AGENDA

INLAND COUNTIES REGIONAL CENTER, INC. BOARD OF TRUSTEES MEETING MONDAY, NOVEMBER 14, 2022

Meeting: 5:00 p.m. to 6:00 p.m.
Only Via Live Stream at Inlandrc.org/live

Call to Order/Ms. O'Connell

Evocutive Director's Day

Minutes of September 12, 2022 Board Meeting/Ms. O'Connell

Action

Public Input: Comments limited to 3 minutes per person. Action may not be taken on any item that is not on the Agenda. Due to the existing COVID-19 State of Emergency, all requests for public comment must be submitted in writing prior to the meeting by using the submission form found at inlandrc.org/live. In order to protect the rights of our consumers, comments should not include personal consumer information. If you have a specific issue or comment, contact your CSC or email your comments to Btrustees@inlandrc.org.

Executive Director's Report/Ms. Johnson	Info
Director's Reports/Directors	Info
Committee Reports (Written Reports)	
 Executive Committee/Ms. O'Connell Master Trust Committee/Ms. Miller Vendor Advisory Committee/Ms. Stewart Old Business:	Info Info Info
 Salary Schedule/Mr. Beckett Board Stipends/Ms. Steuwer New Business	Action Action
 Approval of Board Member/Ms. O'Connell Approval of Board Member's Term/Ms. O'Connell 2023 Performance Contract/Mr. Toms Board Bank Signatories/Ms. Steuwer 2023 Training Schedule/Ms. O'Connell 	Action Action Action Action Action

Trustee Input

Executive Session

- 1) Legal Matters (In accordance with Welfare & Institutions Code Section 4663(a)(5)
- 2) Employee Salaries and Benefits (In accordance with Welfare & Institutions Code Section 4663(a)(3)

Next Meeting Date: January 9, 2023

MINUTES OF SEPTEMBER 12, 2022 Inland Counties Regional Center, Inc. Board of Trustee Meeting

BOARD PRESENT VIA CONFERENCE CALL: Jay Connor; Carmela Garnica; Alicia Lara; Theodore Leonard; Eric Naranjo; Maureen O'Connell; Rene Rojo; Gizelle Siojo; Teri Smith; Joshua Souder; April Stewart

BOARD MEMBERS ABSENT: Kiana Buffington

BOARD FACILITATOR: Robyn Souder

DIRECTORS PRESENT VIA CONFERENCE CALL: Steve Beckett; Felipe Garcia; Lavinia Johnson; Don Meza;

Merissa Steuwer; Treva Webster

STAFF PRESENT VIA CONFERENCE CALL: Jennifer Cummings; Kurtis Franklin

RECORDING SECRETARY: Sandra Guzman

CALL TO ORDER: Meeting was called to order by Ms. O'Connell at 5:02 pm.

MINUTES OF July 11, 2022 BOARD MEETING: 1. <u>Motion made to approve the minutes of the July 11, 2022 Board Meeting as presented M/S/C Souder/Rojo.</u>

PUBLIC INPUT:

1. Amanda Ellis, Family Member: I have a 25 year old son who is disabled mentally and physically. I have been seeking help for him and some kind of support for us both and I am no further than when I began. On every part of this journey it is extremely difficult to take one single step forward and I am considered extremely persistent because I am still trying. How can we actually get the help and how can the road of what is expected from the party needing help be shortened and made to be easier and quicker to access? few items that have been a road block: 1) websites not working as intended, no way to report this. 2) information not being updated in systems 3) organizations not being clear about if they actually offer real help or it is just saying they offer help they really do not offer. 4) No way in county or state systems to match a persons needs to the type of organizations offering the specific help they need. 5) Not enough people in each organizations, county or state to provide qualifying needs that can make accessing help easier and more streamline. (aka) being directed to a social worker or case manager to help identify the needs and meet the needs quickly.

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson reported the following: 1) IRC is currently serving 44,753 active consumers. 2) IRC currently has 841 employees which includes 541 service coordinators. 3) Managers continue to hire for their vacant positions. 4) In September, we opened the building by appointment only. CSCs are coming into the office once a week. Directors, Managers and their CST3s come in twice a week while others come in as needed. 5) We continue to provide onsite testing at the San Bernardino and Riverside offices.

DIRECTORS REPORT: Directors submitted written reports. There were no questions from the Board.

COMMITTEE REPORTS:

- 1) ANOTHER WAY: Ms. Gonzales submitted a written report. No questions from the Board.
- 2) **EXECUTIVE COMMITTEE:** The minutes from the August Executive Committee were submitted. There were no questions from the Board.
- 3) **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. There were no questions from the Board.
- 4) MASTER TRUST COMMITTEE: Ms. Miller submitted a written report. No questions from the Board.
- 5) **VENDOR ADVISORY COMMITTEE:** No report.

OLD BUSINESS

1) SALARY SCHEDULE: Mr. Beckett went over the changes that were made to the salary schedule. Changes were highlighted in yellow were salary range name changes, no change in rate. The two green highlighted items are change in rate for Case Management Trainee, full time and adding new position, Case Management Trainee, part time.

2. Motion made to approve the changes made to Salary Schedule M/S/C Naranjo/Souder.

NEW BUSINESS:

- 1) APPROVAL OF BOARD OFFICERS: Ms. O'Connell presented the following slate of officers.

 Maureen O'Connell, Chair and Carmela Garnica, Vice Chair.

 3. Motion made to approve Board

 Officers as presented M/S/C Rojo/Souder.
- 2) ANOTHER WAY INVESTMENT POLICY AND ACCOUNT: Ms. Steuwer presented investment policy and account recommendations with the Executive Committee. Another Way is a committee of the Board, and its purpose is to support the unmet needs of IRC consumers who meet the financial eligibility guidelines. IRC would like to consolidate and move Another Way's investment portfolio to the same agency as Master Trust. Ms. Steuwer is requesting a motion to move funds and custody to Union Ban and switch investment firm from LPL Financial Advisory to Glass Onion PMC, LLC. 4. Motion made to approve moving of funds and switching to Glass Onion, PMC, LLC M/S/C Narnajo/Rojo.
- 3) ANOTHER WAY PROJECTED BUDGET: Ms. Steuwer reviewed Another Way's projected budget for fiscal yar 2022-23. 5. Motion made to approve Another Way's budget for 2022-23 M/S/C Souder/Lara.
- 4) **RESPITE POLICY:** Mr. Beckett explained that the Respite Policy was inadvertently left off the agenda. Staff would like to request the Board's approval to authorize the Executive Committee

to review and approve the policy at their next meeting. <u>6. Motion made to authorize the Executive Committee to review and approve the Respite Policy M/S/C Souder/Naranjo.</u>

TRUSTEE INPUT:

Question regarding Board Stipend: Ms. Steuwer apologized for the delay in issuing out the stipends. Staff are working on them now.

Ms. O'Connell adjourned the meeting at 5:38 p.m.

Sincerely,

Alicia Lara Board Secretary Sandra Guzman Assistant Secretary

MOTIONS FOR THE SEPTEMBER 12, 2022 BOARD OF TRUSTEES MEETING:

- 1. Motion made to approve the minutes of the July 11, 2022 Board Meeting as presented M/S/C Souder/Rojo.
- 2. Motion made to approve the changes made to Salary Schedule M/S/C Naranjo/Souder.
- 3. Motion made to approve Board Officers as presented M/S/C Rojo/Souder.
- 4. Motion made to approve moving of funds and switching to Glass Onion, PMC, LLC M/S/C Narnajo/Rojo.
- 5. Motion made to approve Another Way's budget for 2022-23 M/S/C Souder/Lara.
- 6. Motion made to authorize the Executive Committee to review and approve the Respite Policy M/S/C Souder/Naranjo.

