



Inland Regional Center Development Process

Coordinated Family Support Services (Service Code 076)

February 2023

What is Coordinated Family Support Services (CFS)?

CFS, service code 076, is a pilot program designed for adult consumers residing in their family home who have unique service needs. CFS is to provide assistance in improving equitable access to services and supports while remaining respectful of the individual's language, ethnicity, and culture of the family home.

What are the qualifications for this service?

- CFS Supervisors are required to possess the following:
 - A Bachelor's degree in a human service-related field
 - OR an Associate's degree in a human service-related field AND 3 years' experience in the developmental disabilities service delivery system.
- CFS Direct Care Staff are required to possess the following:
 - An Associate's degree in a human service-related field
 - OR 3 years' experience in the developmental disabilities service delivery system.

What is the rate to provide Self-Directed Support Services?

Based on the DDS guidelines the rate is **\$58.64 per hour**. This is not a negotiated rate, and only subject to increase based on DDS mandate.

Vendorization Process:

The steps are as follows:

1. Submit a Letter of Intent (LOI) to IRC's Resource Development and Transportation team, at NRSPO@inlandrc.org
 - a. The LOI should specify Coordinated Family Support Services, service code 076 as the service being requested, as well as the area to be served.
 - b. Attached to the LOI please provide the resume and copy of degree for the Supervisor, which meets the requirements listed above.
2. Once the LOI has been approved, a Program Design Checklist will be provided.
 - a. Complete all requested items on the checklist and return all documents to the RDTU staff member that emailed you the checklist.
3. Assigned RDTU staff will review documents submitted, and once all requirements are met will send an approval letter.
 - a. Documents will then be submitted by RDTU to IRC's Vendorization Unit
4. IRC's Vendorization Unit will email a Vendor Packet to be completed in order to issue a vendor number.
5. Finally, once the vendor number has been issued RDTU staff will send a rate agreement with the above DDS set rate for signature.

For additional questions on the development of Self Directed Support Services please email NRSPO@inlandrc.org.