



# INLAND REGIONAL CENTER

*...valuing independence, inclusion and empowerment*

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3001

## REQUEST FOR PROPOSALS

April 4, 2023

To All Interested and Qualified Parties:

Inland Regional Center (IRC) is conducting a Request for Proposal (RFP) to award CPP/CRDP Start Up Funds, to qualified Service Providers. The awardee(s) ultimately selected, must embrace IRC's core values of independence, inclusion, and empowerment. CPP and CRDP are designed to assist regional centers to provide the necessary supports and services for individuals with challenging service needs.

The current funding available are for the following:

- A. Competency Training Service
  - i. Funding for competency training to determine the treatment regimen of a forensically involved IRC consumer to be competent to stand trial.
- B. Residential Facility for Children (Riverside County):
  - i. Funding for one (1) Level 4i, Group Home for children in Riverside County.
- C. Tailored Day Service:
  - i. Funding for a current Day Service Provider to add Tailored Day services for individuals with communication needs in ASL, specific to employment training, and higher education assistance.

IRC strongly encourages all interested and qualified parties to submit a proposal in response to the items included in this RFP. IRC is looking forward to a collaborative relationship with vendors who will provide creative and innovative services. IRC reserves the right to suspend or defer the development of these projects based upon funding availability, suitability or proposals received. Please refer to the RFP Guidelines for submission requirements.

All proposals will only be accepted through our website **and must be submitted no later than 5pm on Friday May 8, 2023.**

For Competency Training Service Proposals:

[\[Inland Regional Center\] RFP 22-23-2 \(seamlessdocs.com\)](#)

For Residential Facility for Children Proposals

Riverside County: [\[Inland Regional Center\] RFP 22-23-5 \(seamlessdocs.com\)](#)

For Tailored Day Service Proposals:

[\[Inland Regional Center\] RFP 22-23-7 \(seamlessdocs.com\)](#)

If you have any questions, feel free to contact Ryan Hall at (909)890-3103 or via e-mail, [rhall@inlandrc.org](mailto:rhall@inlandrc.org).

Sincerely,



Ryan Hall

CPP & Affordable Housing Specialist



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**FY 2022-2023**

## **Service Provider Request for Proposal (RFP)**

### **FY 2022-2023 Project #2: Competency Training Service**

**GEOGRAPHIC LOCATION:** San Bernardino and Riverside Counties

**CONTRACT AWARD AMOUNT:** Startup funding UP TO \$150,000

**SERVICE DESCRIPTION:** A competency trainer implements a program that “provides intensive, individualized competency training tailored to the demands of the case and the defendant's particular competency deficits” (National Judicial College, 2012). Applicants must be knowledgeable about competency training tools such as the Slater Method and/or another state approved training method that supports the provision of a structured training program. The competency trainer will not provide certification of competency; rather their role is to provide instruction to the individual utilizing the specific modules of information. Training modules will be provided in a sequenced manner. The applicant must be familiar with competency-specific assessment tools such as Competency Assessment for Standing Trial-Mental Retardation (CAST-MR) and the Competency Assessment Instrument-Revised (CAI-R). The applicant must have applicable teaching/advocacy experience working with persons with Intellectual Disabilities and have an understanding of the services and supports needed to assist consumers in the community. Applicants will be required to travel to various sites such as correctional and residential facilities.

Applicants/Entity submitting proposal must have the following qualifications:

- This proposal is open to all service providers, however current IRC vendors familiar with competency training services are encouraged to apply.
- Any Current Regional Center Vended Service Providers:
  - Current vendorization(s) must be in compliance with proper insurance(s), business licenses and other professional licenses pertaining to vendorization or repayment of any funds.

- Current vendorization(s) must not be on a Plan of Correction, Corrective Action Plan or have any substantiated Health and Safety risks that have been identified by assigned QA liaison.
- An Agency with employees can be vendored solely as a competency training agency or may be providing competency training as an adjunct to other services provided.
- The vendor must have licensed individual(s) or master's degree individuals to either provide the competency training or to develop a treatment plan and provide oversight to the training and reports provided by an employee trainer.
- An employee trainer must possess a bachelor's degree in any human services field like social work, psychology, sociology, education or special education, chemical dependence administration, rehabilitation counseling, criminal justice, and other relevant human services degrees.
- An employee trainer and potential trainers must have knowledge and experience in the criminal justice system in California.
- A bachelor's degree can be substituted with two to three years' work experience subject to the review and approval of a vendoring regional center.
- All trainers must meet the additional qualifications listed in III below.
  - i. Must have at least one year experience in working with persons with Intellectual and Developmental Disabilities
  - ii. Experience working with forensically involved individuals with developmental disabilities is preferred but not required.
  - iii. Experience working in a protective setting like a county jail is desired but not required. The trainer, however, must be willing to work in these settings.
  - iv. Must be able to work independently.
  - v. Demonstrate familiarity with one or more standardized competency assessment tools (e.g., MacCAT-CA, CAST-MR, or CAI).
  - vi. Be familiar with the issue of malingering.
  - vii. Experience in a mental health setting is not required but preferred. Must be familiar with mental health symptoms.