Director Adult Services Report November 2022 Respectfully submitted by Don Meza

Adult Services Team Update: The adult services team has worked remotely since the state of emergency was declared by Governor Newsom on 3/04/2020. The case management teams have been completing in-person visits with consumers in a conscientious and safe manner. The focus of in-person visits has been for consumers residing in Board and Care and Specialized Facilities, in Skilled Nursing Facilities, and for independent consumers with Supported Living services. The directives for Alternative Services by non-residential vendors (day programs, habilitation, and transportation) remain in place but we expect an end to these services effective December 31, 2022, as reflected in recent trailer bill language. In Adult services there are currently 13 teams with approximately 210 service coordinators that cover the two-county catchment. With the new 22/23 budget we will be expanding the teams with new staff to have a smaller caseload ratio for the CSCs.

Federal Programs/Medicaid Waiver (MW): A Federal Programs audit will be conducted at IRC the first two weeks of October 2023. The MW team will begin preparing to accommodate a fully virtual audit once again. As in 2021, the audit will be completed virtually by auditors from DDS and DHS. They will review consumer documentation, as well as interview staff, consumers, and vendors.

As of September 2022, IRC serves 15,567 active Medicaid Waiver consumers. The review process and reaccreditation of Waiver cases continues to be challenging in the current remote working model. Regardless of the challenges of COVID 19, the MW staff continues to add "Deeming" cases. DDS will continue to provide the accounting of 1915i cases directly to CMS.

Consumers returning to Work and Programs (post-COVID): Adult consumers have begun a slow return to daily activity through traditional services. The situation has been challenging due to several factors primary of which is the programs themselves having difficulty finding staff to work. The programs have not been able to return to a full-time schedule due to this issue. The programs continue to use an Alternative Service Delivery model of service where appropriate, but this will be ending effective 12/31/2022, additionally, the governor indicated that the state of emergency will be lifted on 2/28/2023. This will create additional stress and challenges for the programs serving our consumers since the consumers will need to return to a traditional service delivery model similar to what they had before COVID. We will continue to work with our consumers and offer the options available to them in their communities.



Intake, Early Start, Clinical Services and The Early Start Family Resource Network REPORT

August-September 2022 Submitted by Treva Webster, MBA RN

Intake

(Thank you, Mary Joseph Bacon, Program Manager Intake for providing this information)

- 95 percent of our intake applications are now submitted on-line.
- 90 percent of our cases are school aged children and subsequently they are attending their local schools.
- Many families are submitting a copy of their Special Educational records, i.e., the most recent copy of their IEP and Psycho-educational evaluation and our clinical team is reviewing these documents for expedited eligibility.
- If the family doesn't submit the needed documentation for review, we seek these documents on the applicant's behalf via the release forms that are part of the intake packet. Sadly, it can take months for agencies to respond to our request for records (Schools, Department of Behavior Health, Department of Rehabilitation, Medical facilities, etc.).
- One big concern is that some agencies are looking to The Regional Center to conduct all assessments, regardless of a suspicion of a developmental disability.

We are always looking for better ways to process new intake cases seamlessly. On average we have 1200 cases at various stages of the intake process monthly.

Clinical Services

(Thank you Wasima Alvi, Program Manager Clinical Services for providing this information)

The efficiency of our physicians increased as Inland Regional Center started using electronic prescriptions to meet state requirement.

Loma Linda University Health continue to provide physicians for Intake and neurology checks. The neurology clinic returned as the building opened to public, providing in-person neurology services not available to some clients due to no insurance coverage.

The pool of consulting (vendored) clinical psychologists increased as our staff clinical psychologist's role changed to training the new consultants to meet regional centers standards for assessments and writing reports, and reviewed cases for eligibility. One class had 50 in

attendance and there was also additional training for Provisional Eligibility. We applaud the Provisional Eligibility standard because it allows more individuals to receive Lanterman Services.

The expanding numbers of intake cases and needs of our current clients called for Clinical Services add an RN growth position as well as a Psychological Assistant.

The "drive-by" PT/OT clinic is so well received that our PT Michelle Knighton, and our OT Annette Richardson, we will continue to offer this service to our clients.

In-person cooking classes have also returned as our consulting nutritionist recently completed a set of four classes. Our clients appreciate these classes very much. These popular classes will continue to take place next year after the holiday season.

INLAND REGIONAL CENTER

Board of Trustees Executive Committee Meeting

September 21, 2022

4:30 p.m.

Present: Carmela Garnica; Alicia Lara; Maureen O'Connell; Joshua Souder

Staff/Ex Officio: Lavinia Johnson; Merissa Steuwer, Steve Beckett, Treva Webster

Recording Secretary: Sandra Guzman

- 1. Respite Policy: Treva reviewed the revisions to the Respite Policy. The Board authorized the Executive Committee to review and approve the Respite Policy. 1. Motion made to approve the revised Respite Policy as presented M/S/C Souder/Garnica.
- 2. Master Trust Investment Portfolio: Merissa reviewed the Master Trust Investment Portfolio for the month of August 2022.
- 3. Board Stipend: Board is looking for clarification on the stipend amount. Board's understanding was they would be receiving \$100 for attending board meetings and \$100 for attending board trainings. This will be added to the November agenda for clarification.
- 4. New Positions Added to Salary Schedule. Regional Centers received funding for Language Access & Cultural Competency positions for fiscal years 2023 and 2024. These positions need to be added to the Salary Schedule that was approved by the Board in July. Requesting to add these positions to the salary schedule and present to the Board for approval at the November meeting. This item will be added to the November Agenda.

Next Meeting: October 19, 2022

INLAND REGIONAL CENTER

Board of Trustees Executive Committee Meeting

October 19, 2022

4:30 p.m.

Board Present: Maureen O'Connell, Jay Connor, Joshua Souder, Alicia Lara

Staff/Ex Officio Present: Lavinia Johnson, Steve Beckett, Merissa Steuwer

Recording Secretary: Sandra Guzman

- 1. Master Trust Investment Portfolio: Merissa reviewed the Master Trust Investment Portfolio for the month of September 2022.
- 2. 2023 Performance Contract: At the November Board Meeting, Vince Toms will be presenting the 2023 Performance Contract. A Public Input meeting is schedule for Monday, October 31 from 4:00 p.m. to 5:00 p.m. A link for this meeting will be emailed to the Board.
- 3. Nomination Committee Report: The committee met and interview Briseida Ramirez Catalan for a board position. The committee will be requesting the Board's approval to appoint her to the Board.
- 4. Extension of Jay Connor's: Jay Connor initially took over a prior member terms. That term has now expired. Jay is now eligible for a full 4 year term. We will add this item to the November agenda.
- 5. Training Topics: The following topics will be added to the 2023 Training Schedule: Atlas Project, Medicaid Wavier, Preschool Program, Low to no POS, Risk Mitigation, HR Department, Cultural Competency; Deaf and Hard of Hearing; Crisis Homes and Conflict of Interest. This item will also be added to the November agenda for review and approval.
- 6. New Bank Signatories: With the changes in Board Officers, new bank signatories are required.
- 7. Building the November Agenda: The following items will be added in addition to the regular committee reports, 2023 Performance Contract, Nomination Committee Recommendation, Extension of Jay's Term, Training Schedule, Bank Signatory, Board Stipend and Revised Salary Schedule.

Next Meeting: November 16, 2022



BOARD OF TRUSTEES REPORT November 14, 2022 RESPECTFULLY SUBMITTED BY LAURA MILLER

Cash Assets September 30, 2022

\$21,505,890.59

COMMITTEE MEMBERS

Tom Cosand, Drew Cutler, Bob McGuire, Debra Mannon, Evan Page, Jack Padilla, and Steve Spears

OPERATIONS

This month, I would like to spotlight the "court accounting" process. Special needs trusts that are created by a court order are required to be supervised by the court. Approximately half of our trusts are supervised by the court and reviewed every one to two years. While many of our trusts have cases with the San Bernardino Courts, we have cases in the Riverside, Fresno, and Los Angeles courts.

