

AGENDA  
INLAND COUNTIES REGIONAL CENTER, INC.  
BOARD OF TRUSTEES MEETING  
MONDAY, SEPTEMBER 11, 2023  
Inland Regional Center  
Conference Center – Board Room  
1425 S. Waterman Avenue  
San Bernardino, CA 92408  
or Via Live Stream at [Inlandrc.org/live](https://inlandrc.org/live)

Call to Order/Ms. O'Connell

Minutes of July 10, 2023 Board of Trustees Meeting/Ms. O'Connell Action

Public Input: Comments limited to 3 minutes per person. Action may not be taken on any item that is not on the Agenda. **In order to protect the rights of our consumers, comments should not include personal consumer information. If you have a specific issue or comment, contact your CSC or email your comments to [Btrustees@inlandrc.org](mailto:Btrustees@inlandrc.org).** You may also submit Public Input Comments electronically via [inlandrc.org/live](https://inlandrc.org/live).

Executive Director's Report/Ms. Johnson Info

Director's Reports/Directors Info

Committee Reports (Written Reports)

- |  |      |
|--|------|
| 1) Another Way/Ms. Gonzales              | Info |
| 2) Executive Committee/Ms. O'Connell     | Info |
| 3) Legislative Committee/Ms. Cummings    | Info |
| 4) Master Trust Committee/Ms. Miller     | Info |
| 5) Vendor Advisory Committee/Ms. Stewart | Info |

Old Business: None

- |                                       |        |
|---------------------------------------|--------|
| 1. 2023-24 Health Benefit/Ms. Steuwer | Action |
|---------------------------------------|--------|

New Business

- |                                 |        |
|---------------------------------|--------|
| 1. IRC Board Emails/Mr. Beckett | Action |
|---------------------------------|--------|

## Trustee Input

### Executive Session

- 1) Legal Matters (In accordance with Welfare & Institutions Code Section 4663(a)(5)
- 2) Employee Salaries and Benefits (In accordance with Welfare & Institutions Code Section 4663(a)(3))

Next Meeting Date: November 13, 2023

**MINUTES OF JULY 10, 2023**  
**Inland Counties Regional Center, Inc.**  
**Board of Trustee Meeting**

**BOARD PRESENT:** Kiana Buffington Jay Connor; Alicia Lara; Theodore Leonard; Eric Naranjo; Maureen O'Connell; Rene Rojo; Gizelle Siojo; Teri Smith; Joshua Souder, April Stewart

**BOARD MEMBERS ABSENT:** Carmela Garnica; Briseida Ramirez

**BOARD FACILITATOR:** Bertha Soria; Robyn Souder

**DIRECTORS PRESENT:** Steve Beckett; Kurtis Franklin; Felipe Garcia; Eric Hamler; Lavinia Johnson; Don Meza; Merissa Steuwer; Vince Toms; Treva Webster

**STAFF PRESENT:** Maria Isabela Rodriguez; Claudia Mora; Martin Morales

**GUEST PRESENT:** Raul Castillo, Hanna's; Jason Distelroth, Hana's; Matoya Terrell, SCDD; Rocio Vazquez, Hana's

**RECORDING SECRETARY:** Sandra Guzman

**CALL TO ORDER:** Meeting was called to order by Ms. O'Connell at 5:05 pm.

**MINUTES OF MAY 8, 2023 Annual Board Meeting:** 1. Motion made to approve the minutes of the May 8, 2023 Annual Board Meeting as presented M/S/C Rojo/Naranjo.

**MINUTES OF MAY 8, 2023 Board Meeting:** 2. Motion made to approve the minutes of the May 8, 2023 Board Meeting as presented M/S/C Rojo/Leonard.

**PUBLIC INPUT:**

1. Matoya Terrell, State Council: SCDD supports the National Core Indicators (NCI) approach through linking services outcome data to quality-of-life goals. SCDD will begin the child, adult and family guardian survey process by mailing out NCI paper surveys to clients and the parents of clients between the months of October 2023 and March 2024. We greatly appreciate manually written or electronic responses to the survey. If you have any questions, please contact the State Council.
2. Greg Damewood submitted a written statement that will be entered into the minutes.

Good WIC CODES to share with those that care and want to help Consumers especially in Facilities.

Nice copy is attached - Thanks for using this in tonight's meeting for Public Comments.

Greg Damewood

## California Code, Welfare and Institutions Code - WIC § 15610.43

(a) "Isolation" means any of the following:

- (1) Acts intentionally committed for the purpose of preventing, and that do serve to prevent, an elder or dependent adult from receiving his or her mail or telephone calls.
  - (2) Telling a caller or prospective visitor that an elder or dependent adult is not present, or does not wish to talk  
with the caller, or does not wish to meet with the visitor where the statement is false, is contrary to the  
express wishes of the elder or the dependent adult, **whether he or she is competent or not, and is made  
for the purpose of preventing the elder or dependent adult from having contact with family, friends,  
or concerned persons.**
  - (3) False imprisonment, as defined in [Section 236 of the Penal Code](#).
  - (4) Physical restraint of an elder or dependent adult, for the purpose of preventing the elder or dependent adult  
from meeting with visitors.
- (b) The acts set forth in subdivision (a) shall be subject to a rebuttable presumption that they do not constitute  
isolation if they are performed pursuant to the instructions of a physician and surgeon licensed to practice  
medicine in the state, who is caring for the elder or dependent adult at the time the instructions are given,  
and who gives the instructions as part of his or her medical care.
- (c) The acts set forth in subdivision (a) shall not constitute isolation if they are performed in response to a  
reasonably perceived threat of danger to property or physical safety.

### Definition of Penal Code 236 False Imprisonment

California Penal Code 236 PC defines false imprisonment as **the unlawful violation of the personal liberty of someone else**. To violate someone's person's liberty means a sustained restriction of their freedom using violence, duress, fraud, deceit.

### WIC CODE Section 15610.70 - Undue influence

(a) "Undue influence" means excessive persuasion that causes another person to act or refrain from acting by overcoming that person's free will and results in inequity.

