Naranjo/Buffington.**
- 2. Motion made to approve Mr. Souder's appointment to the Executive Committee as a Member at Large M/S/C Naranjo/O'Connell.**
- 3. Motion to approve the contracts in totality as outlined in the material included in the packet M/S/C O'Connell/Souder.**
- 4. Motion made to approve IRC's Annual POS Report as outlined by Mr. Cook M/S/C Naranjo/Souder.**
- 5. Motion to appointment board's Executive Committee as the Master Trust Investment Committee M/S/C O'Connell/Souder.**
- 6. Motion made to approve the revised bylaws as presented M/S/C Souder/Souder.**
- 7. Motion made to allow the Executive Committee the authorization to approve IRC's Worker's Comp Insurance up to \$850,000 M/S/C Naranjo/Souder.**
- 8. Motion made to adjourn the meeting at 6:03 p.m. M/S/C Naranjo/O'Connell.**