The court requires an accounting of all account activity to include, items or services purchased for a beneficiary, investment gains and losses, fiduciary and tax fees, legal fees, deposits to the trust, and any non-cash assets owned by the trust. A confidential report from the Trust Associate or Service Coordinator is provided to update the court on the beneficiary's health status and functioning level. Investment and bank statements are also submitted confidentially. Beneficiaries and remainder beneficiaries are noticed of the court proceedings. The court may require a bond for some trusts.

Lower balance trusts under \$20,000 may qualify for a waiver of accounting.

ACCESS

In August and September of 2022, 261 distribution requests were processed totaling \$369,468.72. Requests included association dues, attendant services, bus pass, cable bills, cell phone bills, cleaning services, clothing, electronics, entertainment, estate recovery claims, federal & state taxes (quarterly), furniture, gym membership, healthcare premiums, home repairs, hygiene products, incontinence supplies, iPad training, landscape services, legal fees, medical/dental expenses not covered by insurance, nutritional supplements, pest control, pool maintenance, pre-need burial, rent, salon services, ski lessons, utilities, vacations, vehicle insurance, vehicle registration, and vehicle repairs.

Summary of VAC meetings for October 2022

April Stewart

Chair, Vendor Advisory Committee

The following is a summary of the October 17th, 2022 VAC meeting. Announcements: VAC meetings will continue to be held monthly via zoom. Over 100 individuals participated in the zoom VAC meetings respectively.

Summary by Vendor Category:

Summary by Vendo Vendor Group:	Concerns / Priorities
Day Programs:	Lynn De Anda (Ideanda@desertarc.org). Combined report with Behavior Mod
Health Care Facilities	Michelle Clarke (<u>mrarn@aol.com</u>) They met and discussed CalAIM and the MCO 2024 RFP. They have concerns on who will hold the contract and timely payments. Staffing continues to be a challenge.
Infant/Children's Programs:	Johanna Caicedo (<u>Johana.caicedo@thementornetwork.com</u>) They discussed the Atlas system and COVID protocols.
Residential (4)	Kedra Creer – ABSENT
Residential (2-3)	VACANT
Respite	Jenn Delgado <u>idelgado@inlandrespite.com</u> They are meeting next week and will send out an invite for 10/26 at 10am.
SLS / ILS	VACANT
Specialist/ Support Programs	Doug McKown (dr.mckown@samaritancares.org) The group did not meet and meets as-needed.
Transportation	Felecia Arnold (nemt1stclasstransportation@yahoo.com) The group discussed challenges with TSRs and payments.
Vocational	Marie Chatman (mariechatman@weexceed.org) The group met and discussed tailored day services.
Behavior Mod:	Rachel Steward (<u>rachel.steward@thementornetwork.com</u>) They met with Day programs. They talked about new directives from DDS. They discussed challenges with the new Atlas system and needing training. They discussed the new tailored day program and how staffing will be a challenge.
Member-at-Large:	April Stewart (april@24hrcares.com), Audrey Andrade (audreymandrade@gmail.com) and Ruth Goodsell (rgoodsell@desertarc.org).

Membership Committee: Ruth Goodsell (<u>rgoodsell@desertarc.org</u>) – Ruth was absent. The membership committee received an application from Elizabeth Tunnerman for the Residential 2-3 representative and recommended her to the full VAC for the position. The VAC voted to approve Elizabeth which will be now be taken to IRC's board for full approval.

Regional Center Updates: Vince provided a report on updates from IRC and answered questions.

VAC meetings continue to be held monthly via Zoom

INLAND REGIONAL CENTER SALARY SCHEDULE CHANGES FOR FY 2022/2023 Date of Board Approval: 11/14/2022

Salary Range	Position Code	Dept	Position	Hourly Step 1	Mo	onthly Step 1	Annual Step 1	Hourly op Step	Monthly Top step		nual Step
			Exempt								
DA	150	11	Assistant Director, Transition & Special Services	\$ 47.8954	\$	8,301.87	\$ 99,622.43	\$ 74.3015	\$12,878.93	\$ 154	,547.1
Н	224	21	PM - IDEA and SDP Programs	\$ 38.5668	\$	6,684.91	\$ 80,218.94	\$ 49.2221	\$ 8,531.83	\$ 102	,381.9
			DDS Grant - LACC								
			Exempt								
GR3001	LACC001	30	Language Access & Cultural Competency (LACC) Specialist	\$ 31.0064	\$	5,374.44	\$ 64,493.31	\$ 39.5728	\$ 6,859.29	\$ 82	,311.4
			Non-Exempt								
GR3002	LACC002	30	CST3 - LACC	\$ 17.1735	\$	2,976.74	\$ 35,720.88	\$ 23.0141	\$ 3,989.11	\$ 47	,869.3
GR3003	LACC003	30	Parent Ambassador - Tagalog (PT - 24 hrs/wk)	\$ 22.8200	\$	2,373.28	\$ 28,479.36	N/A	N/A	1	N/A
	LACC004	30	Parent Ambassador - Mandarin (Chinese) (PT - 24 hrs/wk)	\$ 22.8200	\$	2,373.28	\$ 28,479.36	N/A	N/A	1	N/A
GR3005	LACC005	30	Parent Ambassador - Arabic (PT - 24 hrs/wk)	\$ 22.8200	\$	2,373.28	\$ 28,479.36	N/A	N/A	1	N/A
GR3006	LACC006	30	Parent Ambassador - Vietnamese (PT - 24 hrs/wk)	\$ 22.8200	\$	2,373.28	\$ 28,479.36	N/A	N/A	1	N/A
GR3007	LACC007	30	Parent Ambassador - Spanish - Riverside County	\$ 18.0000	\$	3,120.00	\$ 37,440.00	N/A	N/A	N	N/A
GR3008	LACC008	30	Parent Ambassador - Spanish - San Bernardino County	\$ 18.0000	\$	3,120.00	\$ 37,440.00	N/A	N/A	1	N/A



INLAND REGIONAL CENTER

Enhancing Lives

...valuing independence, inclusion and empowerment P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000 Fax: (909) 890-3001

	Personal Informa	tion	
Last Name	First Name		Middle Initial
Ramirez Catalan	Briseida		9
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City		State	Zip Code
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County of Residence			
San Bernardino			
Mailing Address – if same	as above check here		
Mailing Address – if same	as above check here	State	Zip Code
City	as above check here	State	Zip Code
	as above check here	State	Zip Code
City	as above check here	State	Zip Code
Occupation Professor Business Address	as above check here	State	
City Occupation Professor Business Address	as above check here	State	Zip Code
City Occupation Professor	as above check here		
City Occupation Professor Business Address City	work Phone	State	Zip Code
City Occupation Professor Business Address City		State Ca	Zip Code

Information Required by the California De [WIC § 46	epartment of Developmental Services 622]
neck all that apply:	
) Lam:	
7 a marent of a child with a developmental disability	У
a client of a regional center	
a relative of a client at a regional center	
none of the above	
2) Which disability applies to the above?	
☐ Intellectual disability	
☐ Cerebral Palsy	
□ Epilepsy	
Austim/ASD	
✓ Other Duchenne Muscular Dystrophy 3) Please check your ethnicity [WIC § 4622(d)]	
Asian	
☐ African American	
✓ Hispanic/Latino	
☐ Native American	
☐ White	
Other	
	evant activities (or attach your resume): experience as faculty at Mt. SAC Adults with
Information Requested By the Nomination Provide a brief summary of employment, education and rel 12 years experience as an ABA in-home supervisor, 6 years Disabilities/IMPACT program.	
	evant activities (or attach your resume): s experience as faculty at Mt. SAC Adults with d Regional Center because: ence as a professional and also as a parent is critical in
Provide a brief summary of employment, education and rel 2 years experience as an ABA in-home supervisor, 6 years Disabilities/IMPACT program. I am interested in serving on the Board of Trustees at Inlanbelieve that a diverse voice from a person who has experied decisions that affect the disability community. What particular skills do you have that could assist the Board DEI training, SibShop facilitator, faculty, parent, and former	evant activities (or attach your resume): s experience as faculty at Mt. SAC Adults with d Regional Center because: ence as a professional and also as a parent is critical in ard in its functions? Academic Senate Secretary at Mt. SAC.
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Timelines:

December 15, 2022: Regional centers submit their 18-month 2023-2024 Performance Contract to the Department of Developmental Services (DDS).