**EXECUTIVE DIRECTOR'S REPORT:** Ms. Johnson reported the following: 1. As of June 30, 2023, IRC serves 48,861 consumers which is a growth of 4,828. 2. IRC currently employs 964 staff of which 623 are in case management. The current standard caseload ratio is 79:1. IRC's HR department held a job fair on Saturday, June 24th. 200 candidates attended and 84 verbal offers were made. 3. IRC held an all-staff end of fiscal year event on Tuesday, June 27th. Staff were thanked for their hard work, dedication, and loyalty to consumers. An announcement was made to staff that they are receiving a onetime 8% salary augmentation of wages paid to them from 7/1/22 to the last pay period in June 2023. The event was well attended. 4. IRC continues to offer a language stipend to any staff who demonstrates proficiency in reading, speaking, or speaking only. The languages include Spanish, Mandarin, Tagalog, Arabic and Vietnamese. The stipend for reading and speaking is \$100 and for speaking \$50 a month. 5. IRC is also offering a monthly stipend of \$100 a month for staff who mentor new staff. 6. As of March 1st, due to the end of the SOE, our buildings are open to the public. Like pre-pandemic, all visitors must have an appointment through IRC's Envoy system. We continue with our Hybrid model of remote and office days. Mr. Connor inquired what caseload ratio does the department want? 68 to 1.

**DIRECTOR'S REPORT:** Written reports were submitted. No questions from the board.

**COMMITTEE REPORTS:**

1. **ANOTHER WAY:** Ms. Gonzales submitted a written report. There were no questions from the Board.
2. **EXECUTIVE COMMITTEE:** The minutes from the June 2023 Executive Committee Meeting were included in the board packet. No questions from the Board.
3. **LEGISLATIVE COMMITTEE:** Ms. Cummings submitted a written report. There were no questions from the Board.
4. **MASTER TRUST COMMITTEE:** Ms. Miller submitted a written report. There were no questions from the Board.
5. **VENDOR ADVISORY COMMITTEE:** No report

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. **APPROVAL OF ANOTHER WAY OFFICERS:** Ms. Gonzales stated that the Another Way Committee recently held their bi-annual vote for Another Way officers. Ms. Gonzales is requesting the Board ratify the committee's vote of new officers. **3. Motion made to approve the Another Way Officers M/S/C Rojo/Connor.**
2. **MASTER TRUST INVESTMENT OBJECTIVES AND POLICIES:** Item #2 was previously addressed and has been withdrawn from the agenda.
3. **REVISED BYLAWS:** Ms. Johnson went over the updates that were made to the Bylaws regarding the operations of Master Trust of California. There are situations when it would be useful for the Trust Administrator to have the authority to sign on behalf of IRC in connection with the operations of Master Trust. The Bylaws need to be clarified to show that the General Counsel also acts as a Director of certain departments. Finally, the names of certain Director positions also needed to be updated in Article X, Section 11. The Director of IT and Administrative Services was inadvertently left off on the draft and needs to be added. **4. Motion made to**

**approve the Bylaws as presented and adding the Director of IT and Administrative Services to section 11 M/S/C Connor/Rojo.**

4. **TUITION REIMBURSEMENT PROGRAM:** Mr. Beckett presented the Regional Center Employee Tuition Reimbursement Program that was established by the Department of Developmental Services. The program is for regional center employees who are seeking a degree or certification in a health or human services related field. The purpose of this program is to enhance regional center services. The implementation of this program is contingent upon funding from DDS. Once funding has been exhausted, the program will be suspended until there is additional funding. **5. Motion made to approve the Tuition Reimbursement Program M/S/C Rojo/Souder.**
5. **SALARY STRUCTURE:** Mr. Beckett shared the revised salary structure addressing the wage compression issue, inflation, and things of that nature as well. Everything in green is new. There are some new positions added to existing salary ranges. For every position there is a starting and ending salary, we are no longer establishing steps. For employees whose current hourly rate on 6/30/23 is less than the new starting hourly rate for their positions, their hourly rate will be changed to the new starting hourly rate effective 7/1/23 with no change in their annual review date. **6. Motion made to approve the salary structure changes as presented Rojo/Souder. Ms. Stewart abstained from voting.**
6. **LONGEVITY POLICY:** Mr. Beckett stated IRC has had a Longevity Policy for many years and it has been very well received. What we are proposing to do with this is for any employees hired after July 1 of this year that they are not eligible for longevity leave of absence. Anyone hired prior to that is still eligible for the existing longevity leave of absence. The reason we are discontinuing it for new staff is because we recently added a week of vacation to everybody's schedule. The minimum number of weeks of vacation is now three weeks. **7. Motion made to approve the changes to the Longevity Policy M/S/C Rojo/Leonard.**
7. **HEALTH BENEFITS:** Ms. Steuwer is requesting the Board to authorize the Executive Committee to approve the health benefits for the new plan year from October 1, 2023 to September 30, 2024. We are currently in the middle of benefit negotiation and will not have the rates until early August. **8. Motion made to give the authority to the Executive Committee to approve the health benefit package M/S/C Rojo/Souder. Ms. Stewart abstained from voting.**
8. **EXTENSION OF BOARD MEMBER'S TERM:** Ms. O'Connell stated that Ms. Lara's term expired in March, and she would like to serve a second term on the Board. **9. Motion made to approve a second term for Ms. Lara M/S/C Rojo/Souder.**

**TRUSTEE INPUT:**

Mr. Rojo announced that he has been busy out in the community. He is currently working on activities such as concerts and car shows. If anyone is interested in helping or attending, please contact him for more information.

Ms. O'Connell adjourned the meeting at 5:47 p.m. to go into Executive Session. Executive Session was called to order at 5:52 p.m.

The Board reconvened at 6:17 p.m. The Board took action on a personnel matter.

