

MINUTES OF JANUARY 9, 2023
Inland Counties Regional Center, Inc.
Board of Trustee Meeting

BOARD PRESENT VIA CONFERENCE CALL: Jay Connor; Carmela Garnica; Alicia Lara; Theodore Leonard; Eric Naranjo; Maureen O’Connell; Briseida Ramirez; Rene Rojo; Gizelle Siojo; Teri Smith; Joshua Souder, April Stewart

BOARD MEMBERS ABSENT: Kiana Buffington

BOARD FACILITATOR: Robyn Souder

DIRECTORS PRESENT VIA CONFERENCE CALL: Steve Beckett; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Treva Webster

STAFF PRESENT VIA CONFERENCE CALL: Kurtis Franklin

RECORDING SECRETARY: Sandra Guzman

CALL TO ORDER: Meeting was called to order by Ms. O’Connell at 5:02 pm.

MINUTES OF November 14, 2022 BOARD MEETING: 1. Motion made to approve the minutes of the November 14 Board Meeting as presented M/S/C Naranjo/Leonard.

PUBLIC INPUT: None

EXECUTIVE DIRECTOR’S REPORT: Ms. Johnson reported the following 1. As of December 31, 2022, IRC serves 46,255 consumers. 2. IRC currently employs 911 staff. 3. On site COVID testing continues twice a week. 4. Effective December 9th, employees will no longer need to take the check-in questionnaire if they are symptom free. 5. We will be posting the position for Director of IT and Administrative Services this month. The position will be posted externally as well as internally.

DIRECTOR’S REPORTS: Written reports were submitted. No questions from the Board.

COMMITTEE REPORTS

- 1) **EXECUTIVE COMMITTEE:** The minutes from the November Executive Committee meeting were submitted in the board packet. No questions from the Board.
- 2) **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. There were no questions from the Board.

OLD BUSINESS

- 1) **2022 PERFORMANCE CONTRACT:** Mr. Toms reviewed the 2022 Performance Contract Report with the Board. The Performance Contract focuses on three distinct areas 1) Residential, 2)

Employment and 3) Disparity. **2. Motion made to approve the 2022 Performance Contract Report as presented M/S/C Connor/Souder.**

- 2) **SALARY SCHEDULE CHANGES:** Mr. Beckett presented the proposed changes to salary schedule. The proposed changes are a result of the minimum wage increase that took effect January 1 for nonexempt employees. Due to this increase for nonexempt employees, we had to increase the salary for some exempt employees. **3. Motion made to approve the salary changes as presented M/S/C Connor/Souder. Ms. Stewart abstained from voting.**

NEW BUSINESS

- 1) **APPROVAL OF MASTER TRUST MEMBER:** Mr. Beckett stated that the Master Trust Committee is requesting the Board's approval to appoint Mr. Stephen Lee May to the Master Trust Committee. Mr. May comes with over 20 years' experience in financial services. He is currently the VP at Wells Fargo and Executive Vice President at the Art and Science Cultural Center. **4. Motion made to appoint Mr. May to the Master Trust Committee M/S.C Rojo/Souder.**

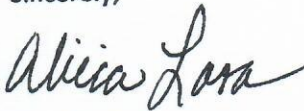
TRUSTEE INPUT

1. Mr. Rojo announced he will turn 34 years old on January 23. He is hoping to get back into the community and help with autism activities.
2. Mr. Leonard shared he passed the written portion of his driver's exam and will be working on the driving exam. He highly recommends the Indio DMV for any individual struggling passing the DMV exam. Staff at the DMV are very hands on and will read questions to you.
3. Mr. Souder shared he attended a hockey game at the new Palm Springs Arena.
4. Mr. Naranjo inquired regarding the Board's stipend. Ms. Steuwer informed the Board that anyone receiving a stipend will be receiving a W2.

Ms. O'Connell announced the next Board training (4:30) and meeting (5:00) is scheduled for March 13.

Ms. O'Connell adjourned the meeting at 5:31 p.m.

Sincerely,



Alicia Lara
Board Secretary



Sandra Guzman
Assistant Secretary

MOTIONS FOR THE JANUARY 9, 2023, BOARD OF TRUSTEES MEETING:

1. **Motion made to approve the minutes of the November 14 Board Meeting as presented M/S/C Naranjo/Leonard.**
2. **Motion made to approve the 2022 Performance Contract Report as presented M/S/C Connor/Souder.**
3. **Motion made to approve the 2022 Performance Contract Report as presented M/S/C Connor/Souder.**
4. **Motion made to appoint Mr. May to the Master Trust Committee M/S/C Rojo/Souder.**