January 31, 2023: Regional centers submit their locally developed public policy measures listed in the CY 2022 Year-End report to DDS, if applicable.

February 28, 2023: DDS provides draft CY 2022 Year-End reports to regional centers.

Spring 2023: DDS and regional centers post final CY 2022 Year-End reports on their websites.

After May 1, 2023: Regional center governing board shall hold one or more public meetings regarding its prior year's (e.g., CY 2022) contract performance objectives and outcomes.



The Department of Developmental Services (DDS) oversees the coordination and delivery of services for Californians with developmental disabilities through a statewide network of 21 community-based, non-profit agencies known as Regional Centers. Each Regional Center provides assessments, determines eligibility for services, and offers case management services.

Regional Centers also develop, purchase, and coordinate the services in each person's Individual Program Plan (IPP).

The money Inland Regional Center (IRC) receives from the DDS is called a contract allocation or budget. IRC receives the preliminary allocation of the budget in July and then receives periodic amendments to the budget throughout the year.

The budget has two "pots" of money: **Operations**, which pays for operating IRC (employee salaries, benefits, and operating expenses) and accounts for about 11.6% of the total budget, and **Purchase of Service** (POS), which pays for services and supports bought for eligible clients and which accounts for about 88.4% of IRCs budget.

There is no charge for services rendered during assessment for eligibility, diagnosis, or case management. The State of California currently requires some parents of children under the age of 18 who receive services paid for by the Regional Center to pay a fee or a share of cost for some services, depending on family size and income.



Common acronyms used throughout this report

ASIE	Autism Society Inland Empire
CAC	Consumer Advisory Committee
CSC	Consumer Services Coordinator
СВО	Community Based Organization
CEU	Continuing Education Unit
CFT	Child Family Team
CLASE	Colaboración, Liderazgo, Abogacía, Servicio y Educación
	(Collaboration, leadership, advocacy, service, education)
СР	Cerebral Palsy
DACA	Deferred Action for Childhood Arrivals
DDS	Department of Developmental Services
D/HH	Deaf and Hard of Hearing
DRC	Disability Rights California
EPU	Exceptional Parents Unlimited
ICF	Intermediate Care Facility
ID/DD	Intellectual Disability/Developmental Disability
IEP	Individualized Education Program
IHSS	In-Home Support Services
IPP	Individual Program Planning
IRC	Inland Regional Center
ISC	Infant Services Coordinator
LMS	Learning Management System
NOA	Notice of Action
OCRA	Office of Clients' Rights Advocacy
ОТ	Occupational Therapy
POS	Purchase of Service
PT	Physical Therapy
RC	Regional Center
SAE	Service Access and Equity
SCDD	State Council of Developmental Disabilities
SDP	Self Determination Program
SSI	Supplemental Security Income
ΓASK	Team of Advocates for Special Kids
JCR/SEARCH	University of California Riverside/Support, Education,
	Advocacy, Resources, Community Hope
/AC	Vendor Advisory Committee



Public Policy Measure	Actions to Attain Objectives
1. Indicators showing the relationship between annual authorized services and expenditures by an individual's residence type and ethnicity.	Statement: Inland Regional Center (IRC) is committed to addressing disparities within our community. Measurement and Methodology: Prior fiscal year (FY) Purchase of Service data and Client Master File (CMF); Regional Center generated data. Activities: IRC will analyze Purchase of Service (POS) data to identify areas where we may be able to increase purchased services to better meet the needs of underserved populations. IRC will continue to partner with Community Based Organizations (CBOs) that receive disparity grant funding from the Department of Developmental Services (DDS) to increase access to services. IRC will begin monitoring client with Low or No POS through a system of Enhanced Service Coordination.



Public Policy Measure	Actions to Attain Objectives
Percent of total annual Purchase of Service expenditures by individual's ethnicity and age: Birth to age two, inclusive	Statement: It is important to IRC that clients of all ethnicities and ages have access to services that they are eligible for, that will help them meet their needs/ goals.
 Age three to 21, inclusive Twenty-two and older 	IRC is mandated by the Lanterman Act because of the advocacy efforts driven by a group of parents seeking change. The Lanterman Act states that "people with developmental disabilities and their families have a right to get the services and supports they need to live like people without disabilities." Equity and inclusion are at the heart of such efforts. IRC continuously strives to connect with the community and takes pride in creating projects and collaborations to continue working towards equity, inclusion, and cultural proficiency.
	Measurement and Methodology:
	Prior FY Purchase of Service data and CMF.
	Activities:
	IRC will continue to monitor clients with Low or No POS through a system of Enhanced Service Coordination 1:40 and 1:25 units.
	IRC will analyze POS data to identify areas where we may be able to increase purchased services to better meet the needs of our underserved populations.
	IRC's Cultural Specialist will continue to maintain records, collect data, and track the qualitative and quantitative outcomes of our CBOs.
	IRC will continue to utilize our CBOs to inform families of services they may be eligible for through POS.
	IRC will continue to work with the Office of Client Rights Advocates (OCRA) and State Council on Developmental Disabilities (SCDD) to offer educational workshops to the community.
	IRC will continue to actively seek, schedule, and attend outreaches, in person and virtually, and educational events weekly.



IRC will continue to participate in inter-agency collaboration to provide and receive training in cultural competency with:

- 1. San Bernardino County Bilingual Committee
- 2. Cultural Competency Advisory Committee Meeting
- 3. Latino Awareness Subcommittee
- 4. Inland Empire Disabilities Collaborative
- 5. Building Community Partners with Children and Family Services
- 6. State Council on Development Disabilities (SCDD)
- 7. Inland Empire Disabilities Collaborative (IEDC)
- 8. California Hands and Voices
- Center on Deafness Inland Empire (CODIE)

Through targeted outreach, both in person and virtual, IRC's Cultural Specialist and IRC Deaf and Hard of Hearing (D/HH) Cultural Specialist will provide advocacy services to clients and families during the Individual Program Plan and Purchase of Services processes.

IRC will continue to participate in the Self-Determination Advisory Committee.

IRC client advocates will participate in the Self-Determination trainings provided by State Council on Developmental Disabilities (SCDD).

IRC will host the annual Fall Festival Safety Fair resource to connect parents to IRC, our Service Providers, local law enforcement agencies, and community partners.

IRC will continue to grow and expand inlandrc.org to ensure communication is clear and easy to understand.

English - https://www.inlandrc.org/

Spanish - https://www.inlandrc.org/es/

IRC will continue to participate in Grassroots Day in Sacramento. Our CY 2023 delegations for Grassroots will include IRC's Fair Hearings and Legal Affairs Manager, the Community Engagement Manager, a Client Advocate, both Cultural Specialist, minimum of one parent of an IRC client and the Vendor Advisory Committee Chair.