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## **Service Provider Request for Proposal (RFP)**

### **FY 2022-2023 Project #5: Residential Facility for Children**

**GEOGRAPHIC LOCATION:** Riverside County

**CONTRACT AWARD AMOUNT:** Startup funding UP TO \$150,000

**SERVICE DESCRIPTION:** Funding is for one Group Home, Level 4i, in Riverside County, licensed by the Community Care Licensing Division of the State Department of Social Services and funded through the regional center. Community Care Facilities for Children (Children's CCFs), also known as Group Homes, provide 24-hour non-medical residential care to children with intellectual/developmental disabilities who need personal services, supervision, and/pr assistance essential for self-protection or sustaining the activities of daily living. The home is to provide care, supervision, and training for children with deficits in self-help skills, and/or severe impairments in physical coordination and mobility, and/or severely disruptive or self-injurious behavior. The staffing in these homes corresponds to the needs of the children residing there. Considerations to meet the needs of individuals currently in College Hospital or at risk of an IMD. Renovation funding to be used by provider with existing facility to support 1 non ambulatory consumer, meeting CCL and Fire Department construction requirements. Each home will need to have a vendored and licensed capacity for 4 minors; each with separate bedrooms, two of which will be for individuals from Institution for Mental Disease and two of which will be for individuals from the community.

Applicants/Entity submitting proposal must have the following qualifications:

- This proposal is open to all service providers, who meet the following qualifications:
  - **Proof of Direct Care Staff Experience.** California Code of Regulations (CCR), Title 17, Chapter 3, Subchapter 4, Section 56002 (a) (12). Volunteer work not accepted. Experience must be current within the last three (3) years. IRC will verify this experience. Must have a minimum of 12 months prior experience providing direct supervision and special services for persons with developmental disabilities; Title 17, Ch.3, SubCh.4, Section 56037 (d)(1). **Experience must be in a Level 4i Group Home.**

- **Proof of Community Care Licensing Orientation (CCL) certificate.** Provides proof for the type of home applicant wishes to open (4I CCF).
  - **Proof of Administrators Certificate.** Provides proof of completing the Department of Developmental Services (DDS) Administrators Certification Program.
  - **Proof of Direct Support Professional (DSP) I.** Provides proof of attending and passing the Regional Occupational Program (ROP) DSP training.
- Any Current Regional Center Vendored Service Providers:
    - Current vendorization(s) must be in compliance with proper insurance (s), business licenses and other professional licenses pertaining to vendorization or repayment of any funds.
    - Current vendorization(s) must not be on a Plan of Correction, Corrective Action Plan or have any substantiated Health and Safety risks that have been identified by assigned QA liaison.



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## **Service Provider Request for Proposal (RFP)**

### **FY 2022-2023 Project #7: Tailored Day Service**

**GEOGRAPHIC LOCATION:** Riverside and San Bernardino Counties

**CONTRACT AWARD AMOUNT:** Startup funding UP TO \$150,000

**SERVICE DESCRIPTION:** Funding is for a current Day Service Provider to add Tailored Day Services for individuals with communication needs in ASL, specific to employment training, and higher education assistance.

Applicants/Entity submitting proposal must have the following qualifications:

- This proposal is open to the following day service providers, 055- Community Integration Training Program, 954- Work Activity Program or 950-Supported Employment.
- **In addition to being a Day Service provider, additional qualifications either need to be current or will be met through the use of startup funds:**
  - Direct Care Staff fluent in ASL
  - Staff with education in Deaf Studies and Deaf Culture
- Current IRC day program vendors familiar with Tailored Day Services are encouraged to apply.
- Any Current Regional Center Vended Service Providers:
  - Current vendorization(s) must be in compliance with proper insurance (s), business licenses and other professional licenses pertaining to vendorization or repayment of any funds.
  - Current vendorization(s) must not be on a Plan of Correction, Corrective Action Plan or have any substantiated Health and Safety risks that have been identified by assigned QA liaison.