Sincerely,

Alicia Lara  
Board Secretary

Sandra Guzman  
Assistant Secretary

DRAFT

**MOTIONS FOR THE JULY 10, 2023 BOARD OF TRUSTEES MEETING:**

- 1. Motion made to approve the minutes of the May 8, 2023 Annual Board Meeting as presented M/S/C Rojo/Naranjo.**
- 2. Motion made to approve the minutes of the May 8, 2023 Board Meeting as presented M/S/C Rojo/Leonard.**
- 3. Motion made to approve the Another Way Officers M/S/C Rojo/Connor.**
- 4. Motion made to approve the Bylaws as presented and adding the Director of IT and Administrative Services to section 11 M/S/C Connor/Rojo.**
- 5. Motion made to approve the Tuition Reimbursement Program M/S/C Rojo/Souder.**
- 6. Motion made to approve the salary structure changes as presented Rojo/Souder. Ms. Stewart abstained from voting.**
- 7. Motion made to approve the changes to the Longevity Policy M/S/C Rojo/Leonard.**
- 8. Motion made to give the authority to the Executive Committee to approve the health benefit package M/S/C Rojo/Souder. Ms. Stewart abstained from voting.**
- 9. Motion made to approve a second term for Ms. Lara M/S/C Rojo/Souder**



Director Adult Services Report  
September 2023  
Respectfully submitted by Don Meza

**Adult Services Team Update:** The adult services team has been working using a hybrid model of service. The CSCs are required to be in the office at least one day per week. The managers have been asked to be in the office at least two days per week. The CSCs share office space and schedule themselves to work in the office on days when their peers are working remotely. The case management teams have been completing in-person visits with consumers in a conscientious and safe manner. The focus of in-person visits has been for consumers residing in Board and Care and Specialized Facilities, in Skilled Nursing Facilities, and for independent consumers with Supported Living services. In Adult services there are currently 14 teams with approximately 210 service coordinators that cover the two-county catchment. We are expanding the teams with new staff which will result in smaller caseload ratios for the CSCs. The Senior consumers team has been split into two units, one serving San Bernardino County and the other serving Riverside County, effective August 2023. The new Riverside Seniors Unit program manager is Mandy Aleshinloye and Debra Martinez will lead the San Bernardino Seniors unit.

**Federal Programs/Medicaid Waiver (MW):** A Federal Programs audit will be conducted at IRC in October 2023. The MW team is actively preparing to accommodate a fully virtual audit. The audit will be completed jointly by DDS and the Department of Health Services (DHS). They will review consumer documentation and interview staff, consumers, and vendors.

As of July 2023, IRC serves 16,378 active Medicaid Waiver consumers, 5,434 in "1915i Waiver" and 148 consumers on the "Self Determination Waiver". IRC's total number of Waiver cases is 21,960. The Waiver team is also continuing to add cases to the program to increase active waiver numbers. The review process and reaccréditation of Waiver cases continues to be challenging in the current remote working model. Regardless of the challenges, the MW staff continues to add "Institutional Deeming" cases. The Waiver team staff work closely with Early Start and Pre-School Age Teams to encourage consumer/family participation in Institutional Deeming. They will provide support and training to these two teams. DDS will continue to provide the accounting of 1915i cases directly to CMS.

**Consumers returning to Work and Programs:** Adult consumers continue to return to daily activities through "traditional" services. The overall situation has been challenging due to several factors, primary of which is that the programs continue having difficulty finding staff. Some programs have not been able to return to a full-time schedule due to this issue. The "state of emergency" was lifted effective 2/28/2023. This will create additional stress and challenges for the programs serving consumers since the consumers will need to return to a traditional service delivery model like what they had prior to COVID. The consumers maintain the option, if requested, to continue receiving remote services until 12/31/2023. Regardless, we will continue to work with our consumers and offer them appropriate options.



## **Intake, Early Start, Clinical Services and The Early Start Family Resource Network**

### **REPORT**

**July-August 2023**

**Submitted by Treva Webster**

## **EARLY START**

There are many new faces in the Early Start division these days as we have hired so many new people in order for the caseloads to creep down closer to the mandated goal of 40 little clients to one Service Coordinator. The next major challenge is the training of all those new people so they can start to hold caseloads and coordinate services and recommended resources for the individuals and families that we serve. Because of the countless regulations and short timelines that surround Early Start cases, training must not be rushed so they will be fully prepared to support our families!

We have chosen a candidate to fill the Program Manager vacancy left by Giuseppe Ancona for the Riverside Central Unit. Juana (Maggie) Stoneburner started in her new position on Friday, August 25. Welcome Maggie!

## **INTAKE**

Since my last report, we hired new administrative staff to support the work of the Intake team. We added 2 new Intake Coordinators, 3 new Consumer Support Technician 3 (CST 3) and 1 CST 1, for a total of 6 new administrative staff to assist with the consistently and extremely high volume of Intake applications.

Intake Program Managers met with the 056 Service Code Early Start Intake Vendors to update the assessment bundle. We also introduced new tools for screening for vision and hearing which will allow us to conduct these screenings virtually if necessary. The two new Intake Program Managers met

## **Intake, Early Start and Clinical Services Report Page 2:**

with “Help Me Grow” and will be meeting with them on a regular basis in the future. This will allow us review their referrals for kiddos ages 0-6 to check the status of the intake process and to remove potential barriers to accessing IRC intake.

### **CLINICAL SERVICES**

There may be a very tiny light at the end of a long dark tunnel. For years we have had a dearth of Clinical Psychologists willing to work with Regional Centers, so we get backlogged with scheduling cases needing psychological assessments for Lanterman and Provisional Eligibility, but now all of the Regional Centers are pulling together to try to come up with a resolution, at least for fair rates. We are still looking for qualified Clinical Psychologists to work with us either as staff psychologists or as vendored psychologists to assist with the eligibility process so please refer any that you know to us! We will appreciate it very much!