IRC will continue to grow the Disparity Link program. This is made up of Service Coordinators from each IRC case management unit. This group will continue to meet once a month and discuss the latest





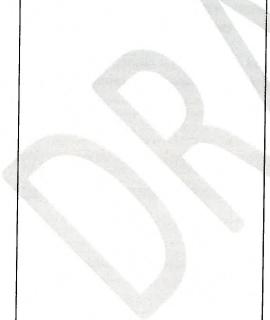
disparity data, CBO disparity grant work, disparity programs available to clients and families, and internal IRC challenges related to disparity.

IRC will continue to host and grow the CBO Collaborative. This group is made up of Service Coordinators from each IRC case management unit and members of the CBO's. This group will continue to meet once a month and discuss the latest disparity data, check-in on current referrals, review possible referrals, and receive case updates.

IRC's Cultural Specialist and D/HH Cultural Specialist will continue to support the below parent support groups, committees, and groups:

- 1. Rialto Unified School District Parent Support Group
- 2. Spanish virtual support group "Virtudes Especiales"
- 3. Cathedral City Parent Support Group
- 4. Angeles Con Futuro San Bernardino
- 5. Angeles Especiales Fontana
- 6. Broader Spectrum-Broader Minds Moreno Valley
- 7. Padres Con Poder- Corona
- 8. Padres Excepcionales San Bernardino
- 9. NES Padres Empoderados Por La Inclusión Coachella Valley
- 10. Somos Una Voz Victorville
- 11. Virtudes Especiales Spanish Virtual Group
- 12. Padres Empoderados Spanish group Cathedral City
- 13. Parent Support Alliance in collaboration with Rialto USD Special Education Dept Bilingual English/Spanish Parent Support Group (this group was put on hold due to the pandemic; however, we still share resources and communicate with some of the attendees.)
- 14. Ad hoc weekly meetings with D/HH Access Specialists (informal)
- 15. Deaf Specialists Collective with DDS and ARCA, 1x monthly (formal)
- 16. Deaf Cultural Community subcommittee with RUHS
- 17. Deaf, Blind, and Disabled Coalition
- 18. Model Deaf Community Committee with City of Riverside (pending)

IRC's Cultural Specialist will continue to cultivate the Service Accessibility and Equity (SAE) page on inlandrc.org. – https://www.inlandrc.org/service-access-and-equity/





IRC's D/HH Cultural Specialist will continue to cultivate a SAE page that links the D/HH Community to needed resources. — https://www.inlandrc.org/dhh

IRC will work with vendors (i.e., Day Programs, Supported Employment, Board & Care) to ensure Deaf, DeafBlind, and Hard of Hearing clients have communication access.

IRC will explore high-speed data connection and communication devices at low or no cost for D/HH clients.

Provide Deaf Awareness training to IRC staff to become culturally aware and sensitive to the needs of the D/HH community.

IRC will boost outreach efforts to the Deaf community to increase awareness of regional centers and education about Lanterman Act.

Improve accessibility standards at IRC that take into considerations the access needs for the Deaf, DeafBlind and Hard of Hearing.

IRC will provide training and workshops for clients, families, vendors, and staff about D/HH related topics pursuant to Lanterman Act.



- Number and percentage of individuals receiving only case management services by age and ethnicity.
 - Birth to age two, inclusive
 - Age three to 21, inclusive
 - Twenty-two and older

Statement:

IRC is focused on understanding why some clients receive case management services, but not a purchased service, and how to resolve this.

Measurement and Methodology:

Prior FY Purchase of Service data and Regional Center caseload data.

Activities:

IRC will begin monitoring client with Low or No POS through a system of Enhanced Service Coordination.

IRC will continue to participate in inter-agency collaboration with the Department of Behavioral Health, local police departments, and crisis intervention teams to address the increased interaction with clients not attending a program.

IRC will continue to support the Client Advisory Committee (CAC) in providing educational forums and events.

IRC will continue to design and implement community projects focused on outreach to underserved demographic populations, with a focus on the Hispanic community and clients with autism.



Public Policy Measure	Actions to Attain Objectives
4. Total number of 30 day, 6-months, and 12- month incentive payments made in the fiscal year.	Statement: IRC provides opportunities and support for client employment. The goal being competitive, integrated employment. Measurement and Methodology: Data collected from service providers by Regional Centers. Activities: IRC will analyze POS data to help identify the total number of individuals participating in competitive, integrated employment. IRC Employment Specialists will continue to provide outreach and community education, virtually if required, on employment opportunities and available supports.



Public Policy Measure	Actions to Attain Objectives
5. Increase the number and percent of	Statement:
adults residing in the home of a parent or guardian ("family homes").	"Family homes" can have many different meanings, but the key idea is a place where a person chooses to live.
	Measurement and Methodology:
	CMF residence code data for status 2 adults (18 years older) residing in family homes.
	Activities:
	IRC will continue to develop and provide services for clients that allow them to be as independent as possible.
	IRC will continue to assist families in obtaining needed services. Such services may include in-home services, respite, behavior intervention, parent training, hospice, telehealth when appropriate, and crisis services.
	IRC Service Coordinators will monitor successes quarterly and additionally, as needed.
	On inlandrc.org, IRC will maintain: • A Common Services List to help clients, parents, and guardians understand IRC services and programs https://www.inlandrc.org/wp-
	 content/uploads/2018/09/Common-Services-Listing.pdf A Service Provider Search tool to assist clients, parents, and guardians in locating services and programs https://www.inlandrc.org/disclaimer/
100	 Fact Sheets for common services: Day Programs, Living Options, Respite, and Transition https://www.inlandrc.org/consumersfamilies/
	A calendar of community activities that clients, parents, or guardians can search for low-cost community events https://www.inlandrc.org/calendar/
	A Program Manager search tool https://www.inlandrc.org/managers-email-form/



A Self-Determination information page located on the Consumers and Families page https://www.inlandrc.org/consumersfamilies/



Public Policy Measure	Actions to Attain Objectives
6. Increase the number and percent of minors	Statement:
residing with families.	Children develop best in loving, inclusive home settings. Often support is needed to avoid out-of-home placements.
"Home settings" can include the home of a parent or guardian as	Measurement and Methodology:
well as Foster Home Agency homes.	CMF residence code data for status 1 and 2 minors (under 18 years old) residing:
	In family homeIn foster careWith guardian
	Activities:
	IRC will provide training for families to help manage behaviors that may interfere with a child's ability to interact with their family and community.
	IRC will continue developing and providing group parent training and support for families within the specific ethnic groups served by IRC.
	IRC will continue assessing, developing, and providing families with services to keep children in their own home.
	IRC will continue the preference of small 4-6 bed homes for out-of-home placement.
1 1 1	



Public Policy Measure	Actions to Attain Objectives
7. Increase the number and percentage of adults residing in home settings.	Statement: "Home" can have many different meanings, but the key idea is a place where a person chooses to live.
Home-like settings can include independent living, supported living settings, Adult Family Agency Homes, and a client's family home.	Measurement and Methodology: CMF residence code data for status 2 adults (18 years old and above) residing in:
	 Independent living Supported living Adult Family Home Agency homes Family homes
	Activities:
	IRC will continue to develop and provide services and support to clients allowing them to be as independent as possible.
	IRC will continue to monitor the implementation of AB 1472 to ensure that clients are respected, and compliance is achieved.
	IRC will continue monitoring supported living environments to ensure safety and provide supports and services, as needed.
	IRC will continue to assist families in obtaining needed services. Such services may include in-home services, respite, behavior intervention, parent training, hospice, and crisis services.



