

DEPARTMENT OF DEVELOPMENTAL SERVICES

1215 O Street, MS 8-30
 Sacramento, CA 95814
 TTY: 711
 (833) 421-0061



March 21, 2022

Lavinia Johnson, Executive Director
 Inland Regional Center
 P.O. Box 19037
 San Bernardino, CA 92423

Dear Lavinia Johnson:

Thank you for your service coordinator caseload ratio survey submitted to the Department of Developmental Services (Department) on February 10, 2022. The data you provided indicates that, as of February 1, 2022, Inland Regional Center (IRC) did not meet all the required caseload ratios mandated by Welfare & Institutions (W&I) Code §4640.6(c) and Article IX, Section 2 of the Fiscal Year 2021-2022 Regional Center Contract. Specifically, IRC did not meet the required caseload ratios for the highlighted categories noted in the table below:

Regional Center	On Waiver	Under 3 Years	Movers Over 24 Months	Movers Between 12 and 24 Months	Movers Within Last 12 Months	Over 3 Years, Non-Waiver, Non-Mover	Complex Needs	Low or No POS
W&I Code Required Ratios	1:62	1:62	1:62	1:45	1:45	1:66	1:25	1:40
IRC Number of Individuals Served	15,524	4,915	264	13	5	20,096	117	0
IRC Ratios	1:77	1:67	1:53	1:45	1:33	1:81	1:28	N/A
CA Average	1:79	1:65	1:60	1:52	1:32	1:82	1:23	1:38

This letter is to notify you that, as specified by W&I Code §4640.6(f), IRC is required to submit a plan of correction when caseload ratios are not met for two consecutive reporting periods. The plan of correction must be developed with input from the State Council on Developmental Disabilities, local organizations representing the individuals you serve, their family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. Please include in your plan of correction how you incorporated feedback from all required stakeholders.

“Building Partnerships, Supporting Choices”

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Additionally, the Governor's Budget includes funds in fiscal year 2022/2023 for regional centers with the stated purpose of reducing caseload ratios. In accordance with W&I Code §4640.6(g)(1), IRC is required to hold at least one public meeting to receive stakeholder input to help inform the way the regional center allocates new positions funded through the allocation. The public meeting fulfills IRC's requirement under W&I Code §4640.6(f) to gather input regarding its plan of correction, if the plan of correction is discussed during the meeting.

We encourage you to review your process for determining service coordinator caseload assignments to assist in meeting the required caseload ratios and in developing your plan of correction. The Department is available to provide technical assistance with the development of your plan of correction.

Please email your plan of correction within 60 days from the date of this letter to:

Email: OCO@dds.ca.gov

If you have questions regarding this letter, please contact Danielle Hurley, Research Data Specialist, Research, Evaluation, and Audit Branch, at (916) 654-3228, or by email, at danielle.hurley@dds.ca.gov.

Sincerely,

Original signed by:

ERNIE CRUZ
Deputy Director
Community Services Division

cc: Cameron Page, Inland Regional Center
Amy Westling, Association of Regional Center Agencies
Brian Winfield, Department of Developmental Services
Aaron Christian, Department of Developmental Services
Uvence Martinez, Department of Developmental Services
Vicky Lovell, Department of Developmental Services
Charles Liao, Department of Developmental Services
Danielle Hurley, Department of Developmental Services
Nikisia Simmons, Department of Developmental Services