

**INLAND REGIONAL CENTER  
VENDOR ADVISORY COMMITTEE**

**VIA ZOOM**

**MINUTES**

**August 17, 2020**

**COMMITTEE MEMBERS PRESENT:** Felecia Arnold, Transportation: Johanna Caicedo, Infant/Children's Programs: Marie Chatman, Vocational Programs: Lynn De Anda, Day Programs: Jenn Delgado, Member at Large: Timothy Heaslip, Health Facilities: Donita Remington, Specialist/Support Programs: April Stewart, Respite Programs.

**INTRODUCTIONS:** Ms. Remington called the meeting to order at 9:05.

Roll was taken of the committee members.

Ms. Remington announced Ms. Norum has had to resign her position with the VAC. It leaves an opening for Behavioral Modification programs and Chair of the Membership Committee. If anyone is interested in these positions, please let Ms. Arnold or Ms. Remington know. Ms. Norum was thanked for her service.

**Minutes:** MINUTES: Motion made to approve minutes of July 20, 2020: M/S/C Stewart/Heaslip.

**Vendor Category Report:**

- 1) **Day Program:** Ms. De Anda reported her group met last week. They are getting used to virtual services. She will reach out to Ms. Kairu and Mr. Heaslip to discuss re-engagement. Regional center is being asked to provide training on the enclosures. They will work with Ms. Arnold and transportation services to plan for re-engagement and how to support each other.
- 2) **Health Facilities:** Mr. Heaslip reported the deadline for Cares Act is August 28<sup>th</sup>. He reported the rates don't match for the 10% emergency funding for ICF's and they have concerns with how the adjustment will be made. Providers need to track coding and expenditures as this will be an audit item. ICF consumers will not be going back to program yet as they are the most medically fragile. The ICF is responsible if the consumer gets sick. They will connect with Ms. DeAnda regarding remote services.
- 3) **Infant/Children's Program:** Ms. Caicedo reported her group met last Monday. They discussed the DDS directives. SOE ends August 31<sup>st</sup>. They need more direction on billing. The providers are working on re-engagement. They will work on services needed for each child. The plan needs to be sent to regional center. The extension for teleservices was granted. Concerns are referrals are down. Next meeting is August 24<sup>th</sup>. They still meet twice a month.
- 4) **Residential Service L2-L3:** No Report.
- 5) **Residential Service L4:** Ms. Remington read emailed report from Ms. Kairu. The providers met via Zoom. They have questions regarding re-engagement and are emailing their liaison. They have reached out to Mr. Toms for a meeting to get questions answered. Residential, day programs and transportation all want to meet.

- 6) **Respite Program:** Ms. Stewart reported her group did not meet. Their group took a survey and got a low response. They will continue to meet every other month instead of monthly. Some of the providers had questions about the federal loans; they were referred to training. They discussed the DDS Directive on Alternative and Remote Services. DDS will not require enclosures if nothing has changed to the services offered i.e. remote or alternative services. Some providers are still offering 1:1 services.
- 7) **SLS:** Ms. Botello reported her group has not met and they are anxious to meet. They feel disconnected and uninvolved. They group would like to have more communication from regional center. They have questions regarding the directives and want to know if there will be training. They have issues with the low participation with teleservices.
- 8) **Specialist/Support Programs:** Ms. Remington reported the group has not met but they share emails and she continues to send all information to the representatives who in turn are to share with their group. Communication is important and all must stay as informed as possible. Send questions to liaisons.
- 9) **Transportation:** Felecia Arnold reported they met last month. They want to work with residential and day programs to figure out how they can support. They can pick up and deliver supplies for the consumers. They having billing questions and are waiting on more DDS guidelines. Transportation is stuck in the middle. They are willing to work with providers on innovative ways to help each other out.
- 10) **Vocational Program:** Ms. Chatman reported they met August 12<sup>th</sup>. Regional center and Department of Rehab were on the call. Mr. Toms answered questions. They discussed the enclosures and who they need to go to, IDT meetings need to be held for every consumer to figure out what is needed for that individual, providers need to rebrand their business and sell it to consumers/families so they feel comfortable returning to programs/work, DDS in in control of re-engagement and referrals. Andrew Burdick was on the call and discussed LPA's. Next meeting will be October 14<sup>th</sup>.
- 11) **Behavioral Mod:** No Report.
- 12) **Member At Large:** Ms. Delgado had nothing to report.

### **Committee Reports**

- 1) **Legislative Committee Report:** Legislative report prepared by Ms. Jennifer Cummings was emailed out.
- 2) **Membership Committee Report:** Ms. Remington reported they interviewed Ms. Jasmin Botello for SLS representative and voted to approve her for the position.

**Motion made to approve Jasmin Botello as SLS representative: M/S/C: Stewart/Arnold.**

**Regional Center Update:** Mr. Toms reported there are still no additional directives to move the end date of the retainer payment from 8-31-20. Vendors asked to continue/start having the IDT meetings as outlined in the DDS directive regarding Alternative Services. The Directive is still in draft form and we are hoping that DDS gets us the updates discussed in Enclosure A, sometime this week. Vendors told to work on Enclosure A, as a result of their IDT meetings.

Enclosure B is to go to the SCs. Enclosure C is to go to the QAL.

Enclosure A is required if there are any services delivered in an alternative format from the program design. Basically, if the service that was being provided when things went into shutdown in March are now going to be any different, they have to submit Enclosure A to the QAL. IRC is merely accepting the enclosures and will not be “approving,” them. Please give a review and if anything is grossly negligent, we can discuss.

IRC Case Management should be on the IDT calls, but they might not be able to do all of them. Case Management PMs will be creating a one-page form for the SCs to send to the Day Program Case Managers to have them fill out and return, detailing each client’s service model. If there are additional questions or concerns (there were on the 1000am call) regarding SCs not participating then bring up at the VAC, if it is truly a universal issue.

Transportation is the lever point for all of this. Work with them to find creative ways to do programming and it must be in the most safe model. Alternate arrival and departure times. Use the providers to drop off and pick up materials for day programming. Etc.

Referrals are down throughout the system, to include Supported Employment. IRC is not holding referrals, but families may not be asking for such services.

**Financial:** No Report

**Training Offering:** None

**Resources:** None

**Old Business:** None

**New Business:** None

**Public Input:** None

Next meeting is scheduled for September 21, 2020 at 9:00 am via Zoom.