Public Policy Measure	Actions to Attain Objectives
8. Decrease the number of minors living in facilities serving six or more people.	Statement: IRC believes that children develop best in loving, inclusive homes. However, in some compelling circumstances they may require alternative placement. Southern California has the only subacute facility for children. Many children throughout California are transferred from their home Regional Centers to this sub-acute facility which serve more than six. IRC will work in partnership with the transferring Regional Center and provide shared case management. Measurement and Methodology:
	CMF residence code data status 1 and 2 minors residing in following facilities, serving more than six people:
	 ICF/DD ICF/DD-H ICF/DD-N SNF CCF Activities:
	To the greatest extent possible, services will be identified and provided that allow the child to successfully transition back to their home.
	IRC is committed to providing support to the sub-acute children's facility that offers high level care to all Southern California children served by Regional Centers.
	IRC will continue the practice of a rigorous multi-disciplinary review of placement in homes with more than four beds.
	We will continue to inform potential providers that it is IRC's preference that homes serve four or fewer people, each with their own room.



Public Policy Measure	Actions to Attain Objectives
9. Decrease the number and percentage of adults living in facilities serving more than six people.	Statement: Inland Regional Center's Board of Trustees (BOT) confirmed its policy to support living arrangements that are small (serve four to six people). Adults are provided with private bedrooms and baths.
	Measurement and Methodology: CMF residence code data for status 2 adult residing in following facilities serving more than six people:
	 ICF/DD ICF/DD-H ICF/DD-N SNF CCF (Residential Care Facilities for the elderly not included) Activities:
	IRC will evaluate the cases of clients who live in large skilled nursing facilities. Their needs will be assessed to see if they can be appropriately served in a smaller home setting.
	IRC will continue the practice of a rigorous multi-disciplinary review of placement in homes with more than four beds.
	IRC will communicate to any potential provider that it is our preference that homes serve four or fewer people, each with rooms of their own.



Public Policy Measure	Actions to Attain Objectives
10. Number and percentage of clients, ages 16-64 with earned income.	Statement:
	IRC's core values are independence, inclusion, and empowerment. We believe that clients with an earned income exemplify these values.
	Measurement and Methodology:
	Employment Development Department (EDD) data on individuals ages 16-64 with earned income.
	Activities:
	Annually, IRC will analyze data changes in the percentage of clients with an earned income, ages 16-64, as reported by the Employment Development Department.
	IRC Employment Specialists will provide community outreach and education on employment opportunities and available supports, to community partners, vendors, and clients. These outreaches may be virtual.
	IRC Employment Specialist will continue to develop the Consumer Employment page located at https://www.inlandrc.org/consumer-employment/



Public Policy Measure	Actions to Attain Objectives
11. Annual earnings of clients	Statement:
ages 16-64 compared to people with all disabilities.	IRC believes in equal pay for employees who perform substantially similar work.
	Measurement and Methodology: EDD data: average annual wages as reported to EDD for individuals ages 16-64.
	Activities:
	IRC will analyze the number of individuals served, ages 16-17 years of age once the data is received from EDD and DDS.
	IRC will analyze the number of individuals served, ages 18-23 years of age once the data is received from EDD and DDS.
	IRC will analyze the number of individuals served, ages 24-64 years of age once the data is received from EDD and DDS.
	IRC will then review the average earnings for the calendar year, of individuals served in comparison to all people with disabilities in California.



Public Policy Measure	Actions to Attain Objectives
12. Average annual wages for clients ages 16-64.	Statement:
	IRC believes in equal pay for employees who perform substantially similar work.
	Measurement and Methodology: EDD data: average annual wages as reported to EDD for individuals ages 16-64.
	Activities:
	See measure #11.



Public Policy Measure	Actions to Attain Objectives
13. Number of adults who entered in competitive, integrated employment following participation in a Paid Internship Program.	Statement: IRC believes that individuals with disabilities are like other employees. They want to do a good job, appreciate constructive supervision, enjoy new challenges, and want to get ahead. Measurement and Methodology: Data collected from service providers by regional centers. Activities: IRC will participate in job and employment fairs to promote
	employment opportunities for those who participate in a Paid Internship Program. This may be in person, or virtual if required. IRC's Employment Specialist will stress the importance of the Paid Internship Program at the Vendor Advisory Committee (VAC) and subcommittee meetings.
	IRC will provide training or virtual consultation to Service Coordinators to help them better understand Competitive Integrated Employment and the Paid Internship Program.
	Service Coordinators will review employment options with clients annually during the IPP planning process.



Public Policy Measure	Actions to Attain Objectives
14. Percentage of adults who entered in competitive,	Statement:
integrated employment following participation in a Paid Internship Program	IRC believes that individuals with disabilities are like other employees. They want to do a good job, appreciate constructive supervision, enjoy new challenges, and want to get ahead.
	Measurement and Methodology: Data collected from service providers by regional centers.
	Activities:
	See measure #13.



Public Policy Measure	Actions to Attain Objectives
15. Average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the fiscal year.	Statement: IRC believes that individuals with disabilities are like other employees. They want to do a good job, appreciate constructive supervision, enjoy new challenges, and want to get ahead. Measurement and Methodology: Data collected from service providers by regional centers.
	Activities: See measure #13.



olicy Measure Actions to Attain Objectives
rage wages and hours for adults engaged in tive, integrated nent for whom e payments have ide. Statement: IRC believes that employees with disabilities must have the same opportunities as those without disabilities. Measurement and Methodology: Data collected from Service Providers by Regional Centers.
Activities: Data will be collected from Service Providers, by IRC Employment Specialists. IRC will participate in job and employment fairs to promote employment opportunities for those who participate in the Paid Internship Program. This will be in-person or virtual. IRC's Employment Specialists will stress the importance of the Paid
Internship Program. This will be in-personal



Public Policy	Actions to Attain Objectives
17. Increase the number and percent of adults residing in independent living settings.	Statement: Independent living can have many different meanings, but the key idea is a place where a person chooses to live. Measurement and Methodology: CMF residence code data for status 2 adults (18 years old and older) residing in independent living. Activities: See Measure #5.



Public Policy Measure	Actions to Attain Objectives
18. Increase the number and percent of adults residing in supportive living settings.	Statement: IRC strives to assist clients in exercising meaningful choice and control in their daily lives, including where and with whom to live. Measurement and Methodology: CMF residence code data for status 2 adults (18 years old and older) residing in supportive living settings. Activities: See Measure #5.



Public Policy Measure	Actions to Attain Objectives
19. Increase the number and percentage of adults residing in Adult Family Home Agency homes.	Statement: Adult Family Home Agency homes and supports are a new option which enable adults with developmental disabilities to enter partnerships with families that promote self-determination and independence.
	Measurement and Methodology:
	CMF residence code data for status 2 adults (18 years old and older) residing in Adult Family Home Agency homes.
	Activities: See Measure #5.



Compliance Measures

Me	asures	Measurement/Methodology
1.	Timeliness unqualified independent audit with no material finding(s).	Yes.
2.	Substantial compliance with DDS fiscal audit.	Yes.
3.	Operates within Operations budget.	Yes, actual expenditures plus late bills do not exceed Operations budget.
4.	Certified to participate in Home and Community— Based Services Waiver.	Yes, based on most recent Waiver monitoring report.
5.	Compliance with Vendor Audit Requirements per contract, ARTICLE III, Section 10.	Yes
6.	CDER/EST Currency.	CMS status codes 1 and 2 current CDER OR ESR.
7.	Intake/Assessment and IFSP timelines (ages 0-2).	SANDIS Intake and Early Start Report.
8.	Intake/Assessment timelines for Consumers ages 3 and older.	Biennial DDS report to Regional Centers.
9.	IPP Development (WIC requirements).	Biennial DDS report per WIC section 4646.5 c (3).
10.	IFSP Development (Title 17 requirements).	Annual DDS IFSP review per IPP protocol using IFSP Review Criteria.



