



VENDOR APPLICATION

LET'S MOVE ON THE TRAIL 2023

Saturday, Oct. 14th, 2023 | 9:00 a.m. – 1:00 p.m.

Pacific Electric Trail – Miller Park

Event Coordinator: jgionet@fontanaca.gov, 909-349-6993

Let's Move on the Trail is an annual event that brings together Community Services, Police, and Fire, and community partners to highlight the Pacific Electric Trail as a means of active transportation, opportunities for physical activity and recreation, and connectivity to valuable resources in the community.

RETURN COMPLETED APPLICATION TO EVENT COORDINATOR BY SEPTEMBER 1, 2023

Check all that apply:

- I am interested in hosting an informational/interactive booth at this event.
- I am interested in serving/selling food at this event. (See attached for more information)
- I am interested in sponsoring this event. (See attached for more information)

VENDOR NAME: _____

DAY OF CONTACT FIRST & LAST NAME: _____

DAY OF PHONE NUMBER: _____

DAY OF EMAIL: _____

DESCRIPTION OF SERVICES/COMMUNITY RESOURCES TO BE SHARED AT EVENT: _____

DOES YOUR BOOTH REQUIRE ELECTRICITY? YES NO

City of Fontana Release of Liability & Assumption of Risk

I _____ on behalf of myself and/or staff, hereby waive in advance any and all actions and claims of injury or property damage which I may have, or which may hereafter accrue me, my heir or other successors as a result of my participation in any activity, and/or event sponsored by the City of Fontana. This is intended to release and hold harmless the City of Fontana and its elected officials, officers, employers, contractors, and agents.

I also agree to be photographed and release the use of photographs for publicity or the City of Fontana publications and other public information materials.

I hereby represent that I understand and am familiar with the nature of the activities in which I will participate in. I personally read and understand the release.

Signature _____ Date _____





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EVENT RULES & REGULATIONS

Please review each statement and initial after each one

- ❖ Event set-up will begin at 7:30 a.m. the day of the event and all vendors will be required to be set up and ready no later than 8:30 a.m. on event day. _____
- ❖ Event time is 9:00 a.m. – 1:00 p.m. and vendors' booths must be attended at all times throughout the event by a qualified person. (Water & snacks will be provided to vendors throughout the event) _____
- ❖ Event clean-up is scheduled from 1:01 p.m. – 2:00 p.m. the day of the event. _____
- ❖ Vendors are NOT allowed to sell at their booth but are permitted and encouraged to provide a FREE opportunity. _____
- ❖ Vendors are required to bring their own table, canopy, and chairs. Volunteers will be available to assist with loading/unloading and set-up. _____
- ❖ If utilizing a canopy, weights are required. _____
- ❖ I agree NOT to offer candy as a giveaway at my booth the day of the event. _____

** In the event of inclement weather/unforeseen circumstances, for the safety of our community participants, the event committee reserves the right to cancel the event. Please make sure to include contact information for the person(s) who will be attending the event so they receive the most up to date information regarding event status. Vendors will be notified as soon as possible. _____

By signing below, I am confirming our participation in this year's Let's Move on the Trail event:

Print Name	Signature	Date
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The event committee will review all vendor applications received by the specified deadline. The committee reserves the unilateral right to accept or reject applications based on vendor criteria or overall space considerations.

FOR CITY USE ONLY			
Received by _____	Date _____	Approved _____	

