

Hello Inland Regional Center Vendor Community,

Fiscal Year July 1, 2021, through June 30, 2022 (FY21-22) will be closing on **March 15, 2024**. We will be unable to pay for any service provided in FY 21-22 after that date if you have not billed. If you have any unpaid services, please provide us a complete spreadsheet, as exemplified in the attachment of this email. Please fill out all data fields and return the worksheet to Inland Regional Center (IRC), via email to [Directors@inlandrc.org](mailto:Directors@inlandrc.org), **no later than January 24, 2024**, for our Case Management staff to be able to complete the necessary authorizations by February 9, 2024, and for our Purchase of Service (POS) Department to be able to issue the invoices by February 26, 2024. Please submit the completed spreadsheet to

Again, the deadline for IRC to pay FY 21-22 services is March 15, 2024, with the submission date of January 24, 2024. We do not want any vendor to go unpaid for their service provision in the stated fiscal year. Thank you for your service to our mutual clients.

Vince Toms  
Community Services Director