Inland Regional Center Calendar Year 18-month 2023-2024

Performance Contract

REGIONAL CENTER PERFORMANCE MEASURES - FISCAL YEAR 2022-2023

Focus Area	Measure	Measure Description	Incentive Type
Early Start	Child Find and Identification	1. RC submits a Child Find Plan and will work with DDS to establish a reporting structure that will be used by all RCs to report on measures and the types of outreach/child find activities supported by RC staff or funding 2. Number of children identified* in proportion to the total number of 0-2 year-old children in the county, or zip code, reported by language, race and ethnicity.	Recognition
	Timely Access to Early Start Services Rate of Individual Family Service Plan (IFSPs) completed within the federally required 45-day timeframe from receipt of referral.		Baseline
Employment	Participation in Competitive Integrated Employment (CIE)	Number of consumers who participate in competitive integrated employment (CIE) for at least 30 days during the reporting period stratified by: Students enrolled in or attending secondary education Adults who are no longer enrolled in or attending secondary education	Pay-for-Performance
	Data Points and Reporting for CIE	RCs will work with DDS to establish data points and reporting in SANDIS regarding interest in or actively participating in CIE	Baseline
Equity and Cultural Competency	Linguistic Diversity	Number of bilingual Service Coordinators (SCs) including intake staff and first line supervisors for each language Language distribution across people receiving RC services	Pay-for-Reporting Pay-for-Performance
•	Language Access	Number of requests for translated IPP documents and length of time to complete request	Baseline



Focus Area	Measure	Measure Description	Incentive Type	
	Service Coordinator Competency in Cultural and Ethnic Diversity	Percentage of Service Coordinators (SCs) including intake staff and first line supervisors participating in training related to cultural and linguistic competency.	Baseline	
Individual and Family Experience and Satisfaction	Consumer /Family Satisfaction with Regional Center Services	RCs will work with DDS to establish annual feedback from individuals receiving RC services and family members, with eight or more common components agreed upon across all 21 RCs	Baseline	
	Service Plans Demonstrate Person-Centered Criteria	RCs commit to the development and use of a consistent person-centered service plan document.	Baseline	
Person-Centered Services Planning	Service Coordinator Facilitation Skills	Number of certified Person-Centered Plan Facilitation Trainers employed by the RC and qualified to deliver plan facilitation training	Pay-for-Reporting	
	Choice of Services within Regional Center	Number of vendors for each service type within the RC catchment area, reported by zip code	Baseline	
	Timely Service Authorizations	Number of days between annual individual program plan (IPP) review and service authorization, reported as an average and range.	Baseline	
Service Coordination and Regional Center Operations	Service Coordinator Competency	Develop a set of Service Coordinator (SC) training standards and competencies approved by DDS for use statewide Establish data elements for reporting on number of SCs who completed all requirements within the standards	Baseline	
	Intake Process RCs agree to develop and utilize a standard intake process that includes core elements articulated by DDS, focused on customer service.		Baseline	

INLAND REGIONAL CENTER



...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92423 Telephone: (909) 890-3000 Fax: (909) 890-3001

Date: November 14, 2022

To: IRC's Board of Trustees

From: Merissa Steuwer, CFO

Re: Board Resolution Re Banking and Changes to Bank Signatories

Enclosed is the IRC Board of Trustees Resolution for the various checking, savings, and investment accounts of Inland Regional Center.

The following is a summary of the changes to the bank signatories. The full detail of these changes can be found in the Exhibits A and B of the Resolution.

- 1. Add Maureen O'Connell, new Chairman of the Board as signatory.
- 2. Add Maureen O'Connell as Bank Contracting Officer (BCO).
- 3. Add Alicia Lara, IRC's Board Secretary as Bank Contracting Officer (BCO).
- 4. Remove Cameron Page as signatory and as Bank Contracting Officer (BCO).
- 5. Remove Carmen Estrada as Bank Contracting Officer (BCO).

The effective date of these changes will be February 03, 2023.



INLAND REGIONAL CENTER

... valuing independence, inclusion, and empowerment
1365 South Waterman Avenue, San Bernardino, CA 92408
P. O. Box 19037, San Bernardino, CA 92423
Telephone: (909) 890 – 3000 Fax: (909) 890 – 3001

RESOLUTION OF THE BOARD OF TRUSTEES OF INLAND COUNTIES REGIONAL CENTER, INC. dba INLAND REGIONAL CENTER a California Nonprofit Public Benefit Corporation

WHEREAS, Inland Counties Regional Center, Inc. (the Corporation) maintains multiple checking, savings, and/or investment accounts with various financial institutions; and

WHEREAS, due to recent changes in the membership of the Board of Trustees and officers of the Corporation, it has become necessary to update the names of the individuals who are authorized to sign on behalf of the Corporation on the various accounts;

NOW, THEREFORE, BE IT RESOLVED that all previous resolutions naming certain individuals as designated signatories and/or contracting Officers on behalf of the Corporation on the accounts set forth in the attached Exhibits "A" and "B" are hereby revoked and superseded effective February 03, 2023; and

BE IT FURTHER RESOLVED that the individuals set forth in the attached Exhibits "A" and "B" are hereby designated as authorized Signatories and/or Bank Contracting Officers (BCO) on the accounts referenced therein with the power to endorse checks and orders for the payment of money, to withdraw or transfer funds on deposit, and to sign documents required by the respective financial institutions with respect to the accounts for which they are designated;

BE IT FURTHER RESOLVED that Maureen O'Connell, Lavinia Johnson, and Merissa Steuwer are hereby designated as authorized Signatories on the Corporation's Line of Credit with MUFG Union Bank, N.A. and shall be listed on the appropriate authorization form required by MUFG Union Bank, N.A. and that all such prior authorizations are hereby revoked;

BE IT FURTHER RESOLVED that this authorization shall take effect on <u>February 03, 2023</u> and shall remain in effect until such time that it is rescinded, revoked, or superseded by a subsequent resolution adopted by the IRC Board of Trustees.

Date	ed: November 14, 2022
By:	
	Maureen O'Connell, IRC Board of Trustees' Chairperson
Atte	sted:
By:	
	Alicia Lara, IRC Board of Trustees' Secretary

	ional Center					
Authorized	Signatories and Bank Con	tracting Officers	for MUFG Union	Bank, N.A.		
Approved b	by IRC Board of Trustees of	n: November 14,	2022	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
Effective D	ate: February 3, 2023	,				
			Exhi	hit A		
				ole A		
			Authorized Signers			
A 4 !!	N O	Authorized Signers	Plate Signatures	Bank Contracting		
Account #	Name of Account	Wet Signatures	Facsimile Signatures	Officers (BCO)	Deletions	Comments
XXXXX-X2442	Center, Inc (General Fund)	Maureen O'Connell		Maureen O'Connell	Cameron Page, former IRC Board Chairman	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairman Remove Cameron Page, former IRC Board Chairman as signatory & BCO.
	& Department of Developmental Services (DDS)	Lavinia Johnson				Lavinia Johnson, IRC Executive Director - n
		Merissa Steuwer		Merissa Steuwer		Merissa Steuwer, IRC CFO - no change.
				Alicia Lara	Carmen Estrada, former IRC Board Secretary	Add Alicia Lara, IRC Board Secretary as BCO. Remove Carment Estrada, former IRC Board Secretary as BCO.
XXXXX-X1437	Inland Counties Regional Center, Inc (FSA)	Maureen O'Connell		Maureen O'Connell	Cameron Page, former IRC Board Chairman	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairman Remove Cameron Page, former IRC Board Chairman as signatory & BCO.
	& Department of Developmental Services (DDS)	Lavinia Johnson				Lavinia Johnson, IRC Executive Director - nichange.
				Merissa Steuwer		Merissa Steuwer, IRC CFO - no change
				Alicia Lara	Carmen Estrada, former IRC Board Secretary	Add Alicia Lara, IRC Board Secretary as BCO. Remove Carment Estrada, former IRC Board Secretary as BCO.

			Exhil	oit A		
A	Name of Account	Authorized Signers Wet Signatures	Authorized Signers Plate Signatures Facsimile Signatures	Bank Contracting Officers (BCO)	Deletions	Comments
Account # XXXXX-X2450	Inland Counties Regional Center, Inc (Ops & POS)	Maureen O'Connell	Maureen O'Connell	Maureen O'Connell	Cameron Page, former IRC Board Chairman	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairman. Remove Cameron Page, former IRC Board Chairman as signatory & BCO.
		Lavinia Johnson	Lavinia Johnson			Lavinia Johnson, IRC Executive Director - no change.
				Merissa Steuwer		Merissa Steuwer, IRC CFO - no change.
				Alicia Lara	Carmen Estrada, former IRC Board Secretary	Add Alicia Lara, IRC Board Secretary as BCO. Remove Carment Estrada, former IRC Board Secretary as BCO.
		Brian Winfield				Brian Winfield, DDS Chief Deputy Director - no change. Jim Knight, DDS Deputy Director - no
		Jim Knight				change.
XXXXX-X2469	Inland Counties Regional Center, Inc (Payroll)	Maureen O'Connell	Maureen O'Connell	Maureen O'Connell	Cameron Page, former IRC Board Chairman	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairman Remove Cameron Page, former IRC Board Chairman as signatory & BCO.
		Lavinia Johnson	Lavinia Johnson			Lavinia Johnson, IRC Executive Director - n change.
				Merissa Steuwer		Merissa Steuwer, IRC CFO - no change.
				Alicia Lara	Carmen Estrada, former IRC Board Secretary	Add Alicia Lara, IRC Board Secretary as BCO. Remove Carment Estrada, former IRC Board Secretary as BCO.
		Brian Winfield				Brian Winfield, DDS Chief Deputy Director no change.
		Jim Knight				Jim Knight, DDS Deputy Director - no change.

			Exhi	bit A		
Account #	Name of Account	Authorized Signers Wet Signatures	Authorized Signers Plate Signatures Facsimile Signatures	Bank Contracting Officers (BCO)	Deletions	Comments
XXXXX-X2477	Inland Counties Regional Center, Inc (Revenue)	Maureen O'Connell		Maureen O'Connell	Cameron Page, former IRC Board Chairman	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairma Remove Cameron Page, former IRC Board Chairman as signatory & BCO.
		Lavinia Johnson	Lavinia Johnson			Lavinia Johnson, IRC Executive Director - r
				Merissa Steuwer		change.
				Alicia Lara	Carmen Estrada, former IRC Board Secretary	Merissa Steuwer, IRC CFO - no change. Add Alicia Lara, IRC Board Secretary as BCO. Remove Carment Estrada, former IRC Board Secretary as BCO.
		Brian Winfield				Brian Winfield, DDS Chief Deputy Director no change.
		Jim Knight				Jim Knight, DDS Deputy Director - no change.
XXXXX-X2531	Inland Counties Regional Center, Inc (Another Way)	Laura Miller				Laura Miller, IRC Revenue & M.T. Mgr - no change.
		Merissa Steuwer		Merissa Steuwer		Merissa Steuwer, CFO - no change.
		Sandra Guzman				Sandra Guzman, IRC Executive Secretary - r change.
		Marie Harris				Marie Harris, IRC Secretary V - no change.
XXXXX-X1860	Inland Counties Regional Center, Inc (Master Trust)	Maureen O'Connell			Cameron Page, former IRC Board Chairman	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairma Remove Cameron Page, former IRC Board Chairman as signatory & BCO.
		Lavinia Johnson				Lavinia Johnson, IRC Executive Director - r change.
				Merissa Steuwer		Merissa Steuwer, IRC CFO - no change.

A 41 ·	gional Center d Signatories for Waddell & R	eed and Merrill	Lynch Accounts	
Authorized	a Signatories for wadden & N	November 14, 20	22	
	by IRC Board of Trustees on:	November 14, 20		
Effective I	Date: February 3, 2023			
		Exhibit I	3	
A	Name of Account	Authorized Signers	Deletions	Comments
Account #	Inland Counties Regional Center, Inc -			Sandra Guzman, IRC Executive Secretary -
XXXX-0147	Another Way	Sandra Guzman		no change
	Waddell & Reed Investment Account	Merissa Steuwer		Merissa Steuwer, IRC CFO - no change.
XXX-X7H05	Inland Counties Regional Center, Inc (M.T. Endowment)	Maureen O'Connell	Cameron Page, former IRC Board Chairman	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairman. Remove Cameron Page, former IRC Board Chairman as signatory & BCO.
	Merrill Lynch Investment Account	Lavinia Johnson		Lavinia Johnson, IRC Executive Director - no change.
		Merissa Steuwer		Merissa Steuwer, IRC CFO - no change.
XXX-X7G90	Inland Counties Regional Center, Inc (General Fund)	Maureen O'Connell	Cameron Page, former IRC Board Chairman	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairman. Remove Cameron Page, former IRC Board Chairman as signatory & BCO.
	Merrill Lynch Investment Account	Lavinia Johnson		Lavinia Johnson, IRC Executive Director no change.

Exhibit B							
Account #	Name of Account	Authorized Signers	Deletions	Comments			
		Merissa Steuwer		Merissa Steuwer, IRC CFO - no change.			
XXX-X2047	Inland Counties Regional Center, Inc (Building Fund)	Maureen O'Connell	1	Add Maureen O'Connell, IRC Board Chairman as signatory & BCO; replacing Cameron Page former IRC Board Chairman. Remove Cameron Page, former IRC Board Chairman as signatory & BCO.			
	Merrill Lynch Investment Account	Lavinia Johnson		Lavinia Johnson, IRC Executive Director - no change.			
		Merissa Steuwer		Merissa Steuwer, IRC CFO - no change.			

BOARD TRAINING SCHEDULE

2023

DATE	TOPIC	INSTRUCTOR AND QUALIFICATIONS
January 9, 2023 4:30 – 5:00 p.m.	Medicaid Waiver Update	Don Meza, Director of Adult Services/Designee
February 13, 2023 4:00–5:00 p.m.	Human Resources	Maria Harkin, Human Resource Manager
March 13, 2023 4:30 – 5:00 p.m.	Atlas	Kurtis Franklin, IT Manager
April 10, 2023 4:00 – 5:00 p.m.	Deaf & Hard of Hearing	Estefania Pena, Cultural Specialist Deaf and Hard of Hearing
May 8, 2023 4:30 – 5:00 p.m.	Preschool Programs	Felipe Garcia, Director of School Age and Transition
June 12, 2023 4:30 – 5:00 p.m.	Risk Mitigation	Vince Toms, Director of Community Services/Designee
July 10, 2023 4:30 – 5:00 p.m.	Conflict of Interest and Confidentiality, Non- Disclosure and Non-Disparagement Agreement; Whistleblower Policy	Lavinia Johnson, Executive Director
August 14, 2023 4:00 – 5:00 p.m.	Crisis Homes	Vince Toms, Director of Community Services/Designee
September 11, 2023 4:30 – 5:00 p.m.	Low to No POS	Eric Hamler, Assistant Director
October 10, 2023* 4:00 – 5:00 p.m.	Board Members' Role and Responsibilities	TBD
November 13, 2023 4:30 – 5:00 p.m.	Linguistic and Cultural Competency	Vince Toms, Director of Community Services/Designee
December (Dark)		

Board Members also attend the ARCA Web Academies Trainings

^{*}October 9th is a holiday