## CURRENT PRIORITIES

- Continuing Atlas improvements
- Hiring vacancies in IT
- Supporting IRC staff



## DIVISION

### MANAGERS

#### Case Control

Denise Adame

#### Communications

Sandra Guzman

#### Information Technology

Vacant

#### Facilities, Office Services & Procurement

Gabriel Ortiz

# IT AND ADMIN SERVICES

## ADMINISTRATIVE SERVICES

The Administrative Services Division has been busy supporting our ever-growing staff count at IRC, from providing working space for staff to enhancing our service delivery within IT with new technicians. The Division is preparing for some shifts in office use to accommodate a larger number of drop-in and hoteling options for staff so we can continue to make the best use possible of the office space we have while accommodating greater numbers of staff utilizing the building.

Our Case Control department has been as busy as ever with rapidly processing information requests and intakes. Over the last two months they have processed:

#### Social Security Requests

- 369 Received
- 227 Processed

#### Case Status Changes

- 6,841 Submitted
- 6,770 Processed

#### New Intakes

- 341 Lanterman
- 1,206 Early Start

Processing of the backlog of paper records into the digitized system is also progressing. We hope to have that project completed early next year.

## INFORMATION TECHNOLOGY

As we complete the first full year of using Atlas as our case management application, I'm happy to report that the nearly all of the bumps in the road have been overcome thanks to the dedication and resiliency of the IRC staff. Their unwavering commitment to serving the clients of Inland Regional Center has allowed us to overcome the disruption that a major system change can cause.

IT welcomed 2 new technicians, Alexis Vasquez, and Andrew Salazar to the helpdesk team. We are ecstatic to have them and look forward to supporting our ever-growing staff count at IRC.

Respectfully Submitted by Kurtis Franklin, Director of IT and Administrative Services

# **Inland Regional Center Pre-School and Children & Services**

## **September 11, 2023 IRC Board of Trustees Report**

Submitted by Felipe J. Garcia IRC Director of Pre-School and Children and Services

Greetings s of August 31, 2023, we currently have 15,422 that is a net increase of 488 cases since Julie's Board Report. School Age units have 11,619 and Pre-School units have 3,803 cases. We continue to hire replacements as soon as possible to ensure that consumers have a Consumer Services Coordinator (CSC).

### **Preschool Units**

Hiring continues to be a priority for the four Program Managers who oversee the Pre-School Units (ages 3-6) and have been interviewing on an ongoing basis. We continue to hire in an effort to meet the established requirements of 1:40 cases per Consumer Services Coordinator (CSC). IRC's Job fairs have been a success at hiring staff for our Pre-School Units. We have had a big interest from potential candidates coming out of the Universities as they graduate with degrees in social services. It should be noted that we continue to have interest from existing school age CSC's in serving our Pre-School age children. We are excited that we have such an interest, however we must move existing staff from School Age Units to Pre-School units, slowly. This is due to the replacements that we would have to have happen to back fill open positions.

### **School Age Units**

Since the restructuring of the School Age units, CSC's have settled in and are serving our consumers according to their new territory. Luckily the restructuring only affected a few people and has not been disruptive to our families. With the recent changes in the Pre-School and School Age Units, the Director of the Pre-School and School age Unit will be meeting with unit representatives on a semi-annual basis in an effort to have direct communication with Consumer Services Coordinators. (CSC's). These meetings have not been scheduled but the plan is to have our first meeting this fall. As previously noted, this was a direct result of meetings that were held with all units when we discussed the restructuring of the school age units. This open communication will allow CSCs to provide feedback and updates on what CSC's would like to see in case management.

### **Compliance Guidelines**

As new services have been developed for our consumers, IRC Directors will be looking at IRC's Compliance Guidelines. These guidelines serve as a tool for our CSCs to assist with service descriptions and "how to" complete authorizations. Some of the new programs approved by DDS are Social Recreation, Non-Medical Therapies and camp. Compliance guidelines will be a big task to complete but we are confident that we can begin the work needed to update our current guidelines.

# Inland Regional Center Transition Services & Specialty Services

## September 2023 IRC Board of Trustees Report

Submitted by: Eric Hamler IRC Director of Transition Services and Specialty Services

### **Enhanced Service Coordinator Unit:**

Inland Regional Center (IRC) has formed a new unit to provide coordination of services at a 1 to 40 coordinator to consumer ratio for clients in underserved communities with low or no purchased services (POS). This unit is called the Enhanced Service Coordination (ESC) Unit. This is an option for our low to no POS clients who live in underserved communities. This unit was developed to fulfill the enhanced service coordination mandate from DDS which is “intended to improve service access and delivery” by providing clients with “focused support and increased service coordination.” The uniqueness of enhanced service coordination includes the consideration of cultural, linguistic, systemic, and societal barriers and implementation of best practices to reduce such barriers through a service access and equity lens. The Program Manager of this unit is Lilliana Garnica. Ms. Garnica currently has 347 consumers enrolled in this program. All 10 positions have been filled.

### **Self Determination Program:**

We have a total of 201 Self-Determination cases, 9 of these cases are upcoming as the official effective date has not been determined. Alejandra Rivera has been promoted from Participant Choice Specialist to a Program Manager who will oversee Self Determination, Individuals with Disabilities Education Act (IDEA) and the Systems of Care position. Our participant Choice Specialists (PCS) have been assisting in expanding awareness of self-determination service options through efforts to identify concerns and barriers to enrollment, reduce identified barriers and by providing information and training to consumers, families, IRC staff and providers about self-determination options. The PCPs continue to collaborate closely with the local volunteer advisory committee (LVAC) to support implementation of the Self-Determination Program. Ms. Rivera and her team will host an Independent Facilitator (IF) roundtable virtually. This platform will be provided to certified IFs to collaborate with IRC on SDP related topics.

**Systems-Care Coordinator:**

IRC's Systems of Care Coordinator is Rosalba Martinez. Ms. Martinez has been continuously collaborating with our partners to meet the needs of children and youth in foster care who have experienced severe trauma. IRC has Interagency Child, Youth and Family Services Memorandum of Understanding (MOU) with Riverside and San Bernardino Counties. These agreements outline the various local entities (required partners and collaborative partners) establishment of shared interagency responsibility, engagement, and resource allocation. Our systems of care coordinator participate in all required meetings, provide support to IRC's staff, and updates our partners on cases in addition to reporting data to DDS.

**Transition Units:**

Transition Units serves ages 16-25 years old. 6 Program Managers oversee these programs which are as follows:

- Anthony Duenez-West End Transition
- Angelica Serrano-San Bernardino High Desert Transition
- Vacant Position-San Bernardino Transition
- Brandie Parhm-Riverside South Transition
- Elizabeth Tagle-Riverside Transition
- Amira Abdelmageed-Riverside East Transition

There is a total of 8,217 cases in all transition units. Our Transition Units are continuing to collaborate with school districts and Special Education Local Plan Areas (SELPA) on providing information about IRC's services for adults that are transitioning out of school and into a pre-vocational or vocational programs per consumer's Individual Program Plans.



Inland Regional Center Board Report  
Submitted by Andrea Gonzales, Another Way Coordinator  
Date: August 29, 2023

To: The Board of Trustees

- I. **Golf Tournament Date: Saturday, September 9<sup>th</sup>, 2023; Mixer, Friday, September 8<sup>th</sup>, 2023, at Omni Rancho las Palmas.**
  - A. Pathways, Inc.; In-Roads; Inland Respite; CA Mentor; IEHP; Redwood Family Care Network (formerly People's Care); Care Rite; Creating a Legacy, Sevita (formerly CA Mentor); U.S. Bank; Augustine Band of Cahuilla Indians; Arthur J. Gallagher; Loza, Beck and Associates; 24 HR Home Care; Aveanna; and Tiarna have either paid or pledged to support tournament. Total committed sponsorships is \$159,575.
  - B. Another Way is selling raffle tickets to IRC staff and golfers.
  - C. Banquet will be held on Saturday, September 9<sup>th</sup>, 2023.
    1. During the banquet portion of event, we will share a video about Another Way which includes testimonials from consumers we have assisted.
      - a. Video was sponsored by Inland Respite
    2. A goal this year is to engage and connect with golfers who participated in the tournament as part of a sponsorship to become individual monthly donors.
- II. **Center for Nonprofit Management – Nonprofit Management Certificate**
  - A. Another Way Coordinator is completing a 7-session course on August 30<sup>th</sup> that focused on nonprofit management over a 5-month period.
  - B. Course topics included:
    1. Leveraging leadership styles
    2. Setting the strategic direction for sustainability
    3. Facilitating strong and engaged boards and volunteer leadership.
    4. Creating a culture of diversity, equity, and inclusion with cultural sensitivity



5. Developing financial resources to meet the unique needs of the organization.
6. Developing tools to manage successful teams and engaged staff.
7. Understanding legal issues affecting nonprofit HR.
8. Creating marketing strategies for impact

C. Another Way Coordinator was 1 of 2 students selected to share their presentation during the graduation portion of the course. The class size was approximately 50 people.

### III. Requests

- A. The number of requests we receive on a weekly basis have increased over the past couple of months.
1. Utility bills are a frequent request, in particular electricity bills.
  2. In the month of September, Another Way will send out an email to CSCs requesting referrals for rent and utility support that will be funded through the Kaiser Grant. Request will be reviewed through an online seamless doc to expedite the process.

### IV. Bowling

- A. The Advisory Committee agreed to host the bowling tournament in February of 2024.
- B. Empire Bowl presented pricing for bowling tournament, and we are seriously considering them.
- C. The theme is 1950s – May change.

### V. Toy Drive – Tentative date is Wednesday, December 6<sup>th</sup>, 2023.

- A. Currently looking for a new venue for Toy Drive. Club Events Center is no longer open.
1. Orange Show possible location
  2. Victory Outreach possible location – have toured.
- B. In-Roads donated Christmas socks for children's stockings.
- C. Cal Wellness Foundation is donating \$7500 to use for props and decorations for the Toy Drive.

### VI. Grants

Approved	Pending	Denied	Extensions
Annenberg - \$25,000 (general operating)	The Annette Williams Charitable Foundation (\$5,000)	The Chatlos Foundation (\$5,000). New funder and is a	Cal Wellness thru December 31st 2023

		bit of a stretch but we are reaching out. Currently under review at June Board Meeting.	
Carpenter FY22/23 - \$35,000 (general operating)	FY23/24-Carpenter (\$35,000).		Kaiser thru December of 2023
Stater Brothers - \$2,500 (Safety-Net Program.			

**INLAND REGIONAL CENTER  
Board of Trustees  
Executive Committee Meeting**

**July 19, 2023**

**4:30 p.m.**

**Notes**

EXECUTIVE COMMITTEE: Maureen O'Connell; Carmela Garnica, Joshua Souder

STAFF/EX OFFICIO: Lavinia Johnson, Steve Beckett, Merissa Steuwer

RECORDING SECRETARY: Sandra Guzman, Executive Assistant

1. Board Training: We had a couple board members inquire about a Board Retreat. Please save the date for a holiday dinner on Monday, December 11<sup>th</sup> at 4:30. This will be an offsite training/dinner. Location to be determined.
2. Board Retreat scheduled for 2024. We are looking into having a board retreat on February 9 and 10 somewhere in the lower desert. One location we are looking into is La Quinta Resort and Spa. We will schedule a 5:30 Social followed by dinner on Friday. Full day training on the 10<sup>th</sup> from the Directors. More details to follow.
3. Salary Schedule: For employees whose current hourly rate on 6/30/23 is less than the new starting hourly rate for their position, their hourly rate will be changed to the new starting hourly rate effective 7/1/23 without affecting their anniversary date. We will be looking into top step employees and those whose hourly rates fell right below top step as well.
4. Master Trust Report for the month of June. Merissa reviewed the Master Trust Investment Portfolio for the month of June 2023.

**INLAND REGIONAL CENTER  
Board of Trustees  
Executive Committee Meeting**

**August 16, 2023**

**4:30 p.m.**

**Notes**

EXECUTIVE COMMITTEE: Maureen O'Connell; Alicia Lara, Carmela Garnica, Joshua Souder

STAFF/EX OFFICIO: Lavinia Johnson, Steve Beckett, Merissa Steuwer

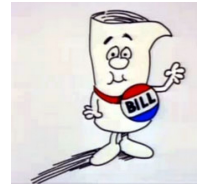
RECORDING SECRETARY: Sandra Guzman, Executive Assistant

1. Board Email Addresses: By having IRC emails for the Board of Trustees, it will allow IRC to preserve email communication between Board and IRC. This item will be placed on the September Board Meeting Agenda.
2. Benefit Package. Merissa reviewed IRC's health benefit package for 10/1/2023 to 9/30/2024 and explained the increase in benefits. Discussion whether to pass along the increase to staff or have IRC absorb the increase. At the July Board of Trustees meeting, the Board granted the Executive Committee the authority to approve the benefit package for employees. **1. Motion made to have IRC absorb the increase M/S/C Garnica/Lara.** We would like to offer the ID Theft Norton benefit and have IRC absorb the \$6.00 per month per employee. **2. Motion made to absorb the \$6.00 per month, per employee for the ID Theft Norton benefit for staff M/S/C Lara/Carmela.** We would also like to offer an Executive ID Theft Norton benefit for the Directors and have IRC absorb the cost as well. **3. Motion made to absorb the cost for the Executive ID Theft Norton benefit for Directors M/S/C Souder/Garnica.** **4. Motion made to approve the Medical, Dental, Life, Norton and Norton Executive benefits as presented M/S/C Garnica/Souder.**
3. Building the September Meeting Agenda: Add IRC Emails for Board and Benefit Package so Board can ratify the Executive decision.

Next Meeting: September 20, 2023



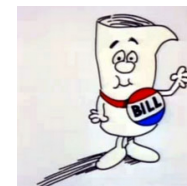
**LEGISLATIVE REPORT**  
**August 2023**  
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 Fair Hearings and Legal Affairs



Bill	Title	ARCA Position	Bill Location
Federal	H.R. 2941/S.1332 - The Recognizing the Role of Direct Support Professionals Act Makes DSPs their own federal Standard Occupation Classification.	Support	Introduced April 2023
Federal	H.R. 3082/S.1459 - MOBILE Act-Mobility Aids on Board Improve Lives and Empower All Act – Increase oversight and data tracking related to mobility devices and air transport.	Support	Introduced May 2023
<a href="#">AB 35</a>	Personal Income Tax Law: exclusion: student loan debt.	Support	Assembly - Budget
<a href="#">AB 48</a>	Nursing Facility Resident Informed Consent Protection Act of 2023. Informed consent for psych meds – Expanded to include not just SNFs, but ICFs.	Support, Amendments Requested	Senate - Appropriations
<a href="#">AB 87</a>	Pupils: Section 504 plans: meetings and team meetings.	Support	<b>CHAPTERED</b>
<a href="#">AB 121</a>	<a href="#">Developmental Services Budget Trailer Bill: SUMMARY LINK</a>		<b>CHAPTERED</b>
<a href="#">AB 221</a>	<a href="#">Budget Act of 2023.</a>	Watch	Assembly - Budget
<a href="#">AB 248</a>	Individuals with disabilities: The Dignity for All Act. Current law includes the terms “mentally retarded persons,” “mentally retarded children,” “retardation,” and “handicap.” This bill, The Dignity for All Act, would make nonsubstantive changes to those provisions to eliminate this obsolete terminology.	Support	Senate - Third Reading
<a href="#">AB 249</a>	Water: schoolsites: lead testing: conservation.	Support	Senate - Appropriations
<a href="#">AB 262</a>	Children’s camps: safety and regulation.	Watch	Senate - Appropriations
<a href="#">AB 312</a>	State Partnership for Affordable Housing Registries in California Grant Program.	IRC Support	Assembly - Appropriations
<a href="#">AB 339</a>	Qualified ABLE Program: age limit.	Support	Senate - Appropriations
<a href="#">AB 365</a>	Medi-Cal: diabetes management. Would add continuous glucose monitors and related supplies as a covered benefit.	Support	Senate - Appropriations
<a href="#">AB 366</a>	County human services agencies: workforce development.	Watch	Senate - Appropriations
<a href="#">AB 387</a>	Alzheimer’s disease.	Watch	Senate - Appropriations
<a href="#">AB 424</a>	Neurodegenerative disease registry.	Watch	Senate - Appropriations
<a href="#">AB 438</a>	Pupils with exceptional needs: individualized education programs: postsecondary goals and transition services.	Watch	Senate - Appropriations
<a href="#">AB 440</a>	Density Bonus Law: maximum allowable residential density.	Watch	Senate - Third Reading
<a href="#">AB 447</a>	Public postsecondary education: students with disabilities: inclusive college programs.	Support	Senate - Appropriations
<a href="#">AB 449</a>	Hate crimes: law enforcement policies.	Support	Senate - Appropriations
<a href="#">AB 486</a>	Long-term health facilities: citation appeals.	Support	Senate - Judiciary
<a href="#">AB 524</a>	Discrimination: family caregiver status.	Support	Senate - Appropriations



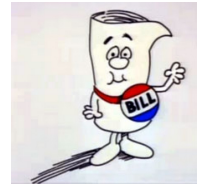
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<a href="#">AB 545</a>	Elections: access for voters with disabilities.	Support	Senate - Appropriations
<a href="#">AB 551</a>	Medi-Cal: specialty mental health services: foster children.	Watch	Senate - Appropriations
<a href="#">AB 611</a>	Special education: nonpublic, nonsectarian schools or agencies: change in certification status: parental notification.	Support IRC Support	<b>CHAPTERED</b>
<a href="#">AB 624</a>	Public postsecondary education: disabled student services: assessments.	Watch	Senate - Appropriations
<a href="#">AB 649</a>	Developmental services.	<b>ARCA Sponsored IRC Support</b>	Senate - Appropriations
<a href="#">AB 719</a>	Medi-Cal benefits. Would require managed care plans to contract with public transit operators for the purpose of establishing reimbursement rates for nonmedical and nonemergency medical transportation trips based on fee-for-service rates for nonmedical and nonemergency medical transportation.	Support	Senate - Appropriations
<a href="#">AB 723</a>	Pupil placement: special education: foster children: nonpublic, nonsectarian schools or agencies: school of origin.	Support	Senate - Appropriations
<a href="#">AB 839</a>	Residential care facilities for the elderly: financing.	Watch	Senate - Third Reading
<a href="#">AB 871</a>	Safety in employment: conveyances.	Watch	Senate - Appropriations
<a href="#">AB 946</a>	Emergency services: endangered missing advisory.	Support	<b>CHAPTERED</b>
<a href="#">AB 979</a>	Long-term care: family councils.	Watch	Senate - Appropriations
<a href="#">AB 1001</a>	Health facilities: behavioral health response.	Support	Senate - Health
<a href="#">AB 1006</a>	Aging and Disability Resource Connection program: No Wrong Door System.	Watch	Senate - Appropriations
<a href="#">AB 1048</a>	Dental benefits and rate review. Would prohibit a health care service plan or health insurer that covers dental services from imposing a dental waiting period provision or preexisting condition provision.	Support	Senate - Appropriations
<a href="#">AB 1147</a>	Disability Equity and Accountability Act of 2023.	Oppose Unless Amended	Senate - Appropriations
<a href="#">AB 1157</a>	Rehabilitative and habilitative services: durable medical equipment and services.	Support	Senate - Appropriations
<a href="#">AB 1219</a>	Elections: ballots. (Plain language, size of font and text, etc.)	Support	Senate - Third Reading
<a href="#">AB 1309</a>	Long-term health care facilities: admission contracts.	Watch	Senate - Third Reading
<a href="#">AB 1340</a>	School accountability: pupils with exceptional needs.	Watch	Senate - Appropriations
<a href="#">AB 1466</a>	Pupil discipline: restraint and seclusion: reporting.	Support IRC Support	Senate - Appropriations
<a href="#">AB 1517</a>	Special education: special education local plan areas: local plans.	Support	Senate - Appropriations
<a href="#">AB 1537</a>	Skilled nursing facilities: direct care spending requirement.	Watch	Senate - Appropriations
<a href="#">AB 1568</a>	Developmental services: independent living skills services: rates.	Support	Senate - Appropriations



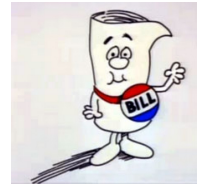
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<a href="#">AB 1584</a>	Criminal procedure: competence to stand trial. Speeds up the process by which someone is determined to be incompetent to stand trial. (Potentially creates a pressure for, in the case of individuals with developmental disabilities, regional centers to place a client who may have significant support needs.)	Concerns, Amends	Senate - Appropriations
<a href="#">ACR 11</a>	National Caregivers Day.	Support	<b>CHAPTERED</b>
<a href="#">ACR 12</a>	Trisomy Awareness Month.	Support	<b>CHAPTERED</b>
<a href="#">ACR 26</a>	California Down Syndrome Awareness Week and Day.	Support	<b>CHAPTERED</b>
<a href="#">ACR 35</a>	World Behavior Analysis Day.	Support	<b>CHAPTERED</b>
<a href="#">ACR 41</a>	Special Olympics Day.	Support	<b>CHAPTERED</b>
<a href="#">ACR 48</a>	Autism: sensory-friendly movie screenings.	Support	<b>CHAPTERED</b>
<a href="#">SB 43</a>	Behavioral health.	Watch	Assembly - Appropriations
<a href="#">SB 88</a>	Pupil transportation: driver qualifications.	Comments	Assembly - Appropriations
<a href="#">SB 90</a>	Health care coverage: insulin affordability.	Support	Assembly - Appropriations
<a href="#">SB 94</a>	Recall and resentencing: special circumstances.	Watch	Assembly - Appropriations
<a href="#">SB 101</a>	<b>Budget Act of 2023.</b>	Watch	<b>CHAPTERED</b>
<a href="#">SB 238</a>	Health care coverage: independent medical review.	Support	Assembly - Appropriations
<a href="#">SB 246</a>	California Interagency Council on Homelessness. Would add a representative from the State Council on Developmental Disabilities to the council.	Support	Assembly - Appropriations
<a href="#">SB 267</a>	Credit history of persons receiving government rent subsidies.	Watch	Assembly - Appropriations
<a href="#">SB 268</a>	Crimes: serious and violent felonies. Would include the rape of an intoxicated person wherein the defendant drugged the victim, as specified, in the list of violent felonies.	<b>Support</b>	Assembly - Public Safety
<a href="#">SB 271</a>	Powered wheelchairs: repair.	Support	Assembly - Appropriations
<a href="#">SB 274</a>	Suspensions and expulsions: willful defiance.	Support	Assembly - Appropriations
<a href="#">SB 280</a>	Review of conservatorships: care plans. Would require a conservator to file a care plan regarding the care, custody, and control of the conservatee.	Watch	Assembly - Third Reading
<a href="#">SB 299</a>	Medi-Cal eligibility: redetermination.	<b>Support</b>	Assembly - Health
<a href="#">SB 302</a>	Compassionate Access to Medical Cannabis Act. Would expand provisions to allow patients' use of medicinal cannabis within health care facilities who are over 65 years of age with a chronic disease.	Watch	Assembly - Appropriations
<a href="#">SB 318</a>	"2-1-1" information and referral network.	Support	Assembly - Appropriations
<a href="#">SB 323</a>	Pupils with exceptional needs: individualized education programs: emergency safety procedures.	Support	Assembly - Appropriations
<a href="#">SB 354</a>	Special education: inclusive education: universal design for learning: inclusive practices.	Watch	Assembly - Appropriations
<a href="#">SB 363</a>	Facilities for inpatient and residential mental health and substance use disorder: database.	Support	Assembly - Appropriations
<a href="#">SB 408</a>	Foster youth with complex needs: regional health teams.	Support	Assembly - Appropriations



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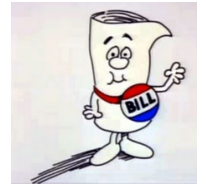
<a href="#"><u>SB 445</u></a>	Special education: individualized education programs: translation services.	Support IRC Support	Assembly - Appropriations
<a href="#"><u>SB 447</u></a>	GO-Biz. Would establish the Building and Reinforcing Inclusive, Diverse, Gender-Supportive Equity Project (BRIDGE Project) to promote social equity, civil rights, and antidiscrimination through marketing and advertising campaigns.	Watch	Assembly - Appropriations
<a href="#"><u>SB 463</u></a>	Dependent children.	Watch	Assembly - Appropriations
<a href="#"><u>SB 496</u></a>	Biomarker testing. Would require a health care service plan contract or health insurance policy to provide coverage for medically necessary biomarker testing.	Support	Assembly - Appropriations
<a href="#"><u>SB 509</u></a>	School employee and pupil training: youth mental and behavioral health: mental health education.	Watch	Assembly - Appropriations
<a href="#"><u>SB 525</u></a>	Minimum wage: health care workers.	Support if Amended	Assembly - Appropriations
<a href="#"><u>SB 544</u></a>	Bagley-Keene Open Meeting Act: teleconferencing. Would remove the requirements that a state body post agendas at all teleconference locations, that each teleconference location be identified in the notice and agenda of the meeting or proceeding, and that each teleconference location be accessible	Support	Assembly - Appropriations
<a href="#"><u>SB 578</u></a>	Juvenile court: dependents: removal.	Watch	Assembly - Appropriations
<a href="#"><u>SB 582</u></a>	Health records: EHR vendors.	Watch	Assembly - Appropriations
<a href="#"><u>SB 600</u></a>	California CalFresh Minimum Benefit Adequacy Act of 2023.	Support	Assembly - Human Services
<a href="#"><u>SB 635</u></a>	Early education and childcare.	Support	Assembly - Appropriations
<a href="#"><u>SB 639</u></a>	Alzheimer's disease.	Watch	Assembly - Third Reading
<a href="#"><u>SB 673</u></a>	Emergency notification: Ebony Alert: missing Black youth.	Watch	Assembly - Appropriations
<a href="#"><u>SB 686</u></a>	Domestic workers: occupational safety.	Watch	Assembly - Appropriations
<a href="#"><u>SB 717</u></a>	County mental health services.	Watch	Assembly - Appropriations
<a href="#"><u>SB 805</u></a>	Health care coverage: pervasive developmental disorders or autism. Would expand the criteria for a qualified autism service professional to include a behavioral health professional and a psychology associate, an associate marriage and family therapist, an associate clinical social worker, or an associate professional clinical counselor. Would expand the criteria for a qualified autism service paraprofessional to include a behavioral health paraprofessional.	Comments	Assembly - Appropriations
<a href="#"><u>SB 819</u></a>	Medi-Cal: certification.	Watch	Assembly - Appropriations
<a href="#"><u>SB 824</u></a>	Foster care.	Watch	Assembly - Appropriations
<a href="#"><u>SB 842</u></a>	California Interagency Council on Homelessness. Would add the Director of Developmental Services to the council.	Support	Assembly - Appropriations
<a href="#"><u>SCR 51</u></a>	Special Olympics Day.	Support	<b>CHAPTERED</b>

*Color Key: Blue - Developmental Services, Orange - Education, Green - Health*





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**UPCOMING LEGISLATIVE DEADLINES & EVENTS:**

Aug. 14      Legislature reconvenes from Summer Recess  
Sept. 1      Last day for **fiscal committees** to meet and report bills/Last day for suspense hearings  
Sept. 5-14    **Floor session only.** No committee may meet for any purpose except Rules Committee and Conference Committees  
Sept. 8      Last day to **amend** bills on the Floor  
Sept. 14     Last day for each house to pass bills. Recess begins upon adjournment.  
Oct. 14      Last day for Governor to sign or veto bills passed by the Legislature  
Jan. 1, 2024 Statutes take effect



## BOARD OF TRUSTEES REPORT, RESPECTFULLY SUBMITTED BY LAURA MILLER

September 11, 2023

Cash Assets July 31, 2023	\$24,158,730.85
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### COMMITTEE MEMBERS

Tom Cosand, Drew Cutler, Bob McGuire, Debra Mannon, Stephen May,  
Evan Page, Jack Padilla, and Steve Spears

### OPERATIONS

It is important to note that the Master Trust of California, (MTC), provides trustee services, but we do not do estate planning. We often receive calls from families inquiring about the creation of a special needs trust for their loved one as part of their estate plan. We recommend that the family reach out to an estate planning attorney of their choice.

At our July 2023 MTC Committee meeting, Mr. Bartholomew, Attorney for the MTC, recommended that a template be developed if a family would like the MTC to serve as trustee or successor trustee for a special needs trust. MTC staff could give this template to the attorney drafting the trust documents for the family. The template could be used as an exhibit in the family estate plan. Mr. Bartholomew will work on a draft template for Mr. Beckett to review. The template would then be presented to the MTC committee for review and approval.

### ACCESS

In June and July of 2023, 406 transactions were processed totaling \$316,682.83. Requests included; appliances, association dues, attendant services, birthday celebration, bus pass, cable bills, cell phone bills, cleaning services, clothing, companion services, electronics, entertainment, estate recovery claims, funeral expenses, gym membership, home essentials, hygiene products, incontinence supplies, landscape services, legal fees, medical/dental expenses not covered by insurance, pest control, pool maintenance, pre-need burial, recreation, salon services, storage fees, taxes (federal and state), trustee fees, utilities, vacations, vehicle insurance, vehicle repairs, and veterinary expenses.