

MINUTES OF MARCH 13, 2023
Inland Counties Regional Center, Inc.
Board of Trustee Meeting

BOARD PRESENT VIA CONFERENCE CALL: Jay Connor; Carmela Garnica; Theodore Leonard; Eric Naranjo; Maureen O'Connell; Rene Rojo; Gizelle Siojo; Teri Smith; Joshua Souder, April Stewart

BOARD MEMBERS ABSENT: Kiana Buffington; Alicia Lara; Briseida Ramirez

BOARD FACILITATOR: Robyn Souder

DIRECTORS PRESENT VIA CONFERENCE CALL: Steve Beckett; Kurtis Franklin; Eric Hamler; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms

STAFF PRESENT VIA CONFERENCE CALL: Ben Cheng; Reylisa Zalameda

GUEST PRESENT VIA CONFERENCE CALL: Carlos Davis and Michelle Gu, Glass Onion

RECORDING SECRETARY: Sandra Guzman

CALL TO ORDER: Meeting was called to order by Ms. O'Connell at 5:00 pm.

MINUTES OF JANUARY 9, 2023 BOARD MEETING: 1. Motion made to approve the minutes of the January 9, 2023 Board Meeting as presented M/S/C Naranjo/Rojo.

PUBLIC INPUT: NONE

EXECUTIVE DIRECTOR'S REPORT: Ms. Johnson welcomed Michelle Gu and Carlos Davis from Harrington Group, CPA auditors and reported the following: 1. As of January of January 31, 2023, IRC serves 48,254 consumers. 2. IRC currently employs 919 staff of which 609 are in case management. 3. As of March 1, due to the end of the State of Emergency, our buildings are open to the public. All visitors must have an appointment and be listed on IRC Envoy check in system. We continue to have security guards at both San Bernardino and Riverside locations. We continue with our Hybrid model of remote and office days. We have a new swipe in badge system for all IRC staff and as soon as the Board Member's badges are printed, Sandra will contact you. You will have to pick them up in person as we cannot mail them to you. 4. The Check-In self-assessment, vaccination requirement and onsite testing have been discontinued effective March 1. 5. Proud to announce and introduce to the Board, Kurtis Franklin the new Director of IT and Administrative Services. Kurtis has been with IRC a little under 20 years. Welcome Kurtis!

DIRECTOR'S REPORT: Written reports were submitted. No questions from the Board.

COMMITTEE REPORTS

- 1) **ANOTHER WAY:** Ms. Gonzales submitted a written report. There were no questions from the Board.

- 2) **EXECUTIVE COMMITTEE:** The minutes from the January and February 2023 Executive Committee Meetings were submitted in the board packet. No questions from the Board.
- 3) **LEGISLATIVE COMMITTEE:** No Report.
- 4) **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. There were no questions from the Board.
- 5) **VENDOR ADVISORY COMMITTEE:** No Report. Fiduciary

OLD BUSINESS: None

NEW BUSINESS:

1. **IRC's FY 21/2022 ANNUAL POS REPORT AND ACTION PLAN:** Mr. Toms reviewed the 2021/22 Purchase of Service disparity data and action plan with the Board. **2. Motion made to approve the 2021/22 POS Report and Action Plan as presented M/S/C Rojo/Souder.** Mr. Toms also wanted to thank CJ Cook and Maria Rodrigues for collecting all the data and putting the report together.
2. **REQUEST TERM EXTENSION FOR VAC REPRESENTATIVES:** Mr. Toms shared that the VAC Committee is trying to prevent losing all season members all at once. By extending some of the terms, it will allow seasoned members to stay and bring in new members. It will also give each vendor category time to develop and execute a transition plan. The Membership Committee would like to request approval for the following extensions: April Stewart for an additional 2 year and remain as VAC Chair; Felicia Arnold for an additional 2 year and remain as Co-Chair; Ruth Goodsell for a second 2 year term and remain as Membership Committee Chair; Lynn De Anda and Johana Caicedo for an additional 2 year term; Kedra Creer, Michelle Clark, Doug McKown and Audrey Andrade who's first term expires and requesting a second 2 year term. **3. Motion made to approve the extension as presented M/S/C Connor/Souder.**
3. **INSURANCE RENEWAL EFFECTIVE 3-15-2023:** Ms. Steuwer stated that it is time to renew IRC's General, Cyber, Umbrella, Fiduciary and Directors & Officers insurance. Last year's cost was almost \$700,000. This year we are looking at a 26% increase due to an increase in staffing and overall insurance market. IRC is currently in negotiating stages and is requesting the Board to approve \$850,000 for 2023-24 insurance needs and coverage. **4. Motion made to approve \$850,000 for insurance needs and coverage for fiscal year 2023-24 M/S/C Souder/Rojo.**
4. **IRC AND MASTER TRUST FINANCIAL AUDITS:** Mr. Carlos Davis of Harrington Group reviewed the financial audits for Inland Counties Regional Center, Inc., and Master Trust of California. The year ended June 30, 2022, financial statements of Inland Counties Regional Center and Master Trust of California were audited in accordance with auditing standards generally accepted in the United States of America. Both financial statements received unmodified opinions. **5. Motion made to accept the audits for Inland Counties Regional Center and Master Trust of California as presented M/S/C Rojo/Souder.**

TRUSTEE INPUT:

Mr. Leonard announced that he passed his behind the wheel exam and now has a driver's license. He highly recommends the Indio DMV, they really go above and beyond and really work with you.

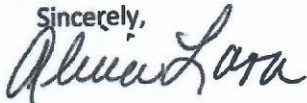
Ms. O'Connell announced the next Board Meeting is scheduled for May 8, 2023.

Ms. O'Connell adjourned the meeting at 6:01 p.m. to go into Executive Session. Executive Session was called to order at 6:04 p.m.

The Board reconvened at 6:14 p.m. No action was taken during Executive Session.

Ms. O'Connell adjourned the meeting at 6:15 p.m.

Sincerely,



Alicia Lara
Board Secretary



Sandra Guzman
Assistant Secretary

MOTIONS FOR THE MARCH 13, 2023 BOARD OF TRUSTEES MEETING:

1. Motion made to approve the minutes of the January 9, 2023 Board Meeting as presented M/S/C Naranjo/Rojo.
2. Motion made to approve the 2021/22 POS Report and Action Plan as presented M/S/C Rojo/Souder.
3. 3. Motion made to approve the extension as presented M/S/C Connor/Souder.
4. 4. Motion made to approve \$850,000 for insurance needs and coverage for fiscal year 2023-24 M/S/C Souder/Rojo.
5. 5. Motion made to accept the audits for Inland Counties Regional Center and Master Trust of California as presented M/S/C Rojo/